



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S
BHIWAPUR MAHAVIDYALAYA
BHIWAPUR DIST. NAGPUR- 441201



**Scheduled Caste (SC) and Scheduled Tribe (ST) Cell
Policy and Composition**

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Introduction

The Schedule Caste (SC) and Schedule Tribe (ST) Cell was established in the Institution in the year 2021 with the sole purpose of empowering students belonging to SC and ST categories. The Committee functions under the Chairmanship of the Principal of the Institution. The SC and ST Cell of the College had been established with the purpose of empowering the SC/ST students in the College. The College takes special initiatives in facilitating financial support to students from these communities from Government agencies and other sources. They are also encouraged to enrol for Career Orientation Programmes, which would equip them with necessary skills to choose a vocation.

The Cell has been constituted to facilitate the process of admission, scholarship, free ship etc. to provide and make students belonging to SC and ST Categories aware of the opportunities and policies being implemented by the Government for the welfare of the students from these categories. The Cell aims to provide a platform to students where they can share their concerns and issues and the Cell takes appropriate measures to address these concerns. The Cell organizes Guest Lectures of distinguished speakers, interactive sessions, poster making and logo making competitions to create awareness among the SC/ST students regarding various Government and Non-Government Scholarship Schemes and Programmes so that students can get benefit by availing those facilities.

The Cell suggests measures for achieving the objectives laid down by various Government agencies. The Committee meets at least two times in a year and the decisions arrived at are mandatory to be implemented.

The Institution is bound by its Vision and Mission Statement of providing equal opportunities to learners who are interested in taking up Higher Education. The Institution ensures and facilitates the students to get financial support from Government agencies and various other sources of support available for the benefit of the students.

Objectives of the SC and ST Cell

- To provide an established mechanism to redress the grievances of SC/ST students.
- To ensure protection and reservation as enshrined in the Constitution of India.
- To help students to manage their personal and academic life effectively.
- To provide a safe and secure environment for the SC and ST students.
- To provide counselling for any emotionally charged situation arising on account of any event on and off the Campus.
- To counsel, guide and arrange programmes to enhance their career growth.



- To make the SC/ST students aware of the various scholarships programmes of State Government and other Statutory Bodies.
- To circulate the decisions and policies taken by State Government and Statutory Bodies about different scholarship programmes.
- To circulate Notices / Circulars of Government of India and the Commission among the students to collect information regarding course-wise admissions given to candidates belonging to Scheduled Caste and Scheduled Tribes for different courses.
- To motivate the students for doing better future planning.

Composition of SC and ST Cell

S. No	Name of the Faculty	Designation	Contact Number
1.	Dr. Jobi George	Chairman	9421995021
2.	Dr. Madhukar Nandanwar	Member Secretary	9423634015
3.	Asst. Prof. Someshwar Wasekar	Member	9022461919
4.	Mr. Sanjay Meshram	Member	8698820027
5.	Mr. Khushwant Damke	Member	8275396763
6.	Ku. Dipali Mahure	Student Coordinator	9699592875

Programmes organized for SC and ST students

1. Pre-admission Counselling

Pre-admission Counselling is organized by the Cell for all SC/ST candidates who have applied for getting admissions through admission process as per the Notifications issued by the affiliating University.

2. Induction Programme

The Induction Programme caters to all the students of the Institution, which includes students belonging to SC and ST Categories and the Cell impresses upon the students about the Cell's functioning. The students are given information of the various facilities made available to them by the Institution through the SC and ST Cell.

3. Post-Admission Initiatives

The students admitted in various disciplines are provided post-admission Orientation subject wise. Bridge Courses of different subjects are run to bridge what has been learnt and what the student is expected in the University Framework.



4. Ability Enhancement Sessions

One Student One Skill Programme (OSOSP) is run by the Institution to enhance their holistic development.

Spoken English Course aims at improving language proficiency of students, Personality Development and Grooming Sessions are organized for making the students ready for Placement Drives. Career Counselling and Guidance Lectures are organized through various committees of the Institution. Tally Courses, Fashion Designing, Tailoring, Mushroom Cultivation and Vermicomposting Units are a few ability enhancement initiatives of the Institution meant for the students. Besides the above mentioned courses, the Institution runs Computer Literacy Drives to make them Computer literate.

5. Ensuring students' participation in Remedial Classes and Co-Curricular activities.

Diagnostic Test is conducted upon commencement of classes. Students' learning abilities are identified and accordingly Remedial Coaching is given to them. After every Unit Test, the progress of students' learning outcomes is assessed. Similarly, students are encouraged to participate in various co-curricular and extra-curricular activities like Students' Seminars, Workshops, Presentations and the like within the Institute as well as in other Institutions.

Duties of the Member Secretary of SC/ST CELL

The Scheduled Castes and Scheduled Tribes Cell was established in the Institution in 2021. The Member Secretary of the Cell facilitates the welfare of the students, staff and faculty belonging to these Categories. The responsibilities of the Member Secretary of the Cell are briefly stated below: -

Students: The Member Secretary, on behalf of the Cell, conducts pre-admission counselling of the students during the admission process. Interactive Sessions and informal meetings with students are also conducted to help them deal with personal, social and academic problems.

The Member Secretary of the Cell ensures due compliance of the orders of reservation issued by competent authorities from time to time in favour of SC and ST students. He also looks after the prompt disposal of the grievances, if any, of employees belonging to these categories.

- a. To ensure due compliance of the Reservation Policies meant for the students belonging to SC and ST Categories by the concerned administrative staff.
- b. To ensure prompt submission of prescribed documentary evidences to Statutory Bodies /Departments and affiliating University.
- c. To scrutinize documents and assist in the procedures of proper documentation of necessary papers.



- d. To maintain rosters and documentary evidences for ready reference.
- e. To extend necessary cooperation to the Commissioner of SCs and STs in discharging his duties.

7. Hostel and other Facilities

Interested students can avail the Hostel facility available in the premises by applying to the concerned In-charge. Sports facilities, facilities available in the Library and Information Centre and Green Gymnasium are also available for the students of the Institution.

Conclusion

The SC/ST Cell of the Institution in tune with Institution's Vision, Mission, Core Values and Quality Policies works towards the holistic development of the students belonging to SC/ST Categories. The Cell analyses information on admissions, education, training and employment of SC and ST students and prepares reports and forwards it to the concerned Statutory Bodies. The Cell also functions as a Grievances Redressal Cell to address the students' emotional and academic needs.

Policy Draft by
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Jobi George

Dr. Jobi George
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Principal
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Bhiwapur



Appendix
(PDF of Signatures to be attached)



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S
BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201
ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU
ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY,
NAGPUR

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The SC/ST Cell of the Institution is being constituted as per the requirements and the need to facilitate support to students. The following Members constitute the Committee for SC/ST Cell.

Composition of SC/ST Cell

S. No	Name of the Faculty	Designation	Contact Number	Signature
1.	Dr. Jobi George	Chairman	9421995021	
2.	Dr. Madhukar Nandanwar	Member Secretary	9423634015	
3.	Asst. Professor Someshwar Wasekar	Member	9022461919	
4.	Mr. Sanjay Meshram	Member	8698820027	
5.	Mr. Khuswant Damke	Member	8275396763	
6.	Ku. Dipali Mahure	Student Coordinator	9699592875	

Dr. Mangesh V Kadu
IQAC Coordinator

IQAC
Co-ordinator
Bhiwapur Mahavidyalaya
Bhiwapur, Dist-Nagpur

Dr. Jobi George

Principal
Principal
Bhiwapur Mahavidyalaya
Bhiwapur

