



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S
BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR


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ANNUAL REPORT

ACADEMIC SESSION	2020-2021	
ORGANIZER	Bhiwapur Mahavidyalaya, Bhiwapur	
NAME OF THE ACTIVITY WITH TITLE	Routine Activities of the Central Library	
DATE OF ACTIVITY	The whole year	
MODE OF ACTIVITY (ONLINE/OFFLINE (IF ONLINE, GIVE WEBLINK)	Offline	
ORGANIZING COMMITTEE	LIBRARY AND INFORMATION CENTRE	
PROGRAMME COORDINATOR	Asst. Prof. Dr. Rajasree O.P.	
COMMITTEE MEMBERS	Asst. Prof. Dr. Rajasree O.P.	Member Secretary
	Asst. Prof. Dr. Motiraj Chavhan	Member
	Asst. Prof. Dr. Mangesh Kadu	Member
NUMBER OF STUDENTS/BENEFICIARIES	858	
BRIEF REPORT	The Library and Information Centre is situated in the Administrative Building of our Institution. Resources like Reference Books, Text Books, Circulation Books, and Project Reports, and Bibliographies, Books on Competitive Examinations (MPSC and UPSC), General Books, and Engineering Books for B.Voc. Old question papers, Minor Research Project etc...	




PRINCIPAL
Bhiwapur Mahavidyalaya
Bhiwapur, Dist. Nagpur

We have constituted a Library Committee, which comprises of members from teachers, non-teaching staff, and students' representatives, and the Committee holds its meetings as per the Academic Calendar of the Institution. Every year, the Central Library prepares its Annual Budget and gets it approved from the College Development Committee. According to the Department-wise budgetary provisions, upon submission of the Demand List of Books as per the University's revised syllabus from the Heads of various Departments, the Librarian places purchase order to the vender after getting approval from the Principal. Towards the end of each Semester, students are required to obtain 'No Dues Certificates' from the Library for appearing in the University's Examinations. For promoting the reading habits of students and teachers, Library Orientation Programme is organized every year. The Central Library maintains the visit record of all its stakeholders by obtaining their signatures on the Register. All other issues, if any, are resolved by the Library Committee. Post Graduate students are allowed to visit the Stack Room and choose books as per their needs.

Students are issued books as per the norms. Once a book is issued; the student can keep it for seven days. Upon submission of the book in the Library, the student can avail the book for another term of seven days. If the student fails to submit the book in the library within the due date, the student has to remit late fee as per the rules of the Central Library.

Subscription of Journals

The Heads of various Departments, in consultation with other faculties of the respective Departments, recommend the titles of Journals for subscription in the Central Library. Upon receipt of recommendations, the Librarian procured the Proforma Invoice via email. After consultation and financial sanction from the Principal, the Proforma invoice was forwarded to the Account Section for subsequent action. Upon receipt of the Journals, its content pages were sent to the Faculties for information. They were encouraged to visit the Library regularly and make the maximum benefits of the Journals subscribed. During the Academic Session 2020-2021, we subscribed 12 Journals of International Repute. In addition to this, the Central Library subscribed 3 News Papers, one Rozgar Samachar and one Employment News.

N-LIST MEMBERSHIP

N-list membership facility is renewed regularly for the users in the Library as following all the procedures. Membership details are uploaded in the N-list website and further the password of each Faculty is given for further use.

BOOK BANK SCHEME

The Central Library has a mechanism to issue books to students under its Book Bank Scheme for one Semester or for the whole year. Accordingly, the Central Library issued books to the needy students as per its set norms. Whoever is interested to obtain books under the Book bank Scheme, is required to remit the cost of the Book in the Central Library. Upon

PROGRAMME
OBJECTIVES

PROGRAMME
OUTCOMES



	<p>submission of the Book, the amount deposited thereon, is given back after deducting only 10% of the total cost of the Book. Many students availed this facility of the Library.</p> <p>REPROGRAHY FACILITY</p> <p>Reprography Facility is made available in the Central Library. The Library charges only Rs.1 per copy, which is less as compared to professional vendors.</p> <p>UGC NET WORK RESOURCE CENTRE</p> <p>Seven Internets enabled Computers are made available for the students in the UGC Net Work Resource Centre. This facility is introduced for enhancing the knowledge of students in Computer education.</p> <p>Library activity.</p> <p>On the auspicious occasion of the Birth Anniversary celebrations of Dr. A.P.J.Abdul Kalam, former President of India, the Library and Information Centre of Bhiwapur Mahavidyalaya, Bhiwapur, under the aegis of IQAC, organized an Online Quiz Competition Series from 15-10-2020 to 30-01-2021 on the theme "News Paper Reading Habits among the students". The Quiz Competition was designed by covering the daily news columns in major News Papers. A total of 196 students participated in the Quiz Competition. The programme received good response from the students and faculties of Associate Colleges (COTI). The online mode was chosen considering the difficulty in conducting the Quiz Competition through offline mode due to COVID-19 Pandemic Protocols.</p>
<p>PROGRAMME OBJECTIVES</p>	<ul style="list-style-type: none"> • To select, evaluate and acquire library material. • To maintain and preserve books, materials and resources with historical, cultural, social, economic and archival value, and other related materials in an organized collection to students and faculties for enriching their personal and professional lives. • To inculcate reading habits among its stakeholders. • To provide free reading facility to all the beneficiaries. • To grow healthy readership among all the students and faculties. • To disseminate knowledge to all the students and faculties.
<p>PROGRAMME OUTCOMES</p>	<ul style="list-style-type: none"> • The Library Committee monitored the activities of the Library and maintained proper upkeep of the Books and Periodicals. • Suggestions were made for conducting various programmes under the Library and Information Centre. • Review of Audited Reports of stocks was done.

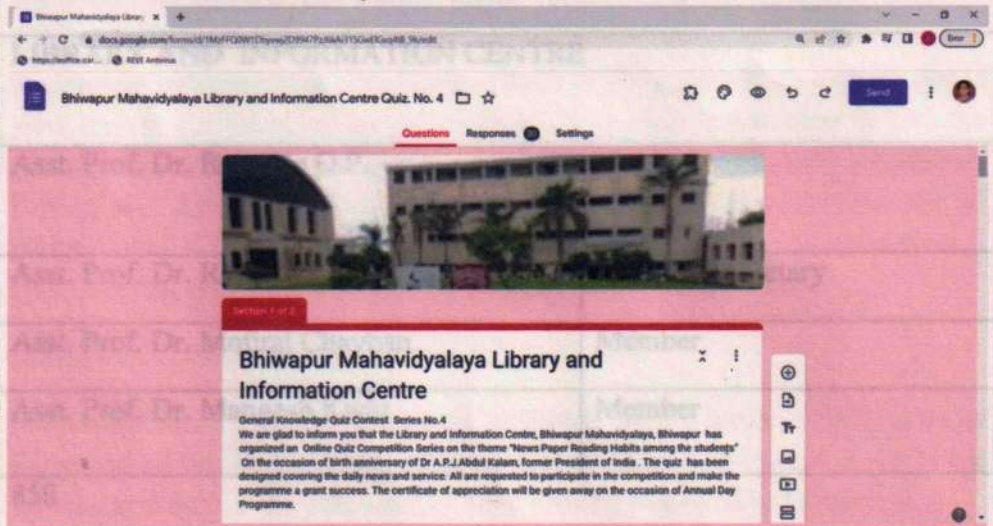


- Recommendations for procurement of Books and Periodicals were made.
- Provided easy access to students, faculty and Alumni.
- Technology up-gradation was done for the benefits of all its stake holders.



PHOTO GALLERY WITH CAPTIONS

Birth Anniversary celebrations of Dr. A.P.J.Abdul Kalam, former President of India, (Wachan Prerana Diwas) was conducted



Quiz Series for the Month of January-2020



[Signature]
PRINCIPAL
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 Bhiwapur, Dist. Nagpur