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# BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

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## ACTIVITY REPORT

ACADEMIC SESSION	2021-2022
ORGANIZER	Internal Quality Assurance Cell Bhiwapur Mahavidyalaya, Bhiwapur
NAME OF THE ACTIVITY WITH TITLE	Faculty Development Programme on Exploring Google Tools and Microsoft Excel Tools for Teaching – Learning Process  Title: "All About Google Tools"
DATE OF ACTIVITY	24 <sup>th</sup> and 25 <sup>th</sup> February 2022
MODE OF ACTIVITY (ONLINE/OFFLINE) (IF ONLINE, GIVE WEBLINK)	Online Zoom Meeting Link : <a href="https://us02web.zoom.us/j/2191459135?pwd=cDRGT2lSN2l4bm5CaU1uNk5hTDhoUT09">https://us02web.zoom.us/j/2191459135?pwd=cDRGT2lSN2l4bm5CaU1uNk5hTDhoUT09</a> Meeting ID: 219 145 9135 Feedback Link: <a href="https://forms.gle/zJF81cCCA47b8SqP8">https://forms.gle/zJF81cCCA47b8SqP8</a>
ORGANIZING COMMITTEE	DES' R. S. Mundle Dharampeth Arts and Commerce College, Nagpur and BCYRC's Bhiwapur Mahavidyalaya, Bhiwapur
PROGRAMME COORDINATORS	Dr. Mangesh V. Kadu and Dr. Manjushree Sardeshpande
COMMITTEE MEMBERS	Dr. Mangesh V. Kadu, Dr. Manjushree Sardeshpande, Dr. Vinita Virgandham and Dr. Vivek Diwan
NUMBER OF STUDENTS/BENEFICIARIES PARTICIPATED	72
BRIEF REPORT	Two-day Faculty Development Program on 'Exploring Google Tools and Microsoft Excel Tools for Teaching– Learning Process' was organized by Internal Quality Assurance Cell of Bhiwapur Mahavidyalaya, Bhiwapur in Collaboration with Internal Quality Assurance Cell of R. S. Mundle Dharampeth Arts and Commerce College, Nagpur on 24 <sup>th</sup> and 25 <sup>th</sup> February 2022. The programme was specifically meant for those involved in teaching -learning process. The programme received a good response from different academic institutions. The FDP addressed the various aspects of advances in ICT enabled teaching and applications, effective teaching learning practices, integration of ICT in the teaching-learning process, exposure to tools like open- source courseware, simulation tools,



*M. M. Munde*

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and scientific approaches of planning and execution of experiments. As an added advantage the programme catered to effectively promoting student centric teaching-learning pedagogy.

This course was aimed for teachers who are teaching in various disciplines of Humanities, Commerce and Management and Science and Technology in colleges or Universities. A total of 72 participants registered for this programme from across Universities and Institutions from Maharashtra.

Dr. Tanuja Nafde, Principal, R. S. Mundle Dharampeth Arts and Commerce College, Nagpur inaugurated the programme. In her inaugural address, Dr. Nafde, spoke about the importance of ICT based teaching after pandemic. Dr. Jobi George, Principal, Bhiwapur Mahavidyalaya, Bhiwapur, the Chairperson of the programme in his presidential address, stressed upon the paradigm changes from black board teaching to modern ICT based teaching and the importance of using online tools for teaching and evaluation in present scenario. He further elaborated that the pandemic has forced the educational system to adapt ICT based tools to impart knowledge in online mode.

Mr. Rohit Bhairvanath Adling, Director, Physical Education, Dadapatil Rajale Arts and Science College, Adinathnagar (MS) was the only Resource Person for the programme. Mr. Adling having expertise in the different relevant areas related to the programme delivered the lectures in this Faculty Development Programme and his deliberations created the curiosity on pedagogical approach in teaching among the participants.

In the first technical session of the first day of the programme Mr. Adling guided on following topics.

#### **24<sup>th</sup> February 2022**

##### **1. Google Form**

- How to Create Google Form
- How Google form convert in to Quiz
- How to take Google form response in Google sheet
- How to reused Google Form
- How to connect Sections
- How to connect Google Form to Certificate

##### **2. Video Editing**

In the second technical session of the first day Mr. Adling focused on following topics.

##### **3. Teaching Tools**

- Mind Map
- White Board Animation
- Screen Recorder
- Image to Text (Google Clip)

##### **4. Live Streaming: Streaming Yard**

In the first technical session of the Second day of the programme Mr. Adling demonstrated on following topics

#### **25<sup>th</sup> February 2022**

- What is mean by Row and Column
- What is mean by Cell and Cell Range
- Cell width setting
- Addition of Number Series
- How to Copy and Pest Cell Value
- How to sum
- How to multiply




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	<ul style="list-style-type: none"> <li>➤ Count, Average, Max., Minimum</li> <li>➤ How to compute Percentage</li> <li>➤ How to prepare Result (Pass or Fail)</li> <li>➤ How to formulate Grade</li> <li>➤ Conditional Formatting</li> <li>➤ How to prepare Graph</li> </ul> <p>In the second technical session of the Second day of the programme Mr. Adling demonstrated on</p> <p><b>5. Formula Making</b></p>
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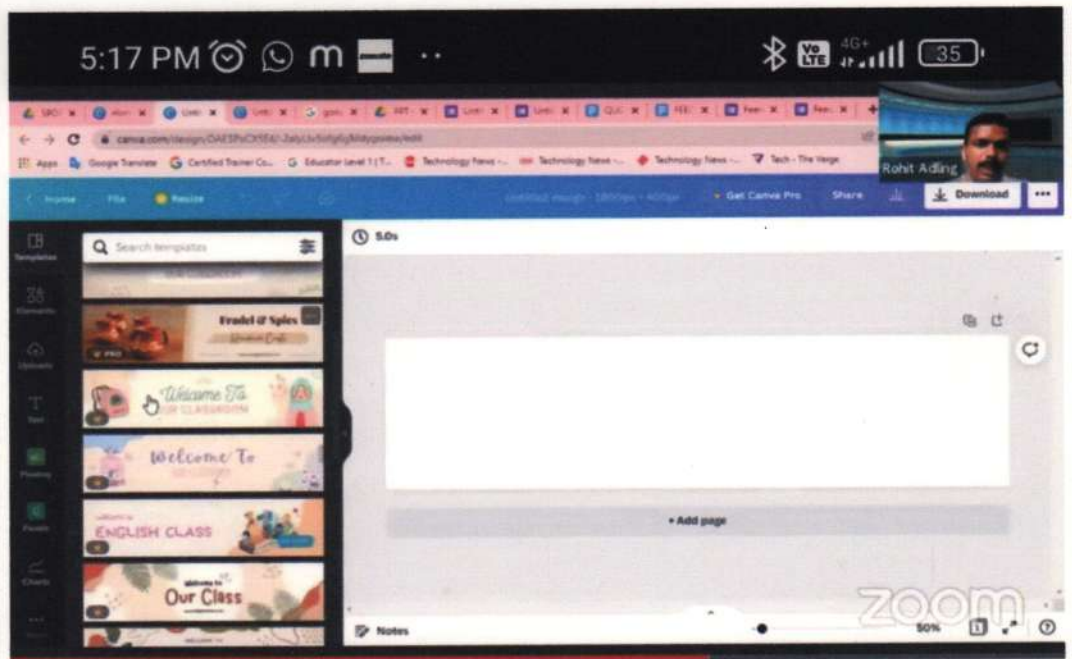
<p><b>PROGRAMME OBJECTIVES</b></p>	<ol style="list-style-type: none"> <li>1. To enable Faculties in developing their ICT competency levels and to be able to create e-resources.</li> <li>2. To utilize the available knowledge systems and develop e-content to be deposited in the repository.</li> </ol>
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<p><b>PROGRAMME OUTCOMES</b></p>	<p>The Faculty Development Programme (FDP) fulfilled its prime objective to bring the faculties of different disciplines and allied subjects onto one platform to update them with the advances in ICT enabled teaching and applications, effective teaching learning practices, integration of ICT in the teaching-learning process, expose to tools like open source courseware, simulation tools, and scientific approaches of planning and execution of experiments.</p>
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<p><b>PHOTO GALLERY WITH CAPTIONS</b></p>	 <p><b>Faculty Development Programme on ICT Tools- Resource Person: Mr....</b></p> <p>31 views · 6 mo ago</p> <p><b>Mr Adling guiding during first technical session</b></p>
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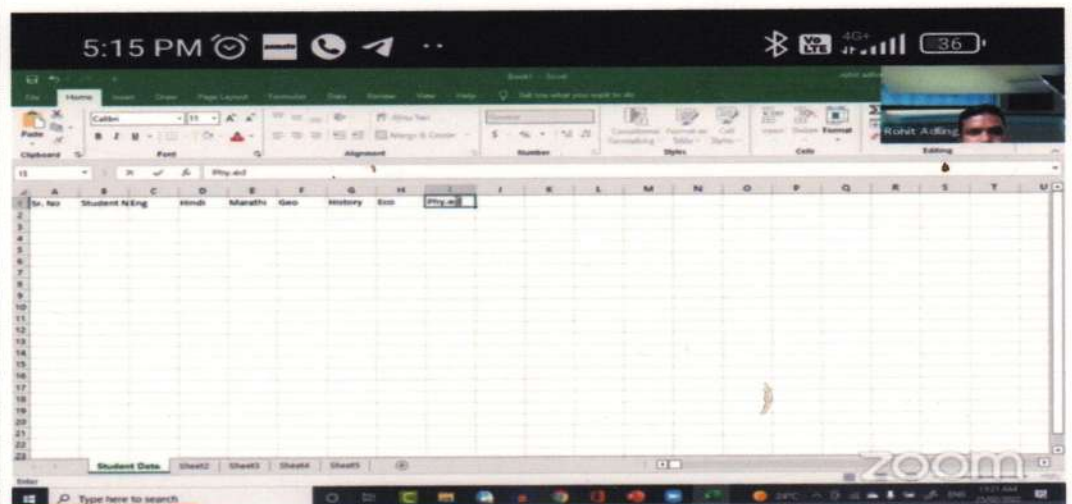
*B. Adling*  
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## Faculty Development Programme on ICT Tools- Resource Person: Mr...

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**Mr. Adling guiding during second technical session of the First Day**



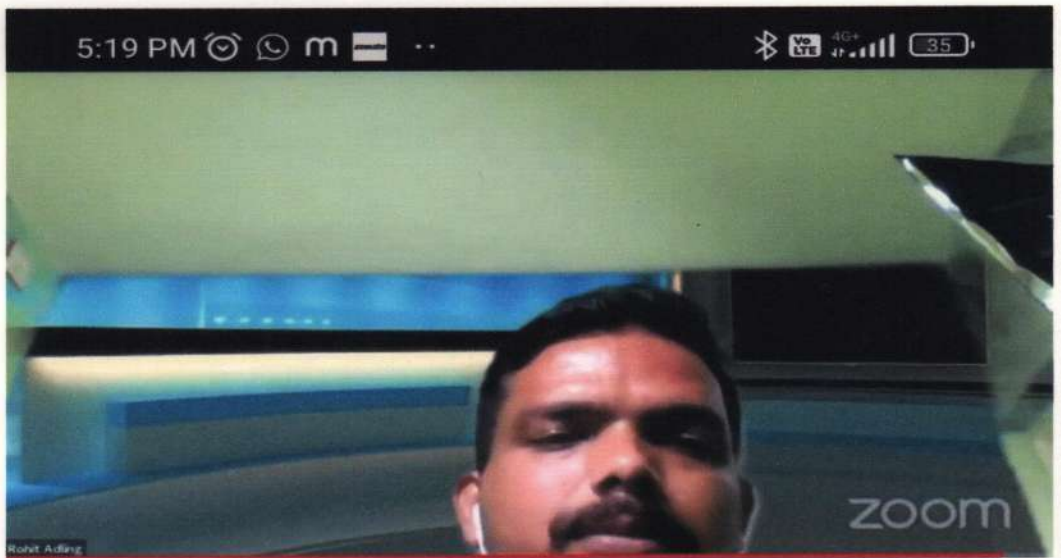
## Faculty Development Programme Day 2: Resource Person :Mr.Rohit A...

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**Mr. Adling demonstrated during second day second technical session**



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**Faculty Development Programme**  
**Day 2: Resource Person :Mr.Rohit A...**

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**Mr. Adling during the valedictory function**



**Faculty Development Programme**  
**Day 2: Resource Person :Mr.Rohit A...**

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**Assistant Professor Someshwar Wasekar Bhiwapur  
Mahavidyalaya delivering vote of thanks**



*Someshwar Wasekar*

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