



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	BHIWAPUR MAHAVIDYALAYA
Name of the head of the Institution	Dr. Jobi George
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07106232349
Mobile no.	9423602502
Registered Email	bgm.college1990@gmail.com
Alternate Email	bmbiqac@gmail.com
Address	At Post- Bhiwapur, Besides -BSNL Office, Bhimadevi Temple Road , Bhiwapur
City/Town	Bhiwapur
State/UT	Maharashtra
Pincode	441201

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Asst. Prof. Dr. Mangesh Vasanttrao Kadu
Phone no/Alternate Phone no.	07106232349
Mobile no.	9421995021
Registered Email	bgm.college1990@gmail.com
Alternate Email	iqacmangesh@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://bmb.ac.in/wp-content/uploads/2023/02/NAAC-Uploaded-AQAR-2016-2017.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://bmb.ac.in/wp-content/uploads/2023/01/Academic-calendar-2017-18.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.54	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	02-Aug-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Organization of 'Pre-marriage Counselling Session	09-Sep-2017 1	300
Health Check-up Camp	29-Sep-2017 1	73
International Womens Day Programme	17-Mar-2017 1	250
Legal Aid Camp	07-Apr-2017 1	250
Self - Financed Certificate Course in Fashion Designing	01-Sep-2017 180	40
Organized 'Tree Plantation Drive' in collaboration with Forest Department, Bhiwapur	01-Jul-2017 1	50
Organization of 'Pre-marriage Counselling Session by Women's Study Centre and Students' Counselling Centre	09-Sep-2017 1	300
Organized Cleanliness Drive in association with NSS and WCL	22-Sep-2017 1	82
Organized Workshop on Financial Literacy	28-Dec-2017 1	100
Organized Sickle Cell Screening Test Camp	13-Jan-2018 2	261
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Renovation of Building	UGC	2018 1825	60000
Institution	Merge Scheme XI Plan	UGC	2018 1825	135914
Institution	Seminar , English	UGC	2018 1825	25000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Curricular Aspects - Introduction of Bridge Courses, Continuation of Remedial Classes, Objective and Outcome based Teaching - Learning, Transparent Feedback Mechanism	
Teaching - Learning - Use of PPT based teaching - learning, use of ICT smart boards and white boards, Syllabus compliance committee as monitoring body. Monitoring of Teaching Learning process Evaluation and Assessment through 2 Unit Tests, One Model Exam, Surprise Tests, Open Book test. Quiz, Revision Test, etc. Attendance Committee, Parents teachers Committee	
Research - Resource Mobilization through Research Projects. Encourage research climate in the Institution. Promoting faculty participation to attend seminars, conferences, FDPs and Orientation programmes. Organizing Quality Conferences and Seminars in the Institution.	
Holistic Approach through Student Centric Activities MPSC, UPSC centres with independent and updated library for competitive examinations. Students' Grievance Redressal cell, Anti - Ragging Cell. Computer Literacy Training, Language Laboratories, NSS and NCC.	
Extension Activities - Cleanliness Drives, Blood donation Camp, Tree Planation Drives, Awareness Campaigns	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To work towards bringing in new courses and continue with add on courses	Fashion Designing, Beauty Culture courses being run for the girl students
To expose students to various co-curricular activities	Participation of students at University Level and Inter - Collegiate level ensured

To work towards providing opportunities to students to participate in extra-curricular activities	Participation of students in Inter collegiate and University level competitions ensured
To collaborate with institutions of repute to mutually benefit from human resource, students' activities.	Organized Seminars under the umbrella Internal Quality Assurance Cell and Subject Literary Associations
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	01-Jun-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	10-Oct-2018
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. Admission The admissions of the students are through College Management Software. Student Admission and Support CMS 20112012 Master Software works on different modules from generating admission receipt, exam form receipt, generation of students ID, Students' Profile and Daily Collection register. For University perusal, the Institution works on the module extended by the affiliating Rashtrasant Tukadoji Maharaj, Nagpur University. Examination Exam Portal 20162017 RTMNU Examination Portal is used for online admission, to generate enrolment numbers, to submit examination forms, to submit Internal and External Marks and grievances if any are conveyed through the University's portal.</p> <p>2. Financial Transactions The Financial transactions are tracked through the College Management System Master Software working since 2010. Finance and Accounts Tally bought in 20192020 from Pulse</p>
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System, Nagpur is used to generate vouchers, vendor's receipts and sundry entries. 3. Audit Internal Financial Audit is done to keep track on the Administrative expenses incurred during the Financial Year. Bills, Vouchers are generated through the Tally Software an integrated part of CMS Software. The Audit includes financial transactions resulting from salary grants, nonsalary grants, unaided courses, grants received from UGC and Scholarships. Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution. The accounts of grants received from the University Grants Commission are audited by a Chartered Accountant and finally audited by an external Auditor. 4. Library Library is automated using Integrated Library Management System (ILMS) Name of ILMS software: Libman A fully automated Version of 2.02 with automation year 2012. Every book has a unique number i.e., accession number. For book accession one unique number is affixed to one book. Issue - return of the Books is done through the Software. Dewey Decimal Classification is used in the Library. A receipt of fine is generated through Libman. Newspaper entry is made through the Software. N List E Books - 98000 and E journals 6000 are available in remote access for the faculty with ID passwords generated through the N List.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For well-planned and effective curriculum delivery and documentation, we follow the Institutional Academic Calendar, which is prepared by the Internal Quality Assurance Cell in conformity with the University's Academic Calendar. In addition to its Website, the Institution, through its Induction, teaching, learning and evaluation strategies, Programme, and Course Outcomes. The in charge of the Time Table Committee, after due discussions with the Principal, allocates subjects, workload, and time slots to teachers Programme impresses upon the students about all the Academic Policies and activities. As per the Academic Policies of the Institution, teachers prepare the Annual Teaching Plans in their Daily Work Books and get them endorsed by the Principal. Upon submission, monthly authentication of the Daily Work Book is done by the

Principal. The Attendance Committee, the Syllabus Compliance Committee, and the Examination Committee work under the aegis of IQAC and keep a tab on the completion of the tasks assigned to teachers. The Attendance Committee monitors the actual attendance of students in the classroom and makes correspondences with the parents of those students whose attendances are below 75%. In case of 100% of absentees, home visit is practiced. Upon receipt of actual data of completed syllabus from the teachers, the Syllabus Compliance Committee verifies the authenticity of the data of completed syllabus with the students and submits the Reports to the Principal. The Examination Committee, after written intimation to the students and teachers about the timetable schedule and other processes, conducts two Unit Tests, One Model Examination, a few Surprise Tests, and University's Semester Examinations and distributes Progress Report Cards to parents by adhering strictly to the Academic Calendar. Apart from the routine instructional classes, the Annual Teaching Plan provides effective dissemination of the prescribed syllabus through planned outcomes. Bridge Courses, Remedial Classes to Slow Learners, additional training to Advance Learners, Revision of Classes, and various examinations along with co-curricular and extra-curricular activities were conducted. To accomplish our desired objectives, learner-centric instructional and assessment activities are encouraged. To give diverse learning experiences to students, Guest Lectures in different disciplines are conducted. The Feedback of all its stakeholders is obtained for improving the quality of the Teaching-Learning process. Students' Feedback on teachers enables the Institution to introspect about its shortfalls in the curriculum delivery and accordingly the Institution evolves new strategies for effective Curriculum Delivery through its Action Taken Plan. Students are awarded internal marks based on their performances in various examinations conducted, the quality of home assignments submitted, the percentage of attendance in the classrooms, and their involvement in all the activities, which are conducted through Subject Literary Associations. Curriculum delivery activity is evaluated in its Staff Council Meetings. Periodical evaluation of all the activities executed by teachers is done regularly wherein each teacher presents the progress of activities executed including that of syllabus completed through Power Point Presentations. This activity helps the Administration to assess the actual progress of assignments allotted to each teacher. In the whole processes, the focus is on the holistic development of the students'

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Tax Procedure (UGC sponsored Career Oriented Programme)	Nil	07/08/2017	180	Employability	Nil
Certificate Course in Tailoring Fashion Designing	Nil	01/09/2017	180	Entrepreneurship	Nil

(Jointly
with NGO
Navjiwan
Bahuudeshya
Education
Society,
Anjangaon))

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Master in Economics	06/06/2017
MA	Master in Political Science	06/06/2017
MA	Master in Sociology	06/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Tax Procedure (UGC sponsored Career Oriented Programme)	07/08/2017	40
Certificate Course in Tailoring Fashion Designing (Jointly with NGO Navjiwan Bahuudeshya Education Society, Anjangaon))	01/09/2017	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Creating Awareness among students regarding global warming	122
BA	Rashtrasant Sanskar Prakalpa , Collected and compiled the Newspaper	42

cutting on burning issues related to Social , Cultural , and Political Domain

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Feedback Committee is entrusted with the collection of the feedback and analysis the responses. Based on the responses, an Action Taken Report is generated and forwarded to the Chair of IQAC to be tabled in the Staff Council Meeting. Students The structured feedback mechanism elicits responses from the students on the various aspects of Teaching - learning Pedagogy. Based on the finding, Advisory letters and Appreciation Letters are forwarded to the faculty. The Feedback along with the Action Taken Report is extended to be tabled in the meeting of the Local Management Committee. Parents The Parent - Teacher Association as one of the stakeholders meets twice in year and on this occasion, feedback is collected on all the facets of Teaching - Learning. This feedback is analyzed and the areas which have been highlighted are worked upon. Alumni The Alumni of the Institution which forms an integral part in terms of extending support and advice gives its feedback in the Alumni meetings. Improvisations in terms of dissemination of knowledge are immediately implemented and those related to Infrastructure are placed before the members in the Staff Council Meeting for approval and propositions. Teachers Teachers' feedback on the various aspects of the teaching - learning and assessment of the Institutes policies and decisions helps to review the quality standards, mapping the effectiveness of the courses and measuring students' satisfaction. Management The insights from Management's observations on the Institution's performance helps improvise the admission process, progress of students and tracking students pursuing Higher Education and Employment. Non- teaching Staff The feedback from the Non - teaching staff is collected and analyzed for effective transmission of administrative policies, upgradation of technology and the like. The Feedback along with the Action Taken Reports has been placed in the meeting of the Local Management Committee. Exit Feedback The exit feedback given by the outgoing Students of the Institution on the various aspects of teaching - learning, infrastructure, knowledge dissemination, use of ICT in Teaching - learning pedagogy, Student centric approaches etc. elicits responses useful for the corrective measures to be taken up for the overall quality initiatives of the Institution. The feedback received by the outgoing students aids in re- defining the procedures, policies on all the fronts. Visitor's Diary (Experts invited as Resource Persons, Guests etc.) The Visitors Feedback Diary is maintained and feedback is collected from all the visitors to the institution as it acts as a catalyst of encouragement to continuously strive for excellence and refinement in mechanisms and policies. <https://bmb.ac.in/wp-content/uploads/2023/01/Feedback-Action-Taken-Report-2017-18-1.pdf>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENG/MAR/POL.S CI/HIST/SOCIO/E CO/MLT/ELT/ATH	384	288	288
BCom	FA/ITA/FMA/IE C/BFI/CAC	360	188	188
BSc	CHEM/PHY/MATH /ZOO/BOT	360	214	214
MA	ECONOMICS	160	15	15
MA	SOCIOLOGY	160	32	32
MA	POLITICAL SCIENCE	160	15	15

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	690	62	16	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	46	105	9	9	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Bhiwapur Mahavidyalaya has evolved an effective students' mentoring system, which enables our students to familiarize themselves to the dynamic and participatory learning experiences available in the Institution. The Institution, through its Induction Programme, impresses upon the students about all the Academic Policies and activities, teaching, learning and evaluation strategies, Programme and Course Outcomes of the Institution. In addition to this, the teachers apprise the students about the syllabus and other areas involved in the curriculum in the beginning of the Academic Session. The Institution identifies the advanced learners and the slow learners during the admission process by preparing a faculty-wise merit list of students. Interactive Sessions, Quiz Competitions, Seminars, Group Discussions, Unit Tests, Surprise Tests, and Model Examinations are conducted for assessing their learning levels. In order to make the Mentoring System more effective and students'-centric, the advanced and slow learners are accustomed to ICT-enabled teaching methodologies. Their regular attendance in the classroom is monitored. Students are given home assignments. In case of regular absentees,

home visits of teachers are promoted to encourage the absentees to attend classes regularly. So for the slow learners, additional learning support through Remedial Classes under 'Student Support System' is catered. Bridge Courses are conducted to familiarize the beginners with the new pedagogies. Book Bank facility is added boon for the slow learners to come at par with the advanced learners. The Mentoring system of Bhiwapur Mahavidyalaya is aimed at familiarizing the students with the new learning environment so as to support them to become successful in their vocations. To achieve the desired objectives, the Institution has developed an interconnected mentoring system where the Mentors work as a link between the students and the Institution. To monitor the curricular, co-curricular and extra-curricular activities of the students, the IQAC Committee has assigned the task to Mentors to monitor and guide the students all through their Programme of Study. Mentors coordinate with the Parents and inform the progress of their wards through Progress Reports Cards, through Parents-Teachers Meet and also by Home Visits. Mentors interact with the faculties and at the time of difficulties, they promote the weak students to do even better in their areas of interest. The Head of the Institution convenes the meetings of Mentors at regular intervals and reviews the outcomes of various activities carried out by the Mentors in association with Mentees. Outcomes of the Mentoring System: Mentoring system has enhanced the confidence level of our students and also helped them to set higher goals in their lives. Mentors also recognized the students' individually. At times the Mentors instill psychological support to the Mentees. Mentors acted as facilitators and role models to the Mentees. Students got support from the Mentors during the crucial time of their professional, academic and intellectual development. Mentors' role in Students' Progression is also very significant. The Mentors assisted the Mentees to choose the right Programme of Study after their Degree Programmes. With their assistances, students became acquainted with various academic and professional perspectives.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
752	16	1:47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	16	17	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Madhukar Nandanwar	Assistant Professor	Navodit sahitya Lekhan Puraskar received from Vidarbha Sahitya Sangha, Nagpur
2018	Asst. Prof Someshwar Wasekar	Assistant Professor	2nd in order of merit for Master of Philosophy in English received from Gondwana University , Gadchiroli

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BA	Bachelor of Arts	Year	27/04/2018	14/06/2018
BCom	Bachelor of Arts	Year	10/04/2018	04/06/2018
BSc	Bachelor of Science	Semester	25/05/2018	26/06/2018
MA	Economics	Semester	18/05/2018	14/06/2018
MA	Sociology	Semester	18/05/2018	14/06/2018
MA	Political Science	Semester	18/05/2018	14/06/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We have implemented transparent and continuous internal assessment mechanism in our Institution for assessing students' overall performances. This mechanism not only enabled us to evaluate the learning abilities of our students at different levels, but also supplemented remedial measures as per their performances in academic as well as co-curricular activities. Students are informed about the examination scheme and also about the internal marking pattern in the College Website. Question Banks are made available to them in the Library Repository. Unit Tests, Surprise Tests, evaluation of Home Assignments, students' attendance, Discipline, involvements in Project Works, performances in Semester-wise Model Examinations, participation in Seminars, Workshops, Curricular and Co-curricular Activities, performances in subject based Viva-Voce and their Inter-Personal Relations are taken into consideration while awarding Internal Marks. Teachers provide additional reference materials and Question Banks, which is available in the Central Library's Repository, to the students to do even better in the University examinations. Feedback is given to the students on their valued answer scripts and remedial measures are suggested for improvement. The evaluation outcomes of various examinations conducted are used as the key indicators for assessing students' overall performances. The Feedback of teachers on students' overall performances is discussed during Staff Council Meetings. Answer Books are given to the students for self-examination. This process enables them to understand their strengths and weaknesses. Progress Reports Cards are issued to the parents. The slow learners are given additional assistance through Remedial Classes. While advanced learners are given additional learning materials to perform even better.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Examination mechanisms and other related activities of Curricular, co-curricular and extra-curricular activities of the Institution, which cater to the students' all round development are planned and implemented as per the Institution's Academic Calendar, which is prepared by IQAC in conformity with the University's Academic Calendar. The Institution, through Induction Programme, impresses upon the students about all the academic policies and activities, methodologies of teaching, learning and evaluation, Programme Outcomes and Course Outcomes, including that of the conduct of Internal Examinations. The Examination Committee, after written intimation to the students and teachers via Notice Board and also by circulating Notices in the Classrooms about the time table schedule and other processes, conducts two Unit

Tests, One Model Examination, a few Surprise Tests and University's Examinations by adhering strictly to the Academic Calendars of both the University and the College. In the whole processes, the focus is on the holistic development of the students' over all performances including that of their life skills and human values. The evaluation of students' performances is done through various assessment tasks namely students' participation in quiz competitions, debates, interactive sessions and students' presentations in Seminars and Workshops. This enabled the Institution to identify advanced learners and slow learners and accordingly they were given Remedial coaching to make them at par with the advanced learners. Finally, students were awarded internal marks based on their performances in various examinations, the quality of assignments submitted, attendance in the classrooms, and involvements in all the activities of the Institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bmb.ac.in/wp-content/uploads/2023/01/UG-POs-COs-2017-2018-updated.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of Arts	BA	ENG/MAR/PO L.SCI/HIST/S OCIO/ECO/ELT /MLT/ATH	64	24	37.50
Bachelor of Commerce	BCom	FA/AIT/FMA /IEC/BFI/CAC	29	20	68.97
Bachelor of Science	BSc	CHEM/PHY/M ATH/ZOO/BOT	45	39	86.67
Master of Arts	MA	ECONOMICS	1	1	100
Master of Arts	MA	SOCIOLOGY	14	13	92.85
Master of Arts	MA	POLITICAL SCIENCE	9	8	88.88

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://bmb.ac.in/wp-content/uploads/2023/01/Student-Satisfaction-Survey-2017-2018.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Major Projects	900	UGC	860600	69600
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Research Paper Writing	Department of Political Science	17/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Debut Literary Writing Award	Dr. Madhukar Nandanwar	Vidarbha Sahitya Sangh	14/01/2018	Literary Writing
Consolation Prize Magazine Award	Dr. Jobi George / Dr. Madhukar Nandanwar	Rashtrasant Tukadoji Maharaj Nagpur University	04/08/2017	Best Magazine
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	0.57
International	Marathi	2	0
International	Economics	2	0
International	Sociology	1	4.01
International	History	1	0
International	Chemistry	4	0
International	Zoology	1	0
International	English	1	4.01

International	Physical Education	3	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	6
Marathi	3
Economics	3
Political Science	2
Library Science	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Ring-Opening Reaction of Imidazo {1,2-a} PHYRIDINES Using(Diac et-oxyido) benzene and NaN ₃ : The Synthesis of a-Imino nitriles	Asst.Prof Amit Kalbandhe	European Journal of Chemistry	2017	0	12	Bhiwapur Mahavidyalaya
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	6	2	4
Presented papers	1	4	1	0

Resource persons	0	0	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Arranged a programme on the topic , Future	Students Counselling Centre in collaboration with JCI , Bhiwapur	2	700
Self- Defense Camp	Department of Physical Education and Sports in Collaboration with International Japan Karate Association , Bhiwapur Branch , Bhiwapur	1	45
Organized Tree Plantation Drive	NSS in Collaboration with Forest Department , Bhiwapur	1	50
Celebrated International Youth Day	NSS in collaboration with Rural Government Hospital Bhiwapur	1	150
Organized a Guidance Session HIV , AIDS and Sickle Cell	Woman Study Centre in Collaboration with Govt. Rural Hospital Bhiwapur	2	80
Organized a Pre- Marriage Counselling Session	Womens Study Centre in collaboration with JCI , Bhiwapur	3	100
Organized Cleanliness Drive and Plastic Free Campaign	NSS in collaboration with WCL , Umred	2	75
Organized Blood Donation Camp	NSS in collaboration with Jeevan Jyoti Blood Bank Nagpur	3	55
Sickle Cell Screening Test Camp	NSS in collaboration with Primary Health Centre , Somnada	3	261
International	Womens Study	2	250

Womens Day Programme	Center in Collaboration with JCI, Bhiwapur	
View File		

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Soft Baseball	Gold - Indo Thai Soft Baseball Championship 2018	International Soft Baseball Federation	1
Volleyball	1st Prize in Volleyball during annual training camp	21Mah Battalion NCC Wardha	2
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Environment Awareness	NSS in collaboration with Forest Department , Bhiwapur	Tree Plantation Drive	2	50
Gender Awareness / Sensitization Programme	NSS in collaboration with Rural Government Hospital , Bhiwapur	Celebrated International Youth Day	1	150
AIDS Awareness	Womens Study Centre in collaboration with Govt. Rural Hospital , Bhiwapur	Guidance Session on HIV, AIDs and Sickle Cell	1	80
Gender Awareness / Sensitization Programme	Students Counseling Centre in collaboration with JCI , Bhiwapur	Arranged a Programme on , FUTURE	3	700
Gender Awareness/ Sensitization Programme	Students Counseling Centre and Women Study Centre in collaboration with JCI , Bhiwapur	Organized Pre- Marriage Counselling Session	1	300

Swacha Bharat Abhiyan	NSS in collaboration with Western Coalfields Limited	Cleanliness Drive and Plastic Free Campaign	2	75
Blood Donation	NSS in collaboration with Jeevan Jyoti Blood Bank , Nagpur	Blood Donation Camp	5	55
Detection of Sickle Cell	NSS in collaboration with Primary Health Centre , Somnada	Sickle Cell Screening Test Camp	2	261
Gender Awareness/ Sensitization Programme	Womens Study Centre in collaboration with JCI , Bhiwapur	International Womens Day Programme	2	250
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Legal Aid Camp in collaborations with National Law University (Faculty Students Exchange)	250	Self - funded	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dhanwate National College, Nagpur	02/01/2015	Research/ Student Exchange / Faculty Exchange / Guest Lectures	1

		Participation in National Seminar	
Jeevan Vikas Mahavidyalaya	19/08/2017	Research/ Student Exchange / Faculty Exchange / Guest Lectures	1
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1047000	1425977

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Fully	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9099	2656569	195	43759	9294	2700328
Reference Books	1748	1879583	194	15034	1942	1894617
Journals	19	26970	13	40777	32	67747
e-Journals	6000	5000	6000	5000	12000	10000
e-Books	97000	5000	97000	5000	194000	10000
CD & Video	13	0	4	0	17	0
Others(s pecify)	8	0	8	0	16	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	87	2	72	72	1	3	8	10	0
Added	0	0	0	0	0	0	0	0	0
Total	87	2	72	72	1	3	8	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1095000	1058711	1047000	1425977

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The facility of a Policy Document favors an equitable and efficient utilization of the available resources in the teaching-learning pedagogy on the various aspects of education. The framework provides guidelines for optimal use of all the services available in the Institution. It also paves the way for identifying diverse areas demanding improvisation and scaling up the existing features. The scope of the Policy Document anticipates covering the following facilities Academic and Administrative spaces , Classrooms , Library Space , Sports Amenities, Gymnasium, Green Gymnasium , Conference Hall , Board Room , Independent Departments, State of the Art Laboratories , Research Laboratories , Computer Labs, Language Laboratory , Seminar Hall , Indoor Stadium , Swimming Pool , Girls' Hostel, Storage Space , Common Space , High End Sanitary Facilities, Playgrounds , Lawn and Pathways , Drinking Water and other Facilities (Aqua Fresh), Parking Slots , Garden and Green Cover. Routine

Maintenance The spaces utilized by students and staff are cleaned on daily basis. The upkeep of the playgrounds, garden and the green cover are maintained with the help of labors hired on daily wages. The electric maintenance is done by the appointed electrician. Admission The Admission Committee along with the Time-Table Committee plans and schedules the classes encompassing the practical as well as the theory classes. Note- Especially abled (Divyangana) Faculty and students are given priority by allotting classes on the ground floor as per the Inclusivity Policy of the Institution. Laboratory The Institution has well maintained Science laboratories, Computer Labs and Language Laboratories. Administrative spaces are allotted as per the need, size and quantum of work. for the following: Space allotted for meeting and Extension activities Meetings of Internal Quality Assurance Cell, Meetings of College Development Committee, Staff Council Meetings, General Meetings, Training Sessions for Teaching and Non- teaching Staff, Meetings of various Committees of the College. The Seminar Hall/Multipurpose Hall is utilized for the following purposes: Seminars, Symposia, Conferences, Guest Lectures, Workshops, Programmes organized by Alumni, Extension Activities, Cultural Programmes. Library and Information Centre Library and Information Centre holds all the requisite facilities. Reading room is also available for the aspiring students of MPSC and UPSC. Sports Facilities The Sports facilities available on the Campus are utilized by students, staff and non-teaching staff. These facilities are used for regular practices, Inter-collegiate Selection Trials, University level sports activities and District-Level Competitions. Swimming Pool (External and Internal Users) Indoor Stadium with four Wooden Flooring Badminton Courts, Kabaddi Playground, Kho-Kho Playground Gymnasium The fully equipped Gymnasium has been outsourced. Laboratory Equipment Every Department is entrusted with the responsibility of maintaining equipment in his/her possession and are instructed to maintain an inventory. Purchase of Equipment under Research Grants and Maintenance Guidelines The Principal Investigator is authorized to initiate requests for the purchase of equipment for his/her Research Project. Equipment Write Off Policy The Inventory and the Dead Stock Book are maintained by the Departments concerned. The E-waste is disposed-off through a well-defined system.

<https://bmb.ac.in/wp-content/uploads/2022/12/4.4.2-Procedures-and-Maintencance-policy-Physical.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Government of India Scholarship and Freeship	254	631902
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Bridge Courses	03/07/2017	112	Department of Marathi
Remedial Coaching	25/09/2017	60	Department of English
Personal Counselling	18/09/2017	13	Students Counselling Centre
Yoga and Meditation	21/06/2017	44	NCC
Mentor - Mentee	25/09/2017	752	Criteria -II
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Committee for running the Guidance Centre for Competitive Examinations in Collaboration with Lokmat daily Newspaper	350	350	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	2	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2017	6	Bachelor of Arts	Department of Sociology	Bhiwapur Mahavidyalaya	Master of Arts (Sociology)
2017	1	Bachelor of Arts	Department of Economics	Bhiwapur Mahavidyalaya	Master of Arts (Economics)
2017	1	Bachelor of Arts	Department of Political Science	Bhiwapur Mahavidyalaya	Master of Arts (Political Science)
2017	1	Bachelor of Arts	Department of English	Dr. Arun Motghare College , Kondha	Master of Arts (English)
2017	3	Bachelor of Commerce	Department of Commerce	Dhanwate National College , Nagpur	Master of Commerce
2017	4	Bachelor of Commerce	Department of Commerce	C P and Berar College	Master of Commerce
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Tournament	Institutional Level	469
Sports Competition	Intercollegiate Level	21
Cultural Activities	Institutional Level	506
Cultural Activities	Tahsil Level	17
Cultural Activities	District Level	1
Cultural Activities	Intercollegiate Level	33
Cultural Activities	University Level	36
Cultural Activities	State Level	2
Cultural Activities	National Level	13
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	Gold	International	1	Nil	4846	Priyanka Shrawan Karemore
2018	First Prize	National	Nil	1	4178, 5562, 4581, 5408, 5403, 6939, 6352, 6350, 5396	Nitu Wagh, Grace Ganvir, Kajal Padole, Pushpa Sandesh, Javed Pathan, Shubham Kaphade, Hritik Naxine, Prashant Dahivale, Sunil Deshmukh
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institution adheres very strictly to Maharashtra University Act 1994 Clause 40/4A in respect of the formation of Students' Council in our Institution. At times, the University does not issue directions to this effect the College elects students' representative through its own internal mechanism. During the Academic Session 2017-2018, Miss Karishma M Sakharkar for Bachelor of Science, Miss Khushboo D Bagde for Bachelor of Commerce, Miss Neha Ramesh Sawarkar for Bachelor of Arts were selected as the member of Students' Council. The NSS Unit of our Institution selects its representative through a standard procedure. During this selection process, students' Academic performances, Leadership Qualities, Communicative Skills, Altruism, Honesty, Time Management and attitude towards prioritizing self-development are taken into consideration. Mr. Pankaj Rambhau Tidke, BA-II represented the NSS Unit during the Academic Session 2017-2018. As per the directions issued from the Office of Directorate of NCC, Ranks are allotted to the NCC Cadets who perform excellently in all the categories. The Rank of Senior under Officer was bestowed upon Cadet Manoj Wawre during the Academic Session 2017-2018. This Rank encompasses all the duties of a Senior under Officer as per the directions issued from the office of 20 Mah Battalion, Nagpur. The Students' Subject Literary Association of every Department in our Institution is committed to conduct the selection process for the posts of Secretary, President and Treasurer respectively in a free and fair manner. Various programmes are conducted by Subject Literary Associations throughout the Academic Session with the sole purpose of ensuring the participation and management of all the activities to Leadership instils the qualities of life skills among our students. The Internal Quality Assurance Cell of our Institution has a students' representative. It is constituted as per the guidelines issued from NAAC. Mr. Sagar Fender, students of BSc -II represented the student. The College Development Committee (CDC), which acts as moderator in the implementation of the policies, its outcomes and achievements is constituted as per the Maharashtra University Act. Centre for the Prevention of Sexual Harassment of Women in Working Places and Women's Grievance Redressal Cell of Bhiwapur Mahavidyalaya were merged and titled as Internal Complaint Committee (ICC). The Girls' representatives are selected through an election process and their selection is valid for two years. Miss Swati Kamdi, Miss

Pallavi Waghmare and Miss Shubhangi Rehpade were selected through election held on 25-02-2017. The Sports Committee has students' representatives based on the overall performances of students in various activities of Sports and Games. Mr. Samir Lahuji Bhiwarkar (MA-I) and Miss Sonali Kshirsagar represented the students in the committee. Miss Nitu Wagh, the Best Student of the Institution represented the Canteen Committee. The Alumni Mr. S R Dadmal represented in the Internal Quality Assurance Cell formation of the Institution. The Cultural Committee consists of students' representatives. This selection process is initiated on the basis of the overall performances of students in various curricular, co-curricular and extra-curricular activities. Miss Nitu Wagh, represented in the Cultural Committee for the Academic Session 2017-2018.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

22

5.4.3 – Alumni contribution during the year (in Rupees) :

5200

5.4.4 – Meetings/activities organized by Alumni Association :

The First Meeting of the Alumni Association of our Institution for the Academic Session 2017-2018 was held on 21st September, 2017 at 12.30 P.M in the Conference Hall of the College. The Meeting was Chaired by the Principal of the College. Associate Prof. Dr. Sunil Shinde, Mr. Shankar Dadmal, President, Executive Committee of the Alumni Association, Mr. Vivek Hedau, Vice-President, Executive Committee of the Alumni Association, Mr. Abhay Chavhan, Secretary, Executive Committee of the Alumni Association, along with the alumnae namely Mr. Khushal Hudkan, Mr. Sharad Mire along with 19 other Alumni and Member Secretary of Alumni Association Asst. Prof. Amit Kalbandhe were prominently present in the Meeting. The Principal of the College appreciated the commitment and determination of all the members of Alumni Association in extending their full co-operation for the ensuing Cultural, Social, Academic and Sports related events. The Principal also hoped that the members of Alumni Association will mobilize more admissions for the various courses running in the College. He appealed to the members of Alumni Association to pay frequent visit to the College to cherish the sense of belongingness and encourage our students for putting their best efforts in the curricular and extra-curricular activities of the Institution. Through his address, Mr. Vivek Hedau, appealed to the members of Alumnae Association to donate voluntarily some books or money to mark the positive contribution of Alumnae Association in the progressive journey of the College. In his speech, Mr. Shankar Dadmal, revealed that, as a sense of indebtedness towards the College, he is imparting free Karate Training to the students. He appealed to the members to create awareness about Free Karate Training Camp and encourage more and more students to avail the benefit of the Training Programme. Assistant Prof. Dr. M.V. Nandanwar conducted the Proceedings of the Meeting while Mr. Khushal Hudkan proposed the formal Vote of Thanks. Twenty two alumnae marked their presence in the said Meeting. The meeting concluded with tea and refreshments.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice -1 Bhiwapur Mahavidyalaya is a good example of decentralization and participatory management. Various Committees for academic and executive work have been formed at the College level to ensure that distributed work is done effectively. Every Member Secretary gets opportunity to showcase his/her expertise and competence. The role of IQAC is important in the decentralized management system of the College. The IQAC is entrusted with raising the standards in teaching-learning, co-curricular and extra-curricular activities of the Institution through Sustenance of Academic Quality through various mechanisms and policies. The Syllabus Compliance Committee, the Attendance Committee, Students' Grievance Redressal Committee, Students' Counselling Committee have teachers as Member Secretaries and other faculty as committee members. The entire process of allotment of committees is a centralized process in which IQAC and the office of the Principal are instrumental in assigning the various tasks based on the submission of the yearly reports of the committees. The written documentation along with guidelines and specified assignments are a part of the committees' annual activities. At the end of the semester, a power point presentation is organized to review the progress of the activity. In case of any challenges, the concerned faculty is advised to adopt workable solutions to accomplish the given task. Every opportunity is provided to those who by volition contribute to any activity.

Practice -2 The students of NCC unit and NSS unit of Bhiwapur Mahavidyalaya took up voluntary work at the Bhimadevi temple in the vicinity during the Nine Day festival of Navratri. The Navratri festival is accompanied by many cultural and religious events. Thousands of devotees flock the temple during the festive season. It becomes difficult for the temple authorities and the local police authorities to manage the crowd with the daily routine work. It is at this time that the students of the Institution stepped in to lend a helping hand to the temple authorities. The temple is thronged by a number of devotees every year. The students of NCC and NSS offered their assistance in maintaining the discipline and Cleanliness. The cadets and volunteers assisted in distribution of prasad. They also assisted the local police in regulating the traffic during peak hours. Not only did the students participate in college activities with their representation but also participated in the societies' hour of need, thus developing civic responsibilities and fostering their leadership qualities and accountability towards the society.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Human Resource Management All the stakeholders are part of the decision-making process. Students are given opportunities to showcase their leadership qualities by organising various student-centric activities. Teachers are encouraged to attend Faculty Development Programmes and they represent in various Academic Bodies of the University and College Development Committee. The Non - teaching Staff is appointed as per the workload and the

directions from the competent authorities. Defined Contribution Pension Scheme after 2005. Career Advancement Scheme is availed by the concerned. Government Medical Claim, Gratuity funds, retirement pension as per the Government Rules and Regulations are in force. Internal Quality Assurance Cell is entrusted to monitor and improvise the Internal Quality of the Institution.

Industry Interaction / Collaboration

Industry Interaction and Collaboration The Institution has established MoUs with Industry and Academia keeping in mind the need to map and bridge the demand and supply gap of Human Resource. The Institution extends its hand to collaborate with Government and Non - Government agencies to bring awareness in various aspects of human life.

Admission of Students

Admission of students The admission of the students to the various disciplines available in the Institutions is taken care by the Admission Committee constituted by the Office of the Principal and the IQAC. The Committee is entrusted with publicity of the achievements of the Institution to attract admissions to the various disciplines available The committee supports students through its computer centre and faculty assist the students in filling online admission and examination forms. The Admission Committee follows the guidelines issued by the affiliated University from time to time.

Curriculum Development

Curricular Development The curriculum is designed by the affiliating Rashtrasant Tukadoji Maharaj , Nagpur University . The Faculty Members on BOS share their inputs while the drafting of the syllabus. The syllabi of various subjects are delivered through innovative methods of teaching - learning. Innovative teaching methods ICT is used for thrust areas which need more specific interventions. The faculty through its feedback contributes to the development of the curriculum. Faculty attend curriculum development workshops designed and organized by the affiliating university A daily note for planning of activities and lectures along with co- curricular and extra- curricular help in planning

	and dissemination of the prescribed syllabi.
Teaching and Learning	Teaching and Learning Student-centric learning methods in the Curricular and co-curricular activities of the Institution are developed to ensure students' active participation. These practices enable them to explore, experience, and invent to the best of their abilities. Home assignments are a regular feature for almost all the subjects. The language Notebooks of the students are corrected to maintain the quality. The experiential and participative forms of learning methods developed their reasoning power, critical thinking power, and contextual learning aptitudes. Language and literature studies helped them to face real-life problems with firm resolute. Learning activities like Surveys, Case Studies, Students' Research Projects.
Examination and Evaluation	Examination and Evaluation The Institution's Continuous Internal Evaluation mechanisms and co-curricular activities are planned and implemented as per its Academic Calendar, which is prepared in conformity with the University's Academic Calendar. The Examination Committee conducts two Unit Tests, One Model Examination, a few Surprise Tests as per the faculty's convenience, and University Examinations and distributes Progress Report Cards to parents. Students are awarded internal marks based on their performances in various examinations conducted. Continuous internal evaluation of the students' performances is also done through formal and informal assessment such as quiz competitions, interactive sessions, and students presentations in Seminars and Workshops.
Research and Development	Research and Development The research consultancy and extension committee of the Institution is entrusted to take up activities pertaining to the thrust area of research which include conducting workshops on Intellectual Property Rights, Seminars, Conferences and facilitating in forwarding minor / major proposals for funding to the competent authorities. The Research consultancy and Extension Committee is instrumental in guiding for forwarding research proposal seeking financial

	<p>assistance from various government and non-government bodies. Besides the Research Committee's initiatives, the IQAC of the Institutions establishes MoUs with colleges of repute for facilitating sharing of Academic, Library and Human Resource.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library, ICT and physical Infrastructure / Instrumentation Library is automated using Integrated Library Management System (ILMS) And houses 9488 books, 20 periodicals and Journals , has a capacity to seat 100 students in the reading room. ICT-enabled e-learning resources like Mobile apps, PPTs, educational and entertainment films, MOOCs, Google Classrooms, Open Educational Resources (OER), CEC, and NPTEL material prescribed by UGC. INFLIBNET (N-LIST) and allied e-resources available in the Central Library We have 9 well - maintained classrooms and 1 Interactive Board, 2 Smart Boards, and 6 Interactive Devices and have Wifi in the Campus and LAN facilities for all the computers The Institution has well maintained infrastructural facilities for running cultural activities, sports and games, Indoor Gymnasium, Green Gymnasium and Yoga and Meditation.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning and Development The Institution has been using Master software with College Management System, Library Management System, Accounts, Payroll, Scholarship and Sevartha Pranali.</p>
<p>Administration</p>	<p>Administration The computers in the Institution are connected to LAN to all the Departments making connectivity and communication easy. Besides this, regular Notices, Circulars related to administration are sent through e-mails and in black and white. The Purchase Committee, Library Committee continue to work under the supervision of the office of the Principal.</p>
<p>Finance and Accounts</p>	<p>Finance and Accounts The transactions related to all the finances of the Institution including admission, fees, exam fees, salary of the employees, electronic mode of payments, vouchers are generated through Master Software.</p>

<p align="center">Student Admission and Support</p>	<p>Student admission and Support The online admission of the students is done through Rashtrasant Tukadoji Maharaj Nagpur University online portal. The faculty of the Institution under Admission committee assists the students to upload the scholarship, examination and admission forms. E-Suvidha Kendra is available for students who intent to do it independently.</p>
<p align="center">Examination</p>	<p>Examination The examinations forms are filled on the online portal of the affiliated Rashtrasant Tukadoji Maharaj Nagpur University. The affiliating University has made a provision to dispatch the Question Papers online with a password on the day of the examination early in the morning. The Question Papers are downloaded and then photocopies of the printouts are taken out as per the Time - Table. The Internal marks allotted as per the guidelines by the Board of Studies of various disciplines are posted in the online portal of the affiliating university in the given time frame work.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Basic Computer Skills for Workplace	Basic Computer Skills for Workplace	23/06/2017	23/06/2017	11	9
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Refresher Course (Dr. R. S. Bahurupi)	1	22/09/2017	12/10/2017	21
UGC Sponsored Orientation Programme (Dr. Vinita S. Virgandham)	1	22/06/2017	19/07/2017	28
UGC Sponsored Refresher Course (Dr. Vinita S. Virgandham)	1	05/02/2018	24/02/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching Welfare Schemes General Provident Fund (GPF), Defined Contribution Pension Scheme (DCPS), Advance Hand Loan facility, Medical Leave, FIP/ FDP	Non- Teaching General Provident Fund (GPF), Defined Contribution Pension Scheme (DCPS), Hand -Loan facility, Medical Leave,	- Concession in fees is given to students who are in need of financial assistance - Students are allowed to avail: Scholarship Schemes: Travel concessions etc. - Free ships and other permissible concessions are provided - RTM Nagpur University, Nagpur provides varies concessions to the poor and needy students through Students Welfare Committee - Students Consumer Society - Canteen - Poor but brightly emerging students are adopted through the Alumni Association of the College.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

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Internal Financial Audit Internal Financial Audit is done to keep track on the administrative expenses incurred during the Financial Year. Minor expenditure incurred is endorsed by the Principal. Bills, Vouchers and Note Sheets are attached with the financial statements of Income and Expenditure and forwarded to the Office of the Foundation Society for Internal Audit. After receiving the financial statements of expenditure from various Colleges of the Foundation Society, a Consolidated Audit of Income and Expenditure of the Institution is done by a Registered Chartered Accountant appointed by the Management. The Audit includes financial transactions resulting from salary grants, non-salary grants, unaided courses, grants received from UGC and Scholarships. **External Financial Audit:** External Audit is conducted by an independent Finance Officer seated in the Joint Director's office. The Office of the Accountant General has a provision of looking into the Audited Statements submitted every five years. Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution. The accounts of grants received from the University Grants Commission are audited by a Chartered Accountant and finally audited by an external Auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal Dr. Jobi George, Dr. Mangesh V Kadu IQAC Coordinator , Invited Peer Member Dr. Vivek Diwan , R S Mundle Dharampeth Arts and Commerce College, Nagpur , Dr. Anita V Mahawadiwar, Member Secretary , Criteria -VI Bhiwapur Mahavidyalaya
Administrative	No	Nil	Yes	Principal Dr. Jobi George, Dr. Sanjay

				<p>Chaudhary (Associate Professor, Dept. of Physical Education Sports Shri Binzani City College, Nagpur , Dr. Mangala Hirwade(Associa te Professor , Dept. of Library Information Science RTMNU , Nagpur) Dr. Mangesh V Kadu IQAC Coordinator , Invited Peer Member Dr. Vivek Diwan , R S Mundle Dharampeth Arts and Commerce College, Nagpur , Dr. Anita V Mahawadiwar, Member Secretary , Criteria -VI Bhiwapur Mahavidyalaya</p>
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent feedback on the Institution which includes all amenities and Human Resource. 2. Parent feedback on the performance of their wards and attendance in the Institution. 3. Discussion with the parents on developing the overall personality of the students through various programmes like Motivation, De-addiction. Feedback received from parents on the safety precautions and security provide by the Institution for girl students.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation of the staff in compliance to the updates given by the affiliating University. 2. Participation of staff in the medical camps organized by the various units of the Institution. 3. Briefing of the Non-teaching staff with State Bank of India officials with regards to availing of Home -loan, credit cards and debit cards etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Feedback from all the stakeholders collected, analysed and action taken report generated. 2. Re- designed the Daily Notebooks to accommodate the objectives and outcomes of every unit and teaching plan. 3. Promoted research environment in the Institution by encouraging faculty to contribute to publishing Quality Research Papers.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Self - Financed Certificate Course in Fashion Designing	01/09/2017	28/03/2018	28/03/2018	40
2017	Organized One Day Training Programme on , Basic Computer Skills For Workplace	23/06/2017	23/06/2017	23/06/2017	20
2017	Organized pre- Marriage Counselling Session by Womens Study Centre Students Counselling Centre	09/09/2017	09/09/2017	09/09/2017	300
2017	Organized Garbha Competition during Navratri Celebrations Prize Sponsored by Alumni Association	29/09/2017	29/09/2017	29/09/2017	44
2018	Organized Guest Lecture on ,The Goods Service Tax by Dept. of Economics , Subject literary Association	17/01/2018	17/01/2018	17/01/2018	115

2018	Organized Career Guidance Session	23/01/2018	23/01/2018	23/01/2018	100
2018	Organized One - Day Workshop on Methods of research Paper Writing	17/02/2018	17/02/2018	17/02/2018	125
2018	Organized Free Sickle Cell Detection Camp	20/02/2018	20/02/2018	20/02/2018	250
2018	Organized Legal Aid Camp in collaboration with Maharashtra National Law University	07/04/2018	07/04/2018	07/04/2018	250
2018	Organized Voters Awareness Programme	25/01/2018	25/01/2018	25/01/2018	225
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Day Programme	08/03/2018	08/03/2018	250	0
International Women's Day	17/03/2018	17/03/2018	250	0
information collection project by Women's Study Centre	28/04/2018	28/04/2018	72	0
College Level Pak-Kala(Cookery) Competition	19/01/2018	19/01/2018	20	0
Organization of Pre-	09/09/2017	09/09/2017	250	0

2017	1	1	16/08/2017	16	Organized Cleanliness Pakhwada	Awareness about Cleanliness was created among the students and the people of Bhiwapur	103
2017	1	1	15/09/2017	17	Swachhta Hich Seva launched by the Government	Sensitize the students about cleanliness and Convey the value of Health and Hygiene	144
2017	1	1	29/09/2017	1	Arranged 'Cleanliness Drive' Near Police Station, Bhiwapur Under the banner of "Swargiye Bhausahab Mulak Students Welfare and community Service Scheme"	To create awareness among the students and staff about Institutional Social Responsibilities	11
2017	1	1	28/09/2017	1	Voluntary Work at Bhimadevi Temple during Annual Feast of Navratri Utlav	To Spread awareness among the students about the Institutional Social Responsibilities	83
2017	1	1	02/10/2017	1		To	7

			017		Arranged a Skit at Azad Chawk , Bhiwapur on AIDS Awareness	create awareness among students about HIV/AIDS	
2017	1	1	08/12/2017	1	Blood Donation Camp	To motivate the students to participate in the blood Donation camp and create awareness among the student	60
2018	1	1	13/01/2018	2	Sickle Cell Screening Camp	To create awareness about Sickle cell disease in the Society	265
2017	1	1	01/07/2017	1	Organized tree plantation program in association with Forest Department and National Service Scheme	Under M.S. Government's flagship Programme of planting 3 crore saplings, NSS Planted 1500 Trees in Bhiwapur	53
2017	1	1	12/08/2017	1	Guidance Session on HIV, AIDS and Sickle Cell	Awareness about HIV, AIDS and Sickle Cell	84

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for	18/06/2016	The Code of Conduct

Non- Teaching Staff

warrants the Non-teaching to adhere to the rules and regulations of the Institution. The Non-Teaching are required to exercise self - discipline at all times . They are at all times to interact positively with all the stakeholders and must not divulge official confidential matters , or conceal any significant document . They are further expected to follow the guidelines and adhere to the Academic Calendar of the University as well as of the Institution. The Non - Teaching Staff is to be punctual in discharging their duties and refrain from unethical practices which may invite disrepute to the Institution. The Non - teaching staff should maintain congenial atmosphere and should avoid divisive office politics based on caste, creed and culture. <https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf>

Code of Conduct for Students

18/06/2016

The students Code of Conduct is envisioned to foster not only the educational qualities of the students but also to inculcate civic representation in them, so as to enable them to be better citizens . Considered to be the future of the Nation and the Society , the molding of these individuals into responsible citizens is the sole objective of any Higher Educational Institution . To inculcate discipline and keep them from distractive elements , an

		<p>empirical , honest , fact based information is disseminated and the same is expected in turn . Above all, the students are bound to be loyal to their primary duties to the family mm, to the society and also to the Nation. The students are exposed to different cultures though curriculum so as to make them understand and respect cultures of others. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf</p>
Handbook for Principal	18/06/2016	<p>It is evident from the fact that the success of any Higher Educational Institution depends on the persona of its Leadership. Taking this aspect into consideration, the Management has a set of directions in the form of Handbook for the Principal to follow diligently for easy governance in day - to - day activities and for the welfare of all the stakeholders associated with the Institution. The Principal, as per the directions, has been authorized with the execution of all the policies pertaining to the Institution in accordance with the affiliated University and as per the directions of competent authorities for the growth and development of the Institution. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf</p>

Code of Conduct for Teachers	18/06/2016	Code of Conduct for Teachers is a document to instruct the individuals imparting knowledge to the students to brace for life with the skills. The Code of Conduct guides the teachers to upgrade themselves as per the Technological Advances for facilitating Teaching - Learning process. It further directs the teachers to maintain integrity at all levels of professional and personal life so as to set an example for the students to follow. The Code of Conduct further instructs the teachers to be good counsellors and facilitators to guide, encourage and assist students in their journey of acquiring knowledge. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Creating Awareness Among students regarding Global Warming	13/06/2017	01/07/2017	122
International Yoga Day	21/06/2017	21/06/2017	44
Tree Plantation Programme in association with Forest Department NSS	01/07/2017	07/07/2017	50
Paid tributes to Lokmanya Tilak on his death Anniversary	01/08/2017	01/08/2017	15
Celebrated International Youth Day	12/08/2017	12/08/2017	150
Independence Day	15/08/2017	15/08/2017	180
Cleanliness Pakhwada	16/08/2017	31/08/2017	100

(fortnight)			
Paid tributes to Dr. Sarwapalli Radhakrishnan on his Birth Anniversary	05/09/2017	05/09/2017	43
Swachta Heech Seva (Cleanliness is the only Service)	15/09/2017	15/09/2017	140
Orgnaized Guest Lecture on National Integration	27/09/2017	27/09/2017	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation Tree Plantation Drive was organized as per the guidelines given by Ministry of Finance and Planning, Forests, Government of Maharashtra. The Volunteers of NSS and NCC, Students, Teaching and Non-teaching staff members of the College and social workers from the city participated in this Drive. Under Maharashtra State Government s flagship Programme of Planting 3 Crore Saplings , Bhiwapur Mahavidyalaya, under the aegis of its NSS Unit, Planted 1500Trees in Bhiwapur , Pullar Mokhebari . Forest officers Mr. RD Walthare, Mr. MG Raut and Asst. Prof. Vijay Dighore along with 50 NSS volunteers took the Mega Tree Plantation Drive

2. Waste Management The Institution manages its degradable and non - degradable waste in eco-friendly ways. As it an Educational Institution , the use of paper generated as waste is uncontrollable despite many awareness campaigns . The paper waste is disposed in a pit in the premises. The Institution has a Go Green Policy initiative in place . Even then the wrappers are disposed to the civic management. Electronic items are collected and disposed of to a vendor collecting e- waste. The waste water from the washrooms is collected in large septic tank. Water from the drinking water taps is directed to the flora around through proper drainage.

3. Cleanliness Drive With the objective of keeping village clean, The population and Adult Education Centre of our Institute organized a Cleanliness drive on 20th September . This drive was organized under the Cleanliness Mission of Government of India , Swachta Hich Seva . 40 volunteers took active participation in the Cleanliness drive . Apert from the above mentioned , Volunteers of NCC Units and NSS units conducted Cleanliness Drive in the premises and the adjacent locality. Even the Teachers and the Non - teaching Staff of the college were an essential part of the Special Drive. The Volunteers of NCC and NSS created awareness on the benefits of Cleanliness and Personal Hygiene . Towards the end of the Programme, the participants took an oath of keeping home and locality clean.

4. Ban on use of Plastic The Institution adheres to Eco- friendly ways of working towards sustainable environment. NSS and NCC volunteers in collaboration with Western Coalfields Limited organized a plastic Free campaign in Saleshari Village . 75 NSS volunteers and NCC cadets participated in the Plastic free Campaign The canteen in the college is strictly confined to using glass-wares instead of paper glasses for beverages. The Institution prefers Paper bags to plastic bags to gift the invited guests . Wherever possible , the Institution vows to extend this mission of keeping the premises plastic free and acknowledges the directions from competent authorities from time to time.

5. Power efficient Equipment The Institution values the use of non- renewable energy. Keeping this into account , the Institution has installed power - efficient UPS to all the computers being used in all key areas of working. Stabilizers are used for refrigerators in the laboratories , refectory. LED Bulbs are used in all the places for illumination. Partial Solar Panels have been installed for Inverter . Inverter as a stand by is another power efficient equipment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 CLEANLINESS DRIVE

1. Objectives Bhiwapur Mahavidyalaya, under the aegis of its IQAC Chapter, organizes Cleanliness Drives every year to spread awareness about Cleanliness and Personal Hygiene among our students and the general public. • To introduce modern solid waste management. • To eliminate open defecation. • To promote positive attitude towards healthy sanitation practices. • To ensure the overall development of citizens in terms of health and well-being. • To sow the seeds of responsiveness among our students towards fellow human beings for having pollution free environment to live in. • To instill sense of Community Service among our students. • To promote the importance of keeping our premises plastic-free. • To sensitize the students about Institutional Social Responsibilities. • To ensure the holistic development of students.

2. The Context Clean environment is an indicator of progress of human beings. Many cities in India are in dire need of such Cleanliness Drives to eradicate dirtiness. With an objective of keeping our village clean, Bhiwapur Mahavidyalaya organizes Cleanliness Drives every year. Under this drive, Cleaning of College premises and many prominent places in the city are carried out. Awareness about cleanliness and personal hygiene is generated by putting up slogans, rallies, street plays and Skit.

3. The Uniqueness The Volunteers of NSS and NCC Units, in association with Gram Panchayat, Nagar Parishad and Tahsil Office, have adopted this practice as part of our Institutional Social Responsibilities for the wellbeing of the people in the society.

4. Constraints/ Limitations, if any Lack of awareness about the adverse effects of improper waste disposal, open defecation and strewing of garbage on public places are some of the serious concerns. Low turn-out of active participation of the people in Cleanliness Drive is another major issue, which affects the primary objective of Cleanliness Drive.

5. Evidence of Success With the objective of keeping our village clean, our Volunteers of NCC and NSS Units in association with Western Coalfields Limited (WCL) conducted a Mega Cleanliness Drive at the village Salesahari in Bhiwapur Taluka on 22th September, 2017. During this Special Cleanliness Drive, 82 participants including 44 NCC Cadets cleaned the village and the nearby premises. Even the teachers were an essential part of the Special Drive. The Volunteers of NCC and NSS created awareness among the people of the village about the benefits of cleanliness and personal hygiene. Towards the end of the programme, the participants took oath of keeping our home, locality and city clean. The Principal of the College Dr. Jobi George, the Care Taker Officer of NCC, Asst. Prof. Dr. Vinita Virgandham, Asst. Prof. Dr. Vijay Dighore, Programme Officer of NSS, Teaching and Non-Teaching Staff of the College and the local people extended their whole hearted support and cooperation in conducting this Mega Cleanliness Drive.

6. Outcomes • Students understood the importance of Cleanliness. • Student spread awareness about cleanliness and personal hygiene among the villagers. • Prominent places in the village were cleaned. • Students became conscious of Health and Hygiene. • Students became aware of the importance of keeping the premises of College and other Government Offices neat and clean. • Succeeded to sow the seeds of responsiveness among our students towards fellow human beings for having pollution free environment to live in. • Instilled sense of Community Service among our students. • Sensitized the

students about Institutional Social Responsibilities. • Promoted the importance of keeping our premises plastic-free. • Ensured the holistic development of students. 7. Problems Encountered and Resources Required Low turnout and participation of people from the society is one of the major problems encountered during the Cleanliness Drive. In order to make the Cleanliness Drives even more successful, many more efforts are needed to be implemented in terms of awareness. BEST PRACTICE-2 PERSONALITY DEVELOPMENT AND MOTIVATION 1. Objectives Our Institution is committed for the holistic development of our students. Apart from the curricular activities, co-curricular and extracurricular activities are also conducted by our Institution for grooming the personality of our students. The main objectives of organizing such programmes are • To help students to set their goals for better future. • To help students to pursue their goals. • To develop confidence among students. • To develop students' self-esteem. • To develop students' decision-making ability. • To analyze strengths and weaknesses of students. • To provide motivation for students to achieve their goals. • To groom the personality of students. 2. The Context The College being located in the rural area, majority of the students who pursue their education are from remote areas. These students are relatively lagging behind the students from urban background. Hence, initiatives have been taken by the Institution to fill the gap and to provide grooming to these students. Students require special attention to realize their potential and abilities. Students especially girls have to face restrictions at home and some girls discontinue their studies. In order to give them the determination, personality development programmes have been designed. The expected outcome is that the students should be able develop self-confidence and make improvements in their self-esteem. 3. The Uniqueness Our Institution organizes Personality Programmes for the overall development of students. The programmes are planned as per the need of students. The Institution analyses strengths and weaknesses of students and provides motivation to them for achieving their goals. 4. Constraints/ Limitations if any There are many constraints in organizing the said practice. Students from the rural background are very shy and reluctant to change themselves. Most of the students are not interested and don't involve themselves in such activities. Overall, less attendance of the students is another constraint in achieving the expected outcome of this practice. 5. Evidence of Success The Institution is committed for the overall development of students. Keeping this in view, the Institution organized Personality Development Programmes and Grooming Sessions for the students through various Committees and Study Centres. Many students have been benefitted through such activities. 6. Outcomes • Many remarkable developments have been observed among students after attending the programme. • Students got motivated and developed positive attitude. • Students were found to be more focused on their careers. • Students were able to make their own decisions. • Students were found to be determined in achieving their goals. 7. Problems Encountered and Resources Required There were many challenges which needed to be addressed in designing and implementing this practice. Students were reluctant to change their mind-set. Most of the students were found to be down with inferiority complex and were hesitant to take up new ventures. Initially, it was a challenge to create interest among students to involve them in Personality Development activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://bmb.ac.in/wp-content/uploads/2023/01/Best-Practices-17-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision has a linear approach to disseminate knowledge to the marginalized and we have been instrumental in achieving the same since the inception of the Institution. The Institution has introduced Certificate Courses for students' Employment and Entrepreneurship Development. To educate and empower girls and boys from around 137 hamlets, we work to cater to the needs of UG and PG students. Keeping pace with the changes in the field of education, the Institution is transforming its envisioned objectives into a reality through quality knowledge dissemination. The teaching - learning Pedagogy introduced learning based on activity and ICT enabled tools which is being upgraded continuously for the students to assimilate and get exposed to the new developments in Science and Technology so as to empower them to compete in the world outside their dwelling pertaining to personal as well as professional life. Our Institution has well established mechanisms for upgrading the IT facilities including Wi-Fi system and CCTV Surveillance facility in the Campus. Class rooms are given Interactive Board, Smart Boards, complete surveillance system, uninterrupted power back up with 25 KVA Generator, facility for high-speed communication links, anti-virus for all computers for the smooth delivery of all its programmes. Labs are modern and as per the requirements of the directions. Our Institution has 87 computers and laptops, a legal Libman Software for Library Management, CMS software for Office Management, Tally Software and Master Software's Software for Accounting, and ETNL Software for English Language Laboratory. Governance and leadership Qualities are instilled through various Quality initiatives in terms of Extension activities, medical camps and activities carried out through NCC and NSS units of the Institution. We integrated programmes based on Professional Ethics, Gender Equality, Human Values, Civic Responsibilities, and Studies on Environment and Sustainability into our curriculum for the holistic development of our students. For sensitizing our students about gender issues, we organized Guest Lectures on gender equality, Awareness Programmes on women's safety, security, health, and hygiene through its NSS, NCC, and 'Women's Studies Centre'. Principles of Professional Ethics were sowed by effective curriculum delivery. Professional ethics and human values were instilled by organizing World Environment Day, National Wild Life Protection Day, and International Yoga Day and by celebrating National Voters Day for instilling Democratic Values. The Institutions has signed MoUs with Industries and Academia to foster mutual understanding of the demand and supply of human resource. The Competitive Examination guidance has been undertaken to provide the students with more inputs by inviting and organizing guest lectures by the experts concerned. Our Institution promotes the policy of earn and learn. The Institution has developed an Infrastructure which is in tandem with the requirements of any Higher Educational Institutions. Availability of aqua fresh drinking water, well - maintained washrooms, security for girl students, segregated parking facilities for all, excellent Sports facilities with all the year- round coaching are an added feature where the Institution on has proved its mettle through its mission policy.

Provide the weblink of the institution

<https://bmb.ac.in>

8.Future Plans of Actions for Next Academic Year

Institution's thrust areas are its fulfilment of Vision and Mission, which entrust the Institution to work towards the holistic development, employability and enhancement of skills for life. Planned and Executed Extension Activities as per the IQAC Calendar. We desire to Curricular Aspects

- Form of admission Committees to plan and help students seeking admission.
- Enrich of Eco-friendly activities
- Reach out to the society with Student support and community outreach activities.
- Forward proposals to achieve the Status of Research Centre.
- Start

more Value -Added Courses. • Establish more Industry-Institute collaborations. Teaching-Learning and Evaluation • Augment the existing mechanism of teaching with Blended form of Learning for better outcomes. • Augment the ICT facilities. • Provide counselling throughout the year. • Generate more repositories of Question Bank, Recorded Lectures and Students' Research Projects, MOOC and MOODLE. • Organize excursion tours and field visits Research and Extension • Strengthen collaboration with local schools try to extend the range of collaborative activities. • Empower teachers to submit Research Proposals under various Government schemes. • Organize Seminars, Conferences, Workshops, Rallies and Guest Lectures etc. for strengthening the Research Acumen of the staff. • Promote linkages with industry, corporate houses other educational institutions • Continue with health check-up camps, blood donation camps, awareness programmes on de- addiction, AIDS, COVID-19 etc. Infrastructure • Augment the existing infrastructure • Upgrade laboratories Learning Resources • Augment remote Library facility for the benefit of students • Strengthen Departmental Libraries with extra reading and reference material. Student Progression • Empower students to appear for Competitive Examinations. • Provide more guidance and conduct workshops for aspiring students. • Conduct grooming sessions for students in the aspects necessary for assessment. • Strengthen the Training and Placement Cell by inviting Companies and industries for placement drives. Governance and Leadership • Continue with the decentralization of Committees to foster leadership qualities. • Organize workshops and Guest Lectures for the Teaching and Non - teaching staff. • Restructure committees to streamline and accommodate various committees for better management and administration. • Organize Faculty Development programme, skill enhancement programmes for staff, and to continue support for research and publication. • Carry on with regular audits including academic and administrative Innovative Practices • Augment innovative methodologies in Teaching-Learning Process • Continue with Community oriented work • Extend support to the local governing bodies. Initiatives to make campus eco friendly • Take up awareness programme on Ban on Use of plastic • Tree plantation programme to be taken up by NCC and NSS volunteers • Install a vermi-compost unit to study its feasibility. Canteen vegetable waste and vegetable waste from the local market to be used for vermi - compost • Organize awareness lectures on alternatives to plastic. • Organize Cleanliness Drives and Awareness rallies, skits, Road Shows on various ailments caused due to tobacco consumption and alcohol. • Organize various competitions and awareness lectures are organized on rain water harvesting, disposal of sanitary napkins, waste management etc.