



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S

BHIWAPUR MAHA VIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

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ACTIVITY REPORT

ACADEMIC SESSION	2022-2023
ORGANIZER	Internal Quality Assurance Cell Bhiwapur Mahavidyalaya, Bhiwapur
NAME OF THE ACTIVITY WITH TITLE	One Day Quality Enhancement Programme on “Empowerment Strategies for the Non-teaching staff”.
DATE OF ACTIVITY	15 th April , 2023
MODE OF ACTIVITY	Offline
ORGANIZING COMMITTEE	Internal Quality Assurance Cell Bhiwapur Mahavidyalaya, Bhiwapur
PROGRAMME COORDINATOR	Asst. Prof. Dr. Vinita Virgandham Internal Quality Assurance Cell Bhiwapur Mahavidyalaya, Bhiwapur
COMMITTEE MEMBERS	Asst. Prof. Dr. Mangesh V. Kadu
NUMBER OF NON-TEACHING STAFF PARTICIPATED	All the Non-teaching Staff

BRIEF REPORT

The Internal Quality Assurance Cell of our Institution organized one-day quality enhancement Training Programme for the Non-teaching staff of our College on the topic “**Empowerment Strategies for the Non-teaching staff**” on 15th April, 2023. All the non-teaching staff members of our Institution participated in this Programme. Though the Non-teaching employees in Higher Educational Institutions are the main pillars of the Administrative System, they are mostly neglected in terms of their holistic empowerment. The Managerial and Administrative functions in the Institution are mostly carried out by the non-teaching staff. Today, the work of the non-teaching staff has become more demanding than that of the teachers. According to the New Education Policy, this work has to be done in a more challenging and meticulous manner. Hence, it is very important to empower the Non-teaching staff in all respects. The main objective of this Training Programme was to guide the Non-teaching staff towards their holistic empowerment in all respects.

Dr. Jobi George, the Principal of the College, graced the occasion as the Chairperson of the Programme. Associate Prof. Dr. Sunil Shinde, Head, Department of Economics, was the Chief Instructor of the Training Programme. The IQAC Coordinator of the College Asst. Prof. Dr. Vinita Virgandham was also present on this occasion. At the outset, Asst. Prof. Dr.

	<p>Vinita Virgandham welcomed the Principal of the College. Mr. Amol Bhagat, the Junior Clerk of the College, welcomed Asst. Prof. Dr. Vinita Virgandham. The Chief Instructor of the Programme Associate Prof. Dr. Sunil Shinde was welcomed by Asst. Prof. Dr. Mangesh Kadu.</p> <p>At the outset, the IQAC Coordinator explained in detail the purpose behind organizing this Programme. Followed by this, Associate Prof. Dr. Sunil Shinde interacted with the participants regarding their common problems which they face while discharging their routine duties. He further added that as the non-teaching staff is at the Centre of all the curricular, co-curricular and extra-curricular activities of the Institution, it is necessary to empower them in all respects. The process of their empowerment also accelerates day-by-day as they play their roles in the business of work, family and society. In a way it improves the quality of their work.</p> <p>The Principal, during his Presidential Address, said that every employee should work with passion and utmost commitment. The empowerment of employees is very important, as it is very important for organizational development, he further added. With the formal Vote of Thanks by Prof. Dr. Madhukar Nandanwar, the Training Programme came to an end.</p>
<p>PROGRAMME OBJECTIVES</p>	<p>1. To guide the non-teaching staff towards their</p>

	<p>empowerment in all respects.</p> <ol style="list-style-type: none"> 2. To impress upon the non-teaching staff about their duties and responsibilities. 3. To educate the non-teaching staff about their empowerment on physical and mental levels. 4. To ensure the holistic development of the non-teaching staff. 5. To assimilate all the virtues required while discharging their routine duties. 6. To rise up to the expectations of all the stakeholders of the Institution. 7. To develop a congenial working atmosphere in the Institution.
<p>PROGRAMME OUTCOMES</p>	<ol style="list-style-type: none"> 1. Succeeded to guide the non-teaching staff towards their empowerment in all respects. 2. Impressed upon the non-teaching staff about their duties and responsibilities. 3. Succeeded to educate the non-teaching staff about their empowerment on physical and mental levels also. 4. Ensured the holistic development of the non-teaching staff. 5. Imbided all the virtues required while discharging their routine duties. 6. Efforts were made to reach up to the expectations of all the stakeholders of the Institution. 8. Developed a congenial working atmosphere in the Institution.

**PHOTO GALLERY
WITH CAPTIONS**



Committee member Asst. Prof. Dr. Vinita Virgandham (Department of English) while welcoming the Chief Instructor of the Training Programme Associate Prof. Dr. Sunil Shinde



Associate Prof. Dr. Sunil Shinde while delivering his expert speech



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