Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BHIWAPUR MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Jobi George**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07106232349**
Mobile no.	**9423602502**
Registered Email	**bgm.college1990@gmail.com**
Alternate Email	**jobivdgeorge@gmail.com**
Address	**Near Telephone Exchange Office, Ward No -2 , Bhimadevi Temple Road, At Post Bhiwapur , Tah - Bhiwapur , Dist- Nagpur**
City/Town	**Bhiwapur**
State/UT	**Maharashtra**

Pincode	**441201**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Asst. Prof. Dr. Mangesh Kadu**
Phone no/Alternate Phone no.	**07106232349**
Mobile no.	**9764339797**
Registered Email	**neelman1997@gmail.com**
Alternate Email	**iqacmangesh@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://bmb.ac.in/wp-content/uploads/2023/02/NAAC-Uploaded-AQAR-2018-2019.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://bmb.ac.in/wp-content/uploads/2022/10/Academic-calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.54**	**2015**	**15-Nov-2015**	**14-Nov-2022**

6. Date of Establishment of IQAC	**02-Aug-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organized Motivational Lecture and Weapon Training by NCC	06-Dec-2019 1	32
Granth Daan Programme(Book Donation Programme)	10-Jan-2020 3	1100
Students Solar Ambassador Workshop	31-Jan-2020 1	475
Organized Handicraft Training Programme	16-Feb-2020 31	8
Organized One -Day Training Progarmme Benefits of Power Point in the Class room	21-Jun-2019 1	11
Organized One Day Workshop on HIV/AIDS	03-Sep-2019 1	120
Organized Mega Free Dental Check Up and Oral Health Awareness Camp	14-Sep-2019 1	210
Organized Mega Blood Donation Camp	01-Oct-2019 1	105
Organized Mega Health Check-up Camp	03-Oct-2019 1	411
Organized Awareness, Motivation, Orientation and Counselling Programme For Neo-Voters (Students)	09-Oct-2019 1	160

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	B.Voc	UGC	2020 365	8660000
[View Uploaded File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link]()

10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Coordinated with Library and Information Centre of the Institution for Granth Daan (Book Exhibition)in collaboration with Kavi Kulguru Kalidas Sanskrit University as a part of Akhil Bhartiya Prachya Vidya Parishad from January 10, 2020 to 12 January , 2020

Coordinated with Committee for Extension Services for Free Health Checkup Camp and HIV screening Test on 3 October 2019

Collected Feedback from all the Students and all the Stakeholders. Analyzed the feedback and prepared Action Taken Report along with advisory and appreciation Letters.

Coordinated with Committee for Running B.Voc Degree Programmes , Community Colleges , Career Oriented Programmes , Advanced Diploma Programmes and One Student One Skill Programme and Five (5) Certificate Courses namely : 1. Certificate Course / Advance Diploma Course in Fashion Designing for 6 months (16 August 2019 to 14 March2020) Enrolled 15, Successful 15 2. Certificate Course in Financial Accounting using Tally ERP 9 for 3 months (2December 2019 to 28February 2020) Enrolled 14 Successful 13 3. Certificate course in Beautician for one month (From January to February) Enrolled 12 Successful 12. 4. Certificate Course in Oyster Mushroom Business Training Programme for one Month from 10 February 2020 to 10 March 2020. Enrolled 31, Successful 31. 5. Certificate Course in Handicraft for one month. Enrolled 8 students, Successful

Coordinated with 'Nirdhar' College Magazine and decided on the topic 'Role of Youth in Nation Building'

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To reconstitute Internal Quality Assurance Committee as per requisites.	The IQAC reconstituted which includes Teachers, Administrative Staff,

	Technical Staff, Stakeholders, Management Representatives etc.
To organize regular meetings for quality enhancement	Meetings of IQAC held once in a year; one on the commencement of the session and the second at the end of the session
To encourage all the Departments to conduct Conferences / Seminars/ Workshops / Gust Lectures of Eminent Personalities	Organised Seminars by Dept. of Political Science, English and Library & Information Centre
To encourage students to participate in College, University and National level sports.	Students participated in College, District, Taluka & University Level Sports Competitions
To conduct Academic Audit	Academic audit conducted by C-VI and Internal Quality Assurance Cell
To arrange Parents -Teachers meet	Parents -teachers meeting organized on 16/12/2019
To take feedback from students and stakeholders	Feedback is collected and analysed. Action Taken Report along with Advisory and Appreciation Letters extended to the competent authority.
To carry out extension activities and outreach programmes	Extension activities carried out as planned in IQAC Calendar.
To organise programmes on Gender Sensitization	Organized by Women 's Study Centre 1. Free health Check-up camp for women (92 women) 2.Menstrual Cycles of Women: Problems and Solutions (67 students and Women) Organized by Internal Complaint Committee 3.Workshop on 'Sexual Harassment of Students and Women in Workplaces (Senior & Junior 260 students)
To encourage faculty members to contribute to quality research and strive for enhancement of subject knowledge.	Contribution of Quality Research papers, delivering guest lecturers & conducting workshops are a regular feature. Organized ICSSR sponsored Two - Day Vidarbha Arthashastra Parishad Annual 43rd Adhiveshan. One Day Workshop on Research Methodology
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Management Committee	31-May-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**31-May-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System. 1. Admission The process of admission of the students is done with the help of College Management Software. Student Admission and Support CMS 20112012 Master Software works on different modules from generating admission receipt, exam form receipt, generation of students ID, Students' Profile and Daily Collection register. For the perusal of the University, the Institution works on the module extended by the affiliating Rashtrasant Tukadoji Maharaj, Nagpur University. Examination Exam Portal 20162017 RTMNU Examination Portal is used for online admission, to generate enrolment numbers, to submit examination forms, to submit Internal and External Marks and grievances if any are conveyed through the University's portal 2. Financial Transactions The Financial transactions are tracked through the College Management System Master Software working since 2010. Finance and Accounts Tally bought in 20192020 from Pulse System, Nagpur is used to generate vouchers, vendor's receipts and sundry entries. 3. Audit Internal Financial Audit is done to keep track on the administrative expenses incurred during the Financial Year. Bills, Vouchers are generated through the Tally Software an integrated part of CMS Software. The Audit includes financial transactions resulting from salary grants, nonsalary grants, unaided courses, grants received from UGC and Scholarships. Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution. The accounts of grants received from the University Grants**

Commission are audited by a Chartered Accountant and finally audited by an external Auditor. 4. Library Library is automated using Integrated Library Management System (ILMS) Name of ILMS software: Libman A fully automated Version of 2.02 with automation year 2012. Every book has a unique number i.e., accession number. For book accession one unique number is affixed to one book. Issue – return of the Books is done through the Software. Dewey Decimal Classification used in the library. A receipt of fine is generated through Libman. Newspaper entry is made through the Software. NList E Books – 98000 and E journals6000 are available in remote access for the faculty with ID passwords generated through the N List.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bhiwapur Mahavidyalaya has developed an Academic Calendar, which is planned and prepared in conformity with R.T.M.Nagpur University's Academic Calendar, for effective and well-planned curriculum delivery and documentation. The Institution through its Website and also via Students' Induction Programme communicates to the students about all the Academic activities, which include teaching, learning and evaluation strategies, Programme, and Course Outcomes. The Time Table Committee allocates workload and time slots to teachers for curriculum delivery. As such, teachers are allocated co-curricular and extra-curricular assignments along with its guidelines for the whole year in its Staff Council Meeting. Documentation of the entire Academic and extra-curricular activities implemented by the teachers throughout the year is an integral part of our Academic policy. Accordingly, the teachers prepare the Annual Teaching Plans in their Daily Work Books and get them endorsed by the Principal. Upon submission, monthly authentication of the Daily Work Book is done by the Principal. In respect of other Institutional Committees, periodical review meetings are conducted wherein the in-charge teachers make Power Point Presentations and submit the Progress Reports of each Committee. The in-charge teachers of Attendance Committee, the Syllabus Compliance Committee, and the Examination Committee keep a tab on the completion of the tasks assigned to teachers. The Attendance Committee makes correspondences with the parents of those students whose attendances fall below 75%. In addition to sending Post Cards, the teachers visited the houses of total absentees and succeeded to bring them back into classrooms. Upon receipt of actual data of completed syllabus, the Syllabus Compliance Committee verifies the authenticity of the data of completed syllabus and submits its Reports to the Principal. The Examination Committee, after written intimation to the students and teachers about its evaluation strategies, conducts two Unit Tests and One Model Examination per Semester, a few Surprise Tests, and University's Semester Examinations and distributes Progress Report Cards to parents by adhering

strictly to the Academic Calendar. The Institution ensures effective dissemination of prescribed syllabus for achieving its planned outcomes. Bridge Courses, Remedial Classes to Slow Learners, additional training to Advanced Learners, Revision of Classes, and various examinations along with co-curricular and extra-curricular activities were conducted to accomplish our desired objectives. Students were given diverse learning experiences. For this we conducted Guest Lectures in different disciplines. The Institution has developed an effective Feedback Mechanism to supplement remedial measures in teaching, learning and evaluation processes for quality sustenance. Students' Feedback on teachers enables the Institution to introspect about its shortfalls in the curriculum delivery and accordingly new strategies for effective Curriculum Delivery are evolved. Students are awarded internal marks based on their overall performances in all the activities of the Institution. Periodical evaluation of all the activities executed by teachers is done regularly in its Staff Council Meetings wherein each teacher presents the progress of activities executed including that of syllabus completed. This activity helps the Administration to assess and document the actual progress of assignments allotted. Here, the focus is on the holistic development of the students' over all performances.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in Tax Procedure (UGC sponsored Career Oriented Programme)	Nil	12/08/2019	180	Employabil ity	Nil
Certificate Course in Financial Accounting using Tally, ERP-9 (MoU with Tally Education Pvt. Ltd.) One Student One Skill Programme)	Nil	02/12/2019	90	Entreprene urship Emplo yability	Nil
Certificate Course / Advance Diploma in Fashion Designing	Nil	02/10/2019	180	Employabil ity and Entr epreneurship Development	Nil
Certificate	Nil	04/01/2020	60	Employabil ity	Nil

Course in Beautician				
Certificate Course in Oyster Mushroom Business Training Programme	Nil	10/02/2020	30	Entrepreneurship Nil
Certificate Course in Handicraft	Nil	16/02/2020	30	Nil Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Master in Economics	06/06/2017
MA	Master in Political Science	06/06/2017
MA	Master in Sociology	06/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	145	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Tax Procedure (UGC sponsored Career Oriented Programme)	12/08/2019	40
Certificate Course in Financial Accounting using Tally, ERP-9 (MoU with Tally Education Pvt. Ltd.) One Student One Skill Programme)	02/12/2019	14
Certificate Course / Advance Diploma in Fashion Designing	02/10/2019	40
Certificate Course in	04/01/2020	12

Beautician		
Certificate Course in Oyster Mushroom Business Training Programme	10/02/2020	31
Certificate Course in Handicraft	16/02/2020	8
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Unnati & Rashtrasant Sanskar Prakalp, Board of Lifelong learning & Extension a	67
BCom	Survey on Waste Management of Municipal Council	45
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback Committee is empowered to structure the feedback forms as per the necessity to elicit genuine and balanced responses from all the stakeholders. The Committee introspects the questionnaire and if found necessary re- designs the feedback forms in consultation with IQAC and the office of the Principal. Students The structured feedback mechanism elicits responses from the students on Curriculum delivery, Teachers' performance, Sports facility, Library facility, Campus Infrastructure and Non – teaching Staff. After a thorough analysis of the responses collected, Advisory letters have been extended instructing improvisations in the identified areas and Appreciation Letters expressing gratitude for the services extended by the faculty. The Feedback along with the Action Taken Reports has been placed in the meeting of the Local Management Committee. Parents The Parent – Teacher Association of the Institution comprises of representatives from the parents and the teaching staff of the Institution which is held twice in a session. Feedback from the Parents on all the facets of Teaching – Learning is collected. The feedback is analysed and the identified areas are seriously worked upon. Alumni The Alumni of the Institution which forms an integral part in terms of extending support and advice gives its feedback in the Alumni meetings. Improvisations in terms of dissemination of knowledge are immediately implemented and those related to Infrastructure are placed before the members in the Staff Council Meeting for approval and propositions. Teachers Teachers' feedback on the various aspects

of the teaching – learning and assessment of the Institutes policies and decisions helps to review the quality standards, mapping the effectiveness of the courses and measuring students' satisfaction. Management The insights from Management's observations on the Institution's performance helps improvise the admission process, progress of students and tracking students pursuing Higher Education and Employment. The feedback is provided by the Management from time to time on different occasions. Non- teaching Staff The feedback from the Non – teaching staff is collected and analyzed for effective transmission of administrative policies, upgradation of technology and the like. The Feedback along with the Action Taken Reports has been placed in the meeting of the College Development Committee. Exit Feedback The survey is an integral part of the mechanisms of the Institution to correct itself through its exit feedback given by the outgoing students of the Institution on the various aspects of teaching – learning, infrastructure, knowledge dissemination, use of ICT in Teaching – learning pedagogy, Student centric approaches etc. on the receipt of their Transfer Certificate. The responses from the outgoing students which highlighted certain areas have been taken into consideration and a serious deliberation Visitor's Diary (Experts invited as Resource Persons, Guests etc.) The Visitors Feedback Diary is maintained and feedback is collected from all the visitors to the institution as it propels the positive environment and energizes on all fronts. Certain aspects interpreted from the visitor's diary aids in refining processes and procedures. https://bmb.ac.in/wp-content/uploads/2023/01/Feedback-Action-Taken-Report-2019-20.pdf

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Economics	160	27	27
MA	Sociology	160	35	35
MA	Political Science	160	43	43
BA	Eng, Marathi, Pol.Science , History, Sociology, Economics , Elt, ATH, Mlt ,	384	267	267
BCom	FA/ITA/FMA/IEC/BFI/CAC	360	208	208
BSc	CHEM/PHY/MATHS/ZOO/BOT	360	123	123
BVoc	Food processing & Engineering	100	20	20
BVoc	Building Technology	100	18	18
BVoc	Hardware Technology & Networking	100	28	28
BVoc	Software	100	25	25

	Development				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	689	105	22	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	22	116	9	9	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Students' Mentoring System in our Institution enables our students to get accustomed with diverse and innovative learning experiences for the holistic development of our students. Under this Mentoring System the Mentors work as a link between the students and the Institution. Students get acquainted with the Academic initiatives and other activities, which include teaching, learning and evaluation strategies, Programme and Course Outcomes, through its Induction Programme. In addition to this, the subject teachers explained to the new entrants about the syllabus and other areas involved in the curriculum. The Institution prepares a Merit List of the new entrants at the time of the admission process, which enables the Institution to identify the advanced learners and the slow learners. The learning competencies of the new entrants are evaluated through Interactive Sessions, Quiz Competitions, Seminars, Group Discussions, Unit Tests, Surprise Tests, and Model Examinations. The ICT enabled teaching methodologies augment the Mentoring System more effective. The Institutional Attendance Committee monitors the regular attendance of students. In case of regular absentees, Post Cards are sent to parents to encourage the absentees to attend classes regularly. In order to bring the slow learners at par with the advanced learners Remedial Coaching Classes under were conducted. Bridge Courses were conducted to accustom the new entrants with the new programmes of study. The Mentors assisted the Mentees to choose the right Programme of Study after their Degree Programmes. The IQAC has attributed the task of mentoring the students to the subject teachers, who always keep a track on the overall development of the students. The curricular, co-curricular and extra-curricular activities of the Institution are planned and implemented by IQAC. Mentors coordinate with the Parents and inform them about the progress of their wards through Progress Reports Cards, through Parents-Teachers' Meet and also by Home Visits. Mentors often interact with the Mentees and at times, the slow learners are promoted to do even better in their areas of interest. The Principal convenes the meetings of Mentors and reviews the progress of various students' centric activities carried out in the Institution. The Mentoring system of our Institution is aimed at enhancing the employability of our Mentees to become independent. The Students' Mentoring system has instilled more confidence in our Mentees. It has helped them to set higher goals in their lives. Due to consistent and intimate interactions with the Mentees the Mentors succeeded to recognize their hidden potentials. The Students' Counselling Centre in the Institution also supported the Mentees in their difficult times. For Mentees, Mentors are role models and their role in Students' Progression is also very significant. Mentees' active participation in Seminars, Workshops, Expert Lectures, and other educational activities conducted by our Institution and other collaborative Institutions enabled them to improve their presentation skills. Students' active participation in all the co-curricular activities carried out through NSS, NCC and other Extension Committees provided them ample opportunities to demonstrate their talents under the direct support of Mentors and thus made them aware of their social commitments.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
794	22	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	22	20	2	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bachelor of Arts	Semester	18/10/2020	23/11/2020
BCom	Bachelor of Commerce	Semester	17/10/2020	24/11/2020
BSc	Bachelor of Science	Semester	18/10/2020	23/11/2020
MA	Economics	Semester	15/11/2020	28/11/2020
MA	Sociology	Semester	15/11/2020	27/11/2020
MA	Political Science	Semester	15/11/2020	28/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Internal Evaluation system is an integral part of the Teaching-Learning process of our Institution. This method not only enabled us to assess the learning aptitudes of our students, but also helped us to supplement remedial measures to them as per their performances in academic as well as extra-curricular activities. Notifications to the effect of various examinations conducted and its time schedule are communicated to the students through College Website and Notice Boards. The Examination Committee, which is robust in itself, conducts two Unit Tests, Surprise Tests, Model Examinations and University's Semester Examinations as per the Academic Calendar. In addition to this, subject-wise Class Tests are conducted to identify advanced learners and slow learners. Students are awarded Internal Marks on the basis of their performances in various internal examinations conducted, students' attendance,

overall Discipline, involvements in Project Works, participation in Seminars, Workshops, Co-curricular and extra-curricular activities, performances in Viva-Voce and their Inter-Personal Relations. The Feedback Mechanism adopted in the Institution too plays a significant role in evolving innovative internal evaluation mechanisms for the betterment of students. The evaluation outcomes of various examinations conducted are used as the key indicators for assessing students' overall performances. Students are given Answer books for introspection. Parents are given Progress Report Cards. Slow learners are given additional support in their studies through Remedial classes. Teachers' Feedback on students' performances is thoroughly discussed in the Staff Council Meetings. Further, the IQAC, after due discussions, suggests remedial measures to enhance the overall performances of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institutional Academic Calendar, which is planned and prepared by IQAC in conformity with the Academic Calendar of University, is strictly adhered by the Institution for the conduct various Examinations and extra-curricular activities for the all-round development of students inclusive of Life Skills, Soft Skills, Personality Development and Language proficiency. Students are informed via Induction Programme about all the academic policies and activities, methodologies of teaching, learning and evaluation, Programme Outcomes, including that of the conduct of Internal Examinations. The Examination Committee governs all the Internal Examinations like Unit Tests, Surprise Tests, Model Examinations, and University's Semester Examinations by adhering strictly to the Academic Calendars of both the University and the College. Students are informed about all the modalities of examinations through Notice Boards and also via College Website. The evaluation of students' overall performances is done through various assessment tasks such as students' participation in quiz competitions, debates, interactive sessions and students' presentations in Seminars and Workshops. This practice helped the Institution to identify advanced learners and slow learners and accordingly slow learners were given Remedial coaching to make them at par with the advanced learners. Advanced learners were given additional support to perform even better. Here, the focus is on the holistic development of students' over all performances including that of their life skills and human values. Students were awarded Internal Marks based on their performances in examinations, the quality of assignments submitted, attendance in the classrooms, and involvements in all the activities of the Institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://bmb.ac.in/wp-content/uploads/2023/01/UG-POs-COs-2019-2020-updated.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of Arts	BA	Eng/ Marathi/ Poli. Science/ History / Sociology/	55	54	98.18

		Economics / Mlt/ Elt/Ath			
Bachelor of Commerce	BCom	FA/AIT/FMA /IEC/BFI/CAC	55	55	100
Bachelor of Science	BSc	CHEM/PHY/M ATH/ZOO/BOT	11	11	100
Master of Arts	MA	ECONOMICS	9	9	100
Master of Arts	MA	SOCIOLOGY	12	11	91.67
Master of Arts	MA	POLITICAL SCIENCE	15	15	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://bmb.ac.in/wp-content/uploads/2022/12/Student-Satisfaction-Survey-2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One - Day Workshop on IPR: Patents and Copyrights	Committee for promoting Research Innovation Extension Consultancy Services	10/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	2
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	4.21
International	Marathi	1	6.39
International	Economics	2	5.88
International	Sociology	1	5.13
International	English	3	5.20
International	Political Science	1	6.26
International	Physical Education	2	6.02

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	4
Economics	4
Commerce	5
Sociology	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :				
Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	24	1	5
Presented papers	3	13	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Formation of Red Ribbon Club Celebrated International Youth Day	NSS in collaboration with Govt. rural Hospital , Bhiwapur	7	150
Mega Free Dental Check-Up Oral Health Awareness Camp	Swargiya Bhausaheb Mulak Studenst Welfare Community Service Centre in Collaboration with JCI , Bhiwapur	4	210
Organized Mega Blood Donation Camp	NSS in collaboration with Jadadguru Narendraacharya Maharaj Sansthan and Govt. of Maharashtra	7	105
HIV Screening Test	Swargiya Bhausaheb Mulak Studenst Welfare Community Service Centre in Collaboration with Govt. Rural Hospital, Bhiwapur	2	39
Mega Health Check - Up Camp	Swargiya Bhausaheb Mulak Studenst Welfare Community Service Centre in Collaboration with JCI , Bhiwapur	4	411
Awareness, Motivation , Orientation Counselling programme for Neo Voters	Department of Political Science in Collaboration with Returning Officer 51, Umred	2	160

(Students)			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Kabbadi	2nd prize in 67 th Kabbadi State championship	Amateur Kabbadi Association of Vidharba	1
Athletics	2nd prize in 400M intercollegiate Athletic Meet	RTMNU	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Awareness / Sensitization Programme	Dept. of Physical Education	Intercollegiate Badminton Championship	1	13
Gender Awareness / Sensitization Programme	Dept. of Physical Education	Intercollegiate 100M running Championship(Girls)	1	14
Gender Awareness/ Sensitization Programme	Dept. of Physical Education	Intercollegiate 200M running Championship(Girls)	1	21
Gender Awareness/ Sensitization Programme	Dept. of Physical Education	Intercollegiate Kho Kho Tournament	1	11
Environmental Issues	NSS	Tree Plantation Drive	7	50
Swacha Bharat Abhiyan	NSS	Swachta Pakhwada (Cleanliness Fortnight))	7	150
AIDS Awareness	NSS in collaboration with Government Rural Hospital , Bhiwapur	One Day Workshop on HIV / AIDS	7	120
Health Issues	Swargiya Bhausaheb Mulak	Mega Free Dental Check	2	210

	Students Welfare and Community Service Centre in collaboration with JCI , Bhiwapur	-up and Oral health Awareness Camp		
Swacha Bharat Abhiyaan	NSS	Cleanliness Drive during the Cleanliness Pakhwada	7	150
health Issues	NSS in collaboration with Dr. Hedgewar Blood Bank , Nagpur	Mega Blood Donation Camp	7	35

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Handicraft Training Programme	8	Self- financed	30
Granth Daan Programme (Book Donation Programme))	1100	Free	3

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nill	Nill	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PADOLE ASSOCIATE ARCHITECTURAL CONSULTANT 60, GURUKRUPA LAY-OUT, NEAR NAIK NAGAR, MANEWADA RING ROAD,	19/06/2019	Employment Generation	Nill

	NAGPUR-27			
	HINDUSTAN INDUSTRIES, PLOT NO. D6/2, MIDC AREA, UMRED, DIST- NAGPUR-441203	25/06/2019	Employment Generation	Nill
	BR. SHESHRAO WANKHEDE SHETKARI SAHAKARI SOOT GIRNI, MOHGAON, BUTIBORI, NAGPUR-441108	19/06/2019	Employment Generation	Nill
	WINDSUN RENEWABLES PVT. LTD. Flat No. 401, Maharaja Towers, Krida Chowk, Hanuman Nagar, Nagpur 440009	19/06/2019	Employment Generation	Nill
	V.S. Auto Tech Pvt. Ltd., plot No. M-22/1, MIDC Industrial Area, Hingna Road, Nagpur-16	24/06/2019	Employment Generation	Nill
	Arts Commerce College, Bhisi, Dist. Chandrapur	27/01/2011	Research / Seminars/ conferences / Workshops / Guest Lectures / Faculty Student Exchange	1
	Jeevan Vikas Mahavidyalaya, Devgram	19/08/2017	Research / Seminars/ conferences / Workshops / Guest Lectures / Faculty Student Exchange	3
	Govindrao Arts and Commerce College, Nagbhid	23/03/2013	Research / Seminars/ conferences / Workshops / Guest Lectures / Faculty Student Exchange	5
	Arts Commerce College, Bhisi, Dist. Chandrapur	27/01/2011	Research / Seminars/ conferences / Workshops / Guest Lectures / Faculty Student Exchange	1
	ADSYS ARCHITECTS PLOT NO.12, FLAT NO. A 1, VIRENDRA APARTMENT, PRATAP NAGAR, RING ROAD,	19/06/2019	Employment Generation	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3412000	4233060

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Fully	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9919	3059833	358	62176	10277	3122009
Reference Books	2016	1909651	0	0	2016	1909651
Journals	39	73647	12	21480	51	95127
e-Journals	Nill	5000	6000	5000	6000	10000
e-Books	97000	5000	97000	5000	194000	10000
CD & Video	21	Nill	1	Nill	22	Nill
Others(specify)	16	Nill	Nill	Nill	16	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nill	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	98	2	82	3	1	4	8	100	0
Added	0	0	0	0	0	0	0	0	0
Total	98	2	82	3	1	4	8	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1433000	1721505	3412000	4233060

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The framework of Maintenance Policy provides guidelines for optimal use of all the services available in the Institution. It also paves the way for identifying diverse areas demanding improvisation and scaling up the existing features. The facility of a Policy Document favors an equitable and efficient utilization of the available resources in the teaching-learning pedagogy on the various aspects of education. The Policy has been revised with minor changes to accommodate the proper management of day-to-day activities. The daily maintenance of drinking water facility, cleanliness of washrooms, electric appliances maintenance etc. is directly under the supervision of the office of the Principal. The scope of the Policy Document anticipates covering the following facilities Academic and Administrative spaces , Classrooms , Library Space , Sports Amenities, Gymnasium, Green Gymnasium , Conference Hall , Board Room , Independent Departments, State of the Art Laboratories , Research Laboratories , Computer Labs, Language Laboratory , Seminar Hall , Indoor Stadium , Swimming Pool , Girls' Hostel, Storage Space , Common Space , High End Sanitary Facilities, Playgrounds , Lawn and Pathways , Drinking Water and other Facilities (Aqua Fresh), Parking Slots , Garden and Green Cover. Routine Maintenance The upkeep of the playgrounds, garden and the green cover are

maintained with the help of labours hired on daily wages. The electric maintenance is done by the appointed electrician. Admission The Admission Committee along with the Time-Table Committee plans and schedules the classes encompassing the practical as well as the theory classes. Especially abled (Divyangan) Faculty and students are given priority by allotting classes on the ground floor as per the Inclusivity Policy of the Institution. Laboratory The Institution has well maintained Science laboratories, Computer Labs and Language Laboratories. Administrative spaces are allotted as per the need, size and quantum of work for Meetings of Internal Quality Assurance Cell, Meetings of College Development Committee, Staff Council Meetings, General Meetings, Training Sessions for Teaching and Non- teaching Staff, Meetings of various Committees of the College. The Seminar Hall/Multipurpose Hall is utilized for the following purposes: Seminars, Symposia, Conferences, Guest Lectures, Workshops, Programmes organized by Alumni, Extension Activities, Cultural Programmes. Library and Information Centre Library and Information Centre holds all the requisite facilities. Reading room is also available for the aspiring students of MPSC and UPSC. Sports Facilities The Sports facilities available on the Campus are utilized by students, staff and non-teaching staff. These facilities are used for regular practices, Inter-collegiate Selection Trials, University level sports activities and District-Level Competitions. Gymnasium The fully equipped Gymnasium has been outsourced. Laboratory Equipment Every Department is entrusted with the responsibility of maintaining equipment in his/her possession and are instructed to maintain an inventory. Purchase of Equipment under Research Grants and Maintenance Guidelines The Principal Investigator is authorized to initiate requests for the purchase of equipment for his/her Research Project. Equipment Write Off Policy The Inventory and the Dead Stock Book are maintained by the Departments concerned. The E-waste is disposed-off through a well-defined system.

https://bmb.ac.in/wp-content/uploads/2022/12/4.4.2-Procedures-and-Maintencance-policy-Physical.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Govt. of India Scholarship Freeship	423	1259888.5
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Courses	10/07/2019	622	All the Departments (BA/ BCom/ BSc/ BVoc First Year)
Remedial Coaching	23/09/2019	536	All the

			Departments
Personal Counselling	20/08/2020	7	Students Counselling Centre
Mentor - Mentee	12/09/2019	794	Criteria -II
Yoga and Meditation	21/06/2019	45	NCC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Guidance on Preparation of Competitive Exam , Workshop	150	150	1	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	1	1	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	Bachelor of Arts	Department of Sociology	Bhiwapur Mahavidyalya	Master of Arts(Sociology)
2019	7	Bachelor of Arts	Department of Economics	Bhiwapur Mahavidyalaya	Master of Arts (Economics))

2019	4	Bachelor of Arts	Department of Political Science	Bhiwapur Mahavidyalaya	Master of Arts (Political Science))
2019	1	Bachelor of Arts	Department of English	Kamla Nehru Mahavidyalaya, Nagpur	Master of Arts (English)
2019	14	Bachelor of Commerce	Department of Commerce	S B City College, Nagpur	Master of Commerce
2019	3	Bachelor of Commerce	Department of Commerce	Women's College, Nagpur	Master of Commerce
2019	1	Bachelor of Commerce	Department of Commerce	Umathe College	Master of Commerce
2019	1	Bachelor of Commerce	Department of Commerce	Nabira Mahavidyalaya, Katol	Master of Business Administration (MBA)
2019	1	Bachelor of Commerce	Department of Commerce	Radhikatai Pandav College of Engineering , Nagpur	Master of Business Administration (MBA
2019	1	Bachelor of Science	Department of Science	Sevadal MAhila Science and Home Science College of Women, Nagpur	Master of Science (Zoology)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Tournament (BAdminton , Kabbadi, Volleyball, 100M running, 200M running, Shotput, Best Physique)	Institution Level	263
Kabbadi , Badminton , Kho- Kho, Athletics	Intercollegiate Level	53
Cultural Activities	Institutional Level	794

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institution adheres very strictly to Maharashtra University Act 1994 Clause 40/4A in respect of the formation of Students' Council in our Institution. At times, the University does not issue directions to this effect the College elects students' representative through its own internal mechanism. During the Academic Session 2019-2020, Miss Neha Anand Warjurkar for Bachelor of Science, Miss Madhuri M Atmande for Bachelor of Commerce, Miss Sapna Kavduji Khedkar for Bachelor of Arts Mr. Chetan Devrao Shette for BVoc were selected as the member of Students' Council. The NSS Unit of our Institution selects its representative through a standard procedure. During this selection process, students' Academic performances, Leadership Qualities, Communicative Skills, Altruism, Honesty, Time Management and attitude towards prioritizing self-development are taken into consideration. Mr. Abhishek Gawande from BA-II represented the NSS Unit during the Academic Session 2019-2020. As per the directions issued from the Office of Directorate of NCC, Ranks are allotted to the NCC Cadets who perform excellently in all the categories. The Rank of Senior under Officer was bestowed upon Cadet Nitin Nagose during the Academic Session 2019-2020. This Rank encompasses all the duties of a Senior under Officer as per the directions issued from the office of 20 Mah Battalion, Nagpur. The Students' Subject Literary Association of every Department in our Institution is committed to conduct the selection process for the posts of Secretary, President and Treasurer respectively in a free and fair manner. Various programmes are conducted by Subject Literary Associations throughout the Academic Session with the sole purpose of ensuring the participation and management of all the activities to Leadership instils the qualities of life skills among our students. The Internal Quality Assurance Cell of our Institution has a students' representative. It is constituted as per the guidelines issued from NAAC. Mr. Nayan B Harne , student of BSc -I represented the student. The College Development Committee (CDC), which acts as moderator in the implementation of the policies, its outcomes and achievements is constituted as per the Maharashtra University Act. Centre for the Prevention of Sexual Harassment of Women in Working Places and Women's Grievance Redressal Cell of Bhiwapur Mahavidyalaya were merged and titled as Internal Complaint Committee (ICC). The Girls' representatives are selected through an election process and their selection is valid for two years. Miss Rajashree K Alone and Miss Prajakta M Yerne were selected. The Sports Committee has students' representatives based on the overall performances of students in various activities of Sports and Games. Mr. Akash Masram and Miss Puja Dahare represented the students in the committee. Mr. Sanket Sabde represented the Canteen Committee. The Alumni Mr. S R Dadmal represented in the Internal Quality Assurance Cell formation of the Institution. The Cultural Committee consists of students' representatives. This selection process is initiated on the basis of the overall performances of students in various curricular, co-curricular and extra-curricular activities. Mr. Sanket Sabde represented in the Cultural Committee for the Academic Session 2019-2020.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Bhiwapur Mahavidyalaya's Alumni Association is a registered body under Societies Registration Act, 1860. The Executive Members of our Alumni Association meet on a regular basis to discuss and take appropriate decisions on various agenda items for the betterment of the students' community. Our Alumni makes significant contributions in the overall development of the Institution. They made financial support to poor students for pursuing their studies. The Alumni Association distributes Mementos to meritorious students every year. Many of them are placed in coveted positions. They are working in various Public and Private Sectors like education, business, professional sectors, entertainment and media, industry and social work. They also assist our Institution in organizing various curricular, co-curricular and extra-curricular activities. Our students are given trainings in One Act Plays, Skits on various social issues, Drama, Dance and other Sports Items. During the COVID-19 Pandemic period, our Alumni extended their olive hands in the form of groceries, cloth, medicines, masks and other essential items for distribution among the COVID-19 Pandemic affected people especially the migrant labourers. During this period a wide range of Awareness Programmes on COVID-19 Protocols were conducted by our Institution with the support of Alumni on Virtual Platforms for the benefit of the students' community. The First Meeting of the Alumni Association for the Academic Session 2019-2020 was held on 26th September, 2019 at 11.30 A.M in the Conference Hall of the College, which was Chaired by the Principal of the College. Mr. Rahul Gupta, President, Executive Committee of the Alumni Association, Mr. Sandip Nimbarte, Vice-President, Executive Committee of the Alumni Association, Mr. Sharad Mire, Secretary, Executive Committee of the Alumni Association, along with the alumnae namely Mr. Vijay Hedau, Mr. Shankar Dadmal and Member Secretary of Alumni Association Asst. Prof. Amit Kalbandhe were prominently present in the Meeting. The Agenda Presented in the meeting were as follows: Agenda No.1 To read and confirm the Minutes of the previous Meeting. Agenda No.2: To avail services of Alumnae for imparting training to our students in extra-curricular activities. Agenda No.3: Discussion about extending the benefit of "Centre for Guidance of Competitive Examinations-M.P.S.C/U.P.S.C" to the Alumnae.Agenda-4: Discussion about mobilizing admissions for various courses running in the College.Agenda-5: Any other matter with permission of the Chair. The Principal of the College appealed to the House to motivate more and more alumnae to register their active participation in the progressive journey of the College. Through his address, Mr. Sandip Nimbarte, appealed to other alumnae to be in touch with the College regularly and offer valuable inputs for the overall development of the College. Mr. Shankar Dadmal appealed to other members of the Alumni Association to chalk out perspective plan to organize Workshop for imparting training to students in Skit and art forms. Asst. Prof. Dr. M.V. Nandanwar conducted the Proceedings of the Meeting while Mr. Sharad Mire proposed the formal Vote of Thanks. In all, 23 alumnae registered their participation in the Meeting.

5.4.2 – No. of enrolled Alumni:

11

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The First Meeting of the Alumni Association for the Academic Session 2019-2020

was held on 26th September, 2019 at 11.30 A.M in the Conference Hall of the College, which was Chaired by the Principal of the College. Mr. Rahul Gupta, President, Executive Committee of the Alumni Association, Mr. Sandip Nimbarte, Vice-President, Executive Committee of the Alumni Association, Mr. Sharad Mire, Secretary, Executive Committee of the Alumni Association, along with the alumnae namely Mr. Vijay Hedau, Mr. Shankar Dadmal and Member Secretary of Alumni Association Asst. Prof. Amit Kalbandhe were prominently present in the Meeting. Presidential Address: The Principal of the College appealed to the House to motivate more and more alumnae to register their active participation in the progressive journey of the College. He expressed his concern about the reluctance of alumnae to respond zealously to the invitation for attending the Meeting of Alumni. The Principal declared that the facilities available in the Institution like Gymnasium, Indoor Stadium and Guidance Centre for Competitive Examinations will be accessible for the Alumnae of the College. He appealed to the members to register maximum number of former students in the Alumni family. He also solicited the physical presence of more and more alumnae in various activities undertaken by the College. Through his address, Mr. Sandip Nimbarte, appealed to other alumnae to be in touch with the College regularly and offer valuable inputs for the overall development of the College. Mr. Shankar Dadmal appealed to other members of the Alumni Association to chalk out perspective plan to organize Workshop for imparting training to students in Skit and art forms. Asst. Prof. Dr. M.V. Nandanwar conducted the Proceedings of the Meeting while Mr. Sharad Mire proposed Vote of Thanks. In all, 23 alumnae registered their participation in the Meeting. The meeting was concluded with tea and refreshments.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice -1 The idea of Solar Urga Lamp was conceptualized by IIT Mumbai which aimed at the generation and utilization of Solar energy so as to support environment and avoid degradation of sustainable resources. IIT Mumbai Celebrated 150th Birth Anniversary of Mahatma Gandhi Collaborating with the educational Institutions across India. On intimation to the students about the training programme organized by the Institution under the guidance of IIT, Mumbai around 475 students turned up for the workshop. The overwhelming response from the students was really appreciable. The training included technical aspects of assembling various parts of the Solar Unit emphasizing on the use of renewable energy for the benefit of the society. These students were certified as Student Ambassadors. Through the participation and training the students learned the concept of use of clean energy , to promote the use of renewable energy and many students informally ventured into the business of using solar appliance . Practice -2 Bhiwapur Mahavidyalaya is a good example of decentralization and participatory management. Various Committees for academic and executive work have been formed at the College level to ensure that distributed work is done effectively. The role of IQAC is important in the decentralized management system of the College. The IQAC is entrusted with raising the standards in teaching-learning, co-curricular and extra- curricular activities of the Institution though Sustenance of Academic Quality through various mechanisms and policies. Such was the opportunity given by the Returning Officer 51, Umred to bring awareness among the neo voters. The objective behind this awareness was to bring to fore the technicalities of electoral process, especially the Voter Verifiable Paper Audit Trail known as VVPAT. The students enthusiastically not only participated but also tried their hands at the demonstrating machine. The Systematic Voter's Education Programme of the Election Commission of India (SVEEP) for promoting voter literacy in

India found the institution participating in one the initiatives by the Government. This participation from the Institution and the students made the initiative a success, thus eliminating all the prejudices which are for selfish motives percolated against the set processes and norms.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curricular Development As the Institution is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, the curriculum is designed by the affiliating university. The Members on BoS share their inputs while the drafting of the syllabus. The curriculum is followed meticulously in its letter and spirit. The syllabi of various subjects are delivered through innovative methods of teaching – learning. ICT is used for thrust areas which need more specific interventions. The faculty attends curriculum development workshops organized by the affiliating university and contribute to its development through feedback mechanism. A daily note for planning of activities and lectures along with co-curricular and extra- curricular help in planning and dissemination of the prescribed syllabi.
Teaching and Learning	Teaching and Learning Student-centric learning methods in the Curricular and co-curricular activities of the Institution are developed to ensure students' active participation. These practices enable them to explore, experience, and invent to the best of their abilities. Home assignments are a regular feature for almost all the subjects. Students' creative talents were displayed through the annual College Magazine. The experiential and participative forms of learning methods developed their reasoning power, critical thinking power, and contextual learning aptitudes. Language and literature studies helped them to face real-life problems with firm resolute. Learning activities like Surveys, Case Studies, Students' Research Projects.
Examination and Evaluation	Examination and Evaluation The Institution's Continuous Internal Evaluation mechanisms and co-curricular

	activities are planned and implemented as per its Academic Calendar, which is prepared in conformity with the University's Academic Calendar. The Examination Committee conducts two Unit Tests, One Model Examination, a few Surprise Tests, and University Examinations and distributes Progress Report Cards to parents by adhering strictly to the Academic Calendar. Students are awarded internal marks based on their performances in various examinations conducted. Continuous internal evaluation of the students' performances is also done through formal and informal assessment such as quiz competitions, interactive sessions, and students presentations in Seminars and Workshops.
Research and Development	Research and Development The research consultancy and extension committee of the Institution is entrusted to take up activities pertaining to the thrust area of research which include conducting workshops on Intellectual Property Rights, facilitating in forwarding minor / major proposals to the competent authorities. The Research consultancy and Extension Committee is instrumental in guiding for forwarding research proposal seeking financial assistance from various government and non- government bodies. Besides the Research Committee's initiatives, the IQAC of the Institutions establishes MoU s with colleges of repute for facilitating sharing of Academic, Library and Human Resource.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and physical Infrastructure / Instrumentation Library is automated using Integrated Library Management System (ILMS) And houses 10471 books, 19 periodicals and Journals , has a capacity to seat 100 students in the reading room. ICT-enabled e-learning resources like Mobile apps, PPTs, educational and entertainment films, MOOCs, Google Classrooms, Open Educational Resources (OER), CEC, and NPTEL material prescribed by UGC. INFLIBNET (N-LIST) and allied e-resources available in the Central Library We have 9 well - maintained classrooms and 1 Interactive Board, 2 Smart Boards, and 6 Interactive Devices and have Wifi in the Campus and LAN facilities for all

Human Resource Management	Human Resource Management All the stakeholders are part of the decision-making process. Students are given opportunities to showcase their leadership qualities by organising various student-centric activities. Teachers are encouraged to attend Faculty Development Programmes and they represent in various Academic Bodies of the University and College Development Committee. The Non – teaching Staff is appointed as per the workload and the directions from the competent authorities. Defined Contribution Pension Scheme after 2005 Career Advancement Scheme is availed by the concerned. Government Medical Claim, Gratuity funds, retirement pension as per the Government Rules and Regulations are in force. Internal Quality Assurance Cell is entrusted to monitor and improvise the Internal Quality of the Institution.
Industry Interaction / Collaboration	Industry Interaction and Collaboration The Institution has established MoUs with Industry and Academia keeping in mind the need to map and bridge the demand and supply gap of Human Resource. The Institution extends it hand to collaborate with Government and Non – Government agencies to bring awareness in various aspects of human life.
Admission of Students	Admission of students The admission of the students to the various disciplines available in the Institutions is taken care by the Admission Committee constituted by the Office of the Principal and the IQAC. The Committee is entrusted with publicity of the achievements of the Institution to attract admissions to the various disciplines available The committee supports students through its computer centre and faculty assist the students in filling online admission and examination forms. The Admission Committee follows the guidelines issued by the affiliated University

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	Planning and Development The Institution has been using Master software with College Management System, Library Management System, Accounts, Payroll, Scholarship and Sevartha Pranali.
Administration	Administration The computers in the Institution are connected to LAN to all the Departments making connectivity and communication easy. Besides this, regular Notices, Circulars related to administration are sent through e-mails and in black and white. The Purchase Committee, Library Committee continue to work under the supervision of the office of the Principal.
Finance and Accounts	Finance and Accounts The transactions related to all the finances of the Institution including admission, fees, exam fees, scholarships, salary of the employees, electronic mode of payments, vouchers are generated through Master Software.
Student Admission and Support	Student admission and Support The Online Admission of the students is done through Rashtrasant Tukadoji Maharaj Nagpur University online portal. The Faculty of the Institution under Admission committee assists the students to upload the scholarship, examination and admission forms. E-Suvidha Kendra is available for students who intent to do it independently.
Examination	Examination The examinations forms are filled on the online portal of the affiliated Rashtrasant Tukadoji Maharaj Nagpur University. The affiliating University has made a provision to dispatch the Question Papers online with a password on the day of the examination early in the morning. The Question Papers are downloaded and then photocopies of the printouts are taken out as per the Time – Table. The Internal marks allotted as per the guidelines by the Board of Studies of various disciplines are posted in the online portal of the affiliating university in the given time frame work.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nill	Nil	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One- Day Training Programme on Benefits of Power-Point in the Classroom	-	21/06/2019	21/06/2019	11	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week online faculty development programme	1	01/06/2020	06/06/2020	6
UGC Sponsored short term Course	1	26/08/2019	31/08/2019	6
MHRDC, PMMMNMTT sponsored Online Two-weeks Faculty Development Programme	1	18/05/2020	03/06/2020	14
MHRDC, PMMMNMTT sponsored Online One - weeks Faculty Development Programme	1	08/06/2020	14/06/2020	6
MHRDC,	1	23/06/2020	29/06/2020	6

PMMMNMTT sponsored Online One - week Faculty Development Programme				
Online Improvement programme organized by prerna college of Commerce of Nagpur	1	11/05/2020	20/05/2020	10
One week STTP organized by REST Society for Research International , TamilNadu	1	18/05/2020	22/05/2020	6
Faculty Development Programme	1	01/06/2020	06/06/2020	6
MHRDC, PMMMNMTT sponsored Online five -Days Faculty Development Programme	1	08/06/2020	12/06/2020	5
National Level Five - Day Faculty development Programme	1	15/06/2020	19/06/2020	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	17	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident Fund (GPF), Defined contribution pension scheme (DCPS), Advance Hand Loan facility, medical leave, FIP/ FDP	General Provident Fund (GPF), Defined contribution pension scheme (DCPS), Hand -Loan facility, Medical leave,	Scholarships, Book bank facility, gymnasium, Swimming

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit Internal Financial Audit is done to keep track on the

administrative expenses incurred during the Financial Year. Minor expenditure incurred is endorsed by the Principal. Bills, Vouchers and Note Sheets are attached with the financial statements of Income andExpenditure and forwarded to the Office of the Foundation Society for Internal Audit. After receiving the financial statements of expenditure from various Colleges of the Foundation Society, a Consolidated Audit of Income and Expenditure of the Institution is done by a Registered Chartered Accountant appointed by the Management. The Audit includes financial transactions resulting from salary grants, non-salary grants, unaided courses, grants received from UGC andScholarships. External Financial Audit: External Audit is conducted by an independent Finance Officer seated in the Joint Director's office. The Office of the Accountant General has a provision of looking into the Audited Statements submitted every five years. Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution. The accounts of grants received from the University Grants Commission are audited by a Chartered Accountant and finally audited by an external Auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	Nill

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Principal Dr. Jobi George, Dr. Mangesh V Kadu IQAC Coordinator , Invited Peer Member Dr. Vivek Diwan , R S Mundle Dharampeth Arts and Commerce College, Nagpur , Dr. Anita V Mahawadiwar, Member Secretary , Criteria -VI Bhiwapur Mahavidyalaya
Administrative	Nill	Nill	Yes	Principal Dr. Jobi George,Dr. Sanjay Chaudhar y(Associate

| | | | | | Professor, Dept. of Physical Education Sports), Dr. Mangala Hirwade, (Associate Professor, Dept. of Library Information Science, RTMNU , Nagpur) Dr. Mangesh V Kadu IQAC Coordinator , Invited Peer Member Dr. Vivek Diwan , R S Mundle Dharampeth Arts and Commerce College, Nagpur , Dr. Anita V Mahawadiwar, Member Secretary , Criteria -VI Bhiwapur Mahavidyalaya |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent feedback on the Institution which includes all amenities and Human Resource. 2. Parent feedback on the over -all performance of their wards and attendance in the Institution. 3. Parents support in taking forward the de-addiction drives.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation of the staff in compliance to the updates given by the affiliating University in terms of admission, examination and scholarships. 2. Participation of the staff in Health – Check up camps organized by the Institution. 3. Non- teaching staff attended the Solar Urja Workshop organized by the Institution in collaboration with IIT , Mumbai

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To continue with in- house training programmes for teaching and non-teaching staff. 2. To collect feedback analyse and generate action taken report. 3. All prominent committees to work in coordination to check the drop - out rates

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes

d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organized One- Week Library Orientation Programme	18/08/2019	18/08/2019	24/08/2019	270
2019	Organized Awareness , Motivation , Orientation counselling Programme for Neo- Voters (Students)	09/10/2019	09/10/2019	09/10/2019	160
2020	Organized Granth Daan Programme (Book Donation Programme)	10/01/2020	10/01/2020	12/01/2020	1100
2020	Students Solar Ambassador Workshop	31/01/2020	31/01/2020	31/01/2020	475
2019	Self - Financed Certificate Course in Financial Accounting using Tally ERP-9	02/12/2019	02/12/2019	28/02/2020	14
2020	Organized Handicraft Training Programmes	16/02/2020	16/02/2020	17/03/2020	8
2019	Organized Certificate Course in Tax Procedure	12/08/2019	12/08/2019	14/03/2020	40
2019	Organized Self - financed Certificate Course in Fashion Designing	02/10/2019	02/10/2019	14/03/2020	15

| 2020 | Organized RTMNU Selection Trials for Avishkar Research Convention 2019-20(Science Expo) | 10/01/2020 | 10/01/2020 | 11/01/2020 | 166 |
| 2020 | Organized Two- day NAAC Sponsored National Seminar on, Role of HEIs in tapping Local Resources for Quality Sustenance and Quality Enhancement | 14/02/2020 | 14/02/2020 | 15/02/2020 | 115 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Intra-collegiate Badminton Championship (Girls)	31/01/2020	31/01/2020	13	0
Intra-Collegiate 100M Running Championship (Girls)	31/01/2020	31/01/2020	21	0
Intra-Collegiate 200M Running Championship (Girls)	31/01/2020	31/01/2020	14	0
Participation in the Inter-collegiate kho-Kho tournament organized by RTMNU , Nagpur	10/10/2019	13/10/2019	11	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
3.33 percent of power generated from Solar lit Lights.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**0**
Ramp/Rails	**Yes**	**0**
Rest Rooms	**Yes**	**0**
Provision for lift	**Yes**	**0**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	**1**	**1**	**14/09/2019**	**1**	**Mega Free dental Check-up and Oral Health**	**Oral Health Awareness**	**214**
2019	**1**	**1**	**30/08/2019**	**2**	**Organized Swacthta Pakhwada**	**Awareness among the students aboiut Cleanliness**	**157**
2019	**1**	**1**	**15/09/2019**	**17**	**Organized Cleanliness Drive during Cleanliness Pakhwada**	**Awareness among the students about Cleanliness, Health Hygiene**	**157**
2019	**1**	**1**	**01/10/2019**	**1**	**Organized Blood Donation Camp in collaboration with Jagadguru Narendraachraya Maharaj Sansthan Govt. of**	**Awareness among people about the importance of donating blood**	**112**

					Maharasht ra		
2019	1	1	03/10/2 019	1	HIV Screening Test in c ollaborat ion with Govt. Rural Hospital , Bhiwapur	Create HIV/AIDS awareness among the people	41
2019	1	1	03/10/2 019	1	Mega Health Check-Up Camp in C ollaborat ion with JCI, (NGO)	Create Health Awareness among the people	415
2019	1	1	10/12/2 019	1	Swachta Pakhawada	Awareness among students on Cleanl iness	36
2020	1	1	25/01/2 020	1	Blood Donation Blood Check-Up CAmp in c ollaborat ion with Dr. Hedgewar Blood Bank , Nagpur	Awareness among people about the importanc e of donating blood	373
2020	1	1	27/01/2 020	1	Free Medical Check-up Camp in c ollaborat ion with Govt. Rural Hospital , Bhiwapur JCI	To create awareness among students and general for health	284
2020	1	1	31/01/2 020	1	Organized a mega Blood Donation Camp	To create Awareness among students and	42

						general public for donating blood	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Principal	18/06/2016	It is evident from the fact that the success of any Higher Educational Institution depends on the persona of its Leadership. Taking this aspect into consideration, the Management has a set of directions in the form of Handbook for the Principal to follow diligently for easy governance in day - to - day activities and for the welfare of all the stakeholders associated with the Institution. The Principal, as per the directions, has been authorized with the execution of all the policies pertaining to the Institution in accordance with the affiliated University and as per the directions of competent authorities for the growth and development of the Institution. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf
Code of Conduct for Teachers	18/06/2016	Code of Conduct for Teachers is a document to instruct the individuals imparting knowledge to the students to brace for life with the skills necessary. The Code of Conduct guides the teachers to upgrade themselves as per the Technological Advances for facilitating Teaching

			- Learning process. It further directs the teachers to maintain integrity at all levels of professional and personal life so as to set an example for the students to follow. The Code of Conduct further instructs the teachers to be good counsellors and facilitators to guide, encourage and assist students in their journey of acquiring knowledge. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf
Code of Conduct for Non- Teaching Staff	18/06/2016		The Code of Conduct warrants the Non-teaching to adhere to the rules and regulations of the Institution. The Non-Teaching are required to exercise self - discipline at all times . They are at all times to interact positively with all the stakeholders and must not divulge official confidential matters, or conceal any significant document. They are further expected to follow the guidelines and adhere to the Academic Calendar of the University as well as of the Institution. The Non - Teaching Staff is to be punctual in discharging their duties and refrain from unethical practices which may invite disrepute to the Institution. The Non - teaching staff should maintain congenial atmosphere and should avoid divisive office politics based on caste, creed and culture. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-

			teaching-Students.pdf
Code of Conduct for Students	18/06/2016		The students Code of Conduct is envisioned to foster not only the educational qualities of the students but also to inculcate civic representation in them, so as to enable them to be better citizens. Considered to be the future of the Nation and the Society, the molding of these individuals into responsible citizens is the sole objective of any Higher Educational Institution. To inculcate discipline and keep them from distractive elements, an empirical, honest, fact -based information is disseminated and the same is expected in turn. Above all, the students are bound to be loyal to their primary duties to the family, to the society and also to the Nation. The students are exposed to different cultures though curriculum so as to make them understand and respect. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Organized One-Day Workshop on HIV / AIDS	03/09/2019	03/09/2019	120
Paid Tributes to Dr. Sarvapalli Radhakrishnan on his Birth Anniversary	05/09/2019	05/09/2019	35
Organized Peace Rally on auspicious occasion of Mahatma Gandhi Jayanti	02/10/2019	02/10/2019	300

Awareness , Motivation, Orientation , Counseling Programme for Neo-Voters	09/10/2019	09/10/2019	160
Constitution Day Programme	26/11/2019	26/11/2019	38
International Yoga Day	21/06/2019	21/06/2019	25
Paid Tributes to Lokmanya Tilak on his Death Anniversary	01/08/2019	01/08/2019	35
Independence Day	15/08/2019	15/08/2019	190
Formation of Red Ribbon Club Celebration of International Youth Day	21/08/2019	21/08/2019	150
Organized Tree Plantation Drive	22/08/2019	22/08/2019	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Vermicomposting Unit The Vermicomposting unit of the Institution uses all the leaves, straw and paper from its premises for decomposing. The rest of the non - decomposing material is lifted by the Municipal Corporation. The Vermicompost is used for the plants in and around the Institution.

Tree Plantation Drives The NSS unit of the Institution carried out Tree Plantation on 22 of August 2019 . the cadets planted some 50 saplings during this drive. Dr, Vijay Dighore coordinated the event . Every year the NCC and NSS units of the Institution carry out Tree Plantation Drive which keeps the campus in green cover.

Well - Maintained Greenery Lawns and Pathways The Institution has well - maintained lawns with a green cover and trees surrounding the periphery of the wall compound . Areas near the Womens Hostel , Indoor Stadium , Green Gym , Canteen , and the front lawn of the Institution measures up to some 20000 Sq feet of greenery. Besides which trees are planted in the open space surrounding the Academic Block , Administrative Block , and the Annex Building . Pathways are strewn with black grit. the pathways are open and free for the morning walkers and evening walkers throughout the year.

Limited use of Plastic The Institution has a Go Green Policy in place which enforces the strict use of Eco- friendly ways and reduction on the use of plastic. The canteen in the college is strictly confined to using glass-wares instead of paper glasses for beverages. The Institution prefers Paper bags to plastic bags to gift the invited guests . Wherever possible , the Institution vows to extend this mission of keeping the premises plastic free and acknowledges the directions from competent authorities from time to time.

Cleanliness Drives Cleanliness Drives were carried out by the NSS and NCC units on different occasions. The NSS Volunteers carried out Cleanliness Drive from 30 August 2019 to 31 August 2019 known as the Swachata Pakhwada (Cleanliness Fortnight) . The Bus Stand Premises , Government Rural Hospital , Bhiwapur

Police Station were cleaned by the volunteers including the College Campus. 150 volunteers contributed to the Cleanliness Drive. Cleanliness Drive was taken up by the 150 NSS volunteers from 15 September 2019 to 2 October 2019. the premises of Telephone Exchange , Bhiwapur Nagar Panchayat , Government rural Hospital etc. were cleaned by the Volunteers. As per the directives of the NCC Directorate Swachata Pakhwada was conducted on 10 December 2019 by the NCC Unit of the Institution. 38 NCC cadets volunteered for the Cleanliness Drive in College Premises and other prominent places from in the city.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 Student Solar Ambassador Workshop 1. Objectives of the Practice The idea of Solar Urga Lamp was conceptualized by IIT Mumbai which aimed at generation and utilization of Solar energy for their own needs. It propagated the idea of Self- awareness for the use of energy, generation and consumption so as to support environment and avoid degradation of sustainable resources. Following are the objectives of the workshop: • To encourage use of clean energy. • To promote the use renewable Energy Resources. • To introduce technology to future generations by demonstration. • To motivate educational institutions to include hands- on training of Solar Energy as part of their curriculum. 2. The Context IIT Mumbai celebrated 150th Birth Anniversary of Mahatma Gandhi collaborating with the Educational Institutions all across India. Bhiwapur Mahavidyalaya took the opportunity by registering almost 500 students from its senior and junior division. The programme entitled teacher Trainers who through an Online training programme were trained and tested for the same. 3. The Uniqueness Bhiwapur Mahavidyalaya under its policy of Go Green is always keen to adopt practices that leads to environmental sustainability. Hosting Solar Ambassador workshop is one of such activities that initiates the step towards preserving environment by propagating the awareness among the student about the use of Solar Energy. Through this workshop, College promoted the use of non-conventional energy recourses. 4. Constraints/ Limitations if any Lack of awareness of the people about the use of Solar Energy is one of the major constraint in organizing Solar Workshops. Most of the people in rural areas are still using traditional energy resources for their energy need. Weather-Dependency is one of the drawback of Solar Energy which limits its use to large extent. Being expensive is another constraint of using Solar Energy as a principal source of energy. 5. Evidence of Success College organized Solar Ambassador Workshop on 31th January, 2019 in which an online training on assembling the Solar Unit Lamp was given to students. The training included the technical aspects of assembling various parts of the Solar Unit Lamp emphasizing on the use of renewable Energy for the benefit of the society through Student Ambassadors. Teachers were awarded certificates on successful completion of training. Teacher trainers, then imparted the same to all the registered students. All the students who attended the workshop were given certificates which were forwarded online by IIT Mumbai. The entire process of the Student Solar Ambassador Workshop was being monitored and supervised by IIT Mumbai through designated officials. All the Photographs of the training session, the list of Students and teacher trainers was sent to IIT Mumbai. Around 50 Kits of Solar Lamps were ordered for the said programme, each Kit costing Rs.500/-. 6. Outcomes Successful organization of the Solar Ambassador Workshop led to the following major outcomes. • Solar Urga Lamp encouraged the use of Clean Energy • Encouraged the students and their parents to use renewable resources • Many students informally ventured into the business of selling solar enabled household items 7. Problems Encountered and Resources Required The biggest problem encountered in utilizing Solar Energy is the lack of awareness about the use of Solar Energy resources. High cost of manufacturing Solar Panels causes another constraint in using Solar Energy

utilization. Best Practice-2 Granth Dan (Book Donation) Programme 1. Objectives of the Practice Following are the objectives of the Granth Dan (Book Donation) Programme. • To mark the presence of 'Library and Information Centre' of our Institution on the National level platform. • To cultivate reading habits among students by ensuring their access to quality reading materials. • To irradiate the joy of reading while understanding the importance of Community Service. • To initiate activity to strengthen books collection in the Central Library as well as Departmental Library through donated books. • To urge and encourage people to donate old books and reading materials for the underprivileged children in the society. • To register participation in Book Donation Drives and programmes, which seek to help literacy classes, schools, low-income communities, libraries and book clubs. • To provide an open platform to the faculty members and students to have first-hand knowledge of newly arrived books in their subject areas and disciplines. • To promote good practices of our Institution among the Delegates participating in the Event. 2. The Context Manufacturing of papers for a book demands a lot of trees and cuts and forests are deforested. By donating books we can at least limit the demand for a new copy hence can contribute toward saving trees from cutting. Keeping this in mind and aiming to promote reading habits among people and to encourage them to donate old books, Bhiwapur Mahavidyalaya participated in Granthdan (Book Donation) programme. 3. The Uniqueness Book Donation is one of the best charitable causes. By donating books we can effectively engaged and motivated to spread the joy of reading while understanding the sense of community service 4. Constraints/ Limitations if any Due to the availability of 5. Evidence of Success Under the auspices of Akhil Bharatiya Prachya Vidya Parishad, Kavi Kulguru Kalidas Sanskrit University, Ramtek organized a 'National Book Exhibition' at Reshimbag Ground in Nagpur from 10th January, 2020 to 12th January, 2020. On this occasion, 'Granth Daan Programme' (Book Donation Programme) was organized by the host University. The 'Library and Information Centre' of Bhiwapur Mahavidyalaya, Bhiwapur, under the aegis of its IQAC Chapter, marked its participation in the Exhibition by putting its Stall. The 'Library and Information Centre" of Bhiwapur Mahavidyalaya, Bhiwapur established a separate Stall/outlet wherein 1100 books donated by 30 individuals were displayed. Kavi Kulguru Kalidas Sanskrit University, Ramtek also donated some books to Bhiwapur Mahavidyalaya for donating the same to book lovers. Every visitor in the Stall was presented with the book of his/her choice. Thus, in all 1100 books were donated among the visitors in the 'Granth Daan Programme'. More than 1100 Delegates visited our Stall during the event. 6. Outcomes • Marked the presence of 'Library and Information Centre' of our Institution on the National level platform. • Cultivated reading habits among students by ensuring their access to quality reading materials. • Irradiated the joy of reading while understanding the importance of Community Service. • Initiated activity to strengthen books collection in the Central Library and Departmental Library through donated books. • Urged and encouraged people to donate old books and reading materials for the underprivileged. • Registered the participation in Book Donation Drives and programmes, which seek to help literacy classes, schools, low-income communities, libraries and book clubs. • Provided an open platform to the faculty members and students to have first-hand knowledge of newly arrived books in their subject areas and disciplines. • Promoted good practices of our Institution among the Delegates participating in the Event. 7. Problems Encountered and Resources Required An array of collection was falling short for the avid readers who thronged the stall for picking books for free. Students from low economic strata, when came to know about donation of books, rushed to the stall and we were unable to provide them with the needful. Some students collected books just to sell and make a few bucks out of it, thus exposing their dire need for want of the primary needs .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

https://bmb.ac.in/wp-content/uploads/2023/01/Best-Practices-19-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision has a linear approach to disseminate knowledge to the marginalized and we have been instrumental in achieving the same since the inception of the Institution. The Institution has introduced Certificate Courses for students' Employment and Entrepreneurship Development. Institution's thrust areas are its fulfilment of Vision and Mission, which entrust the Institution to work towards the holistic development, employability and enhancement of skills for life. The Competitive Examination guidance has been undertaken to provide the students with more inputs by inviting and organizing guest lectures by the experts concerned. Our Institution promotes the policy of earn and learn. The teaching – learning Pedagogy introduced learning based on activity and ICT enabled tools which is being upgraded continuously for the students to assimilate and get exposed to the new developments in Science and Technology so as to empower them to compete in the world outside their dwelling pertaining to personal as well as professional life. Our Institution has well established mechanisms for upgrading the IT facilities including Wi-Fi system and CCTV Surveillance facility in the Campus. Class rooms are given Interactive Board, Smart Boards, complete surveillance system, uninterrupted power back up with 25 KVA Generator, facility for high-speed communication links, anti-virus for all computers for the smooth delivery of all its programmes. Labs are modern and as per the requirements of the directions. Our Institution has 98 computers and laptops, a legal Libman Software for Library Management, CMS software for Office Management, Tally Software and Master Software's Software for Accounting, and ETNL Software for English Language Laboratory. Th Institutions has signed MoUs with Industries and Academia to foster mutual understanding of the demand and supply of human resource. The Institution has developed an Infrastructure which is in tandem with the requirements of any Higher Educational Institutions. Availability of aqua fresh drinking water, well – maintained washrooms, security for girl students, segregated parking facilities for all, excellent Sports facilities with all the year- round coaching are an added feature where the Institution on has proved its mettle through its mission policy. Governance and leadership Qualities are instilled through various Quality initiatives in terms of Extension activities, medical camps and activities carried out through NCC and NSS units of the Institution. We integrated programmes based on Professional Ethics, Gender Equality, Human Values, Civic Responsibilities, and Studies on Environment and Sustainability into our curriculum for the holistic development of our students. For sensitizing our students about gender issues, we organized Guest Lectures on gender equality, Awareness Programmes on women's safety, security, health, and hygiene through its NSS, NCC, and 'Women's Studies Centre'. Principles of Professional Ethics were sowed by effective curriculum delivery. Professional ethics and human values were instilled by organizing World Environment Day, National Wild Life Protection Day, and International Yoga Day and by celebrating National Voters Day for instilling Democratic Values.

Provide the weblink of the institution
https://bmb.ac.in

8.Future Plans of Actions for Next Academic Year

Our Institution is committed to ensure the holistic development of the learners to prepare them for life and thus we have our Vision, Mission and Quality policy in action. We desire to Curricular Aspects • Begin Skill oriented Courses •

Initiate all the Entrepreneurship Development Programmes and Pradhan Mantri Kausalya Vikas Yojanas • Continue with Value -Added Courses and add more to the list. • Collect, Analyze the Feedback and prepare Action Taken Report. Teaching-Learning and Evaluation • Focus on participative and experiential learning outcomes. • Encourage innovative methods of internal assessment. • Continue with Repositories of Question Bank as per the need and demand of the prescribed syllabus Research and Extension • Empower teachers to submit Research Proposals under various UGC schemes. • Encourage faculty to publish research papers in UGC Care- listed Journals / file patents if any. • Organize Seminars, Conferences, Workshops, and Guest Lectures etc. for strengthening the Research Acumen of the staff and students • Maintain the Research ethos of our Institution through the publication of its Multidisciplinary Peer Reviewed Research Journals VIBGYOR and AURA. • Improve collaborative activities including Research and to make existing MoUs functional and establish New MoUs with Institutions / Corporate Houses/ Industries with potential. • Continue with Health Check-up Camps, Blood Donation Camps, and awareness programmes on De- addiction, AIDS etc. • Continue extension activities under Institutional Social Responsibilities (ISR). • Explore avenues of research and its potential outcomes for the benefit of society. Infrastructure • Augment the existing infrastructure to fulfil the envisioned goals. • Upgrade laboratories as per the upgraded technology. Learning Resources • Augment remote Library facility to benefit students. • Strengthen Departmental Libraries with E-books. Student Progression • Empower aspiring students by conducting Guidance Workshops and Guest Lectures for Competitive Examinations. • Organize Placement drives off-campus and on-campus. Governance and Leadership • Organize Workshops and Guest Lectures for the Teaching and Non-teaching staff. • Promote and encourage faculty to participate in Faculty Development Programmes. Innovative Practices • Continue with Support Services in terms of Legal Aid, Voters Awareness, Gender Sensitization, Health Check – up Camps, Awareness Rallies, Blood Donation Camps, Counselling Sessions, De- addiction, Drives etc. • Extend support to the local Governing Bodies as and when it is required. • Volunteer for Civic Responsibilities during festivities through NSS and NCC units. Perspective Plan is effectively deployed by the College Development Committee for Quality Sustenance and Deployment. While preparing the strategic plan, much attention is paid to infrastructure augmentation. This plan of action is alongside the IQAC's Quality Initiatives, which is executed by various Committees under the aegis of IQAC by optimal utilization of available infrastructure.