



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S

BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

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DETAILED REPORT OF THE ACTIVITY

2023-2024

ACADEMIC SESSION	2023-2024
NAME OF THE ACTIVITY	Monitoring the attendance of students
ORGANIZING INSTITUTION/COLLABORATING INSTITUTIONS	Bhiwapur Mahavidyalaya, Bhiwapur
CORE AREAS COVERED	<ul style="list-style-type: none">• Attendance Monitoring and Improvement• Administrative Coordination• Parental Involvement• Student Engagement• Faculty Engagement
SCHEDULE	Academic Year 2023-2024
VENUE	Bhiwapur Mahavidyalaya, Bhiwapur
MODE OF ACTIVITY (ONLINE/OFFLINE (IF ONLINE, GIVE WEBLINK))	Offline
ORGANIZING COMMITTEE	Attendance Committee
CHIEF COORDINATOR	Associate Prof. Dr. Rajesh Bahurupi
COMMITTEE MEMBER	Mr. Khushwant Damke
BENEFICIARIES/TARGET GROUP	All the students of College
NUMBER OF STUDENTS/BENEFICIARIES	All the students of College

DETAILED REPORT OF THE ACTIVITY

The Institution has developed an efficient mechanism to monitor the attendance of students in the classrooms. To facilitate this, an Attendance Committee was formed at the Institutional Level to monitor students' attendance in the classrooms. To increase the percentage of students' attendance in the classrooms, the Member Secretary of this Committee worked as per the instructions and assignments given by IQAC. As soon as the Academic Session began, all the Teaching Faculties were informed to register the students' names in the Attendance Register as per the list provided by the Office of the Principal. The Member Secretary of the Attendance Committee worked diligently to increase the percentage of students attending the regular classes. He also informed all the Teaching Faculties to ensure the endorsement of the Principal on the Attendance Register at the end of every month.

The students who had less than 75% of attendance in the classrooms were encouraged to attend classes regularly. Students failing to register 75% of attendance were informed and the same was conveyed through Postcards to the Parents.

Mechanism of Working of the Attendance Committee during the Academic Session 2023-2024

- Attendance Committee issued Notice on 15th October, 2023 and asked all the Faculty Members to procure Attendance Register, Work Book, Marker Pen and Duster from the Administrative Office.
- Attendance Committee issued Notice on 12th December, 2023 to the Security Guards to restrict students from moving out of the College premises during the College hours.
- The Security Guards were instructed to maintain the records of students (entry and exit) in the Register who leave the College premises before the scheduled time.
- Attendance Committee issued Notice on 17th October, 2023 and gave instructions to the Administrative Staff to

	<p>update the information about the newly admitted students to the Teachers, i.e. discipline-wise and year-wise.</p> <ul style="list-style-type: none"> The Member Secretary of the Attendance Committee obtained the details of total absentees from the teaching staff and issued 80 Post Cards with the signature of the Principal on 7th October, 2023. The absentees were also instructed to attend classes regularly otherwise; their admission would be cancelled by the Office of the Principal. <p>The Committee used WhatsApp Messages, SMS and E-mail to communicate with the staff and the students.</p>
<p>PROGRAMME OBJECTIVES</p>	<ul style="list-style-type: none"> To increase the percentage of students attending the lectures regularly. To reduce the dropout rates of students considerably. To increase the results of students considerably. To encourage the students to attend classes regularly. To ensure the holistic development of students through their active participation in the curricular, co-curricular and extra-curricular activities of the Institution.
<p>PROBLEMS FACED, IF ANY</p>	<ul style="list-style-type: none"> It was a challenge for the Committee to ensure that the students with legitimate reasons for absenteeism, such as health issues or family emergencies, do not feel unfairly penalized. Coordination among the Teaching Staff, Administrative Staff and Security Guards posed significant logistical challenges. Reliance on traditional methods (Postcards) and Digital Communication (WhatsApp Messages, SMS, email) sometimes faced technological barriers, such as internet connectivity issues or out-dated contact information. <p>However, the Committee addressed these challenges through careful planning, effective communication and contingency strategies which ensured the smooth execution of the task.</p>

<p>IMPACT/OUTCOME ACHIEVED</p>	<ul style="list-style-type: none"> • Increased the percentage of students attending the periods regularly. • Reduced the dropout rates of students considerably. • Increased the results of students considerably. • Encouraged the students to attend classes regularly. • Ensured the holistic development of students through their active participation in the curricular, co-curricular and extra-curricular activities of the Institution.
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GEOTAG PHOTO GALLERY WITH CAPTIONS (Only GEOTAG photos covering the entire gamut/ span of the activity will be accepted)


सूचना

वर्षिक माहितीसाठीची सर्व सहाय्यीय प्रशासकीय सूचना यात शिबडी संस्थेत देणे व (Demand) व माहिती प्राप्त वरते वरते अन्वय प्रशासक शिबडी या संस्थेतही सूची Attendance Register या नाती हे शिबडी

सूचना

All the members of teaching staff are hereby informed to collect the Attendance Registers, Teaching Plan Books, Duster (only on demand), from the Office of the Principal such kindly assure to obtain endorsement of the Principal on the attendance registers at the of every month.

Date : 15-10-2020


 Member-Secretary
 Attendance Committee
 Bhiwapur Mahavidhyalaya Bhiwapur

- 1) P. N. Kanki - *[Signature]*
- 2) A. V. Mahasudhakar - *[Signature]*
- 3) A. S. Thakare - *[Signature]*
- 4) R. K. D. V. Kulkarni - *[Signature]*
- 5) A. K. Sane - *[Signature]*
- 6) M. V. Anandaram - *[Signature]*
- 7) S. V. Upadekar - *[Signature]*
- 8) Dr. V. S. Vyasantharam - *[Signature]*
- 9) S. K. Shinde - *[Signature]*
- 10) D. V. P. V. Kulkarni - *[Signature]*

Notice for the Teaching Staff requesting them to collect Attendance Register and Teaching Plan Book from the Office.

सूचना

महाविद्यालयतील सुरक्षा सल्लागार नियुक्त करण्यात येते ही व विद्यार्थी महाविद्यालयात व मध्ये महाविद्यालयानुसार बाहेर जाणाऱ्या लगेच बाहेरील व्यक्ती महाविद्यालयात येत असत अशा व्यक्तींची व विद्यार्थ्यांची नावे दिनेल्या नोटबुक मध्ये नोंद ठेवून उपस्थिती समितीला सहकार्य करावे.

The security guards of the College are directed to make a record of students leaving premises before the scheduled time of the College is over. As such, kindly take note of external visitors.

Date- 12/12/2023

J. Bahurane
Member-Secretary
Attendance Committee
Bhiwapur Mahavidyalaya Bhiwapur

- ① A. W. Gadhwal
- ② K. V. Jogle

Notice for the Security Guards regarding maintenance of records of Entry and Exit of the College students, who leave the College premises before the scheduled time.



आपनासु स्वतंत्र कवविद्ययात् विते की आ
 पात्य नावड- पुसिया डीमे डी महाविद्या
 व्यातु कुननु उपस्थित आदि. त्याची वसति
 उपस्थिते 75 वक्यापेक्षा कमी असल्या
 मुळे महाविद्यालयातर्फे त्यांचा प्रवेश
 केला जाऊ नये. तरी त्यांचा महावि
 द्यात नियमित वर्ग कववासाठी उपस्थ
 राहण्याची कठयना करावी.

हस्त्यावद...!!

Specimen of the Postcards dispatched through the Committee to the Parents/ Guardian of students having less than 75% attendance.

BHWAPUR MAHAVIDYALAYA BHAWAPUR
 LIST OF STUDENTS WITH LESS THAN 75% ATTENDANCE IN COMMERCE
 B.COM 1ST YEAR
 (2023-24)

SR NO	NAME OF THE STUDENTS	ATTENDANCE STATUS
1	PRIVA V CHAUDHARI	BELOW 75%
2	VEDANGANA W CHAUDHARI	BELOW 75%
3	KHUSHALI D CHANDANSAWANE	BELOW 75%
4	SHTAL R KAPSE	BELOW 75%
5	CHEVAN P LANDE	BELOW 75%
6	KARINA V KANMULE	BELOW 75%
7	VRUSHALI D MOHOD	BELOW 75%
8	AKANKSHA M DHADE	BELOW 75%
9	UNNATI H KHONDE	BELOW 75%
10	WITHAN R BORSARE	BELOW 75%
11	KAJAL S KHORDE	BELOW 75%
12	HARINA P LAKSHMANI	BELOW 75%
13	VASHI SHYRANKAR WANGE	BELOW 75%
14	ANKIT S DUDHARE	BELOW 75%
15	ANBIT A SHIRAME	BELOW 75%
16	BHAGYASHRI S KURDE	BELOW 75%
17	DIVYA P SHOYAR	BELOW 100%
18	PRASHEN S BORKUTE	BELOW 100%
19	CHAKR R BHONSARE	BELOW 100%
20	KARTIK D MALODE	BELOW 100%
21	SUMIT H ROHANKAR	BELOW 100%

Bhramur
 Principal
 Bhwapur Mahavidyalaya
 Bhwapur

BHIWAPUR MAHAVIDYALAYA BHIWAPUR
LIST OF STUDENTS WITH LESS THAN 75% ATTENDANCE IN COMMERCE

B.COM 2nd YEAR
(2023-24)

Sr.No	Name of the Students	Attendance Status
1	SHWETA PRAJAPATI WATE	BELOW 75%
2	PRAMILA YASHWANT BHAIKHUJE	BELOW 75%
3	PIJJA SURESHBAREKAR	BELOW 75%
4	PRACHI ARUN KSHIRSAGAR	BELOW 75%
5	KARTIK KACHARU MESHRAM	BELOW 75%
6	MEGHRAJ PREMDAS CHANDANESWARNE	BELOW 75%
7	DIPAK LAXMAN SHAHARE	BELOW 75%
8	VISHAL VISHNU BAREKAR	BELOW 75%
9	SHIVAM VINOD RAYE RAJANI	BELOW 75%
10	SAHIL JALIL PATHAN ANISHA	BELOW 75%
11	HARSHALI KOTIRAM VAIDYA	BELOW 75%
12	ARYAN ARJUN FULZELE	BELOW 75%
13	AKSHAY BHASHKAR TALMALE	BELOW 75%
14	KAJAL SUDHAKAR GEDEKAR	BELOW 75%
15	SURAJ RAHUL MESH- RAM	BELOW 75%
16	SOMJI ASHOK BHANARKAR	BELOW 75%
17	SHALESH RAMDAS DESHMUKH	BELOW 100%
18	SOWALI DEVRAJ KARGATE	BELOW 100%
19	JAYANT MANOHAR DAKHANKAR	BELOW 100%
20	RENUKA NAMDEO GONDAL	BELOW 100%


Principal
Bhiwapur Mahavidyalaya
Bhiwapur

Specimen of the list of students having less than 75% attendance collected from the Teachers concerned.

Principal
Bhiwapur Mahavidyalaya