



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S

BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

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Tel: 07106-232349

DETAILED REPORT OF THE ACTIVITY

2023-2024

ACADEMIC SESSION	2023-2024
NAME OF THE ACTIVITY	Basic Computer Knowledge Programme
ORGANIZING INSTITUTION/COLLABORATING INSTITUTIONS	Bhiwapur Mahavidyalaya, Bhiwapur
CORE AREAS COVERED	<ul style="list-style-type: none">• Awareness of Computer Literacy• Technical Aspects of Computers• Career Opportunities• Day-to-day Computer Usage• Role of Technology in Education.• Promoting Digital Literacy• Interaction with Experts• Community Building
SCHEDULE	1 st April, 2024 to 30 th April, 2024
VENUE	Computer Lab of Bhiwapur Mahavidyalaya
MODE OF ACTIVITY (ONLINE/OFFLINE (IF ONLINE, GIVE WEBLINK))	OFFLINE
ORGANIZING COMMITTEE	Committee for Promoting the Use of Technology in Teaching and Achieving Complete Students' Computer Literacy (Audio-Visual-Aids-LCD, OHP, Interactive Boards, Smart Boards Etc.)
CHIEF COORDINATOR	Asst. Prof. Dr. Ravikant Mishra

COMMITTEE MEMBERS	Mr. Khushwant Dhamke
KEYNOTE SPEAKER/RESOURCE PERSON/PERSONS (Furnish a Brief Report on the Keynote Speaker's Expertise)	Mr. Khushwant Dhamke
BENEFICIARIES/TARGET GROUP	All the students of the College
NUMBER OF STUDENTS/BENEFICIARIES	30
SYLLABUS	<ul style="list-style-type: none"> • Introduction of Computer • M.S. Word • M.S. Excel • M.S. Power Point • Computer Communication and Internet • Web Browsers
DETAILED REPORT OF THE ACTIVITY	<p>During the Academic Session 2023–2024, the ‘Committee for Promoting the Use of Technology in Teaching and Achieving Complete Students’ Computer Literacy’, under the auspices of IQAC, conducted an extensive educational Programme titled “Basic Computer Knowledge Programme” from 1st April, 2024 to 30th April, 2024. Prior to the Course, the Committee surveyed students to measure their initial level of Computer Literacy. The Training Course was meticulously designed based on these survey results.</p> <p>The main objective of the Programme was to emphasize the essential role of Computers in modern education and to make every student of our College Computer literate. This Programme was aimed to equip our students with the fundamental knowledge</p>

and practical skills for using Computers effectively.

The Programme was organized by Asst. Prof. Dr. Ravikant Mishra and Mr. Khushwant Dhamke, whose expertise greatly contributed to its success. Students received hands-on training in basic Computer operations, such as turning the Computer on and off, navigating the desktop interface, using the keyboard and mouse and managing files and folders. The focus was on building confidence and familiarity with both computer Hardware and Software.

The participants learned how to connect to the Internet, browse websites and conduct online searches safely and efficiently. They also received guidance on setting up and managing email accounts, composing and sending emails and attaching files. This training provided them with the skills necessary for modern communication and information retrieval.

The results were impressive. Students demonstrated significant improvements in their digital literacy skills, confidently navigating Computer systems, using Software applications and performing basic tasks independently. Many students reported feeling more confident and empowered in their interactions with technology. The Programme also enhanced their employability by equipping them with valuable computer skills that are highly sought after in today's job market. As a result, students gained a competitive edge in their job search and were better prepared for employment opportunities requiring Computer proficiency.

Overall, the Basic Computer Training Course was a resounding success, providing essential digital skills to

	<p>students and empowered them to thrive in the digital age. A total of 30 students participated and successfully completed the Course.</p>
<p>PROGRAMME OBJECTIVES</p>	<ul style="list-style-type: none"> ● To provide free Computer Literacy education to students. ● To achieve complete students' Computer Literacy. ● To promote the use of technology in teaching. ● To enable the students to thrive in the post-modern digital age. ● To provide expert guidance in Hardware and Software. ● To create an encouraging and supportive atmosphere where students can learn and enhance their Computer skills with confidence.
<p>PROBLEMS FACED, IF ANY</p>	<p>Challenges</p> <ul style="list-style-type: none"> ● Time Constraints: Thirty-day Course was not sufficient to cover all the aspects of Computer Literacy comprehensively, especially for the students with little knowledge. ● Assessment and Evaluation: Effectively assessing the students' progress and learning outcomes during the Course period required careful planning and evaluation methods. ● Technical Issues: Technical glitches, Software compatibility problems, or Hardware malfunctions sometimes disrupted the smooth running of the training sessions.
<p>IMPACT/OUTCOME ACHIEVED</p>	<ul style="list-style-type: none"> ● Provided free Computer Literacy education to students. ● Took initiative to achieve complete Students' Computer Literacy. ● Promoted the use of technology in teaching. ● Enabled the students to thrive in the post-modern

digital age.

- Provided expert guidance in Hardware and Software.
- Created an encouraging and supportive atmosphere where students can learn and enhance their Computer skills with confidence.

ANALYSIS REPORT OF THE FEEDBACK OBTAINED FROM STUDENTS/ BENEFICIARIES/ ACADEMIC PEERS ETC.

Feedback was collected from the participants and majority of them appreciated for hands-on Practice Sessions and interactive exercises and requested for more advanced classes.

Bhiwapur Mahavidyalaya, Bhiwapur
Committee for Promoting the Use of Technology in Teaching and Complete Students' Computer Literacy Programme
Organized
"Basic Computer Knowledge Programme"
Feedback Form

Name of Student: - Sravshi Bhagwat Tharmore
Name of the college: - Bhiwapur Mahavidyalaya Bhiwapur
Class: 1st year Whatsapp No.: 774532644

Please Tick the option you find more suitable


Sr. No.	Particular	Yes	No
1	Was the material and subject easy to understand?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Did your Teacher guide you properly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Are you satisfied with the functioning of Training Equipments (Computers, Projectors, etc)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Did you clear your concepts properly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Date: 08/03/2024 Sign of Student: S B Tharmore


GEOTAG PHOTO GALLERY WITH CAPTIONS (Only GEOTAG photos covering the entire gamut/span of the activity will be accepted)

Specimen of the Registration Form

Bhiwapur Mahavidyalaya, Bhiwapur
Basic Computer Knowledge Programme
Session: 2023-2024

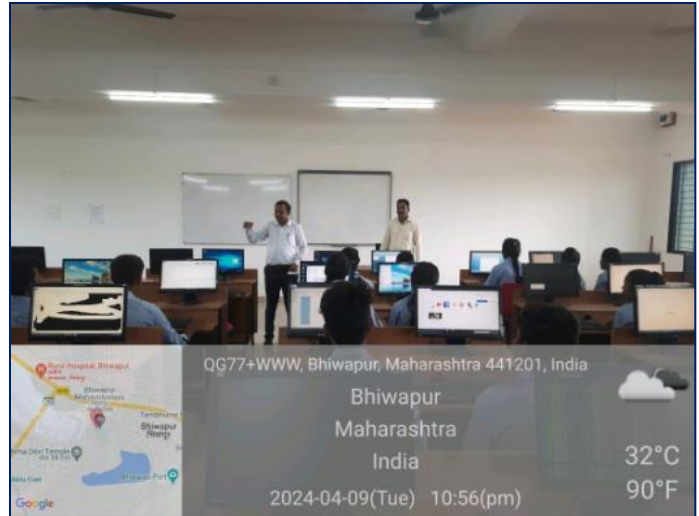


REGISTRATION FORM

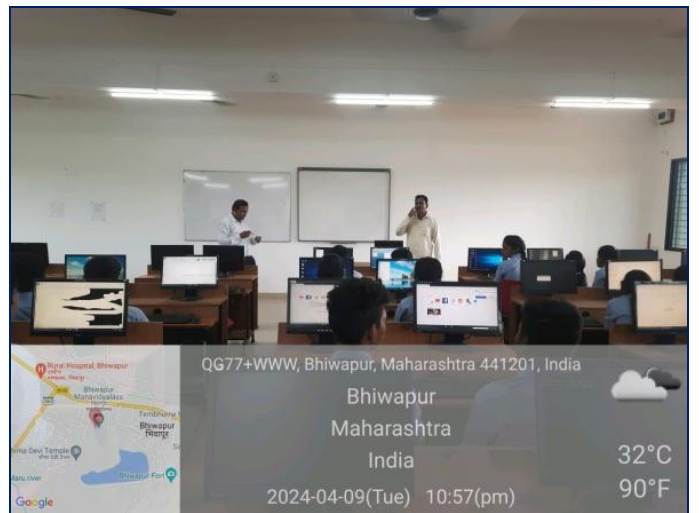


Name of the Student in full: Rushali Subhash Dhongade
Name of the Course: Basic computer knowledge programme
Class: BSc^{1st} year Gender: female
Date of Birth: 01/12/2004 Category: OBC
Place of Birth: Mokhada
Aadhar Card Number: 507240944286
Address for correspondence: A-1, Mokhada Po. Naxi
Tah. Bhiwapur, Dist.
Nagpur
Mobile Number: 9834087173
E-mail Id: subhashdhongade17@gmail.com
Date: 27/03/2024 Sign. of Student: Rdhongade

Asst. Prof. Dr. Ravikant Mishra conducting Theory Classes during the “Basic Computer Knowledge Programme”



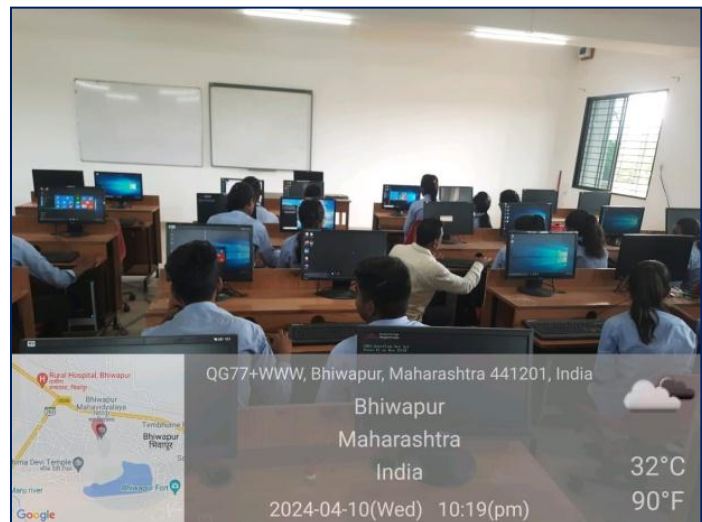
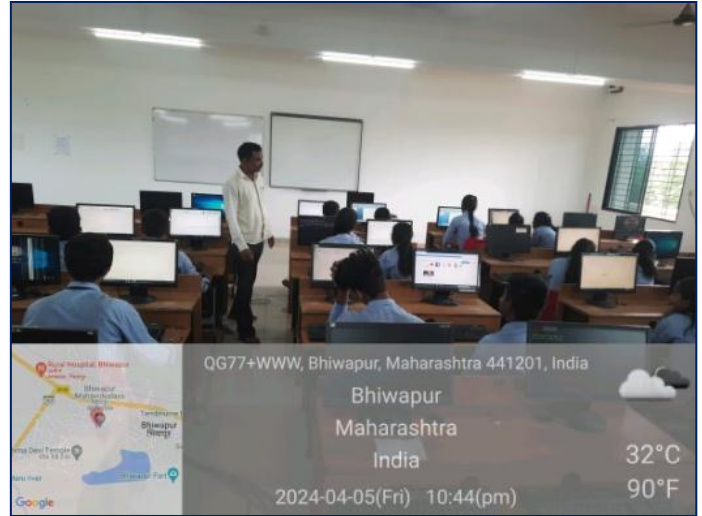
Mr. Khushwant Dhamke explaining the topic ‘Internet Surfing and Web Browsing’.



Mr. Dhamke teaching the Basic Skills of Computer in the Computer Lab of our College



Mr. Khushwant Dhamke assisting the students to address the technical issues in Computers



Students receiving in-depth insights into Hardware and Software from the expert Mr. Khushwant Dhamke

Bhiwapur Mahavidyalaya, Bhiwapur
Basic Computer Knowledge Programme
Session: 2023-2024

Sr. No.	Name of Student	Class	Attendance Sheet						
			Date						
			03/04/2024	04/04	05/04	06/04	08/04	12/04	19/04
Sign.	Sign.	Sign.	Sign.	Sign.	Sign.	Sign.			
1)	Sakshi-B. Titanwar	B.Sc-I	Sakshi	Sakshi	Sakshi	Sakshi	Sakshi	Sakshi	Sakshi
2)	Sakshi-k-Samudra	B.Sc-I	S.samudra	S.samudra	S.samudra	S.samudra	S.samudra	S.samudra	S.samudra
3)	Rushadi s.Dhongade	B.Sc-I	Rushadi	Rushadi	Rushadi	Rushadi	Rushadi	Rushadi	Rushadi
4)	Samiksha D.Mecham	B.Sc-I	S.D.mecham	AB	S.D.mecham	S.D.mecham	S.D.mecham	S.D.mecham	AB
5)	Saraj-s-Chaudhari	B.Sc-I	S.s.chaudhari	S.s.chaudhari	S.s.chaudhari	S.s.chaudhari	S.s.chaudhari	S.s.chaudhari	S.s.chaudhari
6)	Sayli-k-Tighare	B.Sc-I	AB	S.K.Tighare	S.K.Tighare	S.K.Tighare	S.K.Tighare	S.K.Tighare	AB
7)	Seema G.Giradkar	B.Sc-I	S.G.giradkar	S.G.giradkar	S.G.giradkar	S.G.giradkar	S.G.giradkar	S.G.giradkar	S.G.giradkar
8)	Shruti-s-Lanjewar	B.Sc-I	S.lanjewar	S.lanjewar	S.lanjewar	S.lanjewar	S.lanjewar	AB	S.lanjewar
9)	Sima-k-Bhoyar	B.Sc-I	S.k.bhoyar	AB	S.k.bhoyar	S.k.bhoyar	S.k.bhoyar	S.k.bhoyar	S.k.bhoyar
10)	Sonam-p.Katekhare	B.Sc-I	S.p.katekhare	AB	S.p.katekhare	S.p.katekhare	S.p.katekhare	AB	S.p.katekhare

Principal
Bhiwapur Mahavidyalaya