BACKWARD CLASS YOUTH RELIEF COMMITTEE'S

BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B+' (CGPA-2.65) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

E-mail:bmv_bhiwapur@yahoo.com; bgm.college1990@gmail.com Website: https: //www.bmb.ac.in

Tel: 07106-232349

DETAILED ACTIVITY REPORT

2024-2025

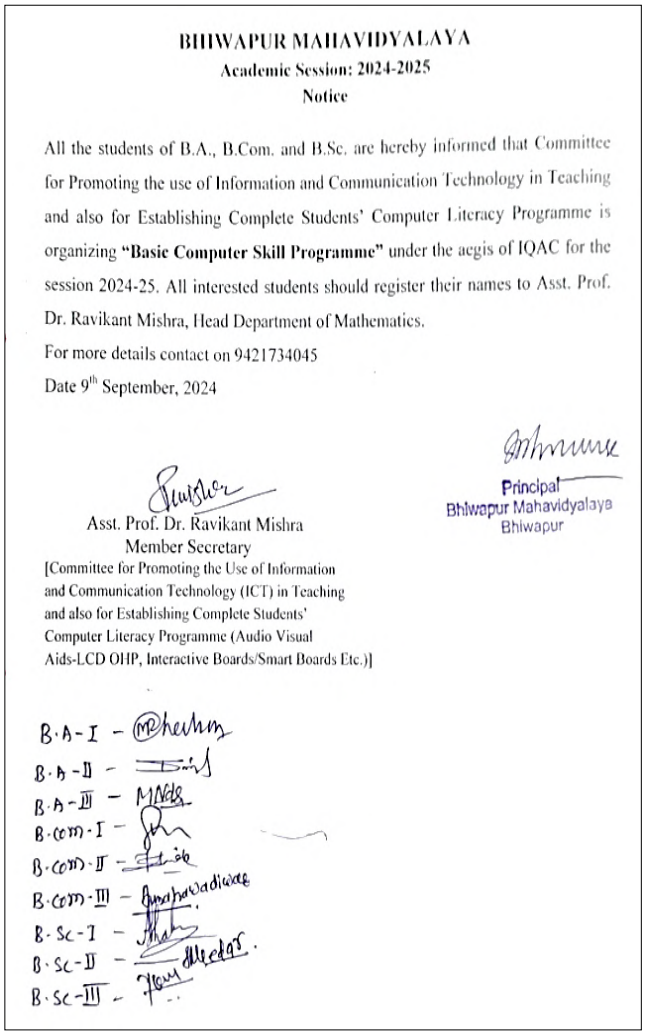
ACADEMIC SESSION	2024-2025
NAME OF THE ACTIVITY	Basic Computer Knowledge Programme
ORGANIZING INSTITUTION/COLLABORATING INSTITUTIONS	Bhiwapur Mahavidyalaya
CORE AREAS COVERED	• Awareness of Computer • Technical Aspects of Computer • Day-to-day Computer Usage • Role of Technology in Education • Promoting Digital Literacy • Community Building
SCHEDULE	From 12th September, 2024 to 30th November, 2024
VENUE	Computer Lab of Bhiwapur Mahavidyalaya
MODE OF ACTIVITY (ONLINE/OFFLINE (IF ONLINE, GIVE WEBLINK)	OFFLINE
ORGANIZING COMMITTEE	Committee for Promoting the use of Technology in Teaching and Achieving Complete Students' Computer Literacy (Audio-Visual-Aids-LCD, OHP, Interactive Boards, Smart Boards Etc.)
CHIEF COORDINATOR	Asst. Prof. Dr. Ravikant Mishra

COMMITTEE MEMBER	Mr. Khushwant Dhamke
KEYNOTE SPEAKER/RESOURCE PERSON/PERSONS (Furnish a Brief Report on the Keynote Speaker's Expertise)	Mr. Khushwant Dhamke
BENEFICIARIES/TARGET GROUP	All the students of College
NUMBER OF STUDENTS/BENEFICIARIES	Thirty-six students
SYLLABUS	• Introduction of Computer • M.S. Word • M.S. Excel • M.S. Power Point • Computer Communication and Internet • Web Browsers
DETAILED REPORT OF THE ACTIVITY	Institutional 'Committee for Promoting the use of Technology in Teaching and Achieving Complete Students' Computer Literacy', under the auspices of IQAC, conducted an extensive educational Programme titled "Basic Computer Knowledge Programme" from 12th September, 2024 to 30th November, 2024. Prior to the Course, the Committee surveyed students to assess their initial level of Computer Literacy. The Training Programme was meticulously designed based on these survey results. The main objective of the Programme was to emphasize the essential role of Computers in modern education and to make every student

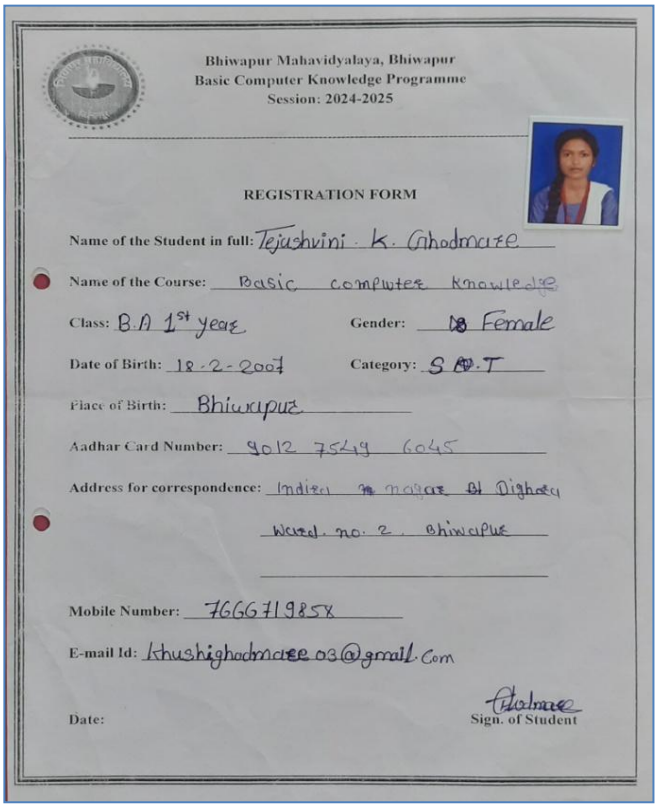
	of our College Computer literate. This Programme was aimed to equip our students with the fundamental knowledge and practical skills for using Computers effectively. The Basic Computer Knowledge Programme covers the following topics: 1. Computer Fundamentals: The Programme covers computer fundamentals, including hardware, software, and the basics of networking. 2. Microsoft Office: The Programme covers Microsoft Office applications, including Word, Excel, and Power Point. 4. Internet and Email: The Programme covers internet and email basics, including online safety and security. 5. Digital Literacy: The Programme covers digital literacy, including online etiquette and digital citizenship. ‘The Basic Computer Knowledge Programme’ consists of different modules. Each module covers a specific topic and includes; 1. Lectures: The Programme includes lectures, which provide the participants with a comprehensive understanding of the topic. 2. Hands-on Training: The Programme includes hands-on training, which enables the participants to apply their knowledge and skills. 3. Assessments: The Programme includes

	assessments, which evaluate participants' understanding and application of the concepts. ‘The Basic Computer Knowledge Programme’ provides the participants with several benefits, including; 1. Improved Computer Skills: The Programme enables the participants to develop their basic computer skills, making them more confident and effective in their personal and professional lives. 2. The Programme increases the participants' digital literacy, enabling them to navigate the digital world with ease. Students demonstrated significant improvements in their digital literacy skills, confidently navigating Computer systems, using Software applications and performing basic tasks independently. Many students reported their feelings more confidently and got empowered in their interactions with technology. The Programme was organized by Asst. Prof. Dr. Ravikant Mishra and Mr. Khushwant Dhamke, whose expertise greatly contributed to its success. Overall, the Basic Computer Training Programme was a resounding success, providing essential digital skills to students and empowered them to thrive in the digital age. A total of thirty-six students participated and successfully completed the Course.

PROGRAMME OBJECTIVES	• To provide free Computer Literacy education to students. • To achieve complete students' Computer Literacy. • To enable the students to thrive in the post-modern digital age. • To provide expert guidance in Hardware and Software. • To create an encouraging and supportive atmosphere where students can learn and enhance their Computer skills with confidence.
PROBLEMS FACED, IF ANY	**Challenges** • **Assessment and Evaluation**: Effectively assessing the students' progress and learning outcomes during the Course period required careful planning and evaluation methods. • **Technical Issues**: Technical glitches, Software compatibility problems, or Hardware malfunctions sometimes disrupted the smooth running of the training sessions.
IMPACT/OUTCOME ACHIEVED	• Provided free Computer Literacy education to students. • Took initiative to achieve complete Students' Computer Literacy. • Enabled the students to thrive in the post-

	modern digital age. • Provided expert guidance in Hardware and Software. • Created an encouraging and supportive atmosphere where students can learn and enhance their Computer Skills with confidence.
ANALYSIS REPORT OF THE FEEDBACK OBTAINED FROM STUDENTS/ BENEFICIARIES/ ACADEMIC PEERS ETC.	Feedback was collected from the participants and majority of them appreciated the hands-on Practice Sessions and Interactive Sessions. Alongside, the participants requested for more advanced classes.
GEOTAG PHOTO GALLERY WITH CAPTIONS (Only GEOTAG photos covering the entire gamut/span of the activity will be accepted)	**Notice of the Programme**  BHIWAPUR MAHAVIDYALAYA Academic Session: 2024-2025 Notice All the students of B.A., B.Com. and B.Sc. are hereby informed that Committee for Promoting the use of Information and Communication Technology in Teaching and also for Establishing Complete Students' Computer Literacy Programme is organizing **"Basic Computer Skill Programme"** under the aegis of IQAC for the session 2024-25. All interested students should register their names to Asst. Prof. Dr. Ravikant Mishra, Head Department of Mathematics. For more details contact on 9421734045 Date 9th September, 2024 Principal Bhiwapur Mahavidyalaya Bhiwapur Asst. Prof. Dr. Ravikant Mishra Member Secretary [Committee for Promoting the Use of Information and Communication Technology (ICT) in Teaching and also for Establishing Complete Students' Computer Literacy Programme (Audio Visual Aids-LCD OHP, Interactive Boards/Smart Boards Etc.)] B.A-I – B.A-II – B.A-III – B.Com-I – B.Com-II – B.Com-III – B.Sc-I – B.Sc-II – B.Sc-III –

Specimen Copy of the Registration Form



Bhiwapur Mahavidyalaya, Bhiwapur
Basic Computer Knowledge Programme
Session: 2024-2025

REGISTRATION FORM

Name of the Student in full: Tejashvini K. Ghodmare

Name of the Course: Basic computer Knowledge

Class: B.A 1st year Gender: Female

Date of Birth: 18-2-2007 Category: S.T

Place of Birth: Bhiwapur

Aadhar Card Number: 9012 7549 6045

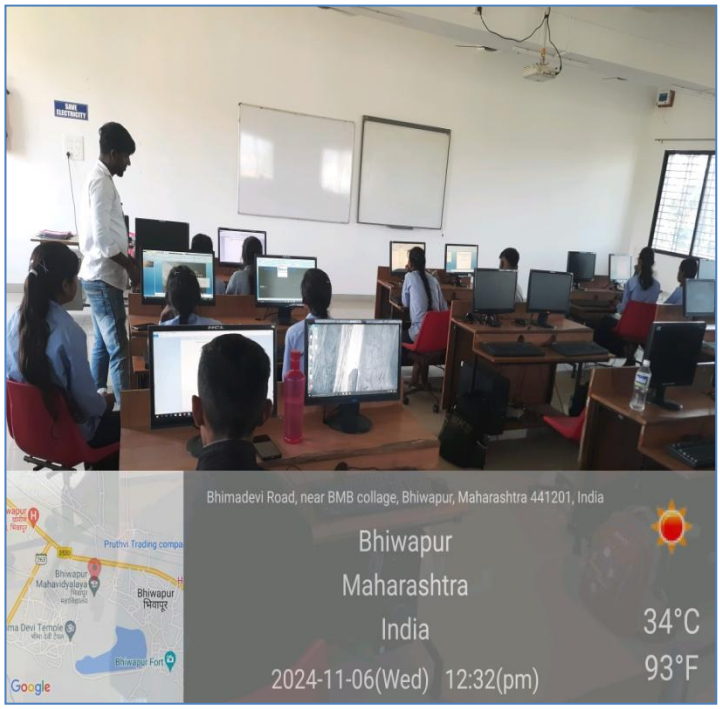
Address for correspondence: Indira nagar At Dighori
Ward. no. 2. Bhiwapur

Mobile Number: 7666719858

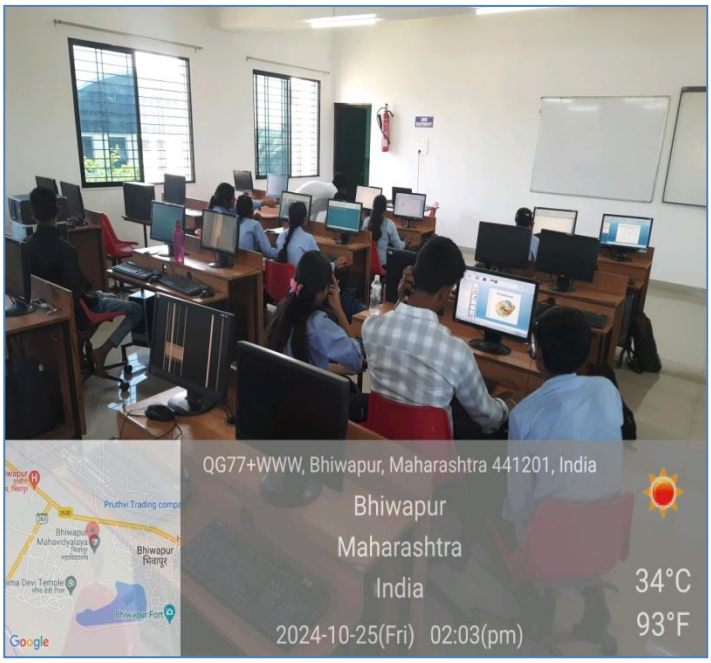
E-mail Id: khushighodmare03@gmail.com

Date: Sign. of Student

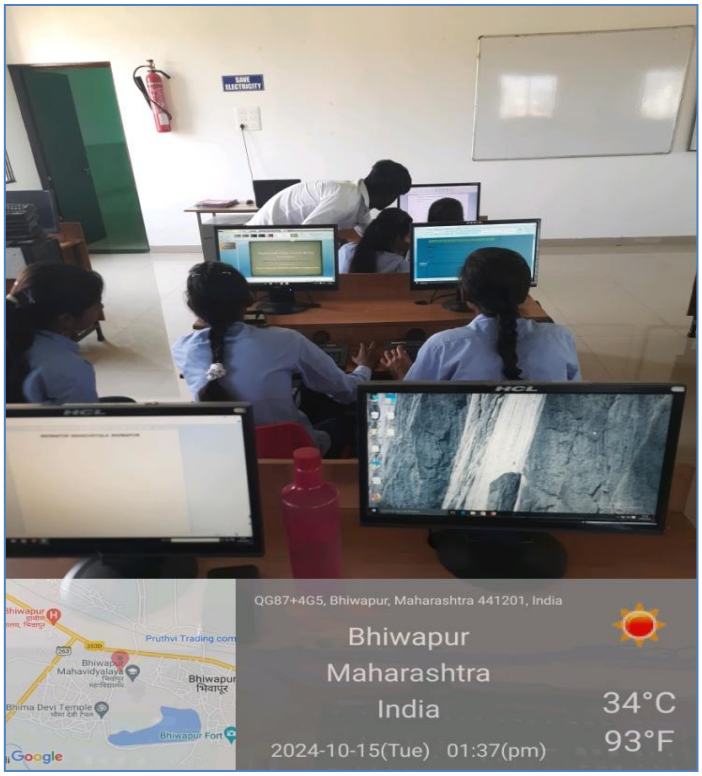
Mr. Tushar Raut, a student of B.Com.-II year, explaining the basics of M.S. Office.



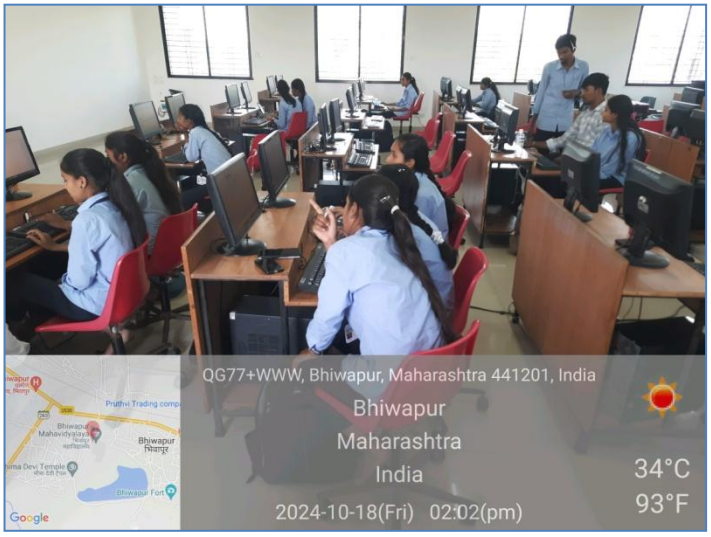
Students are diligently preparing PPT presentations for showcasing their creativity and presentation skills.

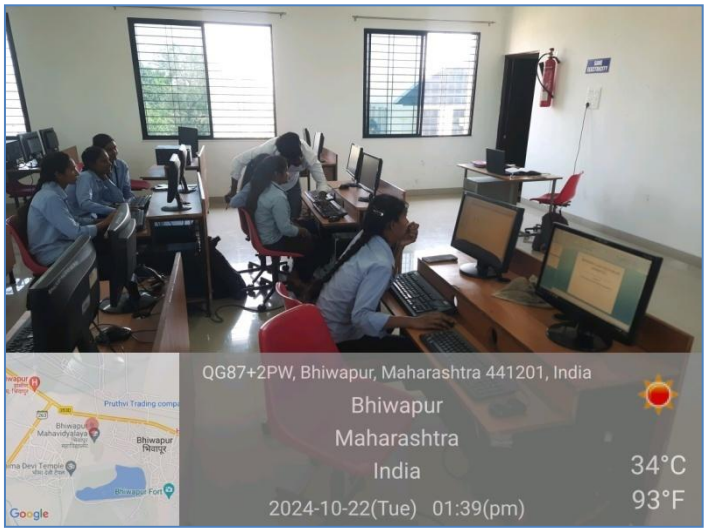


Mr. Tushar Raut, a student of B.Com.-II, assisting the students to address the technical issues in Computers.

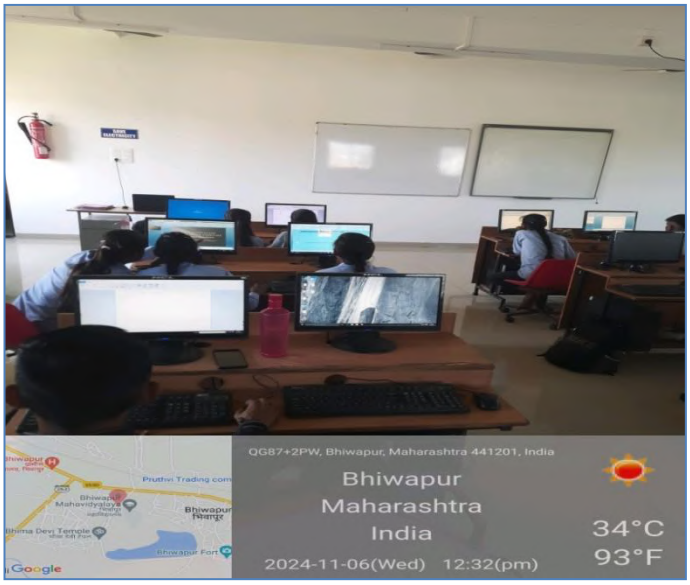


Hands-on Training Sessions were conducted for the students.

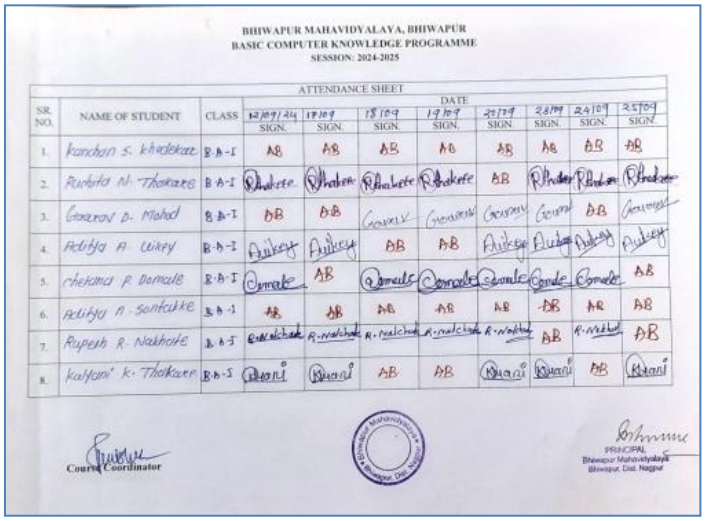




Students were practicing on Computers and developing their Technical Skills.



SCANNED COPY OF ATTENDANCE SHEET	Attendance Sheet



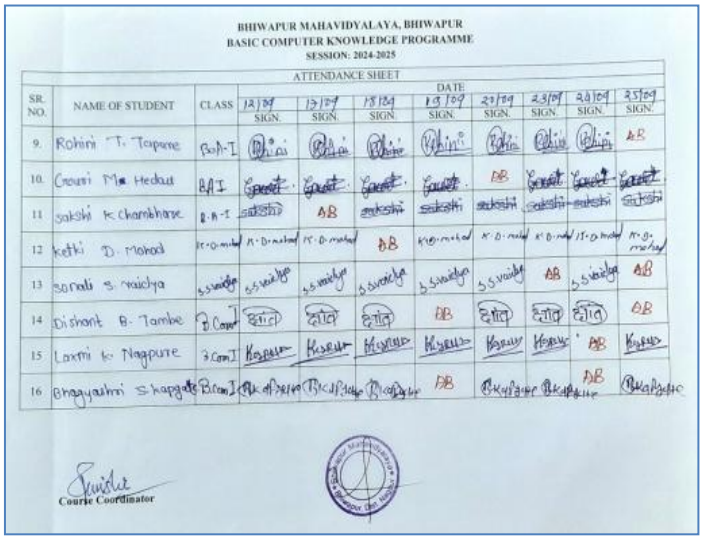
BHIWAPUR MAHAVIDYALAYA, BHIWAPUR
BASIC COMPUTER KNOWLEDGE PROGRAMME
SESSION: 2024-2025

ATTENDANCE SHEET

SR. NO.	NAME OF STUDENT	CLASS	DATE 12/09/24 SIGN.	17/09 SIGN.	18/09 SIGN.	19/09 SIGN.	20/09 SIGN.	23/09 SIGN.	24/09 SIGN.	25/09 SIGN.
1.	kanchan S. khadekar	B.A-I	AB	AB	AB	AB	AB	AB	AB	AB
2.	Rukuta N. Thakare	B.A-I					AB			
3.	Gourav D. Mahad	B.A-I	AB	AB					AB	
4.	Aditya A. Likey	B.A-I			AB	AB				
5.	chetana P. Demale	B.A-I		AB						AB
6.	Aditya A. Sontakke	B.A-I	AB	AB	AB	AB	AB	AB	AB	AB
7.	Rupesh R. Nakhale	B.A-I						AB		AB
8.	kalyani K. Thakare	B.A-I			AB	AB			AB	

Course Coordinator

PRINCIPAL
Bhiwapur Mahavidyalaya
Bhiwapur, Dist. Nagpur



BHIWAPUR MAHAVIDYALAYA, BHIWAPUR
BASIC COMPUTER KNOWLEDGE PROGRAMME
SESSION: 2024-2025

ATTENDANCE SHEET

SR. NO.	NAME OF STUDENT	CLASS	DATE 12/09 SIGN.	13/09 SIGN.	18/09 SIGN.	19/09 SIGN.	20/09 SIGN.	23/09 SIGN.	24/09 SIGN.	25/09 SIGN.
9.	Rohini T. Tapane	B.A-I								AB
10.	Gauri M. Hedau	B.A I					AB			
11	sakshi K. Chambhare	B.A-I		AB						
12	ketki D. Mohad	B.A-I				AB				
13	sonali S. Naidya	B.A-I						AB		AB
14	Dishant B. Tambe	B.Com				AB				AB
15	Laxmi K. Nagpure	B.Com I							AB	
16	Bhagyashri S. Nagpure	B.Com I				AB			AB	

Course Coordinator

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR
BASIC COMPUTER KNOWLEDGE PROGRAMME
SESSION: 2024-2025

ATTENDANCE SHEET

SR. NO.	NAME OF STUDENT	CLASS	DATE 12/09 SIGN.	13/09 SIGN.	18/09 SIGN.	19/09 SIGN.	20/09 SIGN.	23/09 SIGN.	24/09 SIGN.	25/09 SIGN.
17	Vivek B. Thore	B.A I			AB					
18	Kanishka V. Khandal	-11-				AB				
19	Tejsena K. Chalmare	-11-		AB						
20	Samika B. Dewale	-11-			AB				AB	
21	Payal N. Maski	-11-								AB
22	Gaurabh D. Khandal	-11-		AB			AB			AB
23	Amit R. Ghinde	-11-							AB	AB
24	Anuja B. Pilankar	-11-			AB					

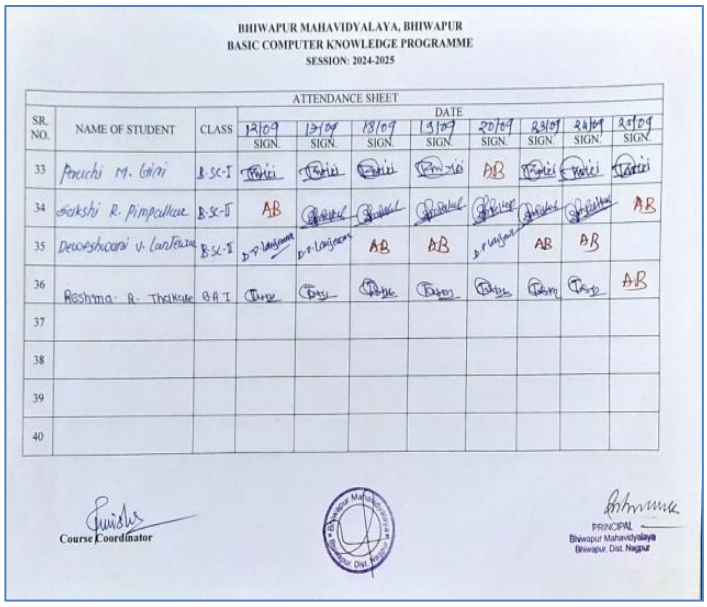
Course Coordinator

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR
BASIC COMPUTER KNOWLEDGE PROGRAMME
SESSION: 2024-2025

ATTENDANCE SHEET

SR. NO.	NAME OF STUDENT	CLASS	DATE 12/09 SIGN.	13/09 SIGN.	18/09 SIGN.	19/09 SIGN.	20/09 SIGN.	23/09 SIGN.	24/09 SIGN.	25/09 SIGN.
25	Shreya . S. Gizi	B.Com I		AB						AB
26	Prabiksha. N. Sumit	B.Sc I	P.Nsumit	P.Nsumit	P.Nsumit	P.Nsumit	P.Nsumit	AB	P.Nsumit	P.Nsumit
27	Suhani . K. Kale	B.Sc-I								
28	Tanushree. J. Raut	B.Sc-I								
29	Abhiksha. V. Wagh	B.Sc-I	A.V.wagh	A.V.wagh	AB	A.V.wagh	A.V.wagh	A.V.wagh	A.V.wagh	A.V.wagh
30	Vaishnavi D. Thakre	B.Sc-I								
31	Dhanshree . N. Badge	B.Sc-I	D.N.Badge	D.N.Badge	D.N.Badge	D.N.Badge	D.N.Badge	D.N.Badge	D.N.Badge	D.N.Badge
32	Gayatri P. Nexine	B.Sc-I								

Course Coordinator



BHIWAPUR MAHAVIDYALAYA, BHIWAPUR
BASIC COMPUTER KNOWLEDGE PROGRAMME
SESSION: 2024-2025

ATTENDANCE SHEET

SR. NO.	NAME OF STUDENT	CLASS	DATE 12/09 SIGN.	13/09 SIGN.	18/09 SIGN.	19/09 SIGN.	20/09 SIGN.	23/09 SIGN.	24/09 SIGN.	25/09 SIGN.
33	Anichi M. Gini	B.Sc-I					AB			
34	Sakshi R. Pimpalkar	B.Sc-I	AB							AB
35	Devayshwani V. Lanjewar	B.Sc-I	D.V.Lanjewar	D.V.Lanjewar	AB	AB	D.V.Lanjewar	AB	AB	
36	Aashma R. Thakare	B.A I								AB
37										
38										
39										
40										

Course Coordinator

PRINCIPAL
Bhiwapur Mahavidyalaya
Bhiwapur, Dist. Nagpur

Dr. Jobi George

Digitally signed by Dr. Jobi George
Date: 2026.06.18 12:18:02 +05'30'

Principal
Bhiwapur Mahavidyalaya