YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Bhiwapur Mahavidyalaya
• Name of the Head of the institution	Dr. Jobi George
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07106232349
• Mobile No:	9423602502, 9421995021
• Registered e-mail	bgm.college1990@gmail.com
• Alternate e-mail	jvdgeorge@gmail.com
• Address	Near Telephone Exchange Office, Ward No-2, Besides BSNL Telephone Exchange, Bhimadevi Temple Road, At Post- Bhiwapur, Tah- Bhiwapur, Dist- Nagpur
• City/Town	Bhiwapur
• State/UT	Maharashtra
• Pin Code	441201
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Rashtrasant Tukadoji Maharaj Nagpur University,Nagpur**
• Name of the IQAC Coordinator	**Asst. Prof. Dr. Mangesh Vasantrao Kadu**
• Phone No.	**07106232349**
• Alternate phone No.	
• Mobile	**9764339797**
• IQAC e-mail address	**bmbiqac@gmail.com**
• Alternate e-mail address	**iqacmangesh@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://bmb.ac.in/wp-content/uploads/2023/02/NAAC-Uploaded-AQAR-2019-2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://bmb.ac.in/wp-content/uploads/2023/01/Academic-calendar-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.54**	**2015**	**15/11/2015**	**14/11/2020**

6.Date of Establishment of IQAC	**02/08/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
The Institution with its vision and mission policies ensures sustenance of its quality initiatives under the aegis of Internal Quality Assurance Cell. To achieve our envisioned Programme Outcomes and Course Outcomes and also to educate the general public and the students about the consequences of COVID-19 Pandemic on human – life and geo- political affectations, a number of online activities were organized for the students, teachers and its stakeholders during the Lockdown period and also when the Lockdown restrictions were partially lifted. Our Institution, under the auspices of its IQAC, organized 10 Webinars, one Workshop on International Yoga Day and One Short Term Course for the teachers during the COVID-19 Lockdown period in online mode. Faculty members, under the aegis of IQAC, contributed their expertise in terms of delivering Expert Lectures and preparing Online Question Papers and Question Banks in collaborations with faculties of associate Colleges. All the available digital platforms were utilized for conducting students' welfare programmes and Remedial Classes.
To create awareness among the general public and the students about Covid-19 Pandemic and the protocols to be followed, the volunteers of NCC and N.S.S took up various online activities like online

demonstration of Skits and Poster Display under the aegis of IQAC. They also displayed various educational slogans on You Tube and WhatsApp groups to create awareness about the dangers of COVID-19 Pandemic under the patronage of IQAC. Responded to the call of National Duties under various schemes during the First wave of Covid-19 notified by the Taluka Incident Officer and Magistrate. The students of Fashion Designing Course under 'One Student One Skill Programme'(OSOSP) of the Institute took to stitching of Masks and distributed thousands of Masks to the employees of Police Station, Nagar Panchayat, Zilla Parishad, Government Rural Hospital, Shop Keepers, vegetable venders, sanitary workers and the general public as part of our Institutional Social Responsibility. Our Staff, under the auspices of IQAC, made generous contribution to the tune of Rs. ………and distributed Kits of Groceries worth Rs 500 /- each to those people, especially to migrant workers, who were badly affected by the Covid-19 Pandemic.

One of the best and regular practices of the Institution has been conservation of Environment under "Go Green" initiative. Tree planation drives have been carried out during partial lift on lockdown.

A total number of passing out students during the session sums up to 218 out of 234. The Institution supported many of its students who took up farming to support their families as the Pandemic had hit the only earning source. A few others took up odd jobs and a handful of them gave in to the call of National Duties giving their services in Home Guards and Army. During the testing times, under the Guidance and Counselling of IQAC, the Staff of the Institution invested in learning Advanced MOOCs and exploring various digital platforms to make Teaching, Learning and Evaluation more accessible.

Augmentation of infrastructure in the Campus in terms of classrooms, ICT enabled Classrooms, Hostel Facilities, and Sports Infrastructure including International Level Swimming pool, Green Gymnasium, Indoor Gymnasium, and Indoor Stadium with International level wooden flooring which houses FOUR Courts have been maintained.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
We planned, organized and executed various activities for quality enhancement and sustenance in the beginning of the Academic Session.	The Institution, under the aegis of its IQAC, prepared Institutional Academic Calendar in conformity with University's Academic Calendar in the beginning of the Session. Due to COVID-19 Pandemic restrictions, most of the Curricular, curricular and extra-curricular activities of the Institution were planned, organized and executed through Digital Platforms for ensuring quality enhancement and sustenance. Accordingly, 10 Webinars on Digital Platforms, one Workshop on International Yoga Day and One Short Term Course for the teachers, Community Oriented and student-oriented activities as per the Academic Calendar were organized under the auspices of our IQAC.
Continuation of planned add-on courses titled 'One Student One Skill Programme' (OSOSP). Made applications to R.T.M.Nagpur University for beginning M.Sc. in Physics, Chemistry, Zoology and Mathematics.	'One Student One Skill Programme' (OSOSP), one of the flagship initiatives of our Institution to train and equip our students to real life challenges was continued during this Academic Session also. More than 22 Career Oriented skill-based programmes were identified by our IQAC and students were at liberty to choose the add-on programmes as per their interest. However, due to COVID-19 Pandemic and the restrictions imposed thereupon, all these Add-on programmes had been temporarily suspended. So as to cater the demands of our students in pursuing their higher studies in Science, we

	applied to R.T.M.Nagpur University for starting M.Sc. in Physics, Chemistry, Zoology and Mathematics. As per the University's practice, it conducted Academic and Infrastructural Audit of our Institution by means of Local enquiry Committee for ensuring our preparedness to start these courses. Preparation of Annual Academic Calendar, Teaching Plan and Internal Examination mechanism were planned and implemented by IQAC.
Due to COVID-19 Pandemic, the co-curricular and extra-curricular activities of the Institution were planned and implemented digitally as per the Academic Calendar.	As per the Academic and Administrative polices of the Institution, in the beginning of the Academic Session, each teacher is assigned with the responsibility of certain curricular, co-curricular and extra-curricular committees along with its guidelines and assignments to be implemented throughout the Academic Session for the benefit of our students and the community as well. Periodical review meetings with PPT presentations are conducted to assess the progress made by teachers. COVID-19 Pandemic and the restrictions imposed thereupon by the Government, did not deter the interest of the students from involving themselves in all sorts of activities. Activities like Digital Awareness Programme on safety precautions and protocols to followed during the COVID -19 Pandemic period, community services on account of Institutional Social Responsibility and programmes to

	promote human values were carried out virtually by the students. Poster presentation, Essay Writing Competition and Skits on social issues were displayed through virtual mode.
Conducted Extension activities under Institutional Social Responsibility during COVID-19 Pandemic period.	COVID-19 Pandemic and the catastrophes that followed did not deter the enthusiasm of our students and teachers from discharging their duties under Institutional Social Responsibilities. Our NSS and NCC Volunteers, under the aegis of IQAC, took up to stitching and distributed thousands of Masks to the employees of Police Station, Nagar Panchayat, Zilla Parishad, Government Rural Hospital, Shop Keepers, vegetable venders, sanitary workers and the general public as part of our Institutional Social Responsibility. Our Staff, under the auspices of IQAC, made generous contribution to the tune of Rs. 75000/- and distributed Kits of Groceries worth Rs. 500 /- each to those people, especially to migrant workers, who were badly affected by the Covid-19 Pandemic.
Eco- Club activities to be continued	Green initiative was taken up and executed by Tree Plantation of 50 saplings in the Campus
Service to the Society during Pandemic under, 'Majhe Kutumb Majhi Jawabdari' (Trans. in English 'My Family My Responsibility') and Inspection Squad at the District Boundaries for E- pass verification.	As per the notices and guidelines issued from the Incident Commander and Taluka Magistrate, Teaching and Non-Teaching Staff were present on their Call for duty in times of National Crisis during Covid -19 Pandemic.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	09/09/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	16/04/2022

15.Multidisciplinary / interdisciplinary

Bhiwapur Mahavidyalaya offers courses in the disciplines of Humanities, Commerce, Science and Vocation for Under – graduates and Economics, Sociology and Political Science for Post- graduate students.

We believe in integrating knowledge from disciplines on which people work together bringing in their domain knowledge, forming different methods to bring out a real workable synthesis to the identified problems.

Having stated the above, we at Bhiwapur Mahavidyalaya have initiated research aiming at interdisciplinary approach to the identified problem statement in research. Research projects in this regard have been submitted under STRIDE and IMPRESS but unfortunately no correspondence has been communicated till date. The following research projects have been forwarded under STRIDE and IMPRESS:

STRIDE (Scheme for Trans- disciplinary Research for India's Developing Economy)

1. Project Title- Contribution of Skill on Wheel for Rural Youth in Economic Development of Indian Economy: with Special Reference to Nagpur District.

    Submitted by – Dr. Anita V Mahawadiwar on 28 Sept. 2019

    (Interdisciplinary –Bachelor of Commerce & Bachelor of Vocation)

2. Project Title -Police and Human Rights: (With Special Reference to Nagpur District)

Submitted by – Dr. Mangesh V Kadu on 30 Sept. 2019

Interdisciplinary – Bachelor of Arts - Dept. of Political Science & Dept. of English)

IMPRESS (Impact Policy research in Social Sciences)

1. Project Title - An Empirical Study to Augment the EMPL. Prospects of Tribal Children From MH, MP, & KL through the Study of Eng. Lang.: Issues & Prob- Towards Solutions.

Submitted by – Dr. Jobi George on 16 October 2019 (Department of English)

2. Project Title - Contribution of Maharashtra State Road Transport Corporation's in Rural Development.

Submitted by – Dr. Sunil K Shinde on 15 October 2019 (Departmnet of Economics)

3. Project Title – Transformation of Banjara Women: Social, Cultural & Economical

Submitted by- Dr. Motiraj R Chavhan on 16 October 2019 (Department of History)

4. Project Title – Political Awareness and Political Participation of Women Teachers of Granted and Non -granted Middle Schools of Nagpur City – A Study

Submitted by – Dr. Mangesh V Kadu on 15 October 2019 (Department of Political Science)

5. Project Title – A study on the folklore, 'GONDHAD' of Eastern Districts of Maharashtra State

Submitted by – Dr. Madhukar V Nandanwar on 16 October 2019 (Deaptrment of Marathi)

6. Project Title – Social and Economical condition of Rice Producers in Vidarbha and Rural Development

Submitted by – Dr. Anita V Mahawadiwar on 16 October 2019

(Department of Commerce)

7. Project Title – Empowerment of Women through Self – help Groups by Mahila Arthik Vikas Mahamandal of Chandrapur District: A Sociological Study

Submitted by – Dr. Vijay S Dighore on 16 October 2019 (Department of Sociology)

8. Project Title - An Evaluation of Contribution of Cooperative Banks from Vidarbha in Housing Development

Submitted by – Dr. Rajesh Bahurupi on 16 October 2019 (Department of Commerce)

Student Centric Interdisciplinary Research Projects

1. Establishing Community Centre for the purpose of probing research opportunities (on- going)

Conclusion

The aim of assigning the students with research projects was to acquaint them with the methodology and scope of carrying out research in their area of interest. A few concepts were aimed at clarifying while still in the process of research. The ambit of research of students at under- graduate level is very basic in nature. It mainly focusses on collecting of raw data and translating it into English with the help of technical assistance. The area of Multidisciplinary and Interdisciplinary is vast and can be explored at all levels of investigations.

16.Academic bank of credits (ABC):

As the Instituion is affiliated to Rashtrsant Tukadoji Maharaj Nagpur University , the Instituion at its level is not authorized to follow the Academic bank of Credit untill the affiliating body notifies. However , the Institution is well aware of the policy on ABC. The Instituion is prepared to offer and register multiple entry and exit benfits for the students with the available resources and augmented infrastructure.

17.Skill development:

Introduction

The instituion under the COMMITTEE FOR RUNNING B. VOC DEGREE PROGRAMMES (Bachelor of Vocation), COMMUNITY COLLEGES, CAREER ORIENTED PROGRAMMES, ADVANCED DIPLOMA PROGRAMMES AND ONE STUDENT ONE SKILL PROGRAMME (OSOSP) offers VAlue Addition and Skill Development Programmes. The inception of the One Student One Skill Programme was the brain child of the Institutions's analysis on providing employability for desiring students.

To develop the life skills of the students in addition to their knowledge assimilation for acquiring formal Degree from the university, the Institution keeping mind its Quality Policy initiated a pilot project in 2019-20. This project was alongside the NAAC sponsored Seminar on 'Role of HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement'. Bamboo craft course was organized immediately which continued for one month. The successful implementation made employability chances prominent and thus another course on Mushroom cultivation was implemented with 31 students' participation. The success of the two pilot projects encouraged the Institution to carry forward the beacon of providing employment through skill training.

Discussion

The committee proposed 22 courses which would seek affiliation from Maharashtra Centre for Entrepreneurship Development and Rashtrasant Tukadoji Maharaj Nagpur University as per the decision taken in the meeting with members. Proposals on certificate courses and the syllabus was invited from the faculty and a few faculty members have contributed with the syllabus and detailed plan of execution. Two Certificate Courses in Sports Journalism, Body Massages and Certificate Course in Financial Literacy were suggested by the members.

In accordance with the instructions from the office of the Principal each faculty was entrusted with implementing the certificate course. The Proposals for Professional Accounting and Taxation, Mushroom Cultivation, Spoken English, Candle Making were forwarded to Rashtrasant Tukadoji Maharaj, Nagpur University. It is to be specifically mentioned that the Covid-19 pandemic temporary lockdowns restricted the execution of the certificate courses.

Conclusion

Though the certificate courses on skill development could not be implemented in this academic session, the committee under the aegis of IQAC intends to pursue the skill initiatives after restrictions are lifted. We, as an Institution are dedicated to explore the latent talents of students and our endeavor to provide employment will surely see the dawn of the day.

Course Objectives

- To bring awareness among students of 'One Student One Skill Programme' being run in the Institution.
- To provide with value and skill addition along with regular Teaching – Learning Process
- To provide opportunities for means of livelihood while still in the educational system

Course Outcomes

- Students are aware of 'One Student One Skill Programme'
- Students are inclined towards developing their skills along with their regular learning process.
- The students have a choice of the many courses they can opt as Value addition and Skill to seek employment or being Self-employed

The list of Skill Development Courses are as given below:

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR

ONE STUDENT ONE SKILL PROGRAMME (OSOSP) IMPLEMENTED

SESSION 2020-2021

Sr. No.	Course	Title of the Course	OSOSP In-Charge		
1	Advanced Diploma in	Fashion Design and Technology	Asst. Prof. Rajsree O. P.		
2	Certificate Course in	Web Designing and Animation	Asst. Prof. Najim Sheikh		
3	Certificate Course in	Banking and Financial Services	Asst. Prof. Dr. S. K. Shinde		
4	Certificate Course in	Renewable Energy	Asst. Prof. Dr. Sarang Dhote		

5	Certificate Course in	Draftsman in Civil	Asst. Prof. Roser Robert		
6	Certificate Course in	Paper Bags Making	Asst. Prof. Roser Robert		
7	Certificate Course in	Information Technology	Asst. Prof. Ashish Talekar		
8	Certificate Course in	Water Harvesting	Asst. Prof. Ashish Talekar		
9	Certificate Course in	Professional Accounting and Taxation	Asst. Prof. Dr. R. S. Bahurupi		
10	Certificate Course in	Beautician (Beauty Culture)	Asst. Prof. Vaishnavi Pidadi		
11	Certificate Course in	Sericulture	Asst. Prof. Dr. Amit Kalbandhe		
12	Certificate Course in	Handicraft	Asst. Prof. Dr. V. S. Dighore		
13	Certificate Course in	Mushroom Cultivation	Asst. Prof. S. V. Wasekar		
14	Certificate Course in	Macrame Craft and Creation (Bag Making)	Asst. Prof. Dr. Mangesh Kadu		
15	Certificate Course in	Vermiculture	Asst. Prof. Dr. Nitisha Patankar		
16	Certificate Course in	Financial Accounting with Tally Software	Asst. Prof. Dr. Anita Mahawadiwar		
17	Certificate Course in	Spoken English	Asst. Prof. Dr. Vinita Virgandham		
18	Certificate Course in	Mobile Repairing	Asst. Prof. Sachin Kubde		
19	Certificate Course in	Candle Making	Asst. Prof. Sachin Kubde		
20	Certificate Course in	Sports Coaching (Badminton Trainer, Swimming Trainer, Gym Trainer, Yoga Trainer, Kabbadi Trainer, Health and Hygiene)	Asst. Prof. Dr. A. K. Sarwe		
21	Certificate Course in	Housekeeping	Asst. Prof. Dr. M. V. Nandanwar		
22	Certificate Course in	Horticulture/Crochet	Asst. Prof. Dr. M.R. Chavhan		

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Instituion being affiliated to Rashtrasant Tukadoji Maharaj Nagpur Univeristy follows the guidelines and Notifications from time to time. The disciplines in which the Instituion caters to are Bachelor of Arts , Bachelor of Commerce , Bachelor of Science and Bachelor of Vocation. The scope to begin online courses at the moment is very limited , nonetheless initiatives in this regard are in pipeline and will be implemented in the upcoming sessions on learning the feasibility and scope.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Instituion offers Certifciate Courses and Value added which aim at outcomes based learning. Besides the certificte Course , the Instituion focuses on Skill based programmes for the studenst which aim at Entrepreneurship Development and Employment. the courses run under One Student One Skill Programme are self -funded and associated with Life Long and Extension , Rashtrasant Tukadoji Maharaj Nagpur University.

OBE Courses as defined are in the pipeline and yet to executed. The think tank of the Instituion is considering the feasibility and execution as per the locational and available resources. We wish to expand ourselves to reach out to the maximum beneficries.

20.Distance education/online education:

Online Courses have yet not been initiated. Feasibility and other parameters are being deliberated upon. A few courses in Sanskrit Language, Library and Information have been worked upon. MoUs with Instituions offering the above mentioned courses in online mode are being taken into consideration.

The Instituion strives to cater to as diverse subjects , courses as it could , mentiuoned in its Vision , Mission and Quality Policy.

Extended Profile

1.Programme

1.1   **7**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **836**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **816**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **290**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **22**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **39**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	7

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	836

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	816

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	290

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	22

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**39**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**15**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**4272730.38**
4.3 Total number of computers on campus for academic purposes	**98**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Apart from the syllabus and Academic Calendar prescribed by the affiliating University, we follow our Academic Calendar for effective curriculum delivery. The in charge of the Time Table Committee, after due discussions, allocates subjects, workload, and time slots to teachers. Accordingly, teachers prepare the annual teaching plans in their Daily Work Books and get them endorsed by the Principal. Monthly authentication of the Daily Work Book is done. Apart from the routine instructional classes, the annual teaching plan provides effective dissemination of the prescribed syllabus through planned outcomes. Bridge Courses, Remedial Classes, Revision Classes, and various examinations along with co-curricular activities were conducted. To accomplish our desired objectives, learner-centric instructional and assessment activities are encouraged.**
- **The Attendance Committee, the Syllabus Compliance Committee, and the Examination Committee work under the aegis of IQAC**

- and keep a tab on the completion of the tasks assigned.
- To give diverse learning experiences, guest lectures were conducted.
- Along with their regular instructions, the Institution, under its flagship 'One Student One Skill Programme' caters to skill-oriented Certificate Courses.
- Environmental Study is promoted.
- The feedback of all its stakeholders is obtained for improving the quality of the Teaching-Learning process.
- Curriculum delivery activity is evaluated in its Staff Council Meetings.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://bmb.ac.in/wp-content/uploads/2022/09/UG-Obj-Outcomes-2020-2021.pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution's Continuous Internal Evaluation mechanisms and co-curricular activities are planned and implemented as per its Academic Calendar, which is prepared by the Internal Quality Assurance Cell in conformity with the University's Academic Calendar. In addition to its Website, the Institution, through its Induction Programme, impresses upon the students about all the academic policies and activities, teaching, learning and evaluation strategies, Programme, and Course Outcomes. The Examination Committee, after written intimation to the students and teachers about the timetable schedule and other processes, conducts two Unit Tests, One Model Examination, a few Surprise Tests, and University Examinations and distributes Progress Report Cards to parents by adhering strictly to the Academic Calendar.

Students are awarded internal marks based on their performances in various examinations conducted, the quality of home assignments submitted, the percentage of attendance in the classrooms, and their involvement in all the activities. Continuous internal evaluation of the students' performances is also done through other assessment tasks such as students' participation in quiz competitions, interactive sessions, and students' presentations in Seminars and Workshops.

In the whole process, the focus is on the holistic development of the students' overall performances including that of their life skills and human values.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bmb.ac.in/wp-content/uploads/2023/01/Academic-calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

We integrated programmes based on Professional Ethics, Gender Equality, Human Values, Civic Responsibilities, and Studies on Environment and Sustainability into our curriculum for the holistic development of our students. Institutional Committees made substantial contributions.

Gender Sensitization:

For sensitizing our students about gender issues, we organized Guest Lectures on gender equality, Awareness Programmes on women's safety, security, health, and hygiene through its NSS, NCC, and 'Women's Studies Centre'.

Studies on Environment and Sustainability issues:

Environmental study is part of our Curriculum and the students were sensitized about environmental issues by conducting curriculum delivery and Project Works, Field Visits, Industrial Visits, Nature Camps, and documentaries on global and regional environmental issues and concerns.

Human values:

Students participated in Awareness Programmes, Workshops, Seminars, and Community services like the distribution of food grains, sanitizers, masks, and medicines during the COVID-19 Pandemic for instilling human values. We celebrated National Voters Day for instilling Democratic Values.

Professional ethics

Principles of Professional Ethics were sowed by effective curriculum delivery. Professional ethics and human values were instilled by organizing World Environment Day, National Wild Life Protection Day, and International Yoga Day.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

112

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

245

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	[View File]()
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File]()
Any additional information(Upload)	[View File]()

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File]()
URL for feedback report	https://bmb.ac.in/wp-content/uploads/2023/01/Feedback-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1720

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

816

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The Institution identifies advanced learners and slow learners during the admission process by preparing a faculty-wise merit list. Interactive Sessions, Quiz Competitions, Seminars, Group Discussions, Unit Tests, Surprise Tests, and Model Examinations are conducted for assessing their learning aptitude.

Advanced and slow learners are accustomed to;

1. ICT-enabled teaching methodologies.
2. Given home assignments.
3. Regular attendance is monitored.
4. Parents are given Reports Cards.
5. Home visits of teachers are promoted to encourage the absentees to attend classes.

Slow learners are provided;

1. Additional learning support through Remedial Classes under 'Student Support System'.
2. Worksheets and Handouts based on the learning levels.
3. 'Bridge Courses' are conducted.
4. Book Bank facility.
5. Given access to Departmental Libraries.

Advanced Learners are encouraged to;

1. Undertake students' Research Projects.
2. Write Research Papers in Research Journals and College magazines.
3. Participate in various competitions.
4. Avail open-access facility in the Library.
5. Use UGC Network Resource Centre.
6. Contribute their literary creations in the College Magazine.

Specific Outcome:

Slow learners scored better marks in difficult subjects while advanced learners showed better performances in the University examinations. They performed well in the curricular and co-curricular activities of the College.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
836	**22**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric learning methods in the Curricular and co-curricular activities of the Institution are developed to ensure students' active participation. These practices enable them to explore, experience, and invent to the best of their abilities. Teachers are encouraged to participate in Orientation Programmes, Refresher Courses, Short Term Courses, and Training Programmes on ICT, MOOCs, and MOODLE.

Students are introduced to Practical, Students Research Projects, Internships, Debates, Interactive Sessions, Group Discussions, Surveys, Case Studies, Mock Parliaments and Mock Interviews, and Quiz Competitions. Due to COVID-19 Pandemic, Experiential Learning practices were carried out by the students through On-line online. Accordingly, lectures and laboratory experiments were developed so as to enable them to understand the principles, techniques, and

application of contextual theories through the Online mode. Home assignments were made. Students' creative talents were displayed through the annual College Magazine.

Students'active participation in Webinars, Expert Lectures, and other Online educational activities conducted by our Institution and other collaborative Institutions enabled them to improve their presentation skills and also enriched their teamwork spirits. Students' active participation in all the co-curricular activities carried out through NSS, NCC and other Extension Committees provided them ample opportunities to demonstrate their talents and thus made them aware of their social commitments.

The experiential and participative forms of learning methods developed their reasoning power, critical thinking power, and contextual learning aptitudes. Language and literature studies helped them to face real-life problems with firm resolute. Learning activities like Surveys, Case Studies, Students' Research Projects,

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For an effective teaching-learning process, our teachers use ICT-enabled tools, which makes the concepts rather easy to comprehend. ICT through curriculum integration creates positive impacts on students' achievements, especially in terms of 'Knowledge Comprehension' and 'Practical skill' assimilation. Due to the COVID-19 Pandemic, we used various platforms like Moodle, Zoom, Google Classrooms, and Google Meet for conducting online classes. Virtual Labs and models were created for demonstrating Practical. Subject-related notes, educational YouTube videos, instructions, and notifications given by the teachers and the authorities were communicated to the students through WhatsApp Groups. Unit Tests and Terminal Examinations were conducted through Google platforms,

which ensured continuous assessment and feedback of the students.

E-Learning resources like lecture notes, references, handouts, question banks, teaching plans, and topic-wise PPTs, subject-related videos, and Moodle Courses were uploaded on YouTube channels. Further, teachers used various ICT-enabled e-learning resources like Mobile apps, Webinars, PPTs, educational and entertainment films, MOOCs, Google Classrooms, Open Educational Resources (OER), CEC, and NPTEL material prescribed by UGC. INFLIBNET (N-LIST) and allied e-resources available in the Central Library were used by the students. The Central Library has a cloud-based library automation software LIB-Man, which is used by the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

207

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous assessmentsupplements remedial measures for Students as per their performances in academic as well as co-curricular activities. Students are informed about the examination scheme and also about the internal marking pattern for bringing more transparency to the evaluation system. Unit Tests, Surprise Tests, evaluation of Home Assignments, students' attendance, Discipline, punctuality, involvement in Project Works, performances in Model Examinations, participation in Seminars, Workshops, Curricular and Co-curricular Activities, performances in subject-based Viva-Voce and their Inter-Personal Relations are taken into consideration while awarding 20% marks to students during Internal Assessments. Teachers provide additional reference materials and Question Banks, which are available in the Central Library's Repository.Feedback is given to the students on their valued answer scripts and remedial measures are suggested for improvement.

The evaluation outcomes of various examinations conducted are used as the key indicators for assessing students' overall performances. Answer Books are given to the students for self-examination after obtaining the Principal's endorsement. This process enables them to understand their strengths and weaknesses. Progress Reports Cards are issued to the parents. Students, whose performances are far behind, are given additional assistance through remedial classes. Advance Learners are provided with extra learning material.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Committee functions under the direct supervision of the Principal and governs all the Internal Examinations like Unit Tests, Surprise Tests, Model Examinations, and University Semester Examinations. Grievances regarding 'change of subjects', submission of examination forms, and discrepancies found in the allotment of marks are resolved by the Administrative staff. When discrepancies are noticed or reported in the University's published T.R copies and Gazette of various results like 'change in the name' or 'surname', and missing Internal/Practical marks, the Administrative staff, in consultation with the Principal, make

correspondences with the University and resolves the discrepancies.

The COVID-19 Pandemic period witnessed many discrepancies in the online mode of Internal Examinations and all these issues were redressed efficiently. Upon timely redressal, the students were informed about the same through WhatsApp groups, over the phone, and also via emails. Anomalies like lack of Network coverage and glitches in the University's Examination Portal were reported to the University resulting in re-examinations and corrections in the TR copy and also in the University's Gazette of results. Internal and External Examiners are appointed by the University to ensure more transparency, efficacy, and credibility in the Internal Examination system.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution has clearly specified the Programme and Course Outcomes on the college website and these are conveyed to the students during their induction programme for knowledge to be assimilated, life skills and human values that they will achieve upon completion of their programmes of study.

Online Bridge Courses were conducted during the COVID-19 Pandemic to support the students to overcome the knowledge gap and also to familiarize themselves with the new Programme of study and also its learning outcomes.

During the COVID-19 Pandemic, the Programme and Course Outcomes of the Institution were communicated to the students through WhatsApp groups and also through platforms like Google Meet, Zoom Links and Google Classrooms.

The Notice Boards of the College were also used for communicating

the Programme and Course Outcomes.

The subject teachers, while giving an introduction to the students about the programme of study and its syllabus, taught them about the Programme and Course Outcomes and also about various career opportunities that are available to them on completion of their Programme of Study.

The Students' Counseling Committee too discharged its responsibilities in supporting the students to understand the Programme and Course Outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://bmb.ac.in/wp-content/uploads/2023/01/UG-POs-COs-2020-2021-updated.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes and Course Outcomes of our Institution is reviewed through Students' progression in Higher Studies, their Results, and their Placements. The Semester wise results are reviewed in the Staff Council Meetings. Further, it is evaluated in the meetings of the College Development Committee and the Committee suggests remedial measures for improvements. A comparative review of College and University level results is done for further improvements. Learning outcomes are evaluated through home assignments, classroom tasks, interactive sessions, group discussions, Unit Tests, Surprise Tests, and Model examinations.

The percentage of students who succeeded in the final examinations, the merit positions, the percentage of students securing First Division, the progression of students for higher studies, thepercentage of students who got placements in companies, and the ratio of students who cleared competitive examinations to determine the attainment of Programme Outcomes and Course Outcomes of the Institution. . As such 01 student got selected in the Indian Army. Despite Covid-19 Pandemic, 55 students pursued Post Graduate Studies.

Our Institution organized many curricular, co-curricular, and

extra-curricular activities, which shaped their personality, knowledge base, and organizational and employability skills.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

264

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bmb.ac.in/wp-content/uploads/2023/01/UG.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Institution is fully committed to fulfill its civic responsibilities. The Extension activities of our Institution are carried out in the neighbourhood community for sensitizing our students on various social issues so as to ensure their holistic development. We constituted Committees like NSS, NCC, Committee for Promoting Research, Innovations and Extension and Consultancy Services, Population and Adult Education, Students' Guidance and Placement Cell, Cultural Committee and Plantation and Gardening Committee to ensure the optimal involvement of students, teachers and the community in all the outreach programmes organized by the Institution as per the Academic Calendar. Their involvement is ensured in activities like Awareness Rallies on De-Addiction, Street Plays, Blood Donation Camps, Medical Camps, Surveys, Tree

Plantation Drives, Cleanliness Drives, AIDS Awareness Programmes, Programmes on COVID-19 Pandemic Protocols to be followed, Face shield Distribution, Masks Distribution, Rescue and Relief and abolition of superstitions from the society. The Alumni Association and the Parent Teacher Association help the Institution in establishing collaborations with various Government Bodies. The Progress Reports and PPTs of in-charge teachers are reviewed during the periodical meetings. The students who make active participation in the Extension Activities are rewarded with Mementos, Certificates and grace marks in the annual University examinations.

File Description	Documents
Paste link for additional information	https://bmb.ac.in/activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

767

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

For effective classroom delivery, state-of-the-art infrastructure and physical facilities are ensured in the Institution. For augmenting theses infrastructural facilities, we obtain funds from non-salary heads, non-grant heads, State and District Sports Departments, CSR funds, Management share and grants from UGC. We have maintained 14 state-of-the-art classrooms and 8 ultramodern Laboratories as per the minimum specified requirement by statutory bodies. All the rooms are well equipped with Interactive Board, Smart Boards, and Interactive Devices and have Wifi in the Campus and LAN facilities for 72 Computers. To ensure optimum utilization of the infrastructural facilities, some of the resources are shared across Departments. To ensure optimum utilization of the infrastructural and learning resources, we use them beyond College hours for organizing community development programmes, programmes of self-help-groups, workshops, seminars, career oriented programmes and skill development programmes. Classrooms and Departments are equipped with Desktop and other teaching-learning aids. Laboratories are well equipped with multiple sets of apparatus. The Central Library, which houses 11598 books, periodicals and Journals 12, has a 100 seated spacious reading room. Each Department has an independent Departmental Library with issue return facility. During the COVID-19 Pandemic, various Digital Platforms were used by our faculties to conduct regular classes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has well maintained infrastructural facilities for running cultural activities, sports and games (Indoor and Outdoor), Indoor Gymnasium, Green Gymnasium and Yoga and Meditation. The optimum use of the facilities available is always ensured.

PLAYGROUND

We have well maintained playground, which caters outdoor and indoor sports activities like Volleyball, Basketball, Kho-Kho, Kabaddi, Cricket Pitch and Lawn Tennis. Our students are given adequate training by trained personnel.

INDOOR SPORTS COMPLEX

The Indoor Stadium has four World Class Wooden Badminton Courts. Indoor sports items like Badminton, Table Tennis, Carrom and Chess are played there. Yoga Classes and Meditation Sessions are conducted there.

SWIMMING POOL

The Olympic Size Swimming Pool has facilities like separate Changing Rooms for boys and girls, Machine Room and other facilities required for ensuring students' safety.

GYMNASIUM

We have an ultra-modern Gymnasium. Different time slots have been allotted for men and women. It has a Cardiac Section, which attracts girl students.

GREEN GYMNASIUM (Out Door Gymnasium)

Our Institution has a State-of-the-Art Green Gymnasium. Students are given proper trainings by qualified trainers.

MULTIPURPOSE AUDITORIUM

We have a well-equipped Multipurpose Auditorium. All the National Seminars, Conferences, Workshops and other College Level events are conducted in this Multipurpose Auditorium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4272730.38

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) Data requirement for year: Upload a description of library with,

- **Name of ILMS software: Libman**

- **Nature of automation (fully or partially): Fully**

- **Version: 2.02**

- **Year of Automation: 2012**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

165847/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our Institution has well established mechanisms for upgrading the IT facilities including Wi-Fi system and CCTV Surveillance facility in the Campus. The Administrative Office, the Office of the Principal, Library, Departments, Laboratories and Classrooms are IT enabled. The maintenance and up gradation of IT facilities

are ensured to provide maximum utility to its end users. For this, our Institution assesses the needs, number of students and staff and other end users. Accordingly, adequate provisions are made in the Institutional Annual Budget. Class rooms are given Interactive Board, Smart Boards, complete surveillance system, uninterrupted power back up with 25 KVA Generator, facility for high speed communication links, anti-virus for all computers for the smooth delivery of all its programmes. Our Institution has 94 computers and 3 laptops. We have legal Libman Software for Library Management, CMS software for Office Management, Tally Software and Master Software's Software for Accounting, and ETNL Software for English Language Laboratory. Periodical maintenances and up gradation of its IT infrastructure facilities are done by trained technical staff. At times, we get the services of external agencies for the major repairs and maintenances.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

98

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

748190/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has established mechanisms for maintaining and utilizing various support facilities, which include laboratory, library, sports amenities, computers, classrooms and other facilities. Optimum allocation and utilization of existing and generated resources for the maintenance of various facilities is ensured.

LIBRARY

The Library Committee holds its meetings as per the Academic Calendar. The Central Library prepares its Annual Budget and gets it approved from the College Development Committee. Library Orientation Programme is organized.

LABORATORIES

Each Department maintains its Indexed Stock Register. Stock verification is done towards the end of every Academic Session. Minor repairs are done by the technical staff. Major repairs and calibration are done either by outsourcing or through the Vender. The disposal of bio-degradable/chemical and E-Waste is done.

CLASSROOMS

The Classroom furniture, Electrical Gadgets and other essential teaching and learning materials are procured and maintained. Its augmentation is done as per the actual requirements.

SOFTWARE AND HARWARE

The Software and Hardware pool of our Institution is maintained and upgraded. During the Warranty Periods, the IT Infrastructure, the College Website and other Software are maintained by the Service providers.

SPORTS FACILITIES

Sports Infrastructures are maintained and upgraded with the assistance of trained staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://bmb.ac.in/wp-content/uploads/2022/12/4.4.2-Procedures-and-Maintencance-policy-Physical.pdf](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

416

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://bmb.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`0`

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	`No File Uploaded`

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File]
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File]

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' Empowerment is the primary objective of our Institution and hence they are given adequate representations in various administrative, co-curricular and extra-curricular activities of the Institution. During the Students' Induction Programme, they are informed about Institutional Committees, its assignments, its envisioned objectives and also about Students' Council and its responsibilities. Students are enrolled in Committees like N.S.S, N.C.C, Seminar and Symposia, Subject Literary Associations, College Magazine, Board of Lifelong Learning and Extension, Cultural Committee, Sports and Games, Health Club and Yoga Unit, Extension Services, De-addiction Centre, Eco Club, Committee for Tree Plantation, Water Harvesting , Wormy Composting, Students' Consumer Society, Internal Complaint Committee, Library Committee, College Development Committee, IQAC and Students' Grievance Redressal Cell. Their participation in these Committees supplemented to their personality development. Students have organized programmes like Lectures, Workshops, Aids Awareness and De-addiction Rallies, Blood Donation Camps, Medical Check-up Camps, Tree Plantation Drives, Cleanliness Drives, Republic Day, Independence Day, 'Shramdaan' on Gandhi Jayanti, International Yoga Day, National Voters Day and NSS Pandharwada, Sports and Cultural Events. The Institution, in collaboration with NGOs, JCI, and alumni, has organized community services. However, during the current session, due to COVID-19 Pandemic, most of these activities were carried out through Digital Mode.

File Description	Documents
Paste link for additional information	https://bmb.ac.in/activities/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Bhiwapur Mahavidyalaya's Alumni Association is a registered body under Societies Registration Act, 1860. The Executive Members of our Alumni Association meet on a regular basis to discuss and take appropriate decisions on various agenda items for the betterment of the students' community. Our Alumni makes significant contributions in the overall development of the Institution. They made financial support to poor students for pursuing their studies. The Alumni Association distributes Mementos to meritorious students every year. Many of them are placed in coveted positions. They are working in various Public and Private Sectors like education, business, professional sectors, entertainment and media, industry and social work. They also assist our Institution in organizing various curricular, co-curricular and extra-curricular activities. Our students are given

trainings in One Act Plays, Skits on various social issues, Drama, Dance and other Sports Items. During the COVID-19 Pandemic period, our Alumni extended their olive hands in the form of groceries, cloth, medicines, masks and other essential items for distribution among the COVID-19 Pandemic affected people especially the migrant labourers. During this period a wide range of Awareness Programmes on COVID-19 Protocols were conducted by our Institution with the support of Alumni on Virtual Platforms for the benefit of the students' community.

File Description	Documents
Paste link for additional information	https://bmb.ac.in/wp-content/uploads/2023/03/Activities-2020-2021-027.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Exemplary knowledge dissemination to the rural and marginalized learners by integrating the mechanics of Teaching, Learning, Research and Innovations in an intellectually charged environment to empower them compete in a global society.

Mission

To impart value-based education in the disciplines of Humanities, Commerce, Science and Professional Programmes to foster mutually valuable affiliations with trade and businesses for creating employability, promoting Research and Innovations for disseminating Ethical, Professional and Human Values.

All the stakeholders are part of the decision-making process. Students are given opportunities to showcase their leadership qualities by organising various student-centric activities. Teachers are encouraged to attend Faculty Development Programmes and they represent in various Academic Bodies of the University and College Development Committee.

Strategies to achieve improvisations in the sustenance of Quality Education.

- Augmentation of Infrastructure
- Introduction of Add-on Courses / Value Added Courses / Self-financing Courses as part of Skill Development Initiative.
- Proposals are sent to authorities concerned for obtaining their NOC for recruitment of teaching and non- teaching staff.
- Proposals to start Post graduate Courses and Research Centre in different disciplines.
- Improving collaborative activities and making MoUs functional.
- Empower students through Entrepreneurship Development Cell and Training and Placement Cell.
- To enhance and synchronise ICT enabled and Traditional Method for effective curriculum delivery.

File Description	Documents
Paste link for additional information	https://bmb.ac.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Local Management Committee now known as the College Development Committee after the Maharashtra University Act, 2016, is one of the most important Committees of the Institution which is delegated to take decisions favourable for the growth and development of the Institution.
- The role of IQAC is important in the decentralized management system of the College. Sustenance of Academic Quality through various mechanisms and policies, the IQAC is entrusted with raising the standards in teaching-learning, co-curricular and extra- curricular activities of the Institution. Academicians, Management representatives,

Principals, Teaching and Non-teaching staff representatives, Student representatives, representatives of Alumni and Stakeholders from important sectors of the society form a part of IQAC and are continuously striving to bring out the best in all the activities undertaken.

- **Bhiwapur Mahavidyalaya is a good example of decentralization and participatory management. Various Committees for academic and executive work have been formed at the College level to ensure that distributed work is done effectively. Every Member Secretary gets opportunity to showcase his/her expertise and competence. Entrusted with the responsibility to follow the guidelines and assignments for the Academic Session and meet the deadlines, the Member Secretaries are endowed with opportunities to prove their mettle.**

File Description	Documents
Paste link for additional information	https://bmb.ac.in/wp-content/uploads/2023/03/Prominent-Committees-and-Outcomes-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College Development Committee, under the leadership of the Principal, chalks out plans taking into consideration the Report of the preceding year. While preparing the strategic plan, much attention is paid to infrastructure augmentation of the Institution. This plan of action is alongside the IQAC's Quality Initiatives which is executed by various Committees under the aegis of IQAC.

Activity

A student named Chetna Jambhule (B.A. Part-1) and NSS volunteer who passed the Certificate Course in Fashion Design and Technology in the Academic Session 19-20 prepared masks for distribution to the migrant labourers travelling via Bhiwapur town to their native places. As per the Core Values and Quality Policy of the Institution, Service to Society and Service to Nation hold the highest esteem. The plan of training students in the course yielded results benefitting society in times of global crises.

As per the strategic plan of the Institution, the Courses under the Skill Development Initiative like Tally , Beauty Culture and 22 other courses under the flagship of One Student One Skill Programme (OSOSP) run by the Institute with affiliation Rashtrasant Tukadoji Maharaj Nagpur University aim and function unceasingly for the empowerment of the students in making them financially independent.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://bmb.ac.in/wp-content/uploads/2023/01/Perspective-Plans-Plan-of-Action-2020-2025-new.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Bhiwapur Mahavidyalaya works under the aegis of Backward Class Youth Relief Committee governed by the President, Secretary, Treasurer and other members. The Local Management Committee now known to be the College Development Committee as per Maharashtra University Act 2016 plays a significant role in the decision -making process.

Principal as the Chairman of the Administrative Committee and IQAC in consultation with coordinators and various Member Secretaries of the Institution play key roles in framing the mechanisms, processes for the over-all development of the Institution. The instructions related to Academics and its day-to day functioning are taken care by the Shift-in charge. The office and non-teaching staff directly report to the Office of the Principal.

The system of recruitment is transparent as per the prescribed guidelines, rules and conditions framed by University Grants Commission, New Delhi, State Government and Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur are strictly adhered to.

As per the circulars issued from time to time by the University Grants Commission, New Delhi and the State Government, the promotion policy is drawn up and followed while taking decisions regarding promotion of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://bmb.ac.in/wp-content/uploads/2023/03/Prominent-Committees-and-Outcomes-1.pdf
Link to Organogram of the Institution webpage	https://bmb.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes:

In addition to the government schemes following schemes are available to the faculty and staff of our institution

Teaching

- **40, 00,000/- personal accident insurance for salary account holders of Bank of Maharashtra for teaching staff in Bhiwapur Mahavidyalaya.**
- **Provision of hand loan for the needy teaching staff has been made by the Institution.**

Non-teaching

- **40, 00,000/- personal accident insurance for salary account holders of Bank of Maharashtra for non-teaching staff in Bhiwapur college.**
- **Provision of hand loan has been made by the College for needy non-teaching staff.**

Concession to Wards of the Staff

- **Concession in fees is given to the wards of faculty**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Based Assessment System (PBAS):

According to the policy designed by Rashtrasant Tukdoji Maharaj Nagpur University and, by adopting the guidelines set by the

University Grants Commission, every employee of the Institution has to submit an Annual Appraisal Form at the end of every Academic Session. Documents of each activity mentioned in the three sections in the PBAS as proofs are attached and submitted to the Office of the Principal for making the Confidential Report.

Confidential Report

A Confidential Report is prepared by the Principal on the basis of documents and PBAS form submitted by the faculty. If the given information is true, on behalf of the Management Hon. Principal seals it. Such a process is carried out every Academic year.

As per the policy of the Institution, it is necessary for the employee to fill in the daily Workbook. This is to monitor the actual working of the faculty in tune with the processes and mechanisms of the Institution. The Diary is endorsed by the Principal every month. Teachers are notified about the lacunae and are given opportunities to prove themselves. In a similar way, the Confidential Report of non-teaching staff is also prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit

Internal Financial Audit is done to keep track on the Administrative expenses incurred during the Financial Year. Minor expenditure incurred is endorsed by the Principal. Bills, Vouchers and Note Sheets are attached with the financial statements of Income and Expenditure and forwarded to the Office of the Foundation Society for Internal Audit. After receiving the financial statements of expenditure from various Colleges of the

Foundation Society, a Consolidated Audit of Income and Expenditure of the Institution is done by a Registered Chartered Accountant appointed by the Management. The Audit includes financial transactions resulting from salary grants, non-salary grants, unaided courses, grants received from UGC and Scholarships.

External Financial Audit:

External Audit is conducted by an independent Finance Officer seated in the Joint Director's office. The Office of the Accountant General has a provision of looking into the Audited Statements submitted every five years.

Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution.

The accounts of grants received from the University Grants Commission are audited by a Chartered Accountant and finally audited by an external Auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution being Government Aided Institution, the source of funding is mainly on the tuition fees (aided and self- financed courses) and grant in aid from the State Government as per the allocations in the budgetary provisions.

Funds generated from the following sources:

1. The Institution mobilizes its resources through outsourcing the sports infrastructure of the Institute.
2. The lawn of the Institution is outsourced for public utility
3. College Management
4. Funds from UGC

Funds which are received from the State Government are spent on salary of teaching and Non-Teaching Staff and other heads of utilization in a transparent manner. The budget is scrutinized and approved by the College Development Committee and the Management.

Utilization of Resources

1. Provision is made for faculty who attend Seminars/ Conferences.
2. Appointment of Clock Hour Basis Teachers for self- funding courses enable the utilization of the funds.
3. The available infrastructure is optimally utilized for the benefit of the students for regular classes, remedial classes, co-curricular, extra-curricular activities, for Alumni, for Parents-teachers' meeting, Students' counselling centre, Internal Quality Assurance Cell and Research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell plans, prepares and assesses the processes and if needed implies strategies for improvisation in its Quality Sustenance Policy after seeking endorsement from

the College Development Committee and the competent authorities.

Syllabus Compliance Committee

As a part of IQAC initiative, the Syllabus Compliance Committee is entrusted with the responsibility of verifying the completion of the syllabus from the students as well as from the teachers. The Report submitted by the teacher concerned is then verified with the statements of the students and intended improvisations are included in the strategy for the succeeding years.

Extension Activities

Following the core value of service to society and service to nation, our Institution as a part of its Extension activities organises Blood Donation camps, Free Health check -up camps. NSS, NCC and other Committees working together for a cause. NSS and NCC volunteers ensure smooth route and discipline during the Navratri festival of Bhimadevi Temple. Awareness Rallies, Cleanliness Drives, Tree Plantation Drives, Alms donation to the needy are our routine activities. Exposure to these activities build in a sense of service, belonging, empowers people's skills, and promotes leadership qualities, thus moulding the students into better citizens

File Description	Documents
Paste link for additional information	https://bmb.ac.in/activities/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional Evaluations

• Preparation of Academic Calendar alongside the University's Calendar in advance and displayed on the Website and Notice Boards

• All the activities are in tune with the Academic Calendar.

• All admitted students are introduced to the mechanisms of

curriculum delivery, co-curricular and extra- curricular activities

• Feedback mechanism is analyzed and accordingly Action Taken Report is prepared and shared with those concerned, discrepancies in feedback given are analyzed and improvisations are recommended.

• Teaching-learning reforms include use of ICT and various modes of teaching as per the need of the subject.

Initiatives taken by the HEI to improvise the Quality of Education

Curriculum Related Improvisations

• Add-on Courses on Tally, Fashion Designing, Beauty culture etc.

• Introduction of Professional Course B. Voc. and Post-graduate Subjects of Economics, Sociology and Political Science

Skill Initiatives

• Running One Student One Skill Programme (OSOSP) in collaboration with Rashtrasant Tukadoji Maharaj, Nagpur University and Self -funded Courses.

Teaching-Learning and Evaluation

• Conducting of Bridge Courses on the commencement of every Academic Session and 2 Unit Tests, One Model Examination and Surprise Tests.

• Identifying Slow Learners and Advanced Learners and providing Remedial Classes to Slow Learners to make them at par with Advanced Learners.

• Students' Seminars, Workshops, Guest Lectures, Assignment

File Description	Documents
Paste link for additional information	https://bmb.ac.in
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bmb.ac.in/wp-content/uploads/2023/01/Feedback-2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution is aware of its accountability towards women and hence their safety, security and well-being on Campus are our utmost priority. The percentage of women enrolled in our Institution is comparatively more than that of the percentage of boys enrolled. The CCTV surveillance facility in the Campus ensures their safety and security.

Co-curricular and extra-curricular activities are planned and implemented in such a way that there would not be any scope for any kind of gender disparity. Students belonging to both the genders are given equal opportunities in all the activities for maintaining a balance between students belonging to both the genders. Ample security is provided to them during field visits, industry visits and excursions.

Separate parking facility, Women's Hostel Building facility for 60 students, Internal Complaint Committee, participation in NCC, NSS and all the co-curricular and extra-curricular Committees of the Institution are ensured for women. During the Academic Session 2020-2021, against 33% of enrollment of girl students in NCC and NSS, we enrolled 32 % and 54% of girl students respectively. Girls' Common room with a Sanitary Napkin Vending Machine, Cardiac Section in Gymnasium, sports items and separate MPSC study room are the other facilities given to them.

File Description	Documents
Annual gender sensitization action plan	https://bmb.ac.in/wp-content/uploads/2023/02/Annual-Gender-Sensitization-Action-Plan-2.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bmb.ac.in/wp-content/uploads/2023/02/7.1.1-C-VII-2020-2021-Facilities-for-Girl-Students-20-21.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution adheres to the guidelines of Statutory Bodies

regarding the management of degradable and non-degradable waste. Notices to this effect are affixed on Notice Boards for educating our students. Waste management is managed by disposing off the e-waste and Solid Waste through proper mechanisms. The wet solid waste and dry solid waste are stored in red and green coloured Bins separately.

- Solid waste management

Government banned single-use of plastics. Our Campus is made "plastic free". Students are made literate about its evil effects on environment.

- Liquid waste management

Liquid waste is disinfected with Lizol. The remaining liquid Bromide is drained off with water through an outlet to a pit.

- E-waste management

E-waste materials like cables, chargers, Wires, Electrical Boards, computer Peripherals etc. are stored until they are handed over to a specified vendor.

- Waste recycling system

Degradable waste like garden waste and canteen waste are collected and the vermicompost technique is used to fasten the pace of decomposing with the help of earthworms and cow dung.

- Hazardous chemicals and radioactive waste management

No hazardous waste is generated except the broken glassware from the laboratories, which are handed over to the Municipal Council's Garbage Collection Unit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://bmb.ac.in/wp-content/uploads/2023/02/7.1.3-2020-2021-Geo-tagged-C-VII-20-21.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	**B. Any 3 of the above**

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution imparts quality education. As embedded in our Vision and Mission Statement, the Institution promotes inclusive environment, tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities by accommodating learners from all sections of the society.

Admission of Students and Recruitment of Staff

The admission process is transparent and it is done as per norms. Staff recruitment is done as per Government norms.

Gender Sensitization Policy of the Institution

The Institution is sensitive towards gender equality and organizes guest lectures, workshops, medical camps, and counseling sessions for students through Students' Counseling Centre. Gender Sensitization Awareness Programme is held during the Induction Programme. Needy students are financially supported.

Extension and Outreach Programmes

The Institution realizes its Institutional Social Responsibilities. The volunteers of NSS and Fashion Designing Course prepared masks and distributed to the needy during the Covid-19 Pandemic. With the contributions of staff, we distributed grocery kits to migrant labourers and poor people.

Cultural Activities

The Cultural Committee identifies the regional cultures and plans activities accordingly to give wider exposure to students through dance, drama, and prevalent folk culture. This in turn helps the students to value and respect the culture and traditions of different regions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response

- On the eve of National Voter's Day, Voter's Awareness programme was organized in collaboration with the Tahsil office of Bhiwapur. The objective of the programme was to make the students aware of their duty and involvement as rightful citizens. Topic on Relevance of democracy and importance of participation.
- It's a practice of the Institution to monitor students against tobacco alcohol and drug abuse. The pledge on De-Addiction is given to the students on the eve of Independence Day.
- Handouts on Women's rights are distributed in rally organized on Female Feticide and Gender Equality
- Students are motivated to utilize the various Government Schemes.
- NSS Volunteers and NCC Cadets are trained to serve the local society through various programmes as Health check-up camps, Blood Donation Camps.
- The Alms Donation committee through its student volunteers collects donations in the form of food grains and money which is donated to the needy.
- Service to nation in the hour of need is the Core Value of the Institution. And this value has been depicted from the stitching of PPE Kits, preparing masks for distribution and supplying groceries to the migrant labourers during Covid-19 pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes	B. Any 3 of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates Independence Day, Republic Day, and Institutional commemorative days, the Birth and Death Anniversaries of Epoch Making Social Thinkers of India and other major events as per the Academic Calendar. The Cultural Committee, under the aegis of IQAC, implemented all these activities by following the COVID-19 Protocols.

Though the Death Anniversary of Shri. Lokmanya Tilak is on1st August; we celebrated it on 3rd August 2020 due to some inconveniences. The entire staff and students of the College participated in this programme.

The Birth Anniversary of Dr. Sarvepalli Radhakrishnan was celebrated on 5th Sept. 2020.Garland was offered to the portrait of Dr. Sarvepalli Radhakrishnan.

Due to some inconveniences, we could not celebrate Gandhi Jayanti on 2nd October. The College celebratedMahatma Gandhi Jayanti on 3nd October 2020. Garland was offered to the portrait of Mahatma Gandhiat the hands of Dr. Jobi George.

Though the Death Anniversary of Bharat Ratna Dr. Babasaheb Ambedkar falls on 6th December, we arranged the programme on 7th December 2020. Dr. Jobi George paid homage to Dr. Babasaheb Ambedkar by offering garland and prayers. The programme was

conducted by Asst. Prof. Someshwar Wasekar and Vote of Thanks was proposed Dr. Madhukar Nandanwar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

Distribution of Groceries and Masks during Covid-19

Objectives of the Practice.

- **To make students understand their social responsibility**
- **To mould students into better citizens though experiential learning and making them understand the concept lending a helping hand in the times of crises.**

The Context

The first wave of Covid -19 pandemic affected millions across nations leaving many devastated and jobless. The NSS unit, NCC unit of the Institution contributed to the distribution of Grocery kits worth Rs500/ each and supported by the students of Fashion Designing who stitched masks for free to be distributed to all.

Best Practice – 2

Providing the Institutional premises as a Vaccination Centre and its staff as Supervisors and members of Inspection team on the

District Borders

Objectives of the Practice

- To disseminate duties as a dutiful citizens of the nation
- To reach out to the masses with the available infrastructure in times of crises.

The Context

To avoid spread of the pandemic, teachers and non- teaching staff of the institution worked as Supervisors for, 'My Family my responsibility' and as members of the inspection team on the borders of the district to avoid any kind of untoward incident and check for e- passes for those travelling through the villages.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

With a vision to promote education for rural development, to educate and empower girls and boys from around 137 hamlets, we work to cater to the needs of UG and PG students. Keeping pace with the changes in the field of education, the Institution is transforming its envisioned objectives into a reality through quality knowledge dissemination.

Our Institution promotes the policy of earn and learn. We added courses like Mushroom Cultivation, Bamboo Craft, Handicraft, Fashion Designing and Tally and Accounting etc. to provide opportunities for skill development and value addition. Consistent in skill development, the Institution inspires students through One Student One Skill Programme (OSOSP). Out of the 17 courses

designed, the students are free to choose one skill Programme per Semester. Accordingly, many students completed Skill Training Programmes. The objective of OSOSP is to train students in Skills along with Academics. This mission of Skill enhancement was the outcome of NAAC sponsored National Seminar on 'Role of HEIs in Tapping Local Resources for Quality Sustenance and Quality Enhancement' in February 2020.

Institution's thrust areas are its fulfillment of Vision and Mission, which entrust the Institution to work towards the holistic development, employability and enhancement of skills for life.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Curricular Aspects

We desire to;

- Start new P.G courses.
- Achieve the Status of Research Centre.
- Start more Value -Added Courses.
- Continue One Student One Skill Programme.
- Establish more Industry-Institute collaborations.

Teaching-Learning and Evaluation

- To augment the existing mechanism of teaching with Blended form of Learning for better outcomes.
- To generate more repositories of Question Bank, Recorded Lectures and Students' Research Projects, MOOC and MOODLE.

Research and Extension

- To empower teachers to submit Research Proposals under various Government schemes.

- To organize Seminars, Conferences, Workshops, Rallies and Guest Lectures etc. for strengthening the Research Acumen of the staff.
- To continue with health check-up camps, blood donation camps, awareness programmes on de- addiction, AIDS, COVID-19 etc.

Infrastructure

- To augment the existing infrastructure
- To upgrade laboratories

Learning Resources

- To augment remote Library facility
- To strengthen Departmental Libraries

Student Progression

- To empower students to appear for Competitive Examinations.
- To strengthen the Entrepreneurship Development Cell and Training and Placement Cell

Governance and Leadership

- To continue with the decentralization of Committee-wise Assignments to foster leadership qualities.

Innovative Practices

- To augment innovative methodologies in Teaching-Learning Process
- To continue with Community oriented work
- To extend support to the local governing bodies.