



Backward Class Youth relief Committee's

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR

Dist. Nagpur, Maharashtra 441201

Accredited with Grade 'B' (CGPA-2.54) by NAAC, Bengaluru

ISO-9001:2015

INTERNAL QUALITY ASSURANCE CELL

ANNUAL REPORT

ACADEMIC SESSION -2020-2021

INTRODUCTION

The Internal Quality Assurance Cell of Bhiwapur Mahavidyalaya, which is constituted as per the Guidelines of National Assessment and Accreditation Council, adheres to all the Notifications and updates on sustenance of Quality Education by NAAC and strives to uphold them in its letter and spirit. The Annual Report of Internal Quality Assurance Cell for the Academic Session 2020-2021 is as follows:

In accordance with the Guidelines of National Assessment and Accreditation Council, Bhiwapur Mahavidyalaya formed Internal Quality Assurance Cell, which adheres to all the Notifications and updates on sustenance of Quality Education by NAAC and strives to uphold them in its letter and spirit. The Annual Report of Internal Quality Assurance Cell for the Academic Session 2020-2021 is as follows:

Curricular Aspects

The Institution's Perspective Plan has been prepared taking into account all the contexts and the Feedback received through stakeholders and Students' Satisfaction Survey and National Educational Policy 2020. The Institution's Continuous Internal Evaluation Mechanisms and co-curricular activities are planned and implemented as per its Academic Calendar, which is prepared by the Internal Quality Assurance Cell in conformity with the University's Academic Calendar.

The Institution through its online Induction Programme impressed upon the students about all the Academic Policies, Activities, Teaching-Learning and Evaluation strategies, Programme and Course Outcomes. The Examination Committee, after written intimation to the students and teachers about the time table schedule and other processes, conducted Unit Tests, Surprise Tests,

One Model Examination, and University Examinations in Online and Offline platforms. Students were awarded internal marks through their online submission of assignments and revision tests. Students participated in Awareness Programmes, Workshops, Seminars, Community services like distribution of food grains, sanitizers, masks and medicines during the COVID-19 Pandemic. The Institution celebrated National Voters Day for instilling Democratic Values on 25th January, 2021. Professional Ethics and Human values were instilled by organizing International Yoga Day on 21st June, 2020.

Career Oriented Programme/Skill Development Programme/One Student One Skill Programme (OSOSP) for the Session 2020-2021 are as follows:

- ✚ Certificate Course in Journalism in Marathi of 3 Months from 15/01/2021 till 16/04/2021 with 32 students enrolling for the Course.
- ✚ Certificate Course in Spoken English of 30 days from 22/01/2021 till 22/2/2021 with 303 students enrolling for the Course.

Teaching-Learning and Evaluation

The Institution identified Advanced Learners and Slow Learners during the admission process by preparing faculty wise merit list. Interactive Sessions, Quiz Competitions, Seminars and Group Discussions, Unit Tests, and Model Examinations were conducted for assessing their learning aptitude.

✚ **Action Taken Report**

Slow learners were provided with;

- a. Additional learning support through **Remedial Classes** under ‘**Student Support System**’.
- b. Worksheets and Handouts based on the learning levels were given on Google Classrooms and WhatsApp Group.
- c. ‘Bridge Courses’ were conducted on the commencement of the Academic Session.

Advanced Learners are encouraged to;

- a. Write Research Papers in Research Journals and College Magazine.
- b. Participate in various competitions.
- c. Avail open-access facility in the Library.
- d. Contribute their literary creations in the College Magazine.

Curricular and co-curricular activities of the Institution are developed to ensure students’ active participation in all the learning activities. These practices enabled them to explore, experience and invent to the best of their abilities. To abreast the teaching staff of the latest learning

methodologies, they are promoted to participate in Orientation Programmes, Refresher Courses, Short Term Courses and Training Programmes on ICT and FDPs.

The Experiential Learning practices were carried out by the students through On-line mode. Accordingly, lectures and laboratory experiments were developed so as to enable them to understand the principles, techniques and application of contextual theories through On-line mode. Home assignments were made. Students' active participation in Webinars, Expert Lectures and other On-line educational activities conducted by the Institution and other collaborative Institutions enabled them to improve their presentation skills and also enriched their team-work spirits. This participatory learning practice not only helped them to identify their potentials but also enabled them to choose their career. Students' active participation in all the co-curricular activities carried out through NSS, NCC and other Extension Committees provided them ample opportunities to demonstrate their talents and thus made them aware of their social commitments. Platforms like Moodle, Zoom, Google Classrooms and Google Meet for conducting online classes were utilized. Virtual Labs and models were created for demonstrating Practical. Subject related notes, educational You Tube videos, instructions and notifications given by the teachers and the authorities were communicated to the students through WhatsApp Groups. Unit Tests and Terminal Examinations were conducted through Google platforms, which ensured continuous assessment and feedback of the students.

E-Learning resources like lecture notes, references, handouts, question bank, teaching plans and topic-wise PPTs, subject related videos and Moodle Courses were uploaded on Google Classrooms and WhatsApp groups. Transparent and Continuous Internal Assessment Mechanism was implemented in the Institution for assessing students' progress throughout the programme schedule. As notified by R.T.M. Nagpur University in its Website, students are informed about the examination scheme and also about the internal marking pattern for bringing more transparency to the evaluation system.

The Feedback of teachers on students' overall performances was discussed during Staff Council Meetings and accordingly an Action Taken Report was generated. The Feedback of Students on Teachers and on the Institution was collected, analysed and Action Taken Report was generated and has been displayed on the Website. Students' Satisfaction Survey has been collected, analysed and Action Taken Report has been generated and displayed on the Institute's Website for the perusal of all the Stakeholders.

A transparent, time-bound and efficient mechanism to redress the Internal Examination related grievances of the students was in place. The COVID-19 Pandemic period witnessed many

discrepancies in the online mode of Internal Examinations and all these issues were redressed efficiently. Upon timely redressal, the students were informed about the same through WhatsApp groups, over phone and also via emails. Anomalies like lack of Network coverage and glitches in the University's Examination Portal were reported to the University resulting in re-examinations and corrections in the TR copy and also in the University's Gazette of results. Internal and External Examiners were appointed by the University to ensure more transparency, efficacy and credibility in the Internal Examination system.

The attainment of Programme Outcomes and Course Outcomes of our Institution have been reviewed through Students' progression in Higher Studies, their Results and their Placements.

40 Students are pursuing Post Graduate Studies in various disciplines. One student cleared Competitive Examination. One student got selected in the Indian Army and One student got placed in Punjab National Bank.

Research, Innovation and Extension

Our Institution supports Innovative Research Projects of staff by offering them all the requisite facilities in order to promote Innovations for creation and transfer of knowledge. One of the faculty members from Department of Chemistry Asst. Prof. Dr. Ashwini Kadu has been granted International Innovation Patent by Australian Government (IP Australia) on the topic "A Process for Preparing Medicine to Cure Kidney Stone" with Patent Number 2021103318 on dated 24 November 2021.

The Institution organized a total of 10 Seminars/ Webinars / Workshops in the academic Session 2020-21. The faculty of the Institution published 25 Research articles in Journals and 16 in Seminar / Conferences. Four Faculty members participated in International Webinars and 13 in National Webinars / Conferences. The details of publications are as follows:

Number of papers published per teacher in the Journals notified on UGC website during the year

Title of paper	Name of the author/s	Department of the teacher	Name of journal	Year of publication	ISSN number	Link to the recognition in UGC enlistment of the Journal
The Imbroglio of the Indian Education System today and its pragmatic solutions	Dr. Jobi George	English	Our Heritage	Feb. 2020	e-ISSN 0474 –9030X	www.eduindex.org UGC Care List Peer Reviewed Impact Factor 6.6
Time for transformation: A Study of Indian Relation to Flora and Flora Education, Religion and Politics Towards the Realization of Economic Independence in the Post Covid-19 Pandemic	Dr. Jobi George	English	International Research Mirror	Dec . 2020	e-ISSN 2320-544x	http://www.ugcjournal.com/IRM /search International Peer Reviewed Impact Factor 6.77
An Overview of Plagiarism and Intellectual Property Issues	Prof. Rajshree O.P.	Library	Our Heritage	Jan. .2020	e-ISSN 0474 –9030X	www.eduindex.org UGC Care List Peer Reviewed Impact Factor 6.6
Impact of Technology on English in Academia	Dr. Vinita.S.Virgandham	English	Research Journal of India	Jan. 2020	ISSN- 2349-9370	www.mmcdawwha.org National Peer Reviewed Impact Factor 5.455
Global Free Trade and the Successes and Failures of WTO	Dr. Sunil.K.Shinde	Economics	Research Journy	Feb. 2020	ISSN- 2348-7143	www.researchjourney.net International Peer Reviewed Impact Factor 6.625
Domestic violence and women.	Dr. Sunil.K.Shinde	Economics	B. Aadhar	Mar. 2020	e-ISSN 2278-9308	www.aadharsocial.com International Peer Reviewed Impact Factor 6.77
Atrocities against women and early Indian social reformers	Dr. Motiraj.R.Chavhan	History	B. Aadhar	Mar. 2020	Mar. 2020	www.aadharsocial.com International Peer Reviewed Impact Factor 6.77

Women and Domestic Violence	Dr. M.V.Nandanwar	Marathi	B. Aadhar	Mar. 2020	e-ISSN 2278-9308	www.aadharsocial.com International Peer Reviewed Impact Factor 6.77
Challenges Facing Higher Education Institutions in Rural Areas (Special State of Maharashtra State)	Dr. M.V.Kadu	Political Science	Studies in Indian Place Names	Mar. 2020	e-ISSN-2394-3114	UGC Care Listed International Peer Reviewed
ICT And Learning Process Through Moodle	Prof. S. Wasekar	English	Studies in Indian Place Names	Mar. 2020	e-ISSN-2394-3114	UGC Care Listed International Peer Reviewed
Prodigious Role of Teachers : Initiate, Implement and Imp[rove in Synchronization with Values and Skills	Dr. V.S.Virgandham	English	Studies in Indian Place Names	Mar. 2020	e-ISSN-2394-3114	UGC Care Listed International Peer Reviewed
Theme of Marital Discord in the Selected Novels of Anita Desai	Dr. V.S.Virgandham	English	B. Aadhar	Mar. 2020	e-ISSN 2278-9308	www.aadharsocial.com International Peer Reviewed Impact Factor 6.77
Use of ICT in Higher Education Institution with Cloud Computing	Prof. Ashish Talekar	B.VOC	Studies in Indian Place Names	Mar. 2020	e-ISSN-2394-3114	UGC Care Listed International Peer Reviewed
An Analysis on the Impact of Corona Crisis on Indian Economy: In the context of Agriculture	Dr. Sunil .K.Shinde	Economics	UPA	April. 2020	e-ISSN 2455-4374	www.upa.org.in Peer Reviewed National
Aesthetic World Poets	Dr. Madhukar.V.Nandanwar	Marathi	UPA	April. 2020	e-ISSN 2455-4374	www.upa.org.in Peer Reviewed National
Revisiting Transcendentalism in Modern Indian Context	Dr. V.S.Virgandham	English	Lingayat	May. 2020	ISSN- 2349-5189	www.langlit.org International Peer Reviewed Impact Factor 5.61
Impact of corona virus on society and economy	Dr. Rajesh .S.Bahurupi	Commerce	Social Issue and Problem	July . 2020	ISSN- 2278-3199	www.snmorcollege.org.in National Peer Reviewed

Global Business: Emerging Issue and Challenges	Dr. Anita .V.Mahawadiwar	Commerce	Vidhyawarta	April. 2020	e-ISSN 2455-4374	www.vidyawarta.com National Peer Reviewed
Impact of Covid-19 on Agriculture Sector	Dr. Anita .V.Mahawadiwar	Commerce	UPA	Jun-20	e-ISSN 2455-4374	www.upa.org.in National Peer Reviewed
Rashtrasant Tukdoji Maharaj: An impressive personality	Dr. Anita V. Mahawadiwar	Commerce	AJANTHA	Jun-20	ISSN- 2277-5730	www.sjifactor.com UGC Listed International Peer Reviewed Impact Factor 6.399
The Phytochemical Analysis Of Gum Samples From Gadchiroli District, Maharashtra, India.	Dr. Ashwini Kadu	Chemistry	JETIR	April.2020	ISSN- 2349-5162	www.jetir.org
Physico Chemical Analysis of Tubewell Water Quality of Armori Town, Maharashtra, State, India	Dr. Ashwini Kadu	Chemistry	IJCRT	June. 2020	ISSN- 2320-2882	www.ijcrt.org International Peer Reviewed
Women in Cross –Culture Matrix in Jhabvala’s A Backward Place	Dr. Raheel Qurashi	English	AJANTHA	Mar. 2020	ISSN- 2277-5730	www.sjifactor.com UGC Listed International Peer Reviewed Impact Factor 6.399
Stress: Causes, Effects and Remedies	Dr. Aditya Sarwe	Physical Education	B. Aadhar	Mar. 2020		www.aadharsocial.com International Peer Reviewed Impact Factor 6.77
Techniques of Stress Management	Dr. Aditya Sarwe	Physical Education	UPA	Apr. 2020	ISSN-2455-4374	www.upa.org.in National Peer Reviewed

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

Sl. No.	Name of the Faculty	Title of the book/chapters published	Title of the paper	Title of the proceedings of the conference	Name of the conference	National / International	Year of publication	ISBN/ISSN number of the proceeding	Affiliating Institute at the time of publication	Name of the publisher
1	Dr. Jobi George	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	Academic Unrest and Unrestrained Exodus of Intelligence: Causes and Remedies	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name
2	Dr. Vijay Dighore	The Impact of Digitization On Education And Education Policies, Social Media, Human Behaviour And Social Interaction During COVID-19	Rural women and media	The Impact of Digitization on Education and Education Policies, Social Media, Human Behaviour and Social Interaction During COVID-19	The Impact of Digitization on Education and Education Policies, Social Media, Human Behaviour and Social Interaction During COVID-19	National Conference	Jul-20	ISBN-978-81-941779-5	Bhiwapur Mahavidyalaya, Bhiwapur	Our Heritage
3	Dr. S.K.Shinde	The Impact Of Digitization On Education And Education Policies, Social Media, Human Behaviour And Social Interaction During COVID-19	The need for skill development education for quality growth	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name

4	Dr. M.V.Kadu	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	Significance of Value System in Today's Indian Political Scenario	Teaching, Learning and Evaluation	Teaching, Learning and Evaluation	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name
5	Dr. M.V.Kadu	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	Practical and Necessary Improvements in Teaching and Evaluation to Improve Quality Sustainability and Sustainability in Higher Education: Observational Studies	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name
6	Asst. Prof. S. Wasekar	Teaching, Learning and Evaluation	Rural India Skilled: Oyster Mushroom	Academic Libraries in the E-learning Environment Role and Prospect	Academic Libraries in the E-learning Environment Role and Prospect	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name
7	Dr. V.S.Viragandham	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	Connecting Nodes: Quality Initiatives, Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Conference	Jan. 2020	ISSN-0474-9030	Bhiwapur Mahavidyalaya, Bhiwapur	Our Heritage

8	Dr. V.S.Viragandham	Academic Libraries in the E-learning Environment Role and Prospect	Convergence of Tradition and Modern Education Methods for Quality Enhancement and Quality Sustenance	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name
9	Asst. Prof. Ashish Talekar	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	A Technically Skilled Youth to Assemble A” Solar Urja Lamp”: With Reference to Gandhi Global Yatra	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name
10	Asst. Prof. Sachin Kubade	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	‘Insightful Book’: A Brilliant, Flexible and Digital Record Management System	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name
11	Dr. R.S.Bahurupi	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	AN IMPLEMANTATION OF TALENT MANAGEMENT FOR HIGHER EDUCATION INSTITUTE EXCELLENCE	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyalaya, Bhiwapur	Studies In Indian Place Name

12	Dr. Rajshree O.P.	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	Web Content Evaluation For Assessing Intellectual Property Right Awareness of Engineering Faculties	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement	National Seminar	Feb. 2020	ISSN-2394-3114	Bhiwapur Mahavidyala ya, Bhiwapur	Studies In Indian Place Name
13	Dr. R.S.Bahurupi	Social Problem, Issue and Challenges in 21 st Century	Impact of banking Sector on development	Social Problem, Issue and Challenges in 21 st Century	Social Problem, Issue and Challenges in 21 st Century	Chapter in Book	Jun-20	ISBN-978-91-946103-3-5	Bhiwapur Mahavidyala ya, Bhiwapur	Sankalp Publication, Nagpur
14	Dr. R.S.Bahurupi	Statistics and Business Mathmatics				Published Book	2020	ISBN-978-81-942834-3-0	Bhiwapur Mahavidyala ya, Bhiwapur	Vijaypath Prakashn, Nagpur
15	Dr. Yogesh More	Advanced Materials and Radiation Physics	Advanced Materials and Radiation Physics	Advanced Materials and Radiation Physics	Advanced Materials and Radiation Physics	AIP Conf. Proceeding	2020	978-0-7354-4105-7	Bhiwapur Mahavidyala ya, Bhiwapur	Published by AIP Publishing
16	Dr. Anita Mahawadiwar	Indian Insurance				Publish Book	2020	987-81-942834-4-7	Bhiwapur Mahavidyala ya, Bhiwapur	Vijaypath Prakashn, Nagpur

Extension Activities

Students' involvement was ensured keeping in tandem the protocols of COVID -19 Pandemic issued by competent authorities for conducting activities like Awareness Rallies on De-Addiction, Street Plays, Blood Donation Camps, Medical Camps, Surveys, Tree Plantation Drives, Cleanliness Drives, AIDS Awareness Programmes, Face shield Distribution, Masks Distribution and Food Grain distribution to poor people including Migrant Labourers.

The Institution through its Extension Committee celebrated the following events:

- ✚ Celebrated 'International Youth Day' on 12th August 2020 with 52 participants.
- ✚ Distributed '150 Grocery Kits' to the Poor People including Migrant Labourers in Bhiwapur. There were 150 beneficiaries.
- ✚ Organized 'Awareness Programme on COVID-19 Pandemic' on 15th August, 2020 The beneficiaries of this Programme were 50.
- ✚ Conducted 'Cleanliness Drive' on 15th August, 2020 with 244 participants.
- ✚ Arranged Programme on 'NSS Foundation Day' on 24th September 2020. There were 51 participants for this Programme.
- ✚ Organized Guest lecture of Dr. Shantidas Lunge on 15th October 2020 on Health Awareness and Hygiene on the occasion of 'International Hand Washing Day'.
- ✚ Organized 'Vachan Prerana Din' on 15th October, 2020. In all there were 61 participants.
- ✚ Organized 'Blood Donation and Blood Group Check-up Camp' on 8th December, 2020 NSS and Jivanjyoti Blood Bank, Nagpur. Donated: 35 Units of Blood
- ✚ Blood Group Check-up of 100 Participants was done.
- ✚ Arranged Tree Plantation Drive on 24th December, 2020 with 15 participations.
- ✚ Organized 'Cleanliness Drive' under the banner of 'Gram Swachchata Campaign' from 22nd January to 30th January 2021 with a participation of 106 students on the occasion of Mahatma Gandhi's Birth Anniversary.
- ✚ Arranged Guest Lecture on 'Road Safety Campaign' at Bhiwapur on 23rd January, 2021 in collaboration with NSS and Rural Police with a participation of 100 students.
- ✚ Organized 'Skit on Road Safety' on 5th February, 2021 with 100 participants
- ✚ Conducted 'Awareness Programme on COVID-19 through Digital Posters and Videos'. More than 5000 people were benefited through this programme during COVID-19 Pandemic
- ✚ Distributed Face shields and Masks to COVID-19 Warriors including Staff of Police

Station Bhiwapur, Journalists of Bhiwapur, and Staff of Rural Government Hospital Bhiwapur and Sanitization workers of Nagar Panchayat, Bhiwapur.

Infrastructure and Learning Resources

The Institution has well maintained infrastructural facilities for running cultural activities, sports and games (Indoor and Outdoor), Indoor Gymnasium, Green Gymnasium and Yoga and Meditation. The optimum use of the facilities available is always ensured.

The Institution has 14 smart classrooms and one Seminar Hall with Wi-Fi and LAN facilities. The classrooms were used by faculty during intermittent lifting of lockdown to reach out to students online. Expenditure for infrastructure augmentation excluding salary during the year (INR in Lakhs) was Rs. 4272730.38/-. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs) was Rs. 165847/-

The total Number of Senior college students and teachers who visited the library in the 2020-2021 was 1520 in a total of 290 days of working including the lockdown period. A total of 858 faculty and students have recorded their footfalls which sums up to 56.45% use of library per day.

Class rooms are festooned with Interactive Board, Smart Boards, complete surveillance system, uninterrupted power back up with 25 KVA Generator, facility for high-speed communication links, anti-virus for all computers for the smooth delivery of all its programmes. Our Institution has 94 computers and 3 laptops. We have legal Libman Software for Library Management, CMS software for Office Management, Tally Software and Master Software's Software for Accounting, and ETNL Software for English Language Laboratory. The students – computer ratio amounts to 1:8 with a total of 836 students in the current session. The bandwidth of the internet connectivity is **≥ 50MBPS.**

A total of Rs. 34070/- expenditure was incurred on maintenance of infrastructure (Physical and academic support facilities) excluding salary component during the year. The Institution has established mechanisms for maintaining and utilizing various support facilities, which include laboratory, library, sports amenities, computers, classrooms and other facilities. Optimum allocation and utilization of existing and generated resources for the maintenance of various facilities was ensured as mentioned in the Annual Budget.

The 'Students' Grievance and Redressal Cell' addressed students' grievances especially issues related with University's examination through Digital Mode. 'Anti-Ragging Cell' of the Institution was active and even after the lifting of the lockdown restrictions and the resuming of the classes no untoward incident has been reported. Students have organized programmes like Lectures,

Workshops, Aids Awareness and De-addiction Rallies, Blood Donation Camps, Medical Check-up Camps, Tree Plantation Drives, Cleanliness Drives, Republic Day, Independence Day, 'Shramdaan' on Gandhi Jayanti, International Yoga Day, National Voters Day and NSS Pandharwada, Sports and Cultural Events. The Institution, in collaboration with NGOs, JCI, and alumni, has organized community services and these activities were carried out through Offline and Online Modes.

Bhiwapur Mahavidyalaya's Alumni Association is a registered body under Societies Registration Act, 1860. The Alumni assisted the Institution in organizing various curricular, co-curricular and extra-curricular activities by giving trainings to students in One Act Plays, Skits on various social issues, Drama, Dance and other Sports Items. The Alumni extended their olive hands in the form of groceries, cloth, medicines, masks and other essential items for distribution among the COVID-19 Pandemic affected people especially to the migrant labourers. During this period a wide range of Awareness Programmes on COVID-19 Protocols were conducted by our Institution with the support of Alumni on Virtual Platforms for the benefit of the students' community.

Governance, Leadership and Management

Some of the Strategies to achieve improvisations in the sustenance of Quality Education were decided as given below:

- Augmentation of Infrastructure
- Introduction of Add-on Courses / Value Added Courses / Self-financing Courses as part of Skill Development Initiative.
- Proposals sent to authorities concerned for obtaining their NOC for recruitment of teaching and non-teaching staff.
- Proposals to start Post graduate Courses and Research Centre in different disciplines.
- Improving collaborative activities and making MoUs functional.
- Empower students through Entrepreneurship Development Cell and Training and Placement Cell.
- To enhance and synchronize ICT enabled and Traditional Method for effective curriculum delivery.

As per the strategic plan of the Institution, the Courses under the Skill Development Initiative like Tally, Beauty Culture and 22 other courses under the flagship of One Student One Skill Programme (OSOSP) run by our Institute with affiliation of Rashtrasant Tukadoji Maharaj Nagpur University aim and function unceasingly for the empowerment of the students in making them

financially independent. A student named Chetna Jambhule (B.A. Part-1) and NSS volunteer who passed the Certificate Course in Fashion Design and Technology in the Academic Session 2019-2020 prepared masks for distribution among the poor people including the migrant labourers travelling via Bhiwapur town to their native places.

Internal Financial Audit and External Audit

Internal Financial Audit was done to keep track on the administrative expenses incurred during the Financial Year. The Audit includes financial transactions resulting from salary grants, non-salary grants, unaided courses, grants received from UGC and Scholarships.

External Audit which is conducted by an independent Finance Officer seated in the Joint Director's office. The Office of the Accountant General has a provision of looking into the Audited Statements submitted every five years.

Institutional Values and Best Practices

The Institution adheres to the guidelines of Statutory Bodies regarding the management of degradable and non-degradable waste. Notices to this effect were affixed on Notice Boards for educating our students. Waste management is managed by disposing off the e-waste and Solid Waste through proper mechanisms. The wet solid waste and dry solid waste are stored in red and green coloured Bins separately. Degradable waste like garden waste and canteen waste are collected and the vermicompost technique is used to fasten the pace of decomposing with the help of earthworms and cow dung.

Best Practices

- 1. Distribution of Groceries and Masks during Covid-19 Pandemic.**
- 2. Providing the Institutional Premises as a Vaccination Centre and its Staff as Supervisors and Members of Inspection Team on the District Borders**

Extension and Outreach Programmes

The volunteers of NSS and Fashion Designing Course prepared masks and distributed to the needy people during the COVID-19 Pandemic. With the contributions of staff, grocery kits were distributed to the poor people including the migrant labourers.

Cultural and Extension Activities

The Cultural Committee identified the regional cultures and planned activities accordingly to give wider exposure to students through dance, drama, and prevalent folk culture. On the eve of National Voter's Day, Voter's Awareness programme was organized in collaboration with the Tahsil office of Bhiwapur. The objective of the programme was to make the students aware of their duty and involvement as rightful citizens. It is a practice of the Institution to educate students

against the consumption tobacco, alcohol and drugs. The pledge on De- Addiction was given to the students on the eve of Independence Day. Service to Nation in the hour of need is the Core Value of the Institution and this value has been depicted from the stitching of PPE Kits, preparing masks for distribution and supplying groceries to the migrant labourers during Covid-19 pandemic. The Institution celebrated 29 commemorative days/events and festivals in the Academic Session 2020-2021 under the aegis of IQAC. We implemented all these activities by following the COVID-19 Protocols. Due to unavoidable circumstances the Death Anniversary of Shri. Lokmanya Tilak, which falls on 1st August was observed on 3rd August 2020. The Birth Anniversary of Dr. Sarvepalli Radhakrishnan was celebrated on 5th Sept. 2020. Gandhi Jayanti, which falls on 2nd October was observed on 3rd October 2020 due to some inconveniences. Though the Death Anniversary of Bharat Ratna Dr. Babasaheb Ambedkar falls on 6th December, we arranged the programme on 7th December, 2020.

Our Institution promotes the policy of earn and learn. We added courses like Mushroom Cultivation, Bamboo Craft, Handicraft, Fashion Designing and Tally and Accounting etc. to provide opportunities for skill development and value addition. Consistent in skill development, the Institution inspires students through One Student One Skill Programme (OSOSP). Out of the 17 courses designed, the students are free to choose One Skill Programme per Semester. Accordingly, many students completed Skill Training Programmes. The objective of OSOSP is to train students in Skills along with Academics. This mission of Skill enhancement was the outcome of NAAC sponsored National Seminar on 'Role of HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement' in February, 2020. But due to the Pandemic and the demand of these courses to be in an offline mode, the course could not be run in this Session.

Institution's thrust areas are its fulfillment of Vision and Mission, which entrusts the Institution to work towards the holistic development, employability and enhancement of skills for life.

Prepared and Submitted by -

Dr. Mangesh V Kadu

IQAC Coordinator

Principal
Bhiwapur Mahavidyalaya