



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Bhiwapur Mahavidyalaya

- Name of the Head of the institution **Dr. Jobi George**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07106232349**
- Mobile No: **9423602502**
- Registered e-mail **bgm.college1990@gmail.com**
- Alternate e-mail **email2george@gmail.com**
- Address **At Post- Bhiwapur , Besides BSNL Office , Bhimadevi Road , Bhiwapur**
- City/Town **Bhiwapur**
- State/UT **Maharashtra**
- Pin Code **441201**

##### 2.Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Rashtrasant Tukadoji Maharaj Nagpur University**
- Name of the IQAC Coordinator **Asst. Prof. Dr. Mangesh V Kadu**
- Phone No. **07106232349**
- Alternate phone No. **07106232349**
- Mobile **9764339797**
- IQAC e-mail address **bmbiqac@gmail.com**
- Alternate e-mail address **iqacmangesh@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://bmb.ac.in/wp-content/uploads/2023/03/NAAC-AQAR-2020-2021.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bmb.ac.in/wp-content/uploads/2023/01/Academic-calendar-2021-22.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.54</b>	<b>2015</b>	<b>15/11/2015</b>	<b>14/11/2020</b>

**6. Date of Establishment of IQAC**

**02/08/2010**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

A Special COVID -19 Vaccination Campaign was organized from 22 October to 28 October 2021.

Orientation for Non-Teaching Staff on, 'Technicalities of Administration in Higher Education Institutions', was organized on 28 October 2021 from 3.00 pm 5.00 pm. The Guest Speaker - Mr. Sanjay Hambarde, Registrar, DES's R S Mundle Arts & Commerce College, Nagpur addressed 125 participants through Google Meet.

One - Day National Workshop on Intellectual Property Rights - Patent and Design Process was jointly organized by Bhiwapur Mahavidyalaya and R G N I PM , Nagpur on 20 January 2022 on Web Ex Platform.

Orientation Program for Teaching Staff was organized by IQAC on 'Professional Ethics and Human Values in Higher Education', on 12 February 2022. The Guest Speaker Dr. Pramod Pabrekar, Senior Consultant, RUSA, Mumbai addressed 250 participants through Google Meet -<https://forms.gle/68HSx8Ump31qXjUf7>.

One Day Faculty Development Programme for Teaching Staff on, 'Role of Teachers and New Education Policy-2020 on 1st April 2022 in collaboration with Cluster of Thirteen Institutions. The Expert for the Programme was Dr. Manjushree Sardeshpande in online Google Platform.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To celebrate and organize events for all Commemorative Days	Organized and celebrated Commemorative Days as per the schedule
To organize Corona Awareness Campaigns & contribution of the Institution during the Pandemic	Organized street plays, Rallies and contributed by distributing masks , face shields
To organize Gender Sensitization Programmes	Organized Gender Sensitization programme on Beti BACHao , Beti Padhao on 2 October 2021
To organize and support Vaccination Drives	Vaccination drives was conducted from 22 October to 28 October 2021
To organize Faculty Empowerment Training Programmes	Orientation for Non-Teaching Staff on, 'Technicalities of Administration in Higher Education Institutions', was organized on 28 October 2021
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To organize Educational Tour for the students	One Day Educational and Industrial Tour was organized for the students on 18 April 2022.
To encourage and promote Research Acumen of faculty	Faculty published research papers in National & International Journals (online and print )
To organize and facilitate Students and Faculty Exchange Programmes	Students and Faculty Exchange Programmes with Cluster of Thirteen colleges with 10 Faculty members and 568 students being benefitted
To Organize Seminars/ Conference / Webinars	Organized National Webinar on 'Depiction of India's Freedom Struggle and Reviving Cultural

	<p>Identities in Indian English Fiction: Pre and Post - Independence Impact as a part of Azadi ka Amrut Mahotsav' was organized by Vasant Rao Naik Government Institute of Arts &amp; Social Sciences, Nagpur, Departments of English in collaboration with Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur, Bhiwapur Mahavidyalaya, Bhiwapur, Manoharrao Kamdi Mahavidyalaya, Nagpur on 22 &amp; 23 April 2022.</p>
<p>To organize workshops / Guest lectures on Patents &amp; Copyrights</p>	<p>One - Day National Workshop on Intellectual Property Rights - Patent and Design Process was jointly organized by Bhiwapur Mahavidyalaya and R G N I PM , Nagpur on 20 January 2022 on Web Ex Platform.</p>

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	29/10/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Bhiwapur Mahavidyalaya</b>
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<p><b>15. Multidisciplinary / interdisciplinary</b></p> <p>Bhiwapur Mahavidyalaya offers courses in the disciplines of Humanities, Commerce, Science and Vocation for Under - graduates and Economics, Sociology and Political Science for Post- graduate students.</p>									

We believe in integrating knowledge from disciplines on which people work together bringing in their domain knowledge, forming different methods to bring out a real workable synthesis to the identified problems.

Having stated the above, we at Bhiwapur Mahavidyalaya have initiated research aiming at interdisciplinary approach to the identified problem statement in research. Research projects in this regard have been submitted under STRIDE and IMPRESS but unfortunately no correspondence has been communicated till date. The following research projects have been forwarded under STRIDE and IMPRESS:

STRIDE (Scheme for Trans- disciplinary Research for India's Developing Economy)

1. Project Title- Contribution of Skill on Wheel for Rural Youth in Economic Development of Indian Economy: with Special Reference to Nagpur District.

Submitted by - Dr. Anita V Mahawadiwar on 28 Sept. 2019

(Interdisciplinary -Bachelor of Commerce & Bachelor of Vocation )

2. Project Title -Police and Human Rights: (With Special Reference to Nagpur District)

Submitted by - Dr. Mangesh V Kadu on 30 Sept. 2019

Interdisciplinary - Bachelor of Arts - Dept. of Political Science & Dept. of English)

IMPRESS (Impact Policy research in Social Sciences)

1. Project Title - An Empirical Study to Augment the EMPL. Prospects of Tribal Children From MH, MP, & KL through the Study of Eng. Lang.: Issues & Prob- Towards Solutions.

Submitted by - Dr. Jobi George on 16 October 2019 (Department of English)

2. Project Title - Contribution of Maharashtra State Road Transport Corporation's in Rural Development.

Submitted by - Dr. Sunil K Shinde on 15 October 2019  
(Department of Economics)

3. Project Title - Transformation of Banjara Women: Social, Cultural & Economical

Submitted by- Dr. Motiraj R Chavhan on 16 October 2019  
(Department of History)

4. Project Title - Political Awareness and Political Participation of Women Teachers of Granted and Non -granted Middle Schools of Nagpur City - A Study

Submitted by - Dr. Mangesh V Kadu on 15 October 2019  
(Department of Political Science )

5. Project Title - A study on the folklore, 'GONDHAD' of Eastern Districts of Maharashtra State

Submitted by - Dr. Madhukar V Nandanwar on 16 October 2019  
(Department of Marathi )

6. Project Title - Social and Economical condition of Rice Producers in Vidarbha and Rural Development

Submitted by - Dr. Anita V Mahawadiwar on 16 October 2019  
(Department of Commerce)

7. Project Title - Empowerment of Women through Self - help Groups by Mahila Arthik Vikas Mahamandal of Chandrapur District: A Sociological Study

Submitted by - Dr. Vijay S Dighore on 16 October 2019  
(Department of Sociology)

8. Project Title - An Evaluation of Contribution of Cooperative Banks from Vidarbha in Housing Development

Submitted by - Dr. Rajesh Bahurupi on 16 October 2019  
(Department of Commerce)

#### Student Centric Interdisciplinary Research Projects

1. Establishing Community Centre for the purpose of probing research opportunities (on- going)

**Conclusion**

. The ambit of research of students at under- graduate level is very basic in nature. It mainly focusses on collecting of raw data and translating it into English with the help of technical assistance. The area of Multidisciplinary and Interdisciplinary is vast and can be explored at all levels of investigations. Due to loactional disadvantages and COVID -19 Pandemic Lockdown, research projects couldnt be undertaken as planned .

**16.Academic bank of credits (ABC):**

Adhering to the Notices issued by the affiliating University Rashtrasant Tukadoji Maharaj , Nagpur University , dated 8 december 2022, the process of registration of the students id is underway until the filling of this AQAR. The Process has been initiated and will be completed in the due course of time.

**17.Skill development:****Introduction**

The institution under the COMMITTEE FOR RUNNING B. VOC DEGREE PROGRAMMES (Bachelor of Vocation), COMMUNITY COLLEGES, CAREER ORIENTED PROGRAMMES, ADVANCED DIPLOMA PROGRAMMES AND ONE STUDENT ONE SKILL PROGRAMME (OSOSP) offers Value Addition and Skill Development Programmes. The inception of the One Student One Skill Programme was the brain child of the Institutions' analysis on providing employability for desiring students.

To develop the life skills of the students in addition to their knowledge assimilation for acquiring formal Degree from the university, the Institution keeping mind its Quality Policy initiated a pilot project in 2019-20. This project was alongside the NAAC sponsored Seminar on 'Role of HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement'. Bamboo craft course was organized immediately which continued for one month. The successful implementation made employability chances prominent and thus another course on Mushroom cultivation was implemented with 31 students' participation. The success of the two pilot projects encouraged the Institution to carry forward the beacon of providing employment through skill training.

**Discussion**

The committee proposed 22 courses which would seek affiliation from Maharashtra Centre for Entrepreneurship Development and Rashtrasant Tukadoji Maharaj Nagpur University as per the decision taken in the meeting with members. Proposals on certificate courses and the syllabus was invited from the faculty and a few faculty members have contributed with the syllabus and detailed plan of execution. Two Certificate Courses in Sports Journalism, Body Massages and Certificate Course in Financial Literacy were suggested by the members.

In accordance with the instructions from the office of the Principal each faculty was entrusted with implementing the certificate course. The Proposals for Professional Accounting and Taxation, Mushroom Cultivation, Spoken English, Candle Making were forwarded to Rashtrasant Tukadoji Maharaj, Nagpur University. It is to be specifically mentioned that the Covid-19 pandemic temporary lockdowns restricted the execution of the certificate courses.

#### Conclusion

Though the certificate courses on skill development could not be implemented in this academic session due to restriction of the Lockdown and courses couldnt't be run online , the committee under the aegis of IQAC intends to pursue the skill initiatives after restrictions are lifted. We, as an Institution are dedicated to explore the latent talents of students and our endeavor to provide employment will surely see the dawn of the day.

#### Course Objectives

- To bring awareness among students of 'One Student One Skill Programme' being run in the Institution.
- To provide with value and skill addition along with regular Teaching - Learning Process
- To provide opportunities for means of livelihood while still in the educational system

#### Course Outcomes

- Students are aware of 'One Student One Skill Programme'
- Students are inclined towards developing their skills along with their regular learning process.
- The students have a choice of the many courses they can opt as Value addition and Skill to seek employment or being

Self- employed

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution is affiliated to Rashrasant Tukadoji Maharaj Nagpur University and complies to its policy decisions regarding Programmes and Courses Offered . However, the Instituion plans to collaborate with other Institutions and Universities of repute to integrate Courses in Online Mode. Initiatives in this regard are in the pipeline and will be implemented in the upcoming session.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Skill Oriented Courses are being run under the aegis of affiliated University's Life Long learning & Adult Education. However specific Outcome Based Courses are yet to be initiated at the Institute Level. The think tank is considering the feasibility and execution as per the locational and availabililty of the existing resources.

**20.Distance education/online education:**

Online Courses have yet not been initiated. Feasibility and other parameters are being deliberated upon. MoUs with Institutions and Universities are underway for running Distance Education Courses. The Institute plans to incorporate the system in the upcoming sessions.

## Extended Profile

### 1.Programme

1.1 4

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 717

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

698

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

244

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

19

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

36

Number of Sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>4</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>717</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>698</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>244</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>19</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	36
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	2463588
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	98
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Effective Curriculum dissemination is carried out as per our Academic Calendar, which is prepared and implemented in conformity with University's Academic Calendar. The Principal, through the Time Table Committee, allocates subject-wise workload and time slots to teachers. The Principal endorses the Annual Teaching Plan of teachers in their Daily Work Books. To ensure the genuineness, the Principal authenticates the Daily Work Book once in a month. The Annual Teaching Plan provides effective dissemination of syllabus through planned outcomes. Bridge Courses, Remedial Classes for Slow Learners, examinations along with co-curricular and extra-curricular activities were conducted. Learner-centric instructional and assessment practices were encouraged for accomplishing our desired outcomes.**
- **The Attendance Committee, the Syllabus Compliance**

Committee and the Examination Committee kept a tab on the completion of the tasks assigned.

- Guest lectures were conducted to give different learning experiences.
- Alongside their regular studies, the Institution offered skill oriented Certificate Courses under 'One Student One Skill Programme'.
- Environmental Study was promoted.
- The Feedback of all its stakeholders was considered for improving the quality of Teaching-Learning
- Curriculum delivery activity was evaluated in its Staff Council Meetings.
- Subject Literary Associations conducted various activities.
- Educational programmes were conducted through various Committees of Cluster of Thirteen Institutions (COTI).

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation of the Institution is planned and implemented as per its Academic Calendar. Besides our Website, the Institution, through its Induction Programme, impresses upon the students about all the Academic policies and activities, teaching, learning and evaluation strategies, extra-curricular activities, Educational Tours, Industrial Visits, Programme and Course Outcomes. The in-charge-teacher of Examination Committee, after written intimation to the students and teachers, conducts two Unit Tests, One Model Examination, a few Surprise Tests and University Examinations and distributes Progress Report Cards to parents by adhering strictly to the Academic Calendar.

Internal marks are given to students on the basis of their performances in various examinations conducted, the quality of home assignments submitted, percentage of attendance in the classrooms, and their involvements in all the activities of the Institution. Continuous internal evaluation of the students' performances is also done through other assessment tasks such as students' participation in Quiz Competitions, interactive

sessions and students' presentations in Seminars and Workshops. PPT Presentation Competition was arranged for the students of Science Stream to enhance their knowledge about the subject. Through this we focused on the intellectual development of our students. The holistic development of our students' performances is our objective.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institutional Committees made substantial contributions for the holistic development of our students. For this, we integrated

programmes based on Professional Ethics, Gender Equality, Human Values, Civic Responsibilities and Studies on Environment and Sustainability into our curriculum.

#### Gender Sensitization:

Under the aegis of NSS, NCC and 'Women's Studies Centre', we organized Awareness Programmes on women's safety, security, health and hygiene. Organized Guest Lectures on gender equality.

#### Studies on Environment and Sustainability issues:

Students were sensitized about environmental issues through Project Works, Field Visits, Industrial Visits, Nature Camps, and Documentaries on global and regional environmental issues and concerns.

#### Human values:

During National Emergencies like COVID-19 our students participated in Awareness Programmes, Workshops, Seminars, and Community Services like distribution of food stuffs, sanitizers, masks and medicines for instilling human values. Celebrated National Voters Day for instilling Democratic Values. Public Awareness Programmes on road safety through Street Plays were conducted by NSS Unit to prevent road accidents. Public awareness about cleanliness and health was created in Virkhandi Dhaparla village. Conducted Blood Donation Camps to fulfill our Institutional Social Responsibilities.

#### Professional ethics:

We infused Professional ethics among our students. For this we organized World Environment Day, National Wild Life Protection Day and International Yoga Day.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****158**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****188**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://bmb.ac.in/wp-content/uploads/2023/01/Feedback-2021-22.pdf">https://bmb.ac.in/wp-content/uploads/2023/01/Feedback-2021-22.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

1530

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

698



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution identified the learning levels of the learners at the entry level by preparing their faculty wise merit list. For assessing their learning levels, we organized Interactive Sessions, Trials for Competitions, Quiz Competitions, Seminars and Group Discussions, Unit Tests, Surprise Tests and Model Examinations.

Advanced and slow learners were habituated with;

1. ICT enabled teaching methods.
2. Home assignments.
3. Attendance was monitored.
4. Parent-teacher meet was organized to convey the progress of their wards.
5. Reports Cards were issued to parents.
6. Home visits of teachers were conducted to encourage the absentees to attend classes.
7. Mentors played major roles in the identification process.

Slow learners were provided;

1. Learning support through Remedial Classes under 'Student Support System'.
2. Worksheets based on the learning levels.
3. 'Bridge Courses' were conducted.
4. Provided Book Bank facility.

Advanced Learners;

1. Participated in competitions.
2. Literary creations were published in College Magazine.
3. Participated in various competitions.
4. Provided open-access facility in the Library.

## 5. Used UGC Network Resource Centre.

### Specific Outcome:

Slow learners scored better marks while advanced learners showed better performances in the University examinations. They performed well in the curricular and co-curricular activities of the College.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
717	19

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Students' Centric methods of curriculum delivery were developed and implemented to ensure students' active involvement in all the learning processes.

### Experiential Learning:

In Experiential Learning process students were introduced to Interactive Sessions, Group Discussions, Practical, Students Research Projects, Debates, Surveys, Educational Tours, Case

Studies, and Quiz Competitions. However, due to Lockdown and partial lifting of Lockdown restrictions, the Experiential Learning practices were carried out through On-line and Offline Methods. Students' creative talents were displayed through annual College Magazine.

#### Participative Learning:

Participative Learning proved to be a game changer. Interactive Sessions, Group Discussions, Students' Seminars, Quiz Contests, Surveys, Case Studies, and other co-curricular activities were conducted. Students' active involvements in Webinars, Expert Lectures and other On-line educational activities helped them to improve their presentation skills. In the activities carried out by the Subject Literary Associations, the students were always at the focal point. NSS, NCC and other Extension Committees provided them enough opportunities to exhibit their talents.

#### Problem-Solving Method:

Upon exposure to Experiential and Participative methods of Learning, students were made competent to face real-life situations. Learning activities like Surveys, Case Studies, Students' Research Projects and their exposure to every day real-life situations and problems improved their analyzing power.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bmb.ac.in/wp-content/uploads/2022/AQAR_S_D/AQAR_S_D_2_3_1_21_22.pdf">https://bmb.ac.in/wp-content/uploads/2022/AQAR_S_D/AQAR_S_D_2_3_1_21_22.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Over a period time, lots of innovations have taken place in the teaching-learning sector. For effective curriculum delivery, our teachers made a shift from conventional mode of teaching-learning practice to ICT enabled methods. This method makes the concepts rather easy for comprehension. ICT through curriculum integration creates positive impacts on students' achievements, especially in terms of 'Knowledge Comprehension' and 'Practical skill' assimilation. Due to partial Lockdown and partial lifting of Lockdown, Online and Offline platforms like Moodle, Zoom,

Google Classrooms and Google Meet, Open Educational Resources (OER), CEC and NPTEL material prescribed by UGC, MOOCs, ETNL Language Laboratory and Digital Classrooms were used. Virtual Labs and models were created for demonstrating Practical. Subject related notes, instructions and Notices were communicated through both the methods. Unit Tests and Terminal Examinations were conducted through these methods, which ensured continuous assessment and feedback of the students.

E-Learning resources like lecture notes, references, question bank, etc. were uploaded on YouTube channels. Three days' Workshop on Moodle was organized by the Library and Information Centre in collaboration with HRDC, Nagpur. INFLIBNET (N-LIST) and allied e-resources were used. The Library has a cloud-based library automation software LIB-Man. Our teachers attended Orientation Programmes, Refresher Courses and FDPs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

220

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Students' progress in various programmes of studies is assessed through transparent and continuous internal assessment mechanism. As per students' learning abilities and programme outcomes, remedial measures are taken to supplement their knowledge gap. As notified by R.T.M.Nagpur University in its Website, students were informed about the examination scheme and the internal marking pattern. Unit Tests, Surprise Tests, Model Examinations, evaluation of Home Assignments, students' attendance, involvements in Project Works, participation in Co-curricular Activities, performances in subject based Viva-Voce and their Inter-Personal Relations are assessed while awarding 20% marks during their Internal Assessments. Students avail additional reference materials and Question Banks, form Central Library's Repository. Book Bank Scheme is an added advantage to students. Feedback was given to the students on their evaluated answer scripts and remedial measures were suggested for improvement.

The evaluation outcomes of various examinations are used as the key indicators for assessing students' overall performances and it is discussed in the meetings of Staff Council and CDC. Answer Books are given to the students for self-examination. Progress Reports Cards are issued to the parents. Slow Learners were given additional assistance through remedial classes while Advanced Learners were given additional learning materials to perform even better.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Internal Examination related grievances of students are redressed with the support of efficient Institutional grievance redressal mechanism. Issues related to Internal Examinations like Unit Tests, Surprise Tests, Model Examinations, and University's Semester Examinations, grievances regarding 'change

of subjects', submission of examination forms and discrepancies found in the allotment of marks were resolved by the Administrative staff. Students were asked to drop in their routine grievances in the Complaint Box and the Students' Grievance Redressal Cell, in turn, redressed their issues. When discrepancies were reported in the University's published Check List, the Administrative staff made correspondences with the University and resolved them. Orientation Programme was arranged for the non-teaching staff to abreast them of the latest innovations in Office Management System.

During the Pandemic and the Post Pandemic Period, there were many discrepancies in the online and offline mode of Examinations and they were redressed efficiently. The Students' Counseling Centre arranged online and offline Counseling Sessions for them. Anomalies like lack of Network coverage and glitches in the University's Examination Portal were reported to the University resulting in re-examinations. Internal and External Examiners were appointed by the University to ensure more transparency, efficacy and credibility in the Internal Examination system.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://bmb.ac.in/wp-content/uploads/2022/AOAR_S_D/AOAR_S_D_2_5_2_21_22.pdf">https://bmb.ac.in/wp-content/uploads/2022/AOAR_S_D/AOAR_S_D_2_5_2_21_22.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme and Course Outcomes of the Programmes offered by the Institution are communicated to the students and teachers through;

### 1. College Prospectus and College Website

The Institution has clearly specified the Programme and Course Outcomes on the College Prospectus and College Website.

## 2. Students' Induction Programme

During the Induction Programme, students and teachers were informed about the Programme and Course Outcomes like knowledge to be assimilated, life-skills and human values that they will achieve upon completion of their studies.

## 3. Bridge Courses

Bridge Courses were conducted during the Pandemic and the post Pandemic period to support the students to familiarize them with the new Programme of study and its learning outcomes.

## 4. WhatsApp Groups

Programme and Course Outcomes of the Institution were communicated through WhatsApp groups.

## 5. Notice boards

Programme and Course Outcomes were communicated through Notice Boards.

## 6. Learning Management System

The subject teachers taught them about various career opportunities that are available to them on completion of their Programme of Study.

7. The Students' Counseling Centre too discharged its responsibilities in supporting them to understand the Programme and Course Outcomes.

8. Subject Literary Associations too made significant contributions in this respect through its routine activities.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bmb.ac.in/wp-content/uploads/2023/01/UG-COs-POs-2021-2022-updated.pdf">https://bmb.ac.in/wp-content/uploads/2023/01/UG-COs-POs-2021-2022-updated.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes and Course Outcomes of our Institution are assessed through analyzing the percentage of students' progression to Higher Studies, their Results and the ratio of their Placements. As per our Academic Policies, Semester wise results are reviewed in the Meetings of Staff Council and College Development Committee and their suggestions are implemented for ensuring improvements. Comparative review of College and University level results is done for further improvements. Learning outcomes were evaluated through home assignments, classroom tasks, interactive sessions, group discussions, and Unit Tests, Surprise Tests and Model examinations.

The percentage of students who succeeded in the final examinations, the merit positions, the percentage of students securing First Division, the progression of students for higher studies, percentage of students who got placements and the ratio of students who cleared competitive examinations determine the attainment of Programme Outcomes and Course Outcomes of the Institution. Miss Nishatai Rokade of M.A. Political Science got Merit in the University's Examinations. Despite Covid-19 Pandemic, 64 students pursued Post Graduate Studies. Mr. Sanket Sable has been appointed in Panjab National Bank, in Ramtek. Our Institution organized many curricular, co-curricular and extra-curricular activities, which shaped the personality, knowledge base, organizational and employability skills of our students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bmb.ac.in/wp-content/uploads/2023/01/Students-Pursuing-Higher-Studies-2021-22.pdf">https://bmb.ac.in/wp-content/uploads/2023/01/Students-Pursuing-Higher-Studies-2021-22.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

201

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bmb.ac.in/wp-content/uploads/2022/10/Student-Satisfaction-Survey-Report-2021-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
19	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
4	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Bhiwapur Mahavidyalaya always promotes Institution-neighborhood-community network and students' engagement in the extension activities for sensitizing them to social issues and also for the holistic development of the students and the community. We are committed to our civic responsibilities. To ensure the optimal participation of students, teachers and the community in all our outreach programmes, we constituted various Committees. Activities like Awareness Rallies and Campaigns, Street Plays, Free Medical Camps, Blood Donation and Blood Check-up Camps, Surveys, Tree Plantation Drives, Cleanliness Drives, AIDS Awareness Programmes, Awareness Programmes on COVID-19</p>	

Vaccination and abolition of superstition were conducted with the support of our stakeholders. The Alumni and the Parent-Teacher Association helped our Institution in executing our activities. We constituted Committees like N.SS, N.C.C, Committee for Promoting Research, Innovations and Extension and Consultancy Services, Population and adult Education Committee, Students' Guidance and Placement Cell and Cultural Committee for transforming our objectives into a reality. Under "Swargiya Shri. Bhausahab Mulak Students' Welfare and Social Service Scheme", we continued our Community Services. Periodical Review meetings were conducted wherein each in-charge teacher submitted the Progress Report to the Principal followed by PPTs. The students who made active participation in the Extension Activities were rewarded with grace marks.

File Description	Documents
Paste link for additional information	<a href="https://bmb.ac.in/wp-content/uploads/2022/AQAR_S_D/AQAR_S_D_3_3_1.pdf">https://bmb.ac.in/wp-content/uploads/2022/AQAR_S_D/AQAR_S_D_3_3_1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3407

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate infrastructure and physical facilities are available in the Institution. We generate funds from non-salary heads, non-grant heads, State and District Sports Departments, CSR funds, Management share and grants from UGC for increasing our infrastructural and physical facilities. As per the minimum specified requirement by statutory bodies, we have been maintaining 14state-of-the-art classrooms and 6ultramodern Laboratories. Facilities like Interactive Board, Smart Boards, and Interactive Devices, Wifi and LAN facility are available in our Institution. For optimum utilization of the infrastructural and physical facilities, some of the resources are shared across Departments. For ensuring optimum use of the infrastructural and physical resources, we use them beyond College hours for arranging community development programmes, programmes of self-help-groups, workshops, seminars, career oriented programmes and skill development programmes. Classrooms and Departments are equipped with Audio-Visual-Aids. Adequate Laboratory apparatus are available. The Library and Information Centre has a spacious stacking room, which houses 11938 books and 13 periodicals and Journals. The Reading Room is spacious enough to accommodate 100 students. Each Department is provided with Computer, Printer and

other teaching-learning resources. Departmental Library is also available there. During the COVID-19 Pandemic, various Digital Platforms were used by our faculties to conduct regular classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (Indoor and Outdoor), Indoor Gymnasium, Green Gymnasium and Yoga Classes and Meditation Centre.

#### OUTDOOR SPORTS FACILITIES

Cricket Ground, Volleyball Ground and Basketball Ground, Grounds for Kho-Kho, Kabaddi and Lawn Tennis have been constructed as per the norms.

#### INDOOR SPORTS COMPLEX

The Indoor Sports Complex (37x24 Mtr.) has been constructed in 2019 as per International Standards. It has four Wooden Badminton Courts. Badminton, Table Tennis, Carrom and Chess are played there. Yoga and Meditation Sessions are conducted there.

#### OLYMPIC SIZE SWIMMING POOL

The Olympic Size Swimming Pool (50x22 Mtr.) has been constructed in 2019 as per International Standards. It has all the facilities required for ensuring students' safety.

#### INDOOR GYMNASIUM

We have an ultra-modern Indoor Gymnasium (8.25x10.84 Mtr.) The Cardiac Section attracts girl students.

#### GREEN GYMNASIUM



The Green Gymnasium, which is situated in the lush green Campus, gives access to students and the public. During the Covid-19 Pandemic Period it was a source of consolation for all the people.

#### MULTIPURPOSE AUDITORIUM

The Auditorium is capable of accommodating 300 students. All the National Seminars, Conferences, Workshops and other small events are conducted there. For organizing major events, we use the Indoor Stadium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2463588

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### 4.2.1. Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with

Library is automated using Integrated Library Management System (ILMS) Data requirement for year: Upload a description of library with,

- Name of ILMS software: Libman
- Nature of automation (fully or partially): Fully
- Version: 2.02
- Year of Automation: 2012

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

128176

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

16.92

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities including Wi-Fi system and CCTV Surveillance facility in the Campus are frequently updated. All the infrastructural facilities in the Campus, which include the Administrative Office, the Office of the Principal, Library, Departments, Laboratories, Classrooms, Indoor Stadium and

Swimming Pool are IT enabled. We have a mechanism to assess and identify the needs of the end users. Adequate provisions are made in the Institutional Annual Budget for the up gradation of IT facilities to meet the expenses involved. Class rooms are given Interactive Board, Smart Boards, complete surveillance system, uninterrupted power back up with 25 KVA Generator. Our Institution has 95 computers and 3 laptops. We have legal Libman Software for Library Management, CMS software for Office Management, Tally Software and Master Software's Software for Accounting and ETNL Software for English Language Laboratory. Periodical maintenances and up gradation of its IT infrastructure facilities are done by trained technical staff. We get the services of external agencies for the major repairs and maintenances. For this we call quotations from venders and the Purchase Committee, after following the procedures, issues Purchase Order/Work Order to the Vendor.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

98

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2463588

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical, academic and support facilities like laboratory, library, Indoor Stadium, Swimming Pool, computers and classrooms are properly maintained and utilized by our Institution.

**LABORATORIES**

Each Department maintains its Indexed Stock Register. Stock verification is also done. Minor repairs are done by the technical staff. Major repairs and calibration are done either by outsourcing or through the Vender. The disposal of bio-degradable/chemical waste and E-Waste is done as per Government norms. We entered into MOU with SURITEX PVT.LTD., a Company registered under the Companies Act 1956 for the Collection, Transportation and Recycling of E-WASTE.

**LIBRARY**

The Central Library prepares its Annual Budget and gets it approved from the College Development Committee. Upon receipt of the Demand List of Books, the Librarian places purchase order. Library Orientation Programme is organized.

**CLASSROOMS**

The Classroom furniture, Electrical Gadgets and other learning resources are procured and maintained. Its augmentation is done as per the requirements.

#### SOFTWARE AND HARWARE

The Software and Hardware pool of our Institution is maintained and upgraded. During the Warranty Periods, the IT Infrastructure, the College Website and other Software are maintained by the Service providers.

#### SPORTS FACILITIES

Sports Infrastructures are maintained with the assistance of trained staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bmb.ac.in/wp-content/uploads/2022/12/4.4.2-Procedures-and-Maintencance-policy-Physical.pdf">https://bmb.ac.in/wp-content/uploads/2022/12/4.4.2-Procedures-and-Maintencance-policy-Physical.pdf</a>

#### STUDENT SUPPORT AND PROGRESSION

##### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

271

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
110	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
110	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	



2

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

64

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are given sufficient representations in various administrative, co-curricular and extra-curricular activities so as to ensure their all-round developments. Information regarding Institutional Committees, its assignments, its envisioned objectives and also about Students' Council and its responsibilities is given to students during the Students' Induction Programme. They were enrolled in Committees like N.S.S, N.C.C, Seminar and Symposia, Subject Literary Associations, College Magazine, Board of Lifelong Learning and Extension, Cultural Committee, Sports and Games, Health Club and Yoga Unit, Extension Services, De-addiction Centre, Eco Club, Committee for Tree Plantation, Water Harvesting, Wormy Composting, Students' Consumer Society, ICC, Library Committee, CDC, IQAC, Students' Grievance Redressal Cell and other Committees.

Their participation in these Committees supplemented to their personality development. Students organized programmes like Lectures, Workshops, Aids Awareness and De-addiction Rallies, Blood Donation Camps, Medical Check-up Camps, Tree Plantation Drives, Cleanliness Drives, Republic Day, Independence Day, 'Shramdaan' on Gandhi Jayanti, International Yoga Day, National Voters Day and NSS Pandharwada, Sports and Cultural Events. The Institution, in collaboration with NGOs, JCI, Alumni and Cluster of Thirteen Institutions (CoTI) organized lots of activities including Community Services. However, during Pandemic and post Pandemic period, these activities were carried out through Digital and Offline Methods.

File Description	Documents
Paste link for additional information	<a href="https://bmb.ac.in/wp-content/uploads/2022/AQAR_S_D/AQAR_S_D_5_3_2_Link.pdf">https://bmb.ac.in/wp-content/uploads/2022/AQAR_S_D/AQAR_S_D_5_3_2_Link.pdf</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution's Alumni Association is a registered body under Societies Registration Act, 1860. The Executive Members of our Alumni Association meet on a regular basis to discuss and take appropriate decisions on various agenda items for the betterment of the students' fraternity and the College as well. Our Alumni made significant contributions in the overall development of the Institution. As usual, they made financial support to poor students for pursuing their studies. The Alumni Association distributed Mementos to meritorious students. They donated Books for the Library. Many of them are placed in coveted positions. They are working in various Public and Private Sectors like education, business, professional sectors, entertainment and media, Industry and social work. They assisted our Institution

in organizing various curricular, co-curricular and extra-curricular activities. Our students were given trainings in One Act Plays, Skits on various social issues, Dance and other Sports Items. During the Pandemic period, our Alumni donated groceries, cloth, medicines, masks and other essential items for distribution among the poor people especially the migrant labourers. During this period a wide range of Awareness Programmes on COVID-19 Vaccination were conducted by our Institution with the support of Alumni for the benefit of the Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision

Exemplary knowledge dissemination to the rural and marginalized learners by integrating the mechanics of Teaching, Learning, Research and Innovations in an intellectually charged environment to empower them compete in a global society.

#### Mission

To impart value-based education in the disciplines of Humanities, Commerce, Science and Professional Programmes to foster mutually valuable affiliations with trade and businesses for creating employability, promoting Research and Innovations for disseminating Ethical, Professional and Human Values.

All the stakeholders are part of the decision-making process. Students are given opportunities to showcase their leadership qualities by organising various student-centric activities. Teachers are encouraged to attend Faculty Development Programmes and they represent in various Academic Bodies of the University and College Development Committee.

Strategies to achieve improvisations in the sustenance of Quality Education.

- Proposals are sent to authorities concerned for obtaining their NOC for recruitment of teaching and non-teaching staff.
- Proposals to start Post graduate Courses and Research Centres in different disciplines.
- Introduction of Add-on Courses / Value Added Courses / Self-financing Courses as part of Skill Development Initiative.
- Improving collaborative activities and making MoUs functional.
- Empower students through Entrepreneurship Development Cell, One Student One Skill Programme & Training and Placement Cell
- To synthesise ICT enabled and Traditional Method of pedagogy for effective curriculum delivery.

File Description	Documents
Paste link for additional information	<a href="https://bmb.ac.in/vision-and-mission/">https://bmb.ac.in/vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The role of IQAC is important in the decentralized management system of the College. IQAC is entrusted with raising the standards in teaching-learning, co-curricular and extra-curricular activities of the Institution for sustenance of Academic Quality through its mechanisms and policies. Academicians, Management representatives, Principals, Teaching and Non-teaching staff representatives, Student representatives, representatives of Alumni and Stakeholders from important sectors of the society form a part of IQAC and are actively involved in

all the events undertaken by the Institution.

- Prominent committees cater to student centric activities, some are purely dedicated to extension activities through students' involvement and all these committees work in accordance with the IQAC calendar. With equal distribution and deployment every Member Secretary is entrusted with an opportunity to showcase his/her expertise and competence. Delegated with the accountability to follow the guidelines and assignments for the Academic Session, the Member Secretaries are capable to extend their services for the upliftment of quality sustenance in teaching - learning process thereby supporting the cause of nation building through extension activities.
- The College Development Committee represented by faculty members and stakeholders plays a key role in the development and growth of the Institution.

File Description	Documents
Paste link for additional information	<a href="https://bmb.ac.in/wp-content/uploads/2023/03/Prominent-Committees-and-Outcomes-1.pdf">https://bmb.ac.in/wp-content/uploads/2023/03/Prominent-Committees-and-Outcomes-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Internal Quality Assurance Cell under the leadership of the Principal plans activities for the session and accordingly placed before the College Development Committee. The CDC takes into consideration the recommendations forwarded by IQAC and gives its feedback. Taking into cognizance, a strategic plan is drafted and review meetings are held twice in every academic session to take a stock of the progress.

### Activity

#### Go Green

Tree Planation Drive has been one the thrust areas which the Institution is committed to impress upon its stakeholders for initiation on environment sustainability. The NCC and NSS units of the Institution are entrusted with this activity with students' participation. The Institutions boasts of having a

clean and green campus with an appreciable 586 trees in 3.24 acres of the campus. The green environment supports a stress-free learning environment.

#### Parents-Teachers' Association

As one of the stakeholders in the education system, parents are given their due. And as per the policy decision, Parents - Teachers Committee under the aegis of Internal Quality Assurance Cell of the Institution organises two meeting in the academic session. The formation of the Parents- Teacher's Association is through the process of nomination. The objective is to keep the parents well - informed about the progress of their wards and thus their participation is ensured.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://bmb.ac.in">https://bmb.ac.in</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Bhiwapur Mahavidyalaya works under the aegis of Backward Class Youth Relief Committee governed by the President, Secretary, Treasurer and other members. The Local Management Committee now known to be the College Development Committee as per Maharashtra University Act 2016 plays a significant role in the decision-making process.

Principal as the Chairman of the Administrative Committee and IQAC in consultation with coordinators and various Member Secretaries of the Institution play key roles in framing the mechanisms, processes for the over-all development of the Institution. The instructions related to Academics and its day-to-day functioning are taken care by the Shift-in charge. The office and non- teaching staff directly report to the Office of the Principal.

The system of recruitment is transparent as per the prescribed guidelines, rules and conditions framed by University Grants Commission, New Delhi, State Government and Rashtrasant Tukdoji

Maharaj Nagpur University, Nagpur are strictly adhered to.

As per the circulars issued from time to time by the University Grants Commission, New Delhi and the State Government, the promotion policy is drawn up and followed while taking decisions regarding promotion of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://bmb.ac.in/organogram/">https://bmb.ac.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Welfare Schemes:

In addition to the government schemes following schemes are available to the faculty and staff of our institution

#### Teaching

- 40, 00,000/- personal accident insurance for salary account holders of Bank of Maharashtra for teaching staff



in Bhiwapur Mahavidyalaya.

- Provision of hand loan for the needy teaching staff has been made by the Institution.

#### Non-teaching

- 40, 00,000/- personal accident insurance for salary account holders of Bank of Maharashtra for non-teaching staff in Bhiwapur college.
- Provision of hand loan has been made by the College for needy non-teaching staff.

#### Concession to Wards of the Staff

- Concession in fees is given to the wards of faculty

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****3**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****11**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

## 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Performance Based Assessment System (PBAS):**

According to the policy designed by Rashtrasant Tukdoji Maharaj Nagpur University and, by adopting the guidelines set by the University Grants Commission, every employee of the Institution has to submit an Annual Appraisal Form at the end of every Academic Session. Documents of each activity mentioned in the three sections in the PBAS as proofs are attached and submitted to the Office of the Principal for making the Confidential Report.

**Confidential Report**

A Confidential Report is prepared by the Principal on the basis of documents and PBAS form submitted by the faculty. If the given information is true, on behalf of the Management Hon. Principal seals it. Such a process is carried out every Academic year.

As per the policy of the Institution, it is necessary for the employee to fill in the daily Workbook. This is to monitor the actual working of the faculty in tune with the processes and mechanisms of the Institution. The Diary is endorsed by the Principal every month. Teachers are notified about the lacunae and are given opportunities to prove themselves. In a similar way, the Confidential Report of non-teaching staff is also prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Financial Audit**

Internal Financial Audit is done to keep track on the administrative expenses incurred during the Financial Year.

Minor expenditure incurred is endorsed by the Principal. Bills, Vouchers and Note Sheets are attached with the financial statements of Income and Expenditure and forwarded to the Office of the Foundation Society for Internal Audit. After receiving the financial statements of expenditure from various Colleges of the Foundation Society, a Consolidated Audit of Income and Expenditure of the Institution is done by a Registered Chartered Accountant appointed by the Management. The Audit includes financial transactions resulting from salary grants, non-salary grants, unaided courses, grants received from UGC and Scholarships.

#### External Financial Audit:

External Audit is conducted by an independent Finance Officer seated in the Joint Director's office. The Office of the Accountant General has a provision of looking into the Audited Statements submitted every five years.

Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution.

The accounts of grants received from the University Grants Commission are audited by a Chartered Accountant and finally audited by an external Auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution being Government Aided Institution, the source of funding is mainly on the tuition fees (aided and self-financed courses) and grant in aid from the State Government as per the allocations in the budgetary provisions.

Funds generated from the following sources:

1. The Institution mobilizes its resources through outsourcing the sports infrastructure of the Institute.
2. The lawn of the Institution is outsourced for public utility
3. College Management
4. Funds from UGC

Funds which are received from the State Government are spent on salary of teaching and Non-Teaching Staff and other heads of utilization in a transparent manner. The budget is scrutinized and approved by the College Development Committee and the Management.

Utilization of Resources

1. Provision is made for faculty who attend Seminars/ Conferences.
2. Appointment of Clock Hour Basis Teachers for self-funding courses enable the utilization of the funds.
3. The available infrastructure is optimally utilized for the benefit of the students for regular classes, remedial classes, co-curricular, extra-curricular activities, for Alumni, for Parents-teachers' meeting, Students' counselling centre, Internal Quality Assurance Cell and Research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell Plans, recommends quality initiatives to the College Development Committee and after sanction from the competent authority implements the academic and extension activities through various committees under the guidance of the Principal. Review meetings, PPT presentations on the executed activity along with documentation as a proof are a part of IQACs Quality Initiatives for Enhancement and Sustenance.

### Internal Academic Audit

Criteria -VI under the supervision of Internal Quality Assurance Cell of the Institution conducts the academic audit for the courses offered by the Institution. Daily Notes Book which includes teaching Plan, objectives and outcomes for every unit has been customised as per the requirement of the teaching - learning pedagogy. Department profiles, faculty profile, initiatives by the departments for innovative methodologies and measures taken to track students' progression are verified.

Based on the verified information Internal Audit report is generated under the Chairmanship of the Principal, IQAC coordinator and the concerned Criterion - Head as Member Secretary.

### Extension Activity (Cleanliness Drive at Bhimadevi Temple)

Our Institution as a part of its Extension activities arranged a Cleanliness Drive in the premises of the Bhimadevi temple in the vicinity, ahead of the Nine Day Navratri festival. Exposing students to such activities instils in them a sense of bonding

to their cultural heritage and thus a service to the society and nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Institutional Evaluations

- All the activities are in tune with the Academic Calendar which are displayed on the noticeboards.
- All admitted students are introduced to the mechanisms of curriculum delivery, co-curricular and extra-curricular activities through Induction programme.
- Feedback mechanism is analyzed and accordingly Action Taken Report is prepared and shared with those concerned. Student Satisfaction Survey / Exit feedback is collected and analyzed.
- Teaching-learning reforms include use of ICT and remedial classes for slow learners have been initiated.
- Attendance Committee, Students' Grievance Redressal Committee, Syllabus compliance Committee keep a track of the students' progress.

#### Initiatives taken by the HEI to improvise the Quality of Education

#### Curriculum Related Improvisations

- Introduction of Post-graduate Subjects of Economics, Sociology and Political Science
- Improvisations in Curriculum delivery through adopting

innovative teaching Practices.

- Compulsory correction of notebooks by language teachers to accelerate the process of imbibing correct ways of writing. These are then endorsed by the Principal every semester.

Teaching-Learning and Evaluation

- Conducting of Bridge Courses on the commencement of every Academic Session and 2 Unit Tests, One Model Examination and Surprise Tests, Quiz etc.
- Students' Seminars, Workshops, Guest Lectures on various topics are conducted
- Faculty exchange programmes under MoUs are conducted.
- Innovative Assignments are floated to all students creating various groups so as to assimilate the methodologies of writing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**



File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution is aware of its accountability towards women and hence their safety, security and well-being on Campus are our utmost priority. The percentage of women enrolled in our Institution is comparatively more than that of the percentage of boys enrolled.

Anti-Ragging Cell ensures dissemination of information on ragging and its repercussions. Students' Grievance and Redressal Cell along with Students' Counseling Centre caters to the students' issues. Participation of Women in ICC, NCC, NSS and all the co-curricular and extra-curricular Committees are ensured. Complaint Boxes are installed in the College where students can drop in their complaints.

In 2021-2022, against 33% of enrollment of girl students in NCC and NSS, we enrolled 33 % and 73% of girl students respectively. Girls' Common room with a Sanitary Napkin Vending Machine, Cardiac Section in Gymnasium and separate MPSC study room are the other facilities open for the girl students. Women's Hostel facility is available for 60 girl students.

Guest Lecture of Mrs. Vijaya Marotkar was organized on "PORI JARA JAPUN" (Trans. Eng. GIRLS BE CAUTIOUS). Students of both the genders were given equal opportunities in all the activities for maintaining gender equity and sensitization in curricular

**and co-curricular activities.**

File Description	Documents
Annual gender sensitization action plan	<a href="https://bmb.ac.in/wp-content/uploads/2023/02/Annual-Gender-Sensitization-Action-Plan-2.pdf">https://bmb.ac.in/wp-content/uploads/2023/02/Annual-Gender-Sensitization-Action-Plan-2.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://bmb.ac.in/wp-content/uploads/2022/AOAR_S_D/AOAR_S_D_7_1_1.pdf">https://bmb.ac.in/wp-content/uploads/2022/AOAR_S_D/AOAR_S_D_7_1_1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institution adheres to the guidelines of Statutory Bodies regarding the management of degradable and non-degradable waste. Notices to this effect were affixed on Notice Boards for educating our stakeholders. Waste management is managed by disposing off the e- waste and Solid Waste through proper mechanisms. The wet solid waste and dry solid waste are stored in red and green coloured Bins separately. Bhiwapur Mahavidyalaya entered into working MOU with M/s SURITEX PVT. LTD for collection, Transportation and Recycling of E-Waste.

- Solid waste management

Government banned single-use of plastics. Our Campus is made "plastic free". Students were made literate about its hazardous effects on environment.

- Liquid waste management

Liquid waste is disinfected with Lizol. The remaining liquid Bromide is drained off safely with water.

- E-waste management

E-waste materials are stored until they are handed over to M/s SURITEX PVT. LTD

- Waste recycling system

Degradable waste like garden and canteen waste were collected and the vermicomposting technique was used for decomposing with the help of earthworms and cow dung.

- Hazardous chemicals and radioactive waste management

No hazardous waste was generated except the broken glassware from the laboratories, which were handed over to the Municipal Council's Garbage Collection Unit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://bmb.ac.in/wp-content/uploads/2022/AOAR_S_D/AOAR_S_D_7_1_3_Geo_tagged.pdf">https://bmb.ac.in/wp-content/uploads/2022/AOAR_S_D/AOAR_S_D_7_1_3_Geo_tagged.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste**

B. Any 3 of the above

**water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The Institution imparts quality education. As embedded in our Vision and Mission Statement, the Institution promotes inclusive environment, tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities by**

accommodating learners from all sections of the society.

#### Admission of Students and Recruitment of Staff

The admission process is transparent and it is done as per norms. Staff recruitment is done as per Government norms.

#### Gender Sensitization Policy of the Institution

The Institution is sensitive towards gender equality and organized Guest Lectures, Workshops, Medical Camps, and Counseling Sessions for students through Students' Counseling Centre. Gender Sensitization Awareness Programme was held during the Induction Programme.

#### Extension and Outreach Programmes

The Institution realizes its Institutional Social Responsibilities. The Institution through its extension activities ensures equality while discharging its social responsibilities in public sphere as well as in the Institution.

#### Cultural Activities

The Cultural Committee identifies the regional cultures and plans activities accordingly to give wider exposure to students through dance, drama, and prevalent folk culture. This in turn helps the students to value and respect the culture and traditions of different regions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Orientation Programme on Professional Ethics and Human Values in higher Education was organized by Internal Quality Assurance Cell of the Institution on 12th February, 2022. The objective of

conducting this Orientation Programme for the Teaching Staff was to acclimatize them to the changing scenario in the era of Global Competence in the field of Education. The New Education Policy highlights and proposes core values and ethics to be followed at all levels of imparting knowledge. To equip the source so as the percolation of these values and ethics is easy and reaches the learner, this topic was titled 'Professional Ethics and Human Values in Higher Education.'

National Voters' Day was celebrated on 25th January, 2022 in collaboration with Tahsil Office and NSS Unit to make the students aware of their duties and involvement as rightful citizens and to make them understand the relevance of Democracy and importance of participation to withhold its Principles and Values.

Various competitions were organized to fulfil the purpose of National Voters' Day. A Street Play was performed by the volunteers of National Service Scheme.

Outcomes of the programme were that the New Voters were sensitized about the importance of participation in an electoral process.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrated Independence Day, Republic Day, and Institutional commemorative days, the Birth and Death Anniversaries of Epoch-Making Social Thinkers of India as per the Academic Calendar. The Cultural Committee implemented all these activities by following the COVID-19 Protocols until the lockdown restrictions were lifted.

Commemoration of the Death Anniversary of Shri. Lokmanya Tilak was observed on 1st August, 2021. The Birth Anniversary of Dr. Sarvepalli Radhakrishnan was celebrated on 5th Sept, 2021. Garland was offered to the portrait of Dr. Sarvepalli Radhakrishnan.

The College celebrated Gandhi Jayanti on 2nd October, 2021.

The Death Anniversary of Bharat Ratna Dr. Babasaheb Ambedkar was arranged on 6th December, 2021. Though the Birth Anniversary of Dr. Babasaheb Ambedkar falls on 14th April, due to some inconveniences, we could not conduct the programme on the same day. It was arranged on 16th April, 2022. An online Guest Lecture of Associate Prof. Dr. Milind Telang on the Noble Contributions of Dr. Babasaheb Ambedkar was arranged.

Our students participated in the University Level Quiz Competitions arranged by L D Balkhande College of Arts and Commerce, Pauni. Ku. Pradya Kalarkar and Ku. Rinku Ramesh Meshram won third positions.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Practice -1 Blood Donation Camp

#### Objectives of the Practice

To bring awareness in students of their social responsibility to save innumerable lives.

#### The Context

Road accidents lead to serious injuries and patients with chronic illnesses need blood transfusion. This is the time when the donated blood is used as not all can afford to pay.

#### The Uniqueness

This practice has garnered support from the local community as well. Myths related to donation of blood are busted and help is rendered to the needy.

#### 1. Evidence of Success

The camp instilled in our students their responsibility towards society and nation.

#### 2. Problems Encountered and Resources Required

The resistance of parents to permit their wards for blood donation despite the awareness campaigns.

### Practice-2 Correction of Language Notebooks of English & Marathi

**Objectives of the Practice**

To instill in students the application of all the skills of language.

**The Context**

To make students understand their mistakes with a clear understanding of the skills applied while writing a language.

**The Uniqueness**

To uplift themselves to the minimum standards required for progression to Higher Education and it is here that our intervention helps build their capacity to sustain the competitive environment.

**Constraints/ Limitations if any**

It was a herculean task to make students write and submit.

**Evidence of Success**

Students were successful in clearing their competitive examinations

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution gets admissions from 137 hamlets of Bhiwapur Tahsil. We consider this as a golden opportunity to provide support to students in their Capacity Building despite bracing innumerable challenges.

The strength of girl students outweighs the number of boy students, which is in a way a good sign of empowering the girl child. But the flip side of it is the socio-economic condition of these students, which prevents them from proceeding to Higher Studies and thus inflation in the drop -out rates.

Our concern and effort have been in this area to control the dropout rates and therefore, a Girls' Hostel has been a main feature. Add on Course in Fashion Designing and Tailoring, Basic Computer Training, Basic Data Entry Operator, Counseling Sessions also feature in our plan of action.

Our Best Practices emerge from the policies we adopt and implement successfully. The performances of various Institutional Committees, Departments based on the Criterion Key Indicators, Directions from the affiliating University, Guidelines from Statutory Bodies lead us to amendment in the execution processes mentioned. By garnering inputs from all its stakeholders and receiving a 360-degree Feedback, analyzing and thus putting out our action plan in place is our thrust area.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The focus would be on Capacity Building of students and concentrate on partnerships, foster functional MoUs for the mutual benefit of Industry and Academia. We would prioritize Skill Development of our students to gain employment/self-employment. One Student One Skill Programme is the right step in this direction. All the parameters of NEP 2020 have been studied and wherever feasible have been applied and are committed to execute the rest prudently.

#### Academic

- To introduce Skill-Oriented Programmes.

To provide more;

- Training on ICT to students.
- Emphasis on Experiential and Participatory learning and Problem-Solving Method.
- Emphasis on Course and Programme Outcomes.
- Support to Slow Learners.
- Support to Advanced Learners.

- Value Addition to various Programmes of Study.

#### Research

- To empower students to start Research Projects.
- To organize students'-centric activities.

#### Students' Study and Progression

- To strengthen Entrepreneurship Development Cell.
- To make the Training and Placement Cell efficient.

#### MoUs

- To collaborate with Institutions of repute
- To make the existing MOUs with Cluster of Thirteen Institutions and Industries more functional.

#### Extension Activities

- To organize Blood Donation Camps and Community Development Programmes.

#### Gender Equity and Inclusivity Policy

- To organize programmes on Gender Equality.
- To sensitize students and staff to the inclusivity Policy.
- To organize Gender Sensitization Programmes.