Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BHIWAPUR MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Jobi George**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07106232349**
Mobile no.	**9423602502**
Registered Email	**bgm.college1990@gmail.com**
Alternate Email	**jobivdgeorge@gmail.com**
Address	**Near Telephone Exchange Office , Ward no -2 , Bhimadevi Temple Road, At Post- Bhiwapur , Tah- Bhiwapur , Dist- Nagpur**
City/Town	**Bhiwapur**
State/UT	**Maharashtra**
Pincode	**441201**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Asst. Prof Dr. Mangesh V Kadu**
Phone no/Alternate Phone no.	**07106232349**
Mobile no.	**9764339797**
Registered Email	**neelman1997@gmail.com**
Alternate Email	**iqacmangesh@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://bmb.ac.in/wp-content/uploads/2023/02/NAAC-Uploaded-AQAR-2017-2018.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://bmb.ac.in/wp-content/uploads/2022/10/Academic-calendar-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.54**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**02-Aug-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Organized One - Day Training Programme Use of M.S. Excel in Teaching Learning	30-Jun-2018 1	12
Organized One Week Library Orientation	13-Aug-2018 6	200
Collaborated & Assisted in organizing Technical Training in Computer Hardware and Networking	03-Oct-2018 30	35
Organized Cleanliness Pakhwada	15-Aug-2018 17	150
Organized Mega Health Check -up-Camp	13-Oct-2018 1	290
Self - Financed Certificate Course in Financial Accounting using TALLY ERP-9	12-Feb-2019 198	26
One Day Workshop on Intellectual Property Rights (IPR):Creativity and Innovations	27-Feb-2019 1	13
Organized Guidance Lecture on Article 371 (2) of the Indian Constitution	03-Feb-2019 1	200
Organized Open House Workshop on	09-Mar-2019 4	63
Organized Swimming Coaching Camp	01-Apr-2019 30	147

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Bachelor of Vocation (B.Voc)	UGC	2019 365	9260000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)

10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Authorized the Committee for Promoting the Use of Technology in Teaching and Also for Establishing Complete Student's Computer Literacy Programme (Audio – Visual Aids – LCD , OHP , Interactive Boards / Smart Boards etc.) to plan and document the use of ICT by all concerned teachers.

Made it mandatory for all faculties to pursue research, present and publish papers, represent the Institution in disseminating knowledge through expert lectures.

Collected Feedback from all the Students and all the Stakeholders. Analyzed the feedback and prepared Action Taken Report along with advisory and appreciation Letters.

Planned and Executed Extension Activities as per the IQAC Calendar

MoU signed with Sindhu Mahavidyalaya which is functional in nature.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To reconstitute Internal Quality Assurance Committee as per requisites.	The IQAC reconstituted which includes Teachers, Administrative Staff, Technical Staff, Stakeholders, Management Representatives etc.
To prepare for electronic submission of AQAR 2018-2019	IQAC prepared AQAR for the year 2018-2019 but due to incomplete data, it hasn't been submitted.
To organize regular meetings for quality enhancement	Meetings of IQAC held twice in a year; one on the commencement of the session and the second at the end of the session

To encourage all the Departments to conduct Conferences / Seminars/ Workshops / Gust Lectures of Eminent Personalities	Organised Seminars by Dept. of Political Science, English and Library & Information Centre
To encourage students to participate in College, University and National level sports.	Students participated in College, District, Taluka & University Level Sports Competitions
To conduct Academic audit	Academic audit conducted by C-VI and Internal Quality Assurance Cell
To arrange Parents -Teachers meet	Parents -teachers meeting organized on 27/8/2018
To take feedback from students and stakeholders	Feedback is collected and analysed. Action Taken Report along with Advisory and Appreciation Letters extended by the competent authority to the concerned.
To carry out extension activities and outreach programmes	Extension activities carried out as planned
To organize programmes on Gender Sensitization	Organized by Women 's Study Centre 1. Free health Check-up camp for women (92 women) 2.Menstrual Cycles of Women: Problems and Solutions (67 students and Women) Organized by Internal Complaint Committee 3.Workshop on 'Sexual Harassment of Students and Women in Workplaces (Senior & Junior 260 students)
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Local Management Committee	**29-Jul-2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**26-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | 1. Admission The process of admission of the students is done with the help of College Management Software. Student Admission and Support CMS 20112012 Master Software works on different modules from generating admission receipt, exam form receipt, generation of students ID, Students' Profile and Daily Collection register. For the perusal of the University, the Institution works on the module extended by the affiliating Rashtrasant Tukadoji Maharaj, Nagpur University. Examination Exam Portal 20162017 RTMNU Examination Portal is used for online admission, to generate enrolment numbers, to submit examination forms, to submit Internal and External Marks and grievances if any are conveyed through the University's portal 2. Financial Transactions The Financial transactions are tracked through the College Management System Master Software working since 2010. Finance and Accounts Tally bought in 20192020 from Pulse System, Nagpur is used to generate vouchers, vendor's receipts and sundry entries. 3. Audit Internal Financial Audit is done to keep track on the administrative expenses incurred during the Financial Year. Bills, Vouchers are generated through the Tally Software an integrated part of CMS Software. The Audit includes financial transactions resulting from salary grants, nonsalary grants, unaided courses, grants received from UGC and Scholarships. Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution. The accounts of grants received from the University Grants Commission are audited by a Chartered Accountant and finally audited by an external Auditor. 4. Library Library is automated using Integrated Library Management System (ILMS) Name of ILMS software: Libman A fully automated Version of 2.02 with automation year 2012. Every book has a unique number i.e., accession number. For book accession one unique number is affixed to one book. Issue – return of the Books is done through the Software. Dewey Decimal Classification used in |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution has adopted a holistic approach towards well-planned curriculum delivery through a structured and transparent process. The Institution adheres very strictly to the Academic Calendar, which is planned and prepared by IQAC in conformity with University's Academic Calendar, to disseminate the activity of curriculum delivery very effectively. The Institution accustoms the students with the Academic activities, which include teaching, learning and evaluation strategies, Programme, and Course Outcomes through College Website and also through Students' Induction Programme. The Time Table Committee allocates workload and time slots to teachers for curriculum delivery. Documentation of all the curricular and co-curricular activities implemented by the teachers is an integral part of our Academic policy. Accordingly, the teachers prepare the Annual Teaching Plans in their Daily Work Books and get them endorsed by the Principal. The Principal authenticates the Daily Work Book on or before the last working day of every month to keep a tab on the progress made by each teacher. The in-charge teachers of Institutional Committees like Attendance Committee, the Syllabus Compliance Committee, and the Examination Committee are assigned with the responsibilities of monitoring the progress of all the assignments allotted to teachers. In order to reduce the dropout rates of students, the Attendance Committee is endowed with the uphill task of keeping a vigil on the regular attendance of students. The Committee verifies the actual attendance of students and makes correspondences with the parents of those students whose attendances fall below 75%. In addition to sending Post Cards, the teachers visited the houses of total absentees and succeeded to bring them back into classrooms. Similarly, upon receipt of the actual data of completed syllabus from the teachers, the Syllabus Compliance Committee verifies the authenticity of the data received and submits the Reports to the Principal. The Examination Committee informs the students and teachers by issuing circulars about the prevalent evaluation process adopted by the Institution. The Committee conducts two Unit Tests and One Model Examination per Semester, a few Surprise Tests, and University's Semester Examinations and distributes Progress Report Cards to parents. The Institution ensures effective dissemination of prescribed syllabus through planned outcomes. Bridge Courses, Remedial Classes to Slow Learners, additional training to Advanced Learners, Revision of Classes, and various examinations along with co-curricular were implemented for the holistic development of students. In order to give diverse learning experiences to students, Guest Lectures of prominent faculties were conducted. The Institution has developed an effective Feedback Mechanism to supplement remedial measures in teaching, learning and evaluation processes for quality sustenance. Thus, the Institution evolved new strategies for effective Curriculum Delivery. Internal Marks were awarded to students on the basis of their overall performances. The role played by Subject Literary Associations in showcasing the inherent talents of students is noticeable. Periodical review of

all the activities executed by the teachers is done in the Staff Council Meetings chaired by the Principal. This activity helped the Administration to assess the actual progress of assignments allotted to each teacher.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Tax Procedure(UGC sponsored Career Oriented Programme)	**Nil**	**20/08/2018**	**180**	**Employability**	**Nil**
Certificate Course in Tailoring Fashion Designing (Jointly with NGO Navjiwan Bahuudeshya Education Society, Anjangaon)	**Nil**	**01/08/2018**	**180**	**Entreprene urship**	**Nil**
Certificate in financial /Accounting using ERP 9 (MoU with Tally Education Pvt. Ltd.)	**Nil**	**12/02/2019**	**90**	**Employability and Entr epreneurship Development**	**Nil**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	**Software Development**	**16/08/2018**
BVoc	**Food Processing and Engineering**	**16/08/2018**
BVoc	**Building Technology**	**20/08/2018**
BVoc	**Hardware Technology and Networking**	**20/08/2018**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Master in Economics	06/06/2017
MA	Master in Political Science	06/06/2017
MA	Master in Sociology	06/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	106	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Tax Procedure(UGC sponsored Career Oriented Programme)	20/08/2018	40
Certificate Course in Tailoring Fashion Designing (Jointly with NGO Navjiwan Bahuudeshya Education Society, Anjangaon)	01/08/2018	40
Certificate in financial /Accounting using ERP 9 (MoU with Tally Education Pvt. Ltd.)	12/02/2019	26
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Unnati and Rashtrasant Sanskar Prakalpa , Board of Life Long Learning and Extension	87
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Feedback Committee entrusted to collect feedback, analyses and generates plan of action to be placed before Internal Quality Assurance Cell and in the College Development Committee. This committee is empowered to structure the feedback forms as per the necessity to prompt genuine and balanced responses from all the stakeholders. The Committee introspects the questionnaire and if found necessary re- designs the feedback forms in consultation with IQAC and the office of the Principal. Students The structured feedback mechanism collects responses from the students based on Curriculum delivery, Teachers' performance, Sports facility, Library facility, Campus Infrastructure and Non – teaching Staff. After a thorough analyses of the responses, graphs are plotted out and the results are minutely studied. As per the results, Advisory letters and Appreciation letters have been extended for further improvisations. The Feedback along with the Action Taken Reports has been placed in the meeting of the College Development Committee. Parents The Parent – Teacher Association of the Institution comprises of representatives from the parents and the teaching staff of the Institution which is held twice in a Session. Feedback from the Parents on all the facets of Teaching – Learning is gathered. The feedback is analyzed and the areas which have been highlighted upon are worked upon. Alumni The Alumni of the Institution which forms an integral part in terms of extending support and advice gives its feedback in the Alumni meetings. Improvisations in terms of dissemination of knowledge are immediately implemented and those related to Infrastructure are placed before the members in the Staff Council Meeting for approval and propositions. Accordingly, the feedback is taken into consideration. Teachers Teachers' feedback on the various aspects of the teaching – learning and assessment of the Institutes policies and decisions helps to review the quality standards, mapping the effectiveness of the courses and measuring students' satisfaction. Management The insights from Management's observations on the Institution's performance helps improvise the admission process, progress of students and tracking students pursuing Higher Education and Employment. The feedback from the Management is obtained from time to time on different occasions. Non- teaching Staff. The feedback from the Non – teaching staff is collected and analyzed for effective transmission of administrative policies, upgradation of technology and the like. Exit Feedback The Exit Feedback survey is an essential part of the mechanisms of the Institution to correct itself through its exit feedback given by the outgoing Students of the Institution on the various aspects of teaching – learning, infrastructure, knowledge dissemination, use of ICT in Teaching – learning pedagogy, Student centric approaches etc. on the receipt of their Transfer Certificate. The feedback responses received is studied and accordingly an action taken report is generated to be placed in meeting of IQAC and College Development Meeting. Decisions regarding the areas pointed out are implemented in the upcoming academic session. Visitor's Diary (Experts invited as Resource Persons, Guests. https://bmb.ac.in/wp-content/uploads/2023/01/Feedback-Action-Taken-Report-2018-19.pdf

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENG/MAR/POL S CI/HIS/SOCIO/EC O/MLT/ELT/ATH	384	275	275
BCom	FA/ITA/FMA/IE	360	217	217

	C/BFI/CAC			
BSc	CHEM/PHY/MATHS/ZOO/BOT	360	281	281
MA	ECONOMICS	160	31	31
MA	SOCIOLOGY	160	22	22
MA	POLITICAL SCIENCE	160	23	23

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	773	76	16	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	116	9	9	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution has developed an effective Students' Mentoring System, which gives diverse learning experiences to the Mentees. Under this system the Mentors work as a link between the students and the Institution. The Institution, through its Students' Induction Programme, introduces the Academic Policies and its innovative initiatives, teaching, learning and evaluation strategies, Programme and Course Outcomes to the students well in advance. Alongside, subject teachers impress upon the students about the prescribed syllabus and other areas involved in the curriculum. The Mentors worked as facilitators for the Mentees in selecting their right Programme of Study. The Institution prepares the Merit List of new applicants at the time of admissions, which enables the Institution to identify the advanced learners and the slow learners. The Mentees are given wider exposure through Interactive Sessions, Quiz Competitions, Seminars, Group Discussions, Unit Tests, Surprise Tests, and Model Examinations to prove their competencies. The ICT enabled teaching-learning methodologies strengthened the Mentoring System in the Institution. Mentors are assigned to monitor and guide Mentees all through their three years of Academic Programme. Mentors coordinate with the parents regarding the progress of their wards. The Attendance Committee keeps a watch on the attendance of students and in case of regular absentees, post cards are sent to their parents to convince them to attend classes regularly. The Mentors organize Remedial Classes for the slow learners to improve their performances. Bridge Courses are conducted in all subjects to accustom the new entrants with the new programmes of study. Mentees are encouraged to make more foot falls in the Central Library for developing their reading habits. At times, the Mentees are advised to borrow books under Institution's innovative 'Book Bank Scheme'. The IQAC plays a decisive role in planning and implementing all the curricular and extra-curricular activities of the Institution for the holistic development of the Mentees. The IQAC has attributed the task of mentoring the Mentees to the subject teachers, who always keep a track on the overall development of the students. Parents are well informed about the progress of their wards. They are given Progress Reports Cards, which enable them to understand the progress made by their wards. During the Parent-Teacher meetings too, the Mentors interact with the parents

and evaluate with them the strength and weaknesses of the Mentees. Periodical review meetings of Mentors are conducted by the Principal wherein he assesses the progress of various students' centric activities carried out in the Institution. Through the holistic development of our Mentees, the Institution makes every effort to increase the employability of its Mentees to become self-contained. At times the Mentees were given psychological support in matters related to their programmes of study. The attainment of Programme Outcomes is reviewed through Students' progression in Higher Studies, their Results, and their Placements. The Students' Mentoring system has instilled more confidence in our Mentees. It has enabled them to set higher goals in their lives. The Students' Counselling Centre also supplements its role by rendering its services to the Mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
849	16	1:53

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	16	21	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Madhukar V Nandnawar	Assistant Professor	Loksahitya Puraskar received from Zadiboli Sahitya Mandal , Sakoli
2019	Dr. Sunil K Shinde	Associate Professor	Outstanding Research Award received from Vidarbha Arthshastra Parishad
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bachelor of Arts	Semester	26/06/2019	07/07/2019
BCom	Bachelor of Commerce	Semester	06/05/2019	12/06/2019
BSc	Bachelor of Science	Semester	20/05/2019	28/06/2019
MA	Economics	Semester	17/05/2019	13/06/2019
MA	Sociology	Semester	17/05/2019	18/06/2019

MA	Political Science	Semester	17/05/2019	18/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Bhiwapur Mahavidyalaya has developed an effective Continuous Internal Evaluation (CIE) System at the Institutional level for assessing the learning aptitudes of students so as to supplement remedial measures to them as per their performances in academic as well as in extra-curricular activities. The Institution, through its Examination Committee, communicates to the students all information pertaining to the conduct of various internal examinations well in advance. The Examination Committee, which is robust in itself, conducts two Unit Tests per Semester, any number of Surprise Tests, Model Examinations and University's Semester Examinations as per the Academic Calendar. In order to identify advanced learners and slow learners, the Institution conducts subject wise Class Tests. The Institution, while awarding internal marks to students, evaluates students' performances in various internal examinations conducted, students' attendance, involvements in Project Works, participation in Seminars, Workshops, Co-curricular and extra-curricular activities and performances in Viva-Voce. Students are given Answer books for introspection. Progress Report Cards are given to parents. The Examination Committee brings out reforms in the internal evaluation system. The Institution uses evaluation outcomes as an indicator for assessing students' performances and achievements. The Institution has evolved various mechanisms to obtain the feedback of teachers on students' performances. Students' commitment and involvement in Seminars and Workshops and other academic activities is assessed to enhance their skills further. Teachers' Feedback on students' performances is thoroughly discussed in the Staff Council Meetings. Further, the IQAC, after due discussions, makes recommendations for further improvements in the internal evaluation system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution adheres very strictly the Academic Calendar, which is planned and prepared by the Internal Quality Assurance Cell in conformity with the Academic Calendar of R.T. M. Nagpur University, for the conduct of Examinations including that of co-curricular and extra-curricular activities of the Institution for the all-round development of students inclusive of their Life Skills, Soft Skills, Personality Development and Language proficiency. The IQAC through Students' Induction Programme informs them about all the academic policies and activities, teaching, learning and evaluation processes, Programme and Course Outcomes, including that of the conduct of Internal Examinations. The Examination Committee, which governs all the Internal Examinations like Unit Tests, Surprise Tests, Model Examinations, and University's Semester Examinations, adheres very strictly the Academic Calendars of both the University and the College. Continuous evaluation of students' overall performances is done through various assessment tasks such as students' participation in quiz competitions, debates, interactive sessions, students' presentations in Seminars and Workshops. This practice also enabled the Institution to identify advanced learners and slow learners and accordingly various activities were conducted to transform the slow learners at par with the advanced learners. One Student One Skill Programme (OSOSP) is the flagship Programme of our Institution, wherein each student is at ease to choose a particular skilling Programme. Advanced learners were given additional support to perform even better. Internal Marks were awarded on the basis of students' involvements and performances in all curricular and co-curricular activities. Here, the focus is on the holistic development of students' over all performances.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://bmb.ac.in/wp-content/uploads/2023/01/UG-POs-COs-2018-2019-updated.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of Arts	BA	ENG/MAR/POL SCI/HIST/SCO I/ECO/MLT/EL T/ATH	50	20	40
Bachelor of Commerce	BCom	FA/AIT/FMA /IEC/BFI/CAC	34	26	76.47
Bachelor of Science	BSc	CHEM/PHY/M ATH/ZOO/BOT	68	3	4.41
Master of Arts	MA	ECONOMICS	5	2	40
Master of Arts	MA	SOCIOLOGY	6	6	100
Master of Arts	MA	POLITICAL SCIENCE	2	1	50

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://bmb.ac.in/wp-content/uploads/2023/01/Student-Satisfaction-Survey-2018-2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One - Day Workshop on Research Methodology	Research Consultancy and Extension Committee	08/09/2018
One -Day Workshop on	Committee for Promoting	27/02/2019

Intellectual Property Rights (IPR): Creativity and Innovation	Research, Innovations, Extension and Consultancy Services	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Dandar : A book	Dr. Madhukar V Nandanwar	Zadiboli Sahitya Mandal , Sakoli	29/12/2018	Lok Sahitya Puraskar
Outstanding Research Award	Dr. Sunil K Shinde	Vidarbha Arthashastra Parishad	03/02/2019	Research

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	5	3.84
International	Marathi	2	Nill
International	Sociology	3	5.17
International	Commerce	3	1.83
International	Economics	1	Nill
International	History	1	Nill
International	Library Science	1	Nill
International	Physical Education	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Commerce	1

Economics	3
Political Science	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	17	2	12
Presented papers	0	2	1	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Technical Training in Computer Hardware and Networking	Entrepreneurship Development Cell in Collaboration with Maharashtra Centre for Entrepreneurship Development	3	35
Swachhata Dindi (Awareness Rally on Cleanliness)	NSS in Collaboration with Nagar Panchayat Bhiwapur	5	150
Mega Health Check-Up Camp	Swargiya Bhausaheb Mulak Students' Welfare and Community Service Centre in	5	290

Collaboration with JCI(NGO), Bhiwapur	

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Kabbadi	3rd prize in 66th Kabbadi State Championship	Amateur Kabbadi Association of Vidarbha	1
Swimming	Bronze medal Inter- collegiate Swimming Championship	RTMNU	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health Issues	Womens Study Centre	Free health Check- up Camp	3	92
Gender Awareness / Sensitization Programme	Womens Study Centre	Guidnace Programme for Womens Sexual Harassment and Hygiene	4	67
Gender Awareness/ Sensitization Programme	Internal Complaint Committee	One - Day Workshop on Sexual Harassment on Studenst and Women at Workplace	4	205
Gender Awareness/ Sensitization Programme	Department of Physical Education	Intra-Collegiate 100M Championship (Girls)	1	9
Gender Awareness/ Sensitization Programme	Department of Physical Education	Intra-Collegiate 200M Championship (Girls)	1	10
Gender Awareness/ Sensitization Programme	Department of Physical Education	Intra-Collegiate Kho-Kho Championship (Girls)	1	18
Gender Awareness/ Sensitization Programme	Department of Physical Education	Intra-Collegiate Kabbadi Championship	1	28

Gender Awareness/ Sensitization Programme	Department of Physical Education	Intra-Collegiate Badminton Championship (Girls)	1	17
Health Issues	Swargiya BAhusaheb Mulak Studenst Welfare Community Services Centre in collaboration with JCI	Mega Health Check-Up Camp	2	290
Environmental Issues	NCC	Tree Plantation by NCC	2	21

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Technical Training in Computer Hardware Networking	35	Maharashtra Centre for Entrepreneurship Development D	60

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Maharashtra Center for Enterpreneurship Development (MCED), UDYOG BHAVAN, CIVIL LINES, NAGPUR	06/02/2018	Assisted in Technical Training in Computer Hardware and Networking(03/10/2018 to 02/11/2018)	35
Emerging e-	19/06/2019	Employment	Nill

infotech Solutions Pvt. Ltd. Nagpur (E2SPL) Tally Institute of Learning, Nagpur		generation	
M/s L.R. Urkudkar Construction Company, Shivaji lay-out, Ward No.2, Bhiwapur Post, Nagpur-441201	20/04/2018	Employment generation	Nill
Jeevan Vikas Mahavidyalaya	19/08/2017	Research/ Students Exchange/ Faculty Exchange / Guest Lecture / Conference / Seminars / Workshop	8

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1579000	3351485

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Fully	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9294	2700328	625	359505	9919	3059833
Reference	1942	1894617	74	15034	2016	1909651

	Books					
Journals	32	67747	7	5900	39	73647
e-Journals	6000	5000	6000	5000	12000	10000
e-Books	97000	5000	97000	5000	194000	10000
CD & Video	17	Nill	4	Nill	21	Nill
Others(specify)	8	Nill	8	Nill	16	Nill

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	84	2	72	72	1	3	8	100	0
Added	10	0	10	10	0	1	0	0	0
Total	94	2	82	82	1	4	8	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1809500	3191147	1579000	3351485

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The framework of Maintenance Policy provides guidelines for optimal use of

all the services available in the Institution. It also paves the way for identifying diverse areas demanding improvisation and scaling up the existing features. The facility of a Policy Document favours an equitable and efficient utilization of the available resources in the teaching-learning pedagogy on the various aspects of education. The Policy has been revised with minor changes to accommodate the proper management of day-to-day activities. The daily maintenance of drinking water facility, cleanliness of washrooms, electric appliances maintenance etc. is directly under the supervision of the office of the Principal. The scope of the Policy Document anticipates covering the following facilities Academic and Administrative spaces , Classrooms , Library Space , Sports Amenities, Gymnasium, Green Gymnasium , Conference Hall , Board Room , Independent Departments, State of the Art Laboratories , Research Laboratories , Computer Labs, Language Laboratory , Seminar Hall , Indoor Stadium , Swimming Pool , Girls' Hostel, Storage Space , Common Space , High End Sanitary Facilities, Playgrounds , Lawn and Pathways , Drinking Water and other Facilities (Aqua Fresh), Parking Slots , Garden and Green Cover. Routine Maintenance The upkeep of the playgrounds, garden and the green cover are maintained with the help of labours hired on daily wages. The electric maintenance is done by the appointed electrician. Admission The Admission Committee along with the Time-Table Committee plans and schedules the classes encompassing the practical as well as the theory classes. Especially abled (Divyangan) Faculty and students are given priority by allotting classes on the ground floor as per the Inclusivity Policy of the Institution. Laboratory The Institution has well maintained Science laboratories, Computer Labs and Language Laboratories. Administrative spaces are allotted as per the need, size and quantum of work for Meetings of Internal Quality Assurance Cell, Meetings of College Development Committee, Staff Council Meetings, General Meetings, Training Sessions for Teaching and Non- teaching Staff, Meetings of various Committees of the College. The Seminar Hall/Multipurpose Hall is utilized for the following purposes: Seminars, Symposia, Conferences, Guest Lectures, Workshops, Programmes organized by Alumni, Extension Activities, Cultural Programmes. Library and Information Centre Library and Information Centre holds all the requisite facilities. Reading room is also available for the aspiring students of MPSC and UPSC. Sports Facilities The Sports facilities available on the Campus are utilized by students, staff and non-teaching staff. These facilities are used for regular practices, Inter-collegiate Selection Trials, University level sports activities and District-Level Competitions. Gymnasium The fully equipped Gymnasium has been outsourced. Laboratory Equipment Every Department is entrusted with the responsibility of maintaining equipment in his/her possession and are instructed to maintain an inventory. Purchase of Equipment under Research Grants and Maintenance Guidelines The Principal Investigator is authorized to initiate requests for the purchase of equipment for his/her Research Project. Equipment Write Off Policy The Inventory and the Dead Stock Book are maintained by the Departments concerned. The E-waste is disposed-off through a well-defined system.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			

a) National	Govt. of India Scholarship and Freeship , Minority Scholarship	485	1460816
b)International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	09/07/2018	656	BA , BCom , BSC (All First Years))
Remedial Coaching	25/09/2018	668	All the Departments
Personal Counselling	01/10/2018	5	Students Counselling Centre
Mentor - Mentee	10/09/2018	849	Criteria -II
Yoga and Meditation	21/06/2018	44	NCC Unit

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Maharashtra Municipal Service Recruitment Main Exam	1	1	1	1
2018	Army	1	1	1	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Nil	0	0	NIl	2	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	Bachelor of Arts	Department of Sociology	Jyotirao Phule Social Work College	Master of Social Work
2018	1	Bachelor of Arts	Department of Sociology	Purushootam Thote College of Social Work	Master of Social Work
2018	18	Bachelor of Commerce	Department of Commerce	S B City College, Women;s College , NAgpur , Umathe College Nagpur, Swami Ramanand Tirth Arts , Science , Commerce College, Masal, Dhanwate National College	Master of Commerce
2018	1	Bachelor of Science	Department of Zoology	,RTMNU , Campus	Master in Science (Zoology)
2018	1	Bachelor of Science	Department of Science	J B Science College , Wardha	Master of Science (Chemistry)(Zoology)
2018	4	Bachelor of Arts	Department of Sociology	Bhiwapur Mahavidyalaya	Master of Arts (Sociology)
2018	6	Bachelor of Arts	Department of Economics	Bhiwapur Mahavidyalaya	Master of Arts (Economics))
2018	2	Bachelor of Arts	Department of Political Science	Bhiwapur Mahavidyalaya	Master of Arts (Political Science))
2018	1	Bachelor	Department	Dr. Arun	Master of

| | | of Arts | of English | Motghare College , Kondha | Arts (English) |
| 2018 | 1 | Bachelor of Arts | Department of Marathi | Pankaj P Tijare Mahav idyalaya | Master of Arts (Marathi) |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Tournament (Kabbadi , Volleyball, Cricket , Kho-Kho, Table Tennis, Badminton, Chess , Tug of War, Carrom , 100M running , 200 M running , 400M running , Sack race , Lemon Spoon Race, Bread Eating , Needle and Thread , Best Physique)	Institutional Level	384
Kabbadi , BAdminton , Kho- Kho, Volley ball , Swimming, Athletics	Intercollegiate Level	57
Cultural Activities	Institutional Level	849

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Bronze	Nill	1	Nill	6414	Mr. Akash Masram

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institution adheres very strictly to Maharashtra University Act 1994 Clause 40/4A in respect of the formation of Students' Council in our Institution. At times, the University does not issue directions to this effect the College elects students' representative through its own internal mechanism. During the Academic Session 2018-2019, Mr. Aniket Ankush Sontakke for Bachelor of Science, Mr. Rakesh Raju Fofase for Bachelor of Commerce, Miss. Priyanka Kailash

Narnaware for Bachelor of Arts and Miss. Pragati Mahesh Karkade for BVoc were selected as the member of Students' Council. The NSS Unit of our Institution selects its representative through a standard procedure. During this selection process, students' Academic performances, Leadership Qualities, Communicative Skills, Altruism, Honesty, Time Management and attitude towards prioritizing self-development are taken into consideration. Mr. Javed Pathan from BSc-II represented the NSS Unit during the Academic Session 2018-2019. As per the directions issued from the Office of Directorate of NCC, Ranks are allotted to the NCC Cadets who perform excellently in all the categories. The Rank of Senior under Officer was bestowed upon Cadet Sudhir Shende during the Academic Session 2018-2019. This Rank encompasses all the duties of a Senior under Officer as per the directions issued from the office of 20 Mah Battalion, Nagpur. The Students' Subject Literary Association of every Department in our Institution is committed to conduct the selection process for the posts of Secretary, President and Treasurer respectively in a free and fair manner. Various programmes are conducted by Subject Literary Associations throughout the Academic Session with the sole purpose of ensuring the participation and management of all the activities to Leadership instils the qualities of life skills among our students. The Internal Quality Assurance Cell of our Institution has a students' representative. It is constituted as per the guidelines issued from NAAC. Mr. Sanket Sabde , student of BA represented the student. The College Development Committee (CDC), which acts as moderator in the implementation of the policies, its outcomes and achievements is constituted as per the Maharashtra University Act. Centre for the Prevention of Sexual Harassment of Women in Working Places and Women's Grievance Redressal Cell of Bhiwapur Mahavidyalaya were merged and titled as Internal Complaint Committee (ICC). The Girls' representatives are selected through an election process and their selection is valid for two years. Miss Rajashree K Alone and Miss Prajakta M Yerne were selected. The Sports Committee has students' representatives based on the overall performances of students in various activities of Sports and Games. Mr. Nitin Nagose and Miss Kalyani Warjurkar represented the students in the committee. Miss Rupali Nagose (Miss Bhiwapur Mahavidyalaya) Mr. Javed Pathan (Mr. Bhiwapur Mahavidyalaya) represented the Canteen Committee. The Alumni Mr. S R Dadmal represented in the Internal Quality Assurance Cell formation of the Institution. The Cultural Committee consists of students' representatives. This selection process is initiated on the basis of the overall performances of students in various curricular, co-curricular and extra-curricular activities. Mr. Javed Pathan represented in the Cultural Committee for the Academic Session 2018-2019.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Annual Meeting of Alumni Association for the Academic Session 2018-19 was held on 12th November, 2018 at 12.30 P.M in the Conference Hall of the College, which was chaired by the Principal of the College. Associate Prof. Dr. Sunil Shinde, President of Alumni Association Mr. Vivek Hedau along with the alumnae

namely Shri. Sharad Mire, Shri. Prabhakar Khandekar and Member Secretary of Alumni Association Asst. Prof. Amit Kalbandhe marked their attendance in the Meeting. The Annual Meeting of Alumni Association for the Academic Session 2018-19 was held on 12th November, 2018 at 12.30 P.M in the Conference Hall of the College, which was chaired by the Principal of the College. Associate Prof. Dr. Sunil Shinde, President of Alumni Association Mr. Vivek Hedau along with the alumnae namely Shri. Sharad Mire, Shri. Prabhakar Khandekar and Member Secretary of Alumni Association Asst. Prof. Amit Kalbandhe marked their attendance in the Meeting. Presidential Address: The Principal of the College felicitated all the members of the newly constituted Executive Committee of Alumni Association by presenting bouquet. He also appreciated the efforts of all the members of Alumni Association in extending their co-operation in conducting Cultural, Social, Academic and Sports related events successfully. The Principal declared that the facilities like Gymnasium, Indoor Stadium and Guidance Centre for Competitive Examinations will be accessible for the Alumnae of the College. As such, in the coming years, the Swimming Pool of the College will be functioning in full swing. The facilities of which can also be made available for the Alumnae at very reasonable charges. Through his address, Mr. Sharad Mire, the newly elected Secretary of the Executive Committee of Alumnae Association, cherished the memories of his time when he was the regular student of the College and spoke about the progressive journey of the College. He also hoped that more and more alumnae will get in touch with the College in the years to come. Mr. Sandip Nimbarte, the newly elected Vice-President of the Executive Committee of Alumnae Association, though his speech, assured that the Association will extend every possible help to the College to conduct Cultural, Social and Academic events successfully. Former Vice-President of the Association, Mr. Vivek Hedau, expressed his passion to explore and groom the latent talent of students in Bhiwapur Taluka to make them excellent artists. Miss Prajakta Alone conducted the Proceedings of the programme while Asst. Prof. Dr. Vijay Dighore proposed the formal Vote of Thanks.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice -1 Students' Empowerment is the primary objective of our Institution and hence they are given adequate representations in various administrative, co-curricular and extra-curricular activities of the Institution. Students of the Institutions come up with various innovative ideas on, 'Families that eat together, stay together'. With this ideology in mind, the NCC cadets of Bhiwapur Mahavidyalaya organized an informal activity which turned out to be one of the best ones. The main objective of the activity was to develop a sense of togetherness. Around 40 cadets brought food cooked at home and shared their ideas about the various types of food people eat in diverse nation like India. They further discussed the reasons of diverse eating habits which they concluded depended on the geographical conditions of the dwellers. The faculty was invited to share their views. This entire participation from all the disciplines instilled healthier eating habits, developed social skills and positive communication. The entire exercise created a spirit of awareness devoid of caste , creed , gender or class. The initiative and participation of students was appreciated by all. Practice -2 Bhiwapur Mahavidyalaya is a good example of decentralization and participatory management. Various Committees for academic and executive work have been formed at the College level to ensure that distributed work is done effectively. Under the aegis of Swargiya Bahusaheb Mulak Students' Welfare and Community Service Centre ', of the Institution, an AIDS Awareness campaign was performed by the students of the College at Dharamapur, a nearby place to the college. The Skit included

representation from all the disciplines of the college. It was the call of the students to select, script and perform on the topic. The participation of students in the skit showed their keen interest in making the society aware of the deadly attack of AIDs. Further to this the students extended the support to those interested in knowing more about it. The students projected a healthy initiative against the discrimination of patients in the society. The message given was to stop the spread and not to discriminate on the basis of the affliction of the disease.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curricular Development The curriculum is designed by the affiliating Rashtrasant Tukadoji Maharaj ,Nagpur University . The Faculty Members on BoS share their inputs while the drafting of the syllabus. The faculty through its feedback contributes to the development of the curriculum. Faculty attend curriculum development workshops designed and organized by the affiliating university The syllabi of various subjects are delivered through innovative methods of teaching – learning. Innovative teaching methods ICT is used for thrust areas which need more specific interventions. A daily note-book for planning of activities and lectures along with co- curricular and extra- curricular help in planning and dissemination of the prescribed syllabi.
Teaching and Learning	Teaching and Learning Student-centric learning methods in the Curricular and co-curricular activities of the Institution are developed to ensure students' active participation. Home assignments are a regular feature for almost all the subjects. Every subject adopts a variety of methods and activities to disseminate knowledge. The language Notebooks of the students are corrected to maintain the quality. The experiential and participative forms of learning methods developed their reasoning power, critical thinking power, and contextual learning aptitudes. Learning activities like Surveys, Case Studies, Students' Research Projects.
Examination and Evaluation	Examination and Evaluation The Institution's Continuous Internal

		Evaluation mechanisms and co-curricular activities are planned and implemented as per its Academic Calendar, which is prepared in conformity with the University's Academic Calendar. The Examination Committee conducts two Unit Tests, One Model Examination, a few Surprise Tests as per the faculty's convenience are conducted. Progress Report Cards are sent to parents through postcards and the same is shown in to them during Parents- Teachers Meet. Students are awarded internal marks based on their performances in various examinations conducted. Continuous internal evaluation of the students' performances is also done through formal and informal assessment such as quiz competitions, interactive sessions, and students presentations in Seminars and Workshops.
	Research and Development	Research and Development The research consultancy and extension committee of the Institution is entrusted to take up activities pertaining to the thrust area of research which include conducting workshops on Intellectual Property Rights, Seminars, Conferences and facilitating in forwarding minor / major proposals for funding to the competent authorities. The Research consultancy and Extension Committee is instrumental in guiding for forwarding research proposal seeking financial assistance from various government and non- government bodies. Besides the Research Committee's initiatives, the IQAC of the Institutions establishes MoU s with colleges of repute for facilitating sharing of Research Academic, Library and Human Resource.
	Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and physical Infrastructure / Instrumentation Library is automated using Integrated Library Management System (ILMS) And houses 10113 books, 14periodicals and Journals , has a capacity to seat 100 students in the reading room. ICT- enabled e-learning resources like Mobile apps, PPTs, educational and entertainment films, MOOCs, Google Classrooms, Open Educational Resources (OER), CEC, and NPTEL material prescribed by UGC. INFLIBNET (N-LIST) and allied e-resources available in the Central Library We have 9 well - maintained classrooms and 1 Interactive

	Board, 2 Smart Boards, and 6 Interactive Devices and have Wifi in the Campus and LAN facilities for all the computers The Institution has well maintained infrastructural facilities for running cultural activities, sports and games, Indoor Gymnasium, Green Gymnasium and Yoga and Meditation.
Human Resource Management	Human Resource Management All the stakeholders are part of the decision-making process. Students are given opportunities to showcase their leadership qualities by organising various student-centric activities. Teachers are encouraged to attend Faculty Development Programmes and they represent in various Academic Bodies of the University and College Development Committee. The Non – teaching Staff is appointed as per the workload and the directions from the competent authorities. Defined Contribution Pension Scheme after 2005. Career Advancement Scheme is availed by the concerned. Government Medical Claim, Gratuity funds, retirement pension as per the Government Rules and Regulations are in force. Internal Quality Assurance Cell is entrusted to monitor and improvise the Internal Quality of the Institution.
Industry Interaction / Collaboration	Industry Interaction and Collaboration The Institution has established MoUs with Industry and Academia keeping in mind the need to map and bridge the demand and supply gap of Human Resource. The Institution extends it hand to collaborate with Government and Non – Government agencies to bring awareness in various aspects of human life.
Admission of Students	Admission of students The admission of the students to the various disciplines available in the Institutions is taken care by the Admission Committee constituted by the Office of the Principal and the IQAC. The Committee is entrusted with publicity of the achievements of the Institution to attract admissions to the various disciplines available The committee supports students through its computer centre and faculty assist the students in filling online admission and examination forms. The Admission Committee follows the guidelines issued by the affiliated University from time

E-governace area	Details
to time.	

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development The Institution has been using Master software with College Management System, Library Management System, Accounts, Payroll, Scholarship and Sevartha Pranali.
Administration	Administration The computers in the Institution are connected to LAN to all the Departments making connectivity and communication easy. Besides this, regular Notices, Circulars related to administration are sent through e-mails and in black and white. The Purchase Committee, Library Committee continue to work under the supervision of the office of the Principal.
Finance and Accounts	Finance and Accounts The transactions related to all the finances of the Institution including admission, fees, exam fees, salary of the employees, electronic mode of payments, vouchers are generated through Master Software.
Student Admission and Support	Student admission and Support The online admission of the students is done through Rashtrasant Tukadoji Maharaj Nagpur University online portal. The faculty of the Institution under Admission committee assists the students to upload the scholarship, examination and admission forms. E-Suvidha Kendra is available for students who intent to do it independently.
Examination	Examination The examinations forms are filled on the online portal of the affiliated Rashtrasant Tukadoji Maharaj Nagpur University. The affiliating University has made a provision to dispatch the Question Papers online with a password on the day of the examination early in the morning. The Question Papers are downloaded and then photocopies of the printouts are taken out as per the Time – Table. The Internal marks allotted as per the guidelines by the Board of Studies of various disciplines are posted in the online portal of the affiliating university in the given time frame work.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	nil	Nill	Nill	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One - Day Training Programme on Use of MS- Excel in Teaching - Learning	-	30/06/2018	30/06/2018	12	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Swayam arpit Online refresher course in English Language Teaching	1	Nill	Nill	Nill
UGC sponsored Refresher Course	1	17/09/2018	07/10/2018	21
UGC Sponsored Orientation Programme	1	01/02/2019	28/02/2019	28
UGC Sponsored Orientation Programme	1	20/06/2018	17/07/2018	28
UGC Sponsored Orientation	1	20/06/2018	17/07/2018	28

Programme				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):				

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching Welfare Schemes : NPS DCPS General Provident Fund (GPF), Defined contribution pension scheme (DCPS), Advance Hand Loan facility, medical leave, FIP/ FDP	Non- Teaching : NPS DCPS General Provident Fund (GPF), Defined contribution pension scheme (DCPS), Hand -Loan facility, Medical leave,	Students Scholarships, Book bank facility, gymnasium, Swimming

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit Internal Financial Audit is done to keep track on the administrative expenses incurred during the Financial Year. Minor expenditure incurred is endorsed by the Principal. Bills, Vouchers and Note Sheets are attached with the financial statements of Income andExpenditure and forwarded to the Office of the Foundation Society for Internal Audit. After receiving the financial statements of expenditure from various Colleges of the Foundation Society, a Consolidated Audit of Income and Expenditure of the Institution is done by a Registered Chartered Accountant appointed by the Management. The Audit includes financial transactions resulting from salary grants, non-salary grants, unaided courses, grants received from UGC andScholarships. External Financial Audit: External Audit is conducted by an independent Finance Officer seated in the Joint Director's office. The Office of the Accountant General has a provision of looking into the Audited Statements submitted every five years. Revenue expenditure bills are verified through the submitted vouchers as well as the capital expenditure in the appropriate records of the departments / Institution. The accounts of grants received from the University Grants Commission are audited by a Chartered Accountant and finally audited by an external Auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Principal Dr. Jobi George, Dr. Mangesh V Kadu IQAC Coordinator , Invited Peer Member Dr. Vivek Diwan , R S Mundle Dharampeth Arts and Commerce College, Nagpur , Dr. Anita V Mahawadiwar, Member Secretary , Criteria -VI Bhiwapur Mahavidyalaya
Administrative	Nill	Nill	Yes	Principal Dr. Jobi George, Dr. Sanjay Chaudhary(Associate Professor, Dept. of Physical Education Sports Shri Binzani City College, Nagpur), Dr. Mangala Hirwade , (Associate Professor, Dept. of Library Information Science RTMNU , Nagpur) Dr. Mangesh V Kadu IQAC Coordinator , Invited Peer Member Dr. Vivek Diwan , R S Mundle Dharampeth Arts and Commerce College, Nagpur , Dr. Anita V Mahawadiwar, Member Secretary , Criteria -VI Bhiwapur Mahavidyalaya

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Feedback on the Institution which includes all amenities and Human Resource. 2. Parents Feedback on the performance of their wards and attendance in the Institution. 3. Discussion with the parents on developing the overall personality of the students through various programmes like Motivation, De-addiction. Feedback received from parents on the safety precautions and security provide by the Institution for girl students.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation of the staff in compliance to the updates given by the affiliating University. 2. Participation of staff in the medical camps organized by the various units of the Institution. 3. Briefing of the Non-teaching staff with State Bank of India officials with regards to availing of Home -loan, credit cards and debit cards etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Feedback from all the stakeholders collected, analysed and action taken report generated. 2. Re- designed the Daily Notebooks to accommodate the objectives and outcomes of every unit and teaching plan. 3. Promoted research environment in the Institution by encouraging faculty to contribute to publishing Quality Research Papers. 4. Introduction of New Professional Programmes with Four Subjects in BVoc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organized One- Week Library Orientation Programme	13/08/2018	13/08/2018	18/08/2018	200
2018	Organized Workshop on Research Methodology	08/09/2018	08/09/2018	08/09/2018	165
2018	Organized Counselling Session on , Stress, Depression Todays Youth	02/10/2018	02/10/2018	02/10/2018	700
2018	Organized One- Day Workshop on Sexual Harassment in Workplace	09/10/2018	09/10/2018	09/10/2018	205

2018	Organized Mega Health Check-Up Camp	13/10/2018	13/10/2018	13/10/2018	290
2019	Organized Self - financed certificate Course in Financial Accounting using Tally ERP-9	12/02/2019	12/02/2019	30/05/2019	26
2019	Organized One- Day Workshop on Intellectual Property Rights: Creativity Innovations	27/02/2019	27/02/2019	27/02/2019	13
2019	Organized Guidance Lecture on Article 371(2) of the Indian Constitution	02/03/2019	02/03/2019	03/03/2019	200
2018	Organized Self -Financed Certificate Course in Fashion Designing	01/08/2018	01/08/2018	16/03/2019	17
2018	Organized Certificate Course in Tax Procedure	20/08/2018	20/08/2018	20/02/2019	40

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Free Health Check- up camp	30/08/2018	30/08/2018	92	0
Guidance Programme for	15/09/2018	15/09/2018	67	0

Women on Menstrual health & Hygiene				
One day Workshop on Sexual Harassment of Students and Women at Workplaces	09/10/2018	09/10/2018	130	75
Jagran Dindi (Awareness Rally on Beti BAchao , Beti Padhao)	22/01/2019	22/01/2019	46	29
Intra - Collegiate 100 M Running Championship(Girls)	07/02/2019	07/02/2019	9	0
Intra - Collegiate 200 M Running Championship(Girls)	07/02/2019	07/02/2019	10	0
Intra - Collegiate Kho-Kho Championship(Girls	07/02/2019	07/02/2019	18	0
Intra - Collegiate Kabbadi Championship(Girls	07/02/2019	07/02/2019	28	0
Intra - Collegiate Badminton Championship(Girls	07/02/2019	07/02/2019	17	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
3.33 percent power generate from Solar lit lights

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	and disadvantages	contribute to local community					
2018	1	1	30/08/2018	1	Free health check- up Camp	To bring Awareness among the underprevilgded women folk who have no access to basic health services about various diseases they are suffering	95
2018	1	1	15/09/2018	1	Guidance programme for Women on Menstrual health and Hygiene	To increase awareness among adolescent girls on menstrual hygiene	71
2018	1	1	15/09/2018	17	organized Cleanline ss Pakhwada	Awareness about Cleanliness was created among the students and the people of Bhiwapur	152
2018	1	1	02/10/2018	1	Skit on AIDS awareness	AIDS Awareness among the people	67
2018	1	1	13/10/2018	1	Mega health check- up camp	Health Awareness among the people	295
2019	1	1	23/01/2019	1	Guest lecture on Govt. Schemes in Agricultural Sector	Various Govt. Schemes in agricultural Sectors	79

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Principal	18/06/2016	It is evident from the fact that the success of any Higher Educational Institution depends on the persona of its Leadership. Taking this aspect into consideration, the Management has a set of directions in the form of Handbook for the Principal to follow diligently for easy governance in day - to - day activities and for the welfare of all the stakeholders associated with the Institution. The Principal, as per the directions, has been authorized with the execution of all the policies pertaining to the Institution in accordance with the affiliated University and as per the directions of competent authorities for the growth and development of the Institution. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf
Code of Conduct for Teachers	18/06/2016	Code of Conduct for Teachers is a document to instruct the individuals imparting knowledge to the students to brace for life with the skills necessary. The Code of Conduct guides the teachers to upgrade themselves as per the Technological Advances for facilitating Teaching - Learning process. It further directs the teachers to maintain integrity at all levels of professional and

			personal life so as to set an example for the students to follow. The Code of Conduct further instructs the teachers to be good counsellors and facilitators to guide, encourage and assist students in their journey of acquiring knowledge. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf
Code of Conduct for Non- Teaching Staff	18/06/2016		The Code of Conduct warrants the Non-teaching to adhere to the rules and regulations of the Institution. The Non-Teaching are required to exercise self - discipline at all times . They are at all times to interact positively with all the stakeholders and must not divulge official confidential matters, or conceal any significant document. They are further expected to follow the guidelines and adhere to the Academic Calendar of the University as well as of the Institution. The Non - Teaching Staff is to be punctual in discharging their duties and refrain from unethical practices which may invite disrepute to the Institution. The Non - teaching staff should maintain congenial atmosphere and should avoid divisive office politics based on caste, creed and culture. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf
Code of Conduct for Students	18/06/2016		The students Code of Conduct is envisioned to foster not only the

educational qualities of the students but also to inculcate civic representation in them, so as to enable them to be better citizens. Considered to be the future of the Nation and the Society, the molding of these individuals into responsible citizens is the sole objective of any Higher Educational Institution. To inculcate discipline and keep them from distractive elements, an empirical, honest, fact -based information is disseminated and the same is expected in turn. Above all, the students are bound to be loyal to their primary duties to the family, to the society and also to the Nation. The students are exposed to different cultures though curriculum so as to make them understand and respect. https://bmb.ac.in/wp-content/uploads/2023/01/Handbook-for-Principal-Code-of-conduct-for-Teachers-Non-teaching-Students.pdf

| 7.1.6 – Activities conducted for promotion of universal Values and Ethics |

Activity	Duration From	Duration To	Number of participants
International Yoga day	21/06/2018	21/06/2018	44
Tree Plantation by NCC	27/07/2018	27/07/2018	21
Paid tribute to Lokmanya Tilak on his death Anniversary	01/08/2018	01/08/2018	38
Independence Day	15/08/2018	15/08/2018	192
Swachta Pakhwada	30/08/2018	30/08/2018	150
Paid tribute to Dr. Sarvapalli Radhakrishnan on his birth anniversary	05/09/2018	05/09/2018	150

Peace rally wasorganized on the occasion of Gandhi Jayanti	02/10/2018	02/10/2018	150
Skit on AIDS Awareness	02/10/2018	02/10/2018	105
Celebration of Vachan Prerna Diwas	15/10/2018	15/10/2018	105
Paid tribute to Dr. Baabsaheb Ambedkar on his death anniversary	06/12/2018	06/12/2018	36

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation: Tree Plantation Drive was organized as per the directions given by the NCC Directorate. 21 NCC cadets planted 40 saplings in this Drive. During this Drive, awareness was created among the people and the students about the benefits of Tree Plantation. People were encouraged to plant at least two trees in their areas to save the endangered environment and to beautify our life. Principal Dr. Jobi George addressed the NCC cadets on the need of tree Plantations for sustainability of the environment. Commanding Officer of 20 Mah Bn NCC Lt Colonel Nitin Bhide appreciated the efforts taken up by NCC cadets.

Cleanliness Drive: 1. Swachata pakhwada , a Special Cleanliness Drive was arranged by NSS unit of the Institution from 30 August to 31 August 2018 in which 150 students participated. 2. Cleanliness Pakhwada was organized by the NSS unit of the Institution from 15 September to 2 October 2018 in which 150 students contributed and conducted cleanliness campaign in and around Bhiwapur town and Government Rural Hospital. 3. 22 NCC cadets took up cleanliness drive as per the schedule given by the NCC Directorate . Towards the end of the drive the cadets took oath to keep their surroundings clean.

Installation of Power Efficient Equipment: The Institution values the use of non- renewable energy. Keeping this into account , the Institution has installed power - efficient UPS to all the computers being used in all key areas of working. Stabilizers are used for refrigerators in the laboratories , refectory. LED Bulbs are used in all the places for illumination. Partial Solar Panels have been installed for Inverter . Inverter as a stand by is another power efficient equipment.

Waste Management: The Institution manages its degradable and non - degradable waste in eco-friendly ways. As it an Educational Institution , the use of paper generated as waste is uncontrollable despite many awareness campaigns . The paper waste is disposed in a pit in the premises. The Institution has a Go Green Policy initiative in place . Even then the wrappers are disposed to the civic management. Electronic items are collected and disposed of to a vendor collecting e- waste. The waste water from the washrooms is collected in large septic tank. Water from the drinking water taps is directed to the flora around through proper drainage.

Ban on Use of Plastic: The Institution adheres to Eco- friendly ways of working towards sustainable environment. The canteen in the college is strictly confined to using glass-wares instead of paper glasses for beverages. The Institution prefers Paper bags to plastic bags to gift the invited guests . Wherever possible , the Institution vows to extend this mission of keeping the premises plastic free and acknowledges the directions from competent authorities from time to time.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 Open House Workshop on Communicative English and Functional Grammar 1. Objectives of the Practice In order to make students Communicative Competent and to develop their interest towards English speaking, Bhiwapur Mahavidyalaya conducted an Open House Workshop on Communicative English and Functional Grammar. The main objectives of the organization of this workshop are as follows: • To develop vocabulary and improve the accuracy in grammar. • To encourage students to communicate in English. • To enhance the pronunciation ability of the students. • To make students communicative competent. • Improve listening, speaking, reading and writing skills and the related sub-skills. • To build confidence in oral and interpersonal communication. • To apprise them different styles of sentence construction. • To apprise students to construct grammatically correct sentences. • To make students prepared for Personal Interviews for jobs. 2. The Context An effective communication can serves five major purposes: to inform, to express feelings, to imagine, to influence, and to meet social expectations. Now a days English has become the language for communication almost everywhere. Students from rural area found English difficult for communication. This is because these students are lacking in vocabulary and very weak in constructing grammatically correct sentences. They do not even know the proper pronunciation and grammar. So it was initiated to organized workshop for these students in order to make them communication competent and to make them future ready to face interviews while pursuing their carrier. 3. The Uniqueness Bhiwapur Mahavidyalaya is committed for overall development of the students. In order to enhance proficiency of the students in English speaking and to make them prepared for their job interviews, such workshops are conducted often. 4. Constraints/ Limitations if any The main barriers for conducting such workshops are lack basic communication skills and confidence in the students. Students are not so much interested in communicating in English rather they have sort of fear of making wrong sentences that can make feel embarrassed. This affect the participation of the students in such workshops. 5. Evidence of Success This year College organized such open house workshop on "Communicative English and Functional Grammar" for the students for all schools and colleges in Bhiwapur Tahsil. The workshop was conducted on every Saturday of the month from 9th March to 30th March. The Workshop was conducted by the Department of English under the guidance of Hon. Principal Dr. Jobi George. During the workshop, Assistant Professor Dr. Vinita S. Virgandham, the coordinator of the workshop conducted the classes on Phonetics, Motivational Stories and Spoken English. The main motto of the workshop was to bring students from different schools and colleges together and apprise them about the nuances of Spoken English in everyday life. Students learnt basic grammar such as vowels, consonants, part of speech, and word pronunciation during the workshop. Many activities were undertaken during the workshops like collecting nouns and verbs in and around the College and use them to construct meaningful sentences. Students enjoyed the activities a lot and learnt many thing. Through these activities students given a peep into construction of many sentences using same bunch of words. More than 60 students attended the workshop. Students' enthusiasm was overwhelming and further to this pilot project, it was decided to make this workshop into Certificate Course to benefit all under One Student One Skill (OSOS) Programme and extended it to all interested students. 6. Outcomes Successful organization of the workshop led to the following major outcomes. • Students were able to introduce themselves in easy language. • Students were very comfortable while speaking in English. • Students were very confident in speaking and constructing grammatically correct sentences. • Student were able to express them in different styles of sentence construction. • Students are benefited with vocabulary pertaining to different fields. • Students become confident to face

interviews or to communicate among themselves. 7. Problems Encountered and Resources Required The main problem encountered in organizing these kinds of workshops for the students from different schools and colleges was the different schedules of the different schools. So it was very difficult to manage schedule of the workshop. Lack of students' interest to attend these kinds of workshop was another problem which affected the effectiveness of the programme. Best Practice-2 Personality Development and Motivation 1. Objectives of the Practice College is committed to overall development of its students. Beside academic, extracurricular activities are also conducted by the Institution for grooming the personality of the students. The main objective of the organization of such programmes are as follows. • To implement actionable plans to improve in career, profession and role of the students in the Society. • To help Students to set their goals for better future. • To help Students to pursue their goals. • To develop confidence in the students. • To develop Students' self-esteem. • To develop students' decision- making ability. • To analyse strengths and weaknesses of the students. • To provide motivation for students to achieve their goals. • To Groom the personality of the students. 2. The Context The college being located in rural area, majority of the students who pursue their education in this college are from remote areas. These students are relatively lagging behind the students from urban background. Hence, initiatives have been taken by the Institution to fill the gap and to provide grooming to these students. Students require special attention to realize their potential and abilities. Students especially girls have to face restrictions at home and some girls discontinue their studies. In order to give them the determination, personality development programs have been designed. The expected outcome is that the students should be able develop self-confidence and make improvements in their self-esteem. 3. The Uniqueness The Institution organizes such personality programmes for overall development of the student. The programmes are planned as per the need of the students. The Institution analyses strengths and weaknesses of the students and provides motivation to students for achieving their goals. 4. Constraints/ Limitations if any There are many constraints in organizing the said practice. Students from the rural background are very shy and reluctant to change. Most of the Students are not interested and don't involve in such activity. Overall, less attendance of the students in another constraint in achieving the expected outcome of the practice. 5. Evidence of Success The Institution is committed for the overall development of the students. Keeping this in view, the Institution organized personality development programmes and grooming sessions for the students through various committees and study centres. Many Students have been benefitted through such activities. 6. Outcomes Following are the outcomes of organizing Personality Development Programme • Many remarkable developments have been observed in students after attending the programme. • Students get motivated and develop a positive attitude. • Students were found to be more focus ed on their careers. • Students were able to make their own decisions. • Students were found to be determined in achieving their goals. 7. Problems Encountered and Resources Required There were many challenges which needed to be addressed in designing and implementing the practice. The students were reluctant to change. Most of students were found to be down with inferiority complex and were hesitant to take up the new ventures. Initially it was a challenge to create interest among students to involve in personality development activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://bmb.ac.in/wp-content/uploads/2023/01/Best-Practices-18-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

Our vision has a linear approach to disseminate knowledge to the marginalized and we have been instrumental in achieving the same since the inception of the Institution. The Institution has introduced Certificate Courses for students' Employment and Entrepreneurship Development. Institution's thrust areas are its fulfilment of Vision and Mission, which entrust the Institution to work towards the holistic development, employability and enhancement of skills for life. With a vision to promote education for rural development, to educate and empower girls and boys from around 137 hamlets, we work to cater to the needs of UG and PG students. The Competitive Examination guidance has been undertaken to provide the students with more inputs by inviting and organizing guest lectures by the experts concerned. Our Institution promotes the policy of earn and learn. The teaching – learning Pedagogy introduced learning based on activity and ICT enabled tools which is being upgraded continuously for the students to assimilate and get exposed to the new developments in Science and Technology so as to empower them to compete in the world outside their dwelling pertaining to personal as well as professional life. Our Institution has well established mechanisms for upgrading the IT facilities including Wi-Fi system and CCTV Surveillance facility in the Campus. Class rooms are given Interactive Board, Smart Boards, complete surveillance system, uninterrupted power back up with 25 KVA Generator, facility for high-speed communication links, anti-virus for all computers for the smooth delivery of all its programmes. Labs are modern and as per the requirements of the directions. Our Institution has 98computers/laptops, a legal Libman Software for Library Management, CMS software for Office Management, Tally Software and Master Software's Software for Accounting, and ETNL Software for English Language Laboratory. Th Institutions has signed MoUs with Industries and Academia to foster mutual understanding of the demand and supply of human resource. The Institution has developed an Infrastructure which is in tandem with the requirements of any Higher Educational Institutions. Availability of aqua fresh drinking water, well – maintained washrooms, security for girl students, segregated parking facilities for all, excellent Sports facilities with all the year- round coaching are an added feature where the Institution on has proved its mettle through its mission policy. Governance and leadership Qualities are instilled through various Quality initiatives in terms of Extension activities, medical camps and activities carried out through NCC and NSS units of the Institution. We integrated programmes based on Professional Ethics, Gender Equality, Human Values, Civic Responsibilities, and Studies on Environment and Sustainability into our curriculum for the holistic development of our students. For sensitizing our students about gender issues, we organized Guest Lectures on gender equality, Awareness Programmes on women's safety, security, health, and hygiene through its NSS, NCC, and 'Women's Studies Centre'. Principles of Professional Ethics were sowed by effective curriculum delivery. Professional ethics and human values were instilled by organizing World Environment Day, National Wild Life Protection Day, and International Yoga Day and by celebrating National Voters Day for instilling

Provide the weblink of the institution
https://bmb.ac.in

8.Future Plans of Actions for Next Academic Year

Our Institution puts in efforts for the holistic development of our students. Prime thrust is specified to achieve the envisioned Vision, Mission and Quality Goals. We desire to Curricular Aspects • Encourage students to participate in College, University and National level sports. • Organize programmes on Gender Sensitization • Constitute various Institute level Committees to ensure the holistic development of our students. • Achieve the Status of Recognized Research

Centre. • Reach out to the society through various outreach programmes for the overall development of the society. • Start more Value-Added Courses. • Establish MoUs which functional in nature for Student Exchange and Faculty Exchange programmes • Collect Feedback from all the Stakeholders. • Analyze the Feedback and prepare Action Taken Report. Teaching-Learning and Evaluation • Implement new reforms to sustain quality education. • Implement students' Research Projects • Ensure the services of Students' Counselling Centre throughout the year. • Impart skill training to students. • Develop entrepreneurship skills in students to make them independent. Research and Extension • Inspire faculty to update their knowledge through various professional development programmes. • Encourage teachers to submit Research Proposals under various Government Schemes. • Organize Seminars, Conferences, Workshops, and Guest Lectures for strengthening the Research Acumen of the staff. • Maintain the Research ethos of our Institution through the publication of its Multidisciplinary Peer Reviewed Research Journals VIBGYOR and AURA. • Forward proposals to start Post-graduate Courses and Recognized Research Centre in different disciplines. • Enter into more quality MOUs with Institutions of repute and initiate more collaborative activities including Research and thus make MoUs more functional. • Continue extension activities under Institutional Social Responsibilities (ISR). Infrastructure • Maintain the existing physical infrastructure • Augment Laboratories to accommodate B. Voc Courses Learning Resources • Augment the number of Smart Boards and Interactive Boards. • Strengthen Departmental Libraries with extra reading and Reference Materials. Student Progression • Empower students by providing guidance workshops on competitive examinations for aspiring students. • Strengthen the Training and Placement Cell of our Institution by inviting Companies and industries for Placement Drives. Governance and Leadership • Organize Workshops and Guest Lectures for the Teaching and Non-teaching staff. • Restructure Committees to streamline and accommodate various Committees for better management and administration. • Organize Faculty Development Programmes and Skill Enhancement Programmes for staff, and to continue support for Research and publication. • Carry on with regular audits including Academic and Administrative. Innovative Practices • Celebrate festivals to expose students to respect different cultures • Bring awareness on obtaining Legal Aid Services. • Organise Voter Awareness Campaigns. • Celebrate Commemorative Days • Augment innovative methodologies in Teaching-Learning Process • Continue Community-oriented Programmes. • Extend support to the local Governing Bodies as and when it is required. Initiatives to make Campus Eco-friendly • Sustain the 'Go Green Campus' initiative of our Institution to protect our environment from further decay. • Tree Plantation Drives are to be taken up by NCC and NSS Volunteers. • Organize Cleanliness Drives and Awareness Rallies.