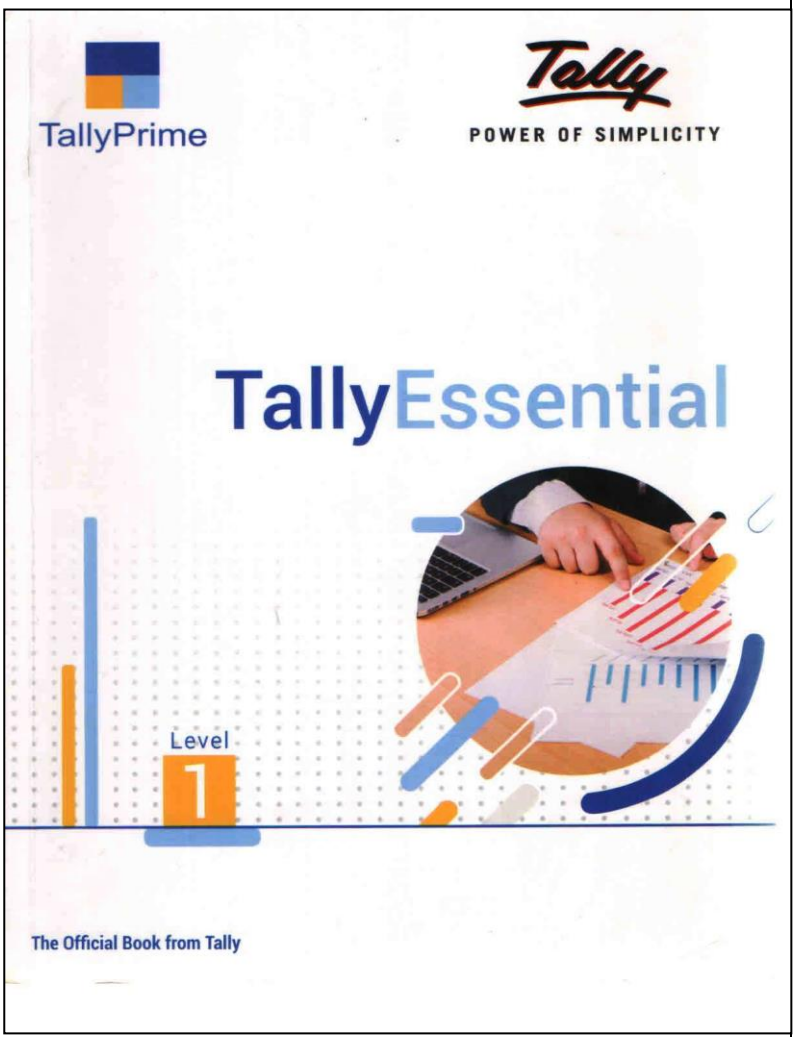
BACKWARD CLASS YOUTH RELIEF COMMITTEE'S
BHIWAPUR MAHAVIDYALAYA
BHIWAPUR DIST. NAGPUR- 441201
ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU
ISO-9001:2015
AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR
E-mail:bmv_bhiwapur@yahoo.com;bgm.college1990@gmail.comWebsite: https: //www.bmb.ac.in
Tel: 07106-232349

DETAILED REPORT OF THE ACTIVITY
2023-2024

ACADEMIC SESSION	2023-2024
NAME OF THE ACTIVITY	Self-financing 'Certificate Course in Tally Essential Level 1'
ORGANIZING INSTITUTION/COLLABORATING INSTITUTIONS	Bhiwapur Mahavidyalaya
CORE AREAS COVERED	Introduction of Tally Software, GST.
SCHEDULE	From 26th February, 2024 to 4th May, 2024 (35 Hours)
VENUE	Computer Laboratory
MODE OF ACTIVITY (ONLINE/OFFLINE (IF ONLINE, GIVE WEBLINK)	Offline
ORGANIZING COMMITTEE	**COMMITTEE FOR RUNNING B. VOC. DEGREE PROGRAMMES (Bachelor of Vocation), COMMUNITY COLLEGES, CAREER ORIENTED PROGRAMMES, ADVANCED DIPLOMA PROGRAMMES AND ONE STUDENT ONE SKILL PROGRAMME (OSOSP)**
CHIEF COORDINATOR	Asst. Prof. Anita V. Mahawadiwar
COMMITTEE MEMBERS	1. Asst. Prof. Dr. Ashwini M. Kadu 2. Asst. Prof. Amit Thakare 3. Asst. Prof. Dr. Ravikant Mishra 4. Asst. Prof. Darshana Dhamdar

KEYNOTE SPEAKER/RESOURCE PERSON (Furnish a Brief Report on the Keynote Speaker's Expertise)	
BENEFICIARIES/TARGET GROUP	Entire students of B. Com. II
NUMBER OF STUDENTS PARTICIPATED/BENEFICIARIES	18
NAME OF THE TRAINER	Asst. Prof. Manoj S. Raut
SYLLABUS AS PER THE COURSE MODULE	

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Key Takeaways
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3.3.2.2 Creation of Stock Category
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3.3.2.4 Creation of Stock Item
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Key Takeaways
Shortcut Keys
Practice Exercises

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Shortcut Keys
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Key Takeaways
Shortcut Keys
Practice Exercises

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Key Takeaways
Shortcut Keys
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7.6.3 Login to the company using the Security Level - Data Entry 2 and check the user roles.
7.6.4 Login to the company using the Security Level - Accountant and check the user roles
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7.8 TallyVault
Key Takeaways
Shortcut Keys
Practice Exercises

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8.4 Company Data Repair
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Key Takeaways
Shortcut Keys
Practice Exercises

	Tally POWER OF SIMPLICITY TallyEsser Chapter 9: Goods and Services Tax (GST) 9.1 Introduction to GST 9.1.1 Why GST? 9.1.2 GST Tax Structure 9.1.3 Determination of Tax 9.1.4 GST Registration 9.1.5 Managing HSN CODE/SAC 9.1.6 GST Rate Structure 9.1.7 Supply of Goods and Services 9.1.7.1 Place of Supply 9.1.7.2 Time of Supply 9.1.7.3 Value of Supply 9.1.8 Invoicing 9.1.8.1 Tax Invoice 9.1.8.2 Bill of Supply 9.1.9 Input Tax Credit 9.1.10 E-Way Bill 9.2 GST in TallyPrime 9.2.1 Creation of Company and Activating GST at Company Level 9.2.2 Introducing Capital into the Business 9.2.3 Creation of Masters in TallyPrime 9.2.3.1 Creation of Accounting Masters 9.2.3.2 Creation of Inventory Masters 9.2.3.3 Displaying Chart of Accounts 9.3 Recording GST Compliant Transactions 9.3.1 Accounting Intrastate Supply of Goods 9.3.1.1 Intrastate Inward Supply of Goods 9.3.1.2 Intrastate Outward Supply of Goods 9.3.2 Accounting Interstate Supply of Goods 9.3.2.1 Interstate Inward Supply of Goods 9.3.2.2 Interstate Outward Supply of Goods 9.4 Input Tax Credit Set Off against Liability 9.5 GST Tax Payment 9.5.1 Timeline for Payment of GST Tax 9.5.2 Modes of Payment 9.5.3 Challan Reconciliation 9.6 Generating GST Returns for Regular Dealer in Tally 9.6.1 GSTR-1 9.6.2 GSTR-3B 9.6.3 GSTR-9 – GST Annual Computation Conclusion Key Takeaways Shortcut Keys Practice Exercises Key Answers for Practice Exercises
DETAILED REPORT OF THE ACTIVITY	As per the **Memorandum of Understanding (MoU) for Quality Enhancement in Higher Educational Institutions** signed between Bhiwapur Mahavidyalaya and Tally Education Pvt. Ltd. for the Academic Session 2023-2024, we conducted Self-financing Certificate Course in “Tally Essential

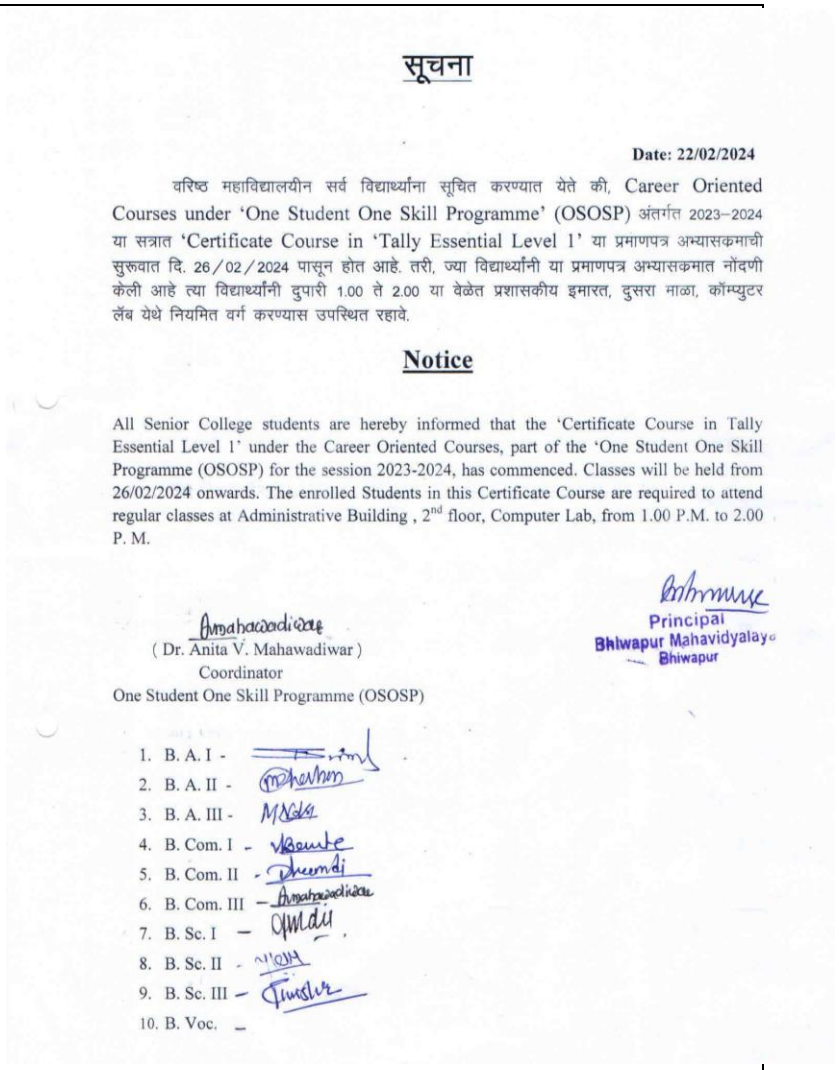
	Level 1", under the Flagship "**One Student One Skill Programme" (OSOSP)** of our Institution. Asst. Prof. Manoj Raut (Chief Trainer) imparted training to 18 students of our Institution regarding the operation and application of Tally Software. The prime aim of this Course was to develop Accounting Skills among our students, which will make them competent and self-reliant to face the challenges in their lives. To achieve this prime objective, we entered into an **MOU** with Tally Education Private Limited, Nagpur. As per the schedule prepared by the Institute, Theory and Practical Sessions were conducted for the students at the host Institution. Upon successful completion of the Certificate Course in "Tally Essential Level 1", Certificates had been issued to all the successful trainees.
PROGRAMME OBJECTIVES	• To develop students' interest in Skill Oriented Programmes. • To impart knowledge about the various concepts of Financial Accounting and Tally Software • To enable trainees to calculate Monetary Quantities, Accountancy, Tax and GST (Goods and Service Tax) amount. • To equip our students with appropriate knowledge to become adept in business. To generate employment opportunities for our students.

	• To reduce the unemployment ratio. • To develop the overall personality of our students. • To give wider exposure to our students in exploring their hidden talents. • To motivate our students to participate in the Flagship "One Student One Skill Programme" (OSOSP) of our Institution. • To develop students' interest in Certificate Course in "Tally Essential Level 1''. • To make our students competent to face the challenges ahead. • To make our students self-reliant. • To Promote 'Earn and Learn' Policy of our Institution. • To ensure the holistic development of our students.
PROBLEMS FACED, IF ANY	**Challenges:** • Difficulty in attracting a sufficient number of students to enrol in the Course. • Ensuring students' consistent attendance and participation throughout the Course. • Technical problems with Tally Software or hardware during training Sessions. • Internet connectivity issues affecting the smooth conduct of online aspects of the Course. • Balancing the course schedule with students' other academic commitments and activities. • Ensuring that both theoretical and practical components are adequately covered within the given timeframe.

	• Ensuring the availability of the chief trainer Asst. Prof. Manoj Raut for all scheduled Sessions. However, the Organizing Committee addressed these challenges through careful planning, effective communication and contingency strategies which ensured the smooth execution of the Course.
IMPACT/OUTCOMES ACHIEVED	• Motivated our students to participate in the Flagship "One Student One Skill Programme (OSOSP)" of our Institution. • Develop students' interest in Skill-Oriented Programmes. • Imparted knowledge about various concepts of Financial Accounting and Tally Software. • Enabled trainees to calculate Monetary Quantities, Accountancy, Tax and GST (Goods and Service Tax) amount. • Equipped our students with appropriate knowledge to become good businessmen. • Generated employment opportunities for our students. • Gave wider exposure to students in exploring their hidden talents. • Eighteen Students participated in this Certificate Course in "Tally Essential Level 1". • Built confidence among our students. • Insured the holistic development of our students. • Upon successful completion of the Certificate Course in "Tally Essential Level 1", Certificates had been issued to all the successful trainees. • Made the students self-reliant. • Promoted 'Earn and Learn' Policy of our Institution.

GEOTAG PHOTO GALLERY WITH CAPTIONS

MOU signed by our Institution with Tally Education Pvt. Ltd., Nagpur.



सूचना

Date: 22/02/2024

वरिष्ठ महाविद्यालयीन सर्व विद्यार्थ्यांना सूचित करण्यात येते की, Career Oriented Courses under 'One Student One Skill Programme' (OSOSP) अंतर्गत 2023–2024 या सत्रात 'Certificate Course in 'Tally Essential Level 1' या प्रमाणपत्र अभ्यासकमाची सुरूवात दि. 26/02/2024 पासून होत आहे. तरी, ज्या विद्यार्थ्यांनी या प्रमाणपत्र अभ्यासकमात नोंदणी केली आहे त्या विद्यार्थ्यांनी दुपारी 1.00 ते 2.00 या वेळेत प्रशासकीय इमारत, दुसरा माळा, कॉम्प्युटर लॅब येथे नियमित वर्ग करण्यास उपस्थित रहावे.

Notice

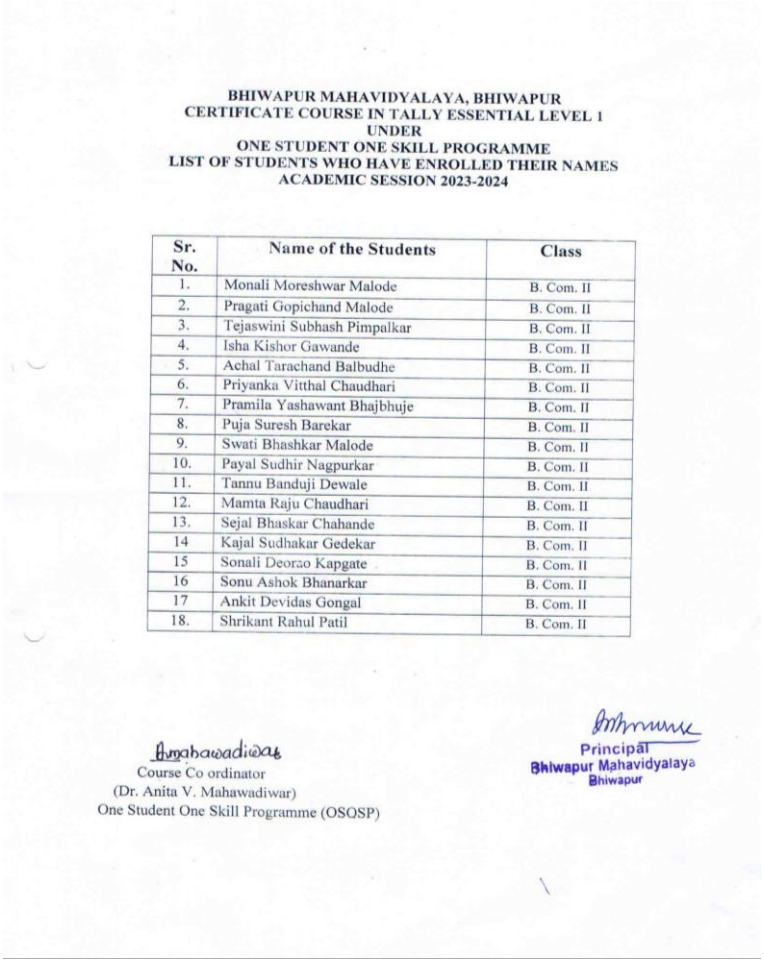
All Senior College students are hereby informed that the 'Certificate Course in Tally Essential Level 1' under the Career Oriented Courses, part of the 'One Student One Skill Programme (OSOSP) for the session 2023-2024, has commenced. Classes will be held from 26/02/2024 onwards. The enrolled Students in this Certificate Course are required to attend regular classes at Administrative Building , 2nd floor, Computer Lab, from 1.00 P.M. to 2.00 P. M.

Principal
Bhiwapur Mahavidyalaya
Bhiwapur

(Dr. Anita V. Mahawadiwar)
Coordinator
One Student One Skill Programme (OSOSP)

1. B. A. I -
2. B. A. II -
3. B. A. III -
4. B. Com. I -
5. B. Com. II -
6. B. Com. III –
7. B. Sc. I –
8. B. Sc. II -
9. B. Sc. III –
10. B. Voc. –

Specimen of the Notice issued to the students for enrolment in the Self-Financing Certificate Course in "Tally Essential Level 1" on 20th November, 2022.



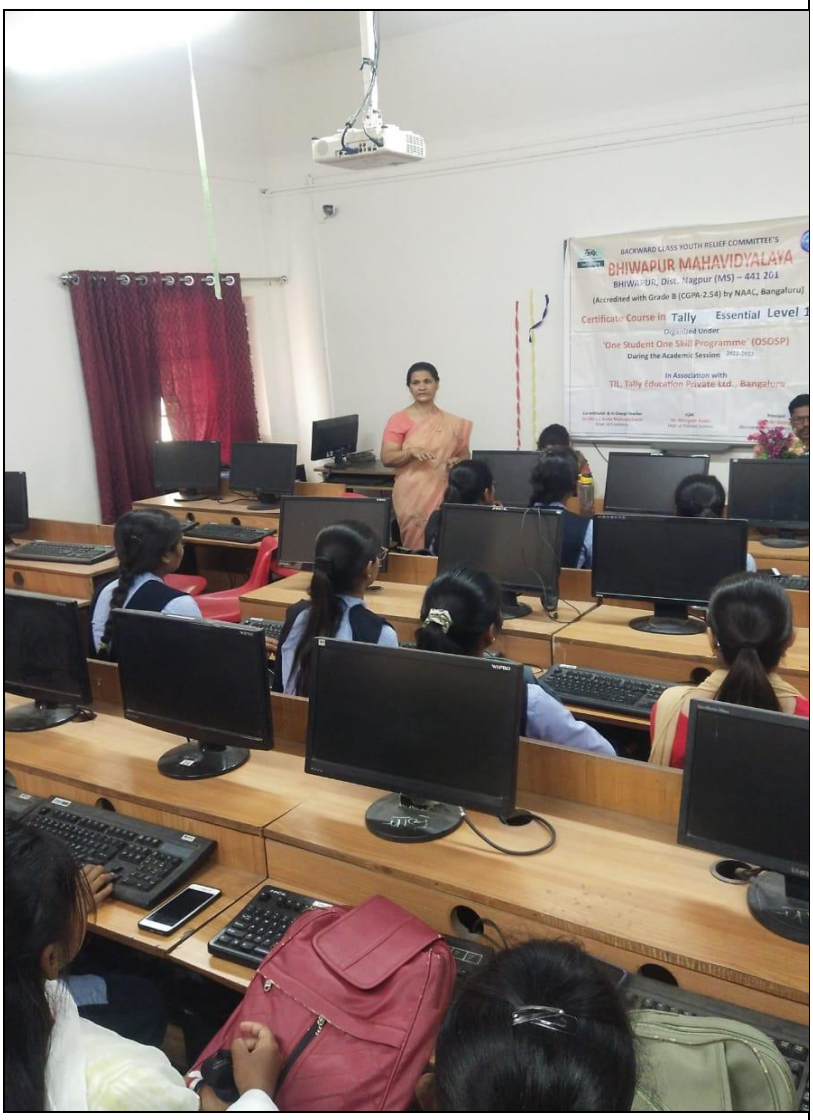
BHIWAPUR MAHAVIDYALAYA, BHIWAPUR
CERTIFICATE COURSE IN TALLY ESSENTIAL LEVEL 1
UNDER
ONE STUDENT ONE SKILL PROGRAMME
LIST OF STUDENTS WHO HAVE ENROLLED THEIR NAMES
ACADEMIC SESSION 2023-2024

Sr. No.	Name of the Students	Class
1.	Monali Moreshwar Malode	B. Com. II
2.	Pragati Gopichand Malode	B. Com. II
3.	Tejaswini Subhash Pimpalkar	B. Com. II
4.	Isha Kishor Gawande	B. Com. II
5.	Achal Tarachand Balbudhe	B. Com. II
6.	Priyanka Vitthal Chaudhari	B. Com. II
7.	Pramila Yashawant Bhajbhuje	B. Com. II
8.	Puja Suresh Barekar	B. Com. II
9.	Swati Bhashkar Malode	B. Com. II
10.	Payal Sudhir Nagpurkar	B. Com. II
11.	Tannu Banduji Dewale	B. Com. II
12.	Mamta Raju Chaudhari	B. Com. II
13.	Sejal Bhaskar Chahande	B. Com. II
14	Kajal Sudhakar Gedekar	B. Com. II
15	Sonali Deorao Kapgate	B. Com. II
16	Sonu Ashok Bhanarkar	B. Com. II
17	Ankit Devidas Gongal	B. Com. II
18.	Shrikant Rahul Patil	B. Com. II

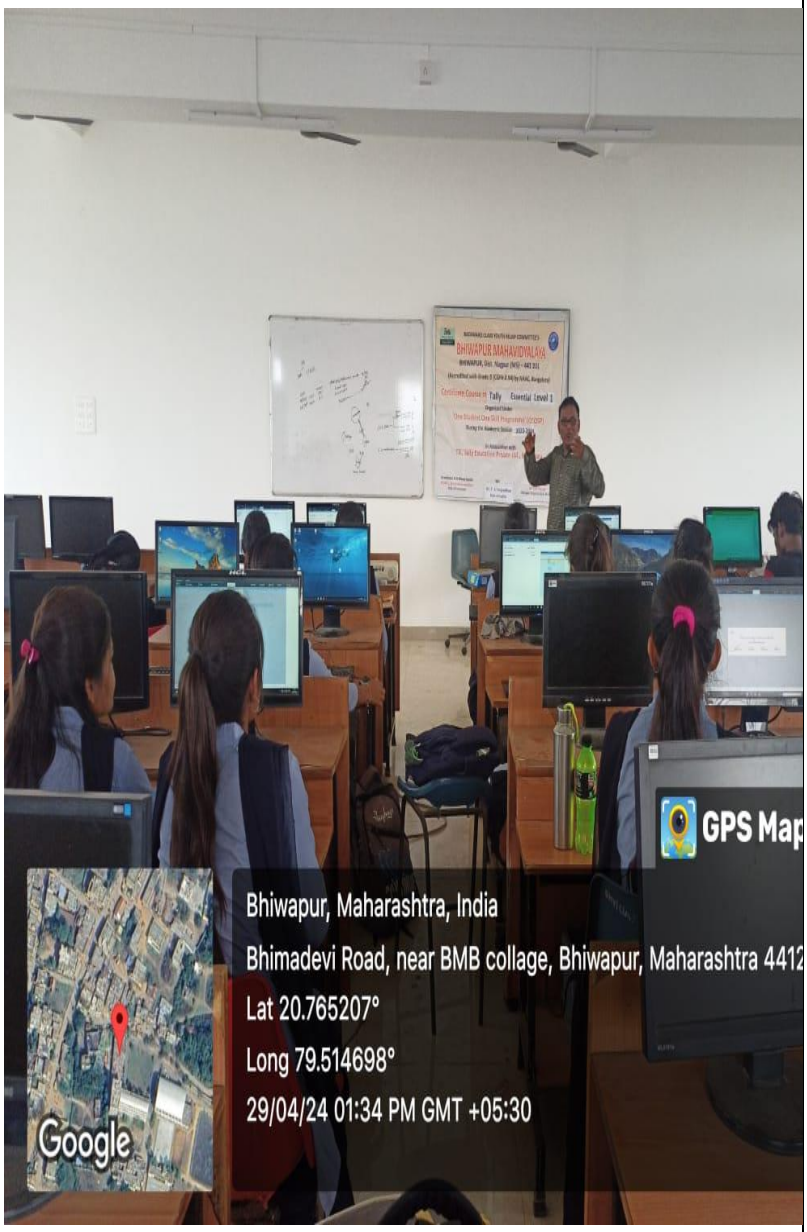
Course Co ordinator
(Dr. Anita V. Mahawadiwar)
One Student One Skill Programme (OSOSP)

Principal
Bhiwapur Mahavidyalaya
Bhiwapur

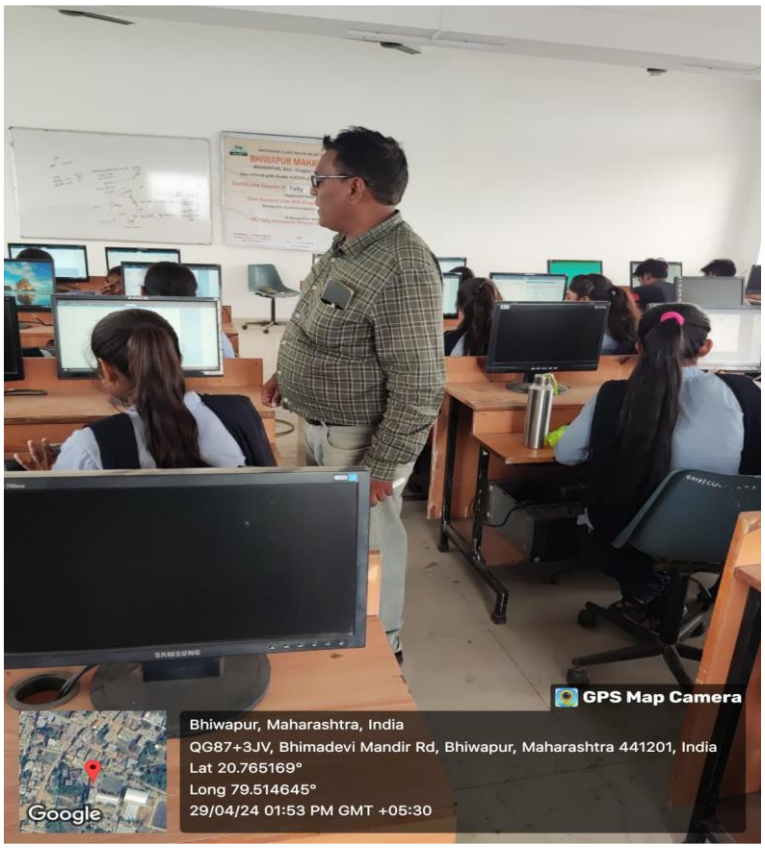
List of trainees who had enrolled their names in the Self-Financing Certificate Course in “Tally Essential Level 1”



Asst. Prof. Dr. Anita V. Mahawadiwar, the Coordinator of 'One Student One Skill Programme, explaining to the students about the importance of the Course during the Inaugural Ceremony of the Self-Financing Certificate Course in "Tally Essential Level 1".



The Chief Trainer of this Course Asst. Prof. Manoj Raut, during the Theory Session, explaining to the students about the importance of GST and the features of Tally.



Students attending the Practical Session of the Self-financing Certificate Course in 'Tally Essential Level 1'

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR
CERTIFICATE COURSE IN TALLY ESSENTIAL LEVEL 1
UNDER
ONE STUDENT ONE SKILL PROGRAMME
ATTENDANCE SHEET OF STUDENTS APPEARED IN EXAMINATION
SESSION 2023-2024

Sr. No.	Name of the Students	Class	Signature
1.	Monali Moreshwar Malode	B. Com. II	
2.	Pragati Gopichand Malode	B. Com. II	
3.	Tejaswini Subhash Pimpalkar	B. Com. II	
4.	Isha Kishor Gawande	B. Com. II	
5.	Achal Tarachand Balbudhe	B. Com. II	
6.	Priyanka Vitthal Chaudhari	B. Com. II	
7.	Pramila Yashawant Bhajbhuje	B. Com. II	
8.	Puja Suresh Barekar	B. Com. II	
9.	Swati Bhashkar Malode	B. Com. II	
10.	Payal Sudhir Nagpurkar	B. Com. II	
11.	Tannu Banduji Dewale	B. Com. II	
12.	Mamta Raju Chaudhari	B. Com. II	
13.	Sejal Bhaskar Chahande	B. Com. II	
14	Kajal Sudhakar Gedekar	B. Com. II	
15	Sonali Deorao Kapgate	B. Com. II	
16	Sonu Ashok Bhanarkar	B. Com. II	
17	Ankit Devidas Gongal	B. Com. II	
18.	Shrikant Rahul Patil	B. Com. II	

(Dr. Anita V. Mahawadiwar)
Course Co ordinator
One Student One Skill Programme (OSOSP)

Principal
Bhiwapur Mahavidyalaya
Bhiwapur

List of students who appeared in the Final Examination of the Certificate Course in 'Tally Essential Level 1'

Specimen of the Certificate distributed to the trainees through Tally Education Pvt. Ltd. (TEPL) upon successful completion of the Training Programme in "Tally Essential Level 1".

Tally
POWER OF SIMPLICITY

TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

Isha Kishor Gawande

Son/Daughter of

Kishor Baburao Gawande

for successfully completing

TallyEssential Level 1

and securing Grade A

Place of Issue: Bengaluru
Date Certified: 04-May-2024
Release: Prime 2.0

Bhuwaneshwari B
Chief Executive Officer
Tally Education and Distribution
Services Private Limited

Certificate No: 906547347
Institute Name:
Bhiwapur Mahavidyalaya - Nagpur

Tally Education and Distribution Services Private Limited (Formerly known as "Tally Education Private Limited"), a subsidiary of Tally Solutions Pvt. Ltd., is the only entity authorised to issue certifications on Computerised Accounting with Tally

This Certificate can be verified at www.tallyeducation.com

Specimen of the Certificate distributed to the trainees through Tally Education Pvt. Ltd. (TEPL) upon successful completion of the Training Programme in "Tally Essential Level 1".

Tally
POWER OF SIMPLICITY

TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

Sonali Deorao Kapgate

Son/Daughter of

Devrao Tulshiram Kapgate

for successfully completing

TallyEssential Level 1

and securing Grade A

Place of Issue: Bengaluru
Date Certified: 04-May-2024
Release: Prime 4.0

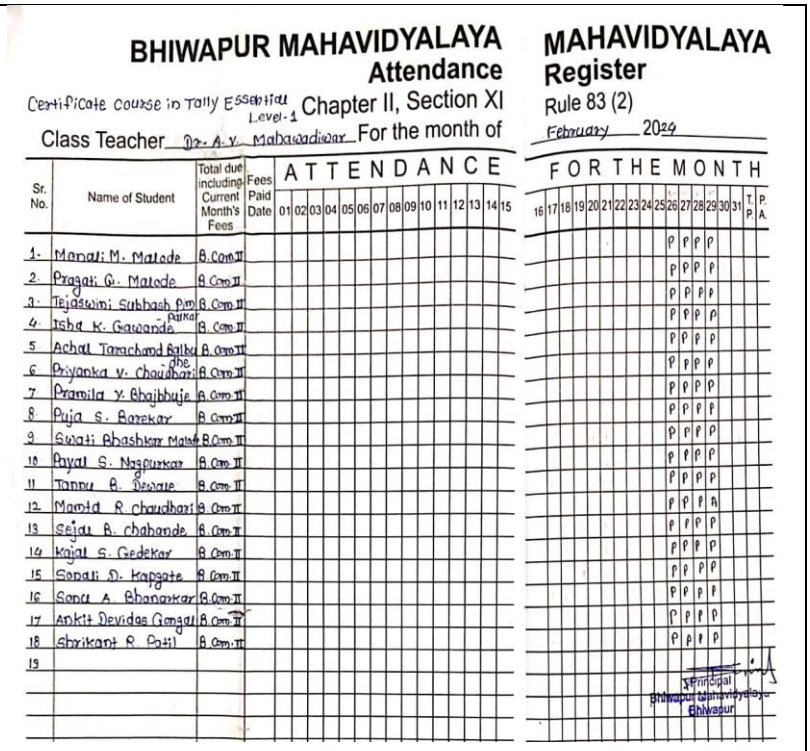
Bhuwaneshwari B
Chief Executive Officer
Tally Education and Distribution
Services Private Limited

Certificate No: 908547480
Institute Name:
Bhiwapur Mahavidyalaya

Tally Education and Distribution Services Private Limited (Formerly known as "Tally Education Private Limited"), a subsidiary of Tally Solutions Pvt. Ltd., is the only entity authorised to issue certifications on Computerised Accounting with Tally

This Certificate can be verified at www.tallyeducation.com

SCANNED COPY OF ATTENDANCE SHEET



BHIWAPUR MAHAVIDYALAYA
Attendance
Chapter II, Section XI
For the month of

Certificate course in Tally Essential Level-1

Class Teacher Dr. A. V. Mahawadiwar

Sr. No.	Name of Student	Total due including Current Month's Fees	Fees Paid Date	ATTENDANCE 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15
1.	Manali M. Matode	B.Com II		
2.	Pragati G. Matode	B.Com II		
3.	Tejaswini Subhash Pimpalkar	B.Com II		
4.	Isha K. Gawande	B.Com II		
5	Achal Tarachand Balbudhe	B.Com II		
6	Priyanka V. Chaudhari	B.Com II		
7	Pramila Y. Bhajbhuje	B.Com II		
8	Puja S. Barekar	B.Com II		
9	Swati Bhashkar Malode	B.Com II		
10	Payal S. Nagpurkar	B.Com II		
11	Tanvi B. Dewale	B.Com II		
12.	Mamta R chaudhari	B.Com II		
13	Sejal B. Chahande	B.Com II		
14	Kajal S. Gedekar	B.Com II		
15	Sonali D. Kapgate	B.Com II		
16	Sonu A. Bhanarkar	B.Com II		
17	Ankit Devidas Gangal	B.Com II		
18	Shrikant R. Patil	B.Com II		
19				

MAHAVIDYALAYA
Register
Rule 83 (2)
February 2024

FOR THE MONTH

16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	T P	P. A.
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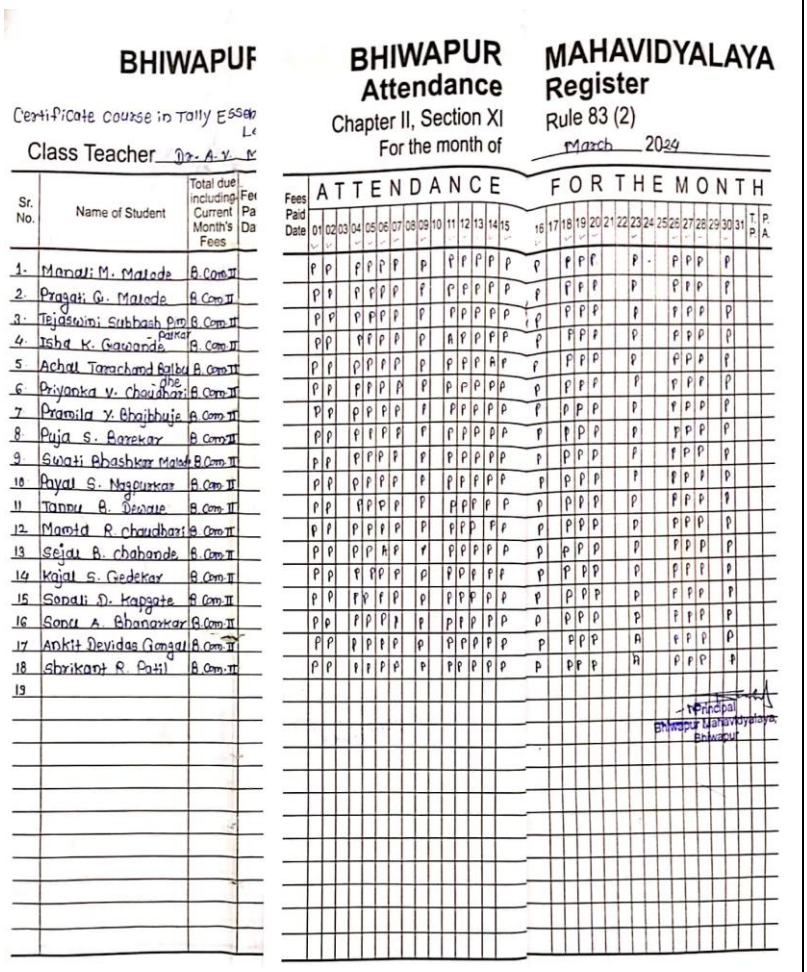
Principal
Bhiwapur Mahavidyalaya, Bhiwapur



BHIWAPUR MAHAVIDYALAYA
Attendance
Chapter II, Section XI
For the month of

Certificate course in Tally Essential Le

Class Teacher Dr. A. V. M

Sr. No.	Name of Student	Total due including Current Month's Fees	Fee Pa Da	ATTENDANCE 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15
1.	Manali M. Matode	B.Com II		
2.	Pragati G. Matode	B.Com II		
3.	Tejaswini Subhash Pimpalkar	B.Com II		
4.	Isha K. Gawande	B.Com II		
5	Achal Tarachand Balbudhe	B.Com II		
6	Priyanka V. Chaudhari	B.Com II		
7	Pramila Y. Bhajbhuje	B.Com II		
8	Puja S. Barekar	B.Com II		
9	Swati Bhashkar Malode	B.Com II		
10	Payal S. Nagpurkar	B.Com II		
11	Tanvi B. Dewale	B.Com II		
12.	Mamta R chaudhari	B.Com II		
13	Sejal B. Chahande	B.Com II		
14	Kajal S. Gedekar	B.Com II		
15	Sonali D. Kapgate	B.Com II		
16	Sonu A. Bhanarkar	B.Com II		
17	Ankit Devidas Gangal	B.Com II		
18	Shrikant R. Patil	B.Com II		
19				

MAHAVIDYALAYA
Register
Rule 83 (2)
March 2024

FOR THE MONTH

Fees Paid Date	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	T P	P. A.
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	P	P		P	P	P	P	P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	A	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
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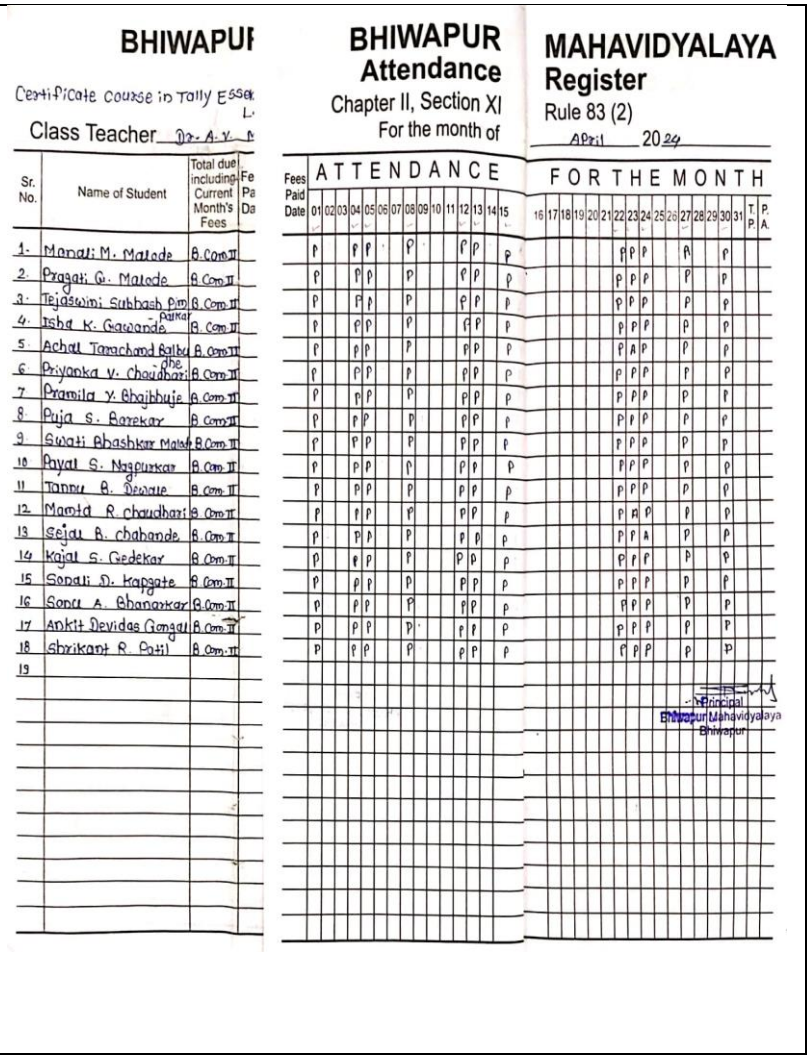
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			
	P	P		P	P	P		P		P	P	P	P	P	P	P	P	P	P			P			P	P	P		P			

Principal
Bhiwapur Mahavidyalaya, Bhiwapur



BHIWAPUR

Certificate Course in Tally Essen

Class Teacher Dr. A. Y.

Sr. No.	Name of Student	Total due including Current Month's Fees	Fe Pa Da
1.	Manali M. Matode	B.Com II	
2.	Pragati G. Matode	B.Com II	
3.	Tejaswini Subhash Pim Paikar	B.Com II	
4.	Isha K. Gaswande	B.Com II	
5	Achal Tamachand Balbu	B.Com II	
6	Priyanka V. Chaudhari Ghe	B.Com II	
7	Pramila Y. Bhajbhuje	B.Com II	
8	Puja S. Barekar	B.Com II	
9	Swati Bhashkar Mate	B.Com II	
10	Payal S. Nagpurkar	B.Com II	
11	Tanmy B. Dewate	B.Com II	
12.	Mamta R. Chaudhari	B.Com II	
13	Seju B. Chahande	B.Com II	
14	Kajal S. Gedekar	B.Com II	
15	Sonali D. Kapgate	B.Com II	
16	Sonu A. Bhanarkar	B.Com II	
17	Ankit Devidas Gangal	B.Com II	
18	Shrikant R. Patil	B.Com II	
19			

BHIWAPUR
Attendance
Chapter II, Section XI
For the month of

MAHAVIDYALAYA
Register
Rule 83 (2)
April 2024

Fees Paid Date	ATTENDANCE 01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	FOR THE MONTH 16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	T. P.	P. A.
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	A	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
	P			P	P			P				P	P		P							P	A	P		P		P					
	P			P	P			P				P	P		P							P	P	P		P		P					
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Principal
Bhiwapur Mahavidyalaya
Bhiwapur

Dr. Jobi George

Digitally signed by Dr. Jobi George
DN: cn=Dr. Jobi George, o=Bhiwapur Mahavidyalaya, ou=Principal, email=bmv_bhiwapur@yahoo.com, c=US
Date: 2025.01.12 16:04:17 +05'30'

Principal
Bhiwapur Mahavidyalaya