

Backward Class Youth relief Committee's

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR

Dist. Nagpur, Maharashtra 441201

Accredited with Grade 'B' (CGPA-2.54) by NAAC, Bengaluru

ISO-9001:2015



Internal Quality Assurance Cell - Annual Report Academic Session -2022-2023

Introduction

After a thorough verification of all the reports and documents submitted thereupon by the Member Secretaries of various Committees and Criterion Heads for the Academic Session 2022 -2023, the Internal Quality Assurance Cell generated a Report Summary for the perusal of all its Stakeholders. The Reports and Documents submitted were the achievements and outcomes of the Plan of Action thought-out by IQAC on the commencement of the Academic Session.

The Summary of Internal Quality Assurance Cell for the Academic Session 22-23 is as follows:

Curricular Aspects

As per the Perspective Plan of the Institution 2020-2025; yearly planning has been chalked out and accordingly all the curricular and co-curricular activities of the Institution have been planned and executed. Effective Curriculum dissemination was carried out as per our Academic Calendar, which was prepared and implemented in our Institution in conformity with University's Academic Calendar. The Principal, through the Time Table Committee, allocated subject-wise workload and time slots to teachers. To ensure the genuineness of the execution of Assignments allocated, Daily Work Book has been endorsed by the Principal. The Annual Teaching Plan, prepared by the faculty and endorsed by the Principal, provides an effective dissemination of syllabus through planned outcomes.

Bridge Courses, Remedial Classes for Slow Learners, additional support for Advanced Learners, examinations along with co-curricular and extra-curricular activities were conducted. The Attendance Committee, the Syllabus Compliance Committee and the Examination Committee kept a tab on the completion of all the tasks assigned. Guest lectures were conducted to give 'classroom learning' a different perspective.

The Feedback of all the stakeholders was considered for improving the quality of Teaching-Learning and accordingly an Action Taken Report was generated and teachers were apprised of their Feedback from students on Teaching-Learning. Appreciation and Advisory Letters were

issued as per the performance indicated through the Feedback. The Feedback has been displayed on the Institute's Website for the perusal of all its Stakeholders.

1. Feedback Analysis and Action Taken Report Link - <https://bmb.ac.in/wp-content/uploads/2023/09/Feedback-Action-Taken-Report-2022-23-DC.pdf>
2. Feedback Report link- <https://bmb.ac.in/wp-content/uploads/2024/04/Feedback-Report-2022-23.pdf>
3. Feedback of Employer's Link - <https://bmb.ac.in/wp-content/uploads/2024/04/Feedback-of-Employer-2022-23.pdf>

The Institution, through its Induction Programme, on the commencement of the Academic Session apprised the students of the various facilities available in the Institution for their holistic development. The NSS and the NCC Units displayed their achievements during the Induction Programme. The Anti-ragging Cell explained the students of their responsibilities towards being a better student following the Directions and Guidelines given by competent authorities.

Subject Literary Associations conducted 10 guest Lectures in various Subjects under the umbrella of Subject Literary Associations.

22 Career Oriented Programme/Skill Development Programme and One Student One Skill Programme (OSOSP) were conducted for the Session 2022-2023:

Name of Add on /Certificate /Value added programmes offered and online MOOC programmes like SWAYAM, NPTEL etc. programmes offered.	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year	Link
Certificate Course in Domestic Data Entry Operator	Six Months	40	40	View
Certificate Course in Self- Employed Tailor	Six Months	26	26	View
Certificate Course in Yoga Shiksha	36 Days	26	26	View
Certificate Course in Personality Development	One Month	25	25	View
Certificate Course in Tally Essential Level 1 (With MoU)	Two Monts	22	22	View
Certificate Course in Beautician	Two Monts	10	10	View
Certificate Course in Mehandi	One Month	22	22	View
Certificate Course in Swimming	36 Days	30	30	
Certificate Course in Journalism Marathi	One Month	55	55	View
Certificate Course in Vermiculture	Three Months	108	108	View

Certificate Course in Retail Marketing	One Month	40	40	View
Certificate Course in Sports Management	One Month	27	27	View
Certificate Course in Gardening	One Month	25	25	View
Certificate Course in Fashion Designing	Three Months	22	22	View
Certificate Course in Human Rights Education	One Month	26	26	View
Certificate Course in Banking and Financial Services	One Month	40	40	View
Energy Efficiency and Energy Conservation Project	One Month	22	22	View
Certificate Course in Vedic Mathematics Level-1 Basic	One Month	23	23	View
Certificate Course in Spoken English	One Month	360	360	View
Certificate Course in Macrame Art	One Month	15	15	View
Certificate Course in Panchayati Raj	60 Days	31	31	View
Certificate Course in Running Training	50 Days	37	37	View

Teaching-Learning and Evaluation

The Institution identified Advanced Learners and Slow Learners during the admission process by preparing faculty wise Merit List. Interactive Sessions, Quiz Competitions, Seminars and Group Discussions, Unit Tests, and Model Examinations were conducted for assessing their learning aptitude.

Action Taken Report

Slow Learners were provided with;

- Additional learning support through **Remedial Classes** under ‘**Student Support System**’.
- Worksheets and Handouts based on the learning levels were given on Google Classrooms and WhatsApp Group.
- ‘Bridge Courses’ were conducted on the commencement of the Academic Session.

Advanced Learners were encouraged to;

- Write Research Papers in Research Journals.
- Participate in various competitions.
- Avail open-access facility in the Central Library.
- Contribute their literary creations in the College Magazine.

Curricular and co-curricular activities of the Institution are established to ensure students' active participation in all the learning activities. These practices enabled them to explore, experience and invent to the best of their abilities. To abreast the teaching staff of the latest learning methodologies, they were promoted to participate in Orientation Programmes, Refresher Courses, Short Term Courses and Training Programmes on ICT and FDPs.

Students' active participation in all the co-curricular and extra-curricular activities, which were carried out through NSS, NCC and other Extension Committees, provided them ample opportunities to demonstrate their talents and thus made them aware of their social commitments. Subject related notes, educational You Tube videos, instructions and Notifications given by the teachers and the authorities were communicated to the students through WhatsApp Groups. Unit Tests and Terminal Examinations were conducted, which ensured continuous assessment and Feedback of the students.

E-Learning resources like lecture notes, references, handouts, question bank, teaching plans and topic-wise PPTs, subject related videos and Moodle Courses were uploaded on Digital Libraries of every subject, Google Classrooms and WhatsApp groups. Transparent and Continuous Internal Assessment Mechanism was implemented in the Institution for assessing students' progress throughout the programme schedule. As notified by R.T.M. Nagpur University in its Website, students were informed about the Examination scheme and also about the internal marking pattern for bringing more transparency to the evaluation system.

The Examination Committee, after written intimation to the students and teachers about the time - table schedule and other processes, conducted Unit Tests, One Model Examination, and University Examinations. Students were awarded Internal marks on the basis of their performances in the given Assignments and Viva Voce.

The results of the outgoing students are given below for the perusal of all the stakeholders:

S. No	Name of the Programme	No. of Students appeared	No. of students Passed	% of the passing out students
1	Bachelor of Arts	45	32	71.11
2	Bachelor of Commerce	51	19	37.25
3	Bachelor of Science	46	36	78.26

4	Bachelor of Vocation				
	1	Food Processing	3	3	100
	2	Software Development	17	9	52.94
Total			162	99	

A transparent, time-bound and efficient mechanism to redress the grievances of students in relation to Internal Examination was in place. Besides the above, Students' Grievance Redressal Cell resolved grievances of students that were received by the Committee and also in the Complaint Box. The Action Taken Report link is given below:

Students Grievance Redressal Committee Link-<https://bmb.ac.in/wp-content/uploads/2024/04/5.1.5-3-Details-of-Students-Grievances.pdf>

Attainment of Programme Outcomes and Course Outcomes

The attainment of Programme Outcomes and Course Outcomes of our Institution has been reviewed through Students' progression to Higher Studies, their Results and their Placements.

Links-<https://bmb.ac.in/wp-content/uploads/2024/04/2.6.2--Additional-Documents-Link.pdf>

Placement of students during the Academic Session 2022-2023

Year	Name of students placed and contact details	Programme graduated from	Name of the employer with contact details	Pay package at appointment
2022-23	Mr. Swapnil Shrirame	B.Com.	JAIN ENGINEERS ASSOCIATES, Nandanwan, Nagpur 9960955412	Rs.108000/- per annum
	Mr. Harshal Patil	B.A.		Rs. 96000/- per annum
	Mr. Prakash Patil	B.A.		Rs. 96000/- per annum
	Mr. Vishal Waghmare	B.Com.		Rs. 120000/- per annum
	Mr. Yash Wange	B.Com.		Rs. 120000/- per annum
	Mr. Sachin Shinde	B.Com.		Rs 96000/- per annum
	Mr. Nilesh Nimje	B.Com.		Rs. 96000/- per annum
	Mr. Anshul Sahare	B.Com.		Rs. 66000/- per annum

90 Students are pursuing Post Graduate Studies in various disciplines.

Research, Innovation and Extension

Our Institution supports Innovative Research Projects of staff by offering them all the requisite facilities in order to promote Innovations for the creation and transfer of knowledge.

The Institution organized 6 Webinars/Seminars and 9 Workshops, 1 International Conference and 1 National Conference during the Academic Session 2022-2023, some of which were in collaboration with Cluster of Thirteen Institutions and other associated Colleges. The faculty of the Institution published 7 Research Articles in UGC listed Journals and 52 Research Papers in Seminar / Conference Proceedings, Edited Books , and as Chapter in Books . A few teachers have published Books related to their subjects and expertise.

Research publications by the faculty –

Title of paper	Name of the author/s	Department of the Teacher	Name of Journal	Year of Publication	ISSN Number	Link to the recognition in UGC enlistment of the Journal
Contribution of Revolutionary Movements	Asst. Prof. Dr. Motiraj R. Chavhan	History	Sanshodhak	01-03-2022	ISSN-2394-5990	https://bmb.ac.in/wp-content/uploads/2022/09/3-Dr.-Chavhan-UGC-C-L-J-2022.pdf
Revitalization of Orthodox Religious Dogmas and Gender Sensitization: A Pragmatic Study to Uncover Enduring Solutions to Alleviate the Woes of Women in Perils	Dr. Jobi George	ENGLISH	GEDRAG AND ORGANISATIE REVIEW	01-03-2022	ISSN/E-ISSN/0921 - 5077/1875 -7235	https://bmb.ac.in/wp-content/uploads/2023/09/19-Dr.-Jobi-George-2022.pdf
Relevance of Gandhian Philosophy in Post-Independence Indian English Fiction	Asst. Prof. Dr. Vinita S. Virgandham	English	'Sanshodhak'	01-03-2022	ISSN: 2394-5990	https://bmb.ac.in/wp-content/uploads/2022/09/8-Dr.-Viragandham-UGC-C-L-J-2022.pdf
Impact of Corona Virus on Indian Economy	Asst. Prof. Rajesh S. Bahurupi	Commerce	Sanshodhak	14-07-2022	ISSN-2394-5990	https://bmb.ac.in/wp-content/uploads/2022/09/1-Dr.-Bahurupi-UGC-Care-List-2022.pdf
Impact of Covid-19 on E-Commerce"	Asst. Prof. Anita V Mahawadiwar	Commerce	'Sanshodhak'	01-12-2022	ISSN: 2394-5990	https://bmb.ac.in/wp-content/uploads/2023/09/09-Asst.-Prof.-Dr.-Anita-Mahawadiwar.pdf

Phytochemical Screening of Flower Extract of Butea Monosperma.	Asst. Prof. Ashwini M. Kadu	Chemistry	IJFANS	01-12-2022	ISSN 2320-7876,	https://bmb.ac.in/wp-content/uploads/2023/09/17-Asst.-Prof.-Dr.-Ashwini-Kadu.pdf
Vasantrao Naik's Contribution to Rural Electrification	Asst. Prof. Dr. Motiraj R. Chavhan	History	Sanshodhak	01-12-2022	ISSN: 2394-5990	https://bmb.ac.in/wp-content/uploads/2023/09/04-Asst.-Prof.-Dr.-Motiraj-Chavhan.pdf

Collaborations/ Events / Workshops / Guest Lectures / Extension Activities

Students' involvement was ensured in activities like Awareness Rallies on De-Addiction, Street Plays, Blood Donation Camps, Free Health Check-up Medical Camps, Surveys, Tree Plantation Drives, Cleanliness Drives, AIDS Awareness Programmes.

1. Faculty Exchange Programme

Faculty Exchange Programme was organised in the Academic Session 2022-2023 with Arts and Commerce College, Bhisni in which 5 faculty members delivered Lectures under Faculty Exchange Programme in Arts and Commerce College, Bhisni.

The List of Faculty is as follows:

1. Associate Prof. Dr. Sunil Shinde
2. Asst. Prof. Dr. Motiraj Chavhan
3. Asst. Prof. Dr. Vijay Dighore
4. Asst. Prof. Someshwar Wasekar
5. Asso. Prof. Dr. Madhukar Nandanwar

<https://bmb.ac.in/wp-content/uploads/2023/09/Faculty-Exchange-Program-Activity-Report.pdf>

2. National Workshop on "Intellectual Property Rights and Entrepreneurship Development" was organized by Bhiwapur Mahavidyalaya in Collaboration with Jeevan Vikas Mahavidyalaya, Devgram, Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur and Saibaba Arts and Science College, Parseoni with a participation of 235 Delegates.

<https://bmb.ac.in/wp-content/uploads/2023/09/National-Workshop-on-Intellectual-Property-Rights-and-Entrepreneurship-Development.pdf>

3. An Educational Tour of 51 students from Bachelor of Science was taken to Aura Botanical Park on 28th January, 2023. The Report of which is given below:

<https://bmb.ac.in/wp-content/uploads/2023/09/EXCURSION-TOUR-REPORT.pdf>

✚ Extension and Outreach Programmes were conducted by the Institution through NSS/NCC (including programmes such as Swachh Bharat, AIDS Awareness, Gender issues etc. in collaboration with Community and NGOs) during the year are as given below:

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Year of the activity	Number of students participated in such activities
World Environment Day	NCC	Environmental Issues	04-Jun-22	19
National Unity Run	NCC	Outreach Programme	31-Oct-22	22
Raw Manza Collection Drive post Makar Sankranti	NCC	Environmental Issues	16-Jan-23	17
Free Mega Health Check-up Camp -Mr. Rajubhau Parwe, Member of Legislative Assembly, Umred Constituency, Maharashtra State	Committee for Extension Services	Health Issues	22-Jan-23	8
Distributed grocery kits to the homeless poor people of Gopal Community at Pendhari (Gondbori) in Bhiwapur Taluka.	Committee for Extension Services	Community services	1-May,2023	8
Organized 'Cleanliness Drive'	Committee for Extension Services in collaboration with Nagar Panchayat, Bhiwapur and Bhiwapur Mahavidyalaya, Bhiwapur	Swachh Bharat	18-Nov-22	24
HIV/AIDS Screening Test-	Committee for Extension Services of Bhiwapur Mahavidyalaya in collaboration with Government Rural Hospital, Bhiwapur	AIDS awareness	18-Nov-22	100

Free Health Check-up camp	ICC Committee of Bhiwapur Mahavidyalaya in collaboration with Government Rural Hospital,	Health Issues	07-Feb.-2023	170
Four-day Training Programme on 'Digital Equaliser' for First Year Girls (Life and Digital Skills) under the Auspices of Naandi Foundation's Mahindra Pride Classroom.	Students' Guidance and Placement Cell of Bhiwapur Mahavidyalaya in collaboration with Nandi Foundation	Gender Issues	From 21-Mar.-2023 to 25-Mar-2023	72
Campus Recruitment Drive	Students' Guidance and Placement Cell of Bhiwapur Mahavidyalaya in collaboration with JIO Team	Community Services	18-Nov.-2022	84
Three-Day Employability Enhancement and Youth Livelihood Programme for Girls	Students' Guidance and Placement Cell of Bhiwapur Mahavidyalaya in collaboration with Nandi Foundation	Gender Issues	13-Mar-to15-Mar-2023	53
Open Campus Recruitment Drive	Students' Guidance and Placement Cell of Bhiwapur Mahavidyalaya in collaboration with R.S.E. Business IT Solutions, Nagpur	Community Services	24-Feb.-2023	465
Open Campus Recruitment Drive	Students' Guidance and Placement Cell of Bhiwapur Mahavidyalaya in collaboration with Swatantra Microfinance Private Limited	Community Services	20-Mar.-2023	115
Organized 'Cleanliness Drive' and 'Cleanliness Awareness Campaign'	NSS	Health Issues	08-Sep-22	70

Grand Blood Donation Camp	NSS in collaboration with Bhiwapur Taluka Journalist Union and Police Station, Bhiwapur	Health Issues	01-Oct-22	125
World AIDS Awareness Fortnight	NSS in collaboration with Government Rural Hospital Bhiwapur.	AIDS awareness	01-Dec-22	100
Celebration of 'International Volunteer Day'	National Service Scheme collaboration with Nehru Yuva Kendra	Environmental Issues	05-Dec-22	50
Summer Coaching Camp	Bhiwapur Mahavidyalaya	Community Services	12 -Apr- 5 -May 2023	86
Village Cleanliness and Public Awareness Rally	National Service Scheme & Nagar Panchayat , Bhiwapur	Environmental Issues	31-Dec.- 2022	500

Infrastructure and Learning Resources

The Institution has well maintained infrastructural facilities for running cultural activities, sports and games (Indoor and Outdoor), Indoor Gymnasium, Green Gymnasium and Yoga and Meditation. The optimum use of the facilities available in the Institution is always ensured.

The Institution has 14 Classrooms including Smart Classrooms and one Seminar Hall with Wi-Fi and LAN facilities. Expenditure on infrastructure augmentation excluding salary during the year (INR in Lakhs) was Rs. 20813668.21. Annual expenditure of purchase of Books/E-Books and subscription of Journals/E-Journals during the year (INR in Lakhs) was Rs. 184957/-.

Total Number of students and teachers who visited the Central Library in the 2022-2023 was 12158. A total of 37.08 percentages of students and 4.125 percentages of faculties have recorded their footfalls, which sums up to 41.21 % use of Library per day.

Class rooms are festooned with Interactive Boards, Smart Boards, complete CCTV Surveillance System, uninterrupted power back up with 25 KVA Generator, facility for high-speed communication links, anti-virus for all computers for the smooth delivery of all its programmes. Our Institution has 96 Computers and 3 laptops. We have legal Libman Software and Cloud based SARAL Software for Library Management, CMS software for Office Management, Tally Software and Master Software's Software for Accounting and ETNL Software for English

Language Laboratory. The students-Computer ratio amounts to 9.03:1 with a total of 894 students in the current Academic Session. The bandwidth of the internet connectivity is $\geq 50\text{MBPS}$.

A total of Rs. 20813668.21 expenditure was incurred on maintenance of infrastructure (Physical and academic support facilities) excluding salary component during the year. The Institution has established mechanisms for maintaining and utilizing various support facilities, which include laboratory, library, sports amenities, computers, classrooms and other facilities. Optimum allocation and utilization of existing and generated resources for the maintenance of various facilities was ensured as mentioned in the Annual Budget.

Bhiwapur Mahavidyalaya's Alumni Association is a Registered Body under Societies Registration Act, 1860. The Alumni assisted the Institution in organizing various curricular, co-curricular and extra-curricular activities by giving trainings to students in One Act Plays, Skits on various social issues, Drama, Dance and other Sports Items. Alumni's contribution to the Institution during the Academic Session was Rs. 6696.82.

Governance, Leadership and Management

Some of the Strategies to achieve improvisations in the sustenance of Quality Education were decided as given below:

- Augmentation of Infrastructure
- Introduction of Add-on Courses / Value Added Courses / Self-financing Courses as part of Skill Development Initiative.
- Proposals to start Post graduate Courses and Research Centre in different disciplines.
- Improving collaborative activities and making MoUs functional.
- Empower students through Entrepreneurship Development Cell and Training and Placement Cell.
- To enhance and synchronize ICT enabled and Traditional Method for effective curriculum delivery.

Internal Financial Audit and External Audit

Internal Financial Audit was done to keep track on the administrative expenses incurred during the Financial Year. The Audit includes financial transactions resulting from salary grants, non-salary grants, unaided courses, grants received from UGC and Scholarships.

External Audit, which is conducted by an independent Finance Officer seated in the Joint Director's office. The Office of the Accountant General has a provision of looking into the Audited Statements submitted every five years.

Institutional Values and Best Practices

The Institution adheres to the guidelines of Statutory Bodies regarding the management of degradable and non-degradable waste. Notices to this effect were affixed on Notice Boards for educating our stakeholders. Waste Management is managed by disposing off the e- waste and Solid Waste through proper mechanisms. The wet solid waste and dry solid waste are stored in red and green coloured Bins separately. Bhiwapur Mahavidyalaya entered into functional MOU with M/s SURITEX PVT. LTD for collection, Transportation and Recycling of E-Waste.

The wet solid waste and dry solid waste are stored in red and green coloured Bins separately. Degradable waste like garden waste and canteen waste are collected and the vermicompost technique is used to fasten the pace of decomposing with the help of earthworms and cow dung.

Best Practices

1. E-Waste Collection and Management
2. Hazardous Waste- Nylon Kite flying Thread (Manja) Collection Drive

Link – Best Practice -1& 2- <https://bmb.ac.in/wp-content/uploads/2024/04/Best-Practice-22-23.pdf>

Cultural and Extension Activities

The Institution organized events, Awareness Campaigns and integrated crosscutting issues relevant to Professional Ethics, Gender Sensitization Issues, Human Values, Environment and Sustainability into the Curriculum. The College organizes Annual Gathering of Sports and Cultural Meet Umang in which students noted their enthusiastic participation.

Link to Cultural Gathering Umang-2023 - <https://bmb.ac.in/wp-content/uploads/2023/09/19-Umang-2023.pdf>

Gender Equity and Sensitization

The Institution is aware of its accountability towards women and hence their safety, security and well-being on Campus are our utmost priority. The percentage of women enrolled in our Institution is comparatively more than that of the percentage of boys enrolled. In 2022-2023, against 33% of enrollment of girl students in NCC and NSS, we enrolled 33 % and 73 % of girl students respectively. Girls' Common Room with a Sanitary Napkin Vending Machine, Cardiac Section in Gymnasium and separate MPSC Study Room are the other facilities open for the girl students. Women's Hostel facility is available for 60 girl students.

Activities organized by the Institution for the promotion of gender equity during the year- Link <https://bmb.ac.in/wp-content/uploads/2024/04/7.1.1-Any-other-relevant-Information.pdf>

Extension and Outreach Programmes

The Institution realizes its Institutional Social Responsibilities. The Institution through its Extension Activities ensured equality while discharging its social responsibilities in public Sphere as well as in the Institution.

Cultural Activities

The Cultural Committee identifies the regional cultures and plans activities accordingly to give wider exposure to students through dance, drama, and prevalent folk culture. This in turn helps the students to value and respect the culture and traditions of different regions.

Awards and Recognitions

The Institution received Appreciation Letters for organizing Blood Donation Camps and also for coordinating and collaborating with various Government Bodies for conducting Awareness Campaigns through its Extension Committees.

Institution's thrust areas are its fulfillment of Vision and Mission, which entrusts the Institution to work towards the students' holistic development, employability and enhancement of skills for life.

The performance of the Institution distinctive to its priority and thrust area is portrayed through the link given below:

<https://bmb.ac.in/wp-content/uploads/2024/04/7.3-Institutional-Distinctiveness.pdf>

Internal Quality Assurance Report Summary (Soft Copy) Prepared and Submitted to the Office of the Principal by Dr. Vinita S Virgandham, IQAC Coordinator.

Principal
Bhiwapur Mahavidyalaya