



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S

BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU
ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR
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ACTIVITY REPORT

ACADEMIC SESSION	2019-2020	
ORGANIZER	Bhiwapur Mahavidyalaya, Bhiwapur	
NAME OF THE ACTIVITY WITH TITLE	Annual Report of the 'Library and Information Centre'	
DATE OF ACTIVITY	The whole Academic Year	
MODE OF ACTIVITY (ONLINE/OFFLINE (IF ONLINE, GIVE WEBLINK))	Offline	
ORGANIZING COMMITTEE	LIBRARY AND INFORMATION CENTRE	
PROGRAMME COORDINATOR	Asst. Prof. Dr. Rajasree O.P.	
COMMITTEE MEMBERS	Asst. Prof. Dr. Rajasree O.P.	Member Secretary
	Asst. Prof. Dr. Motiraj Chavhan	Member
	Asst. Prof. Dr. Mangesh Kadu	Member
NUMBER OF STUDENTS/ BENEFICIARIES	Entire Students and Staff of the College.	



BRIEF REPORT

The Library and Information Centre is situated in the Administrative Building of the College. The Central Library is well-equipped with different types of Reference Books, Text Books, Journals, Periodicals, Magazines, E-books, Old Question Papers, Internet facility, Regional and National Newspapers, Minor Research Projects and Major Research Projects.

The College has constituted a Library Committee, which comprises of members from teaching, non-teaching staff, and students' representatives. The Committee holds its meetings as per the Academic Calendar of the Institution. Every year, the Central Library prepares its Annual Budget and gets it approved from the College Development Committee (C.D.C.). According to the Department-wise budgetary provisions, on submission of the Demand List of Books as per the University's revised syllabus from the Heads of various Departments, the Librarian places purchase order to the vender after getting approval from the Principal. Towards the end of each Semester, students are required to obtain 'No Dues Certificates' from the Library, to collect their Hall Tickets from the College for appearing in the University Examinations. For promoting reading habits of students and teachers, 'Library Orientation Programme' is organized every year. The Central Library maintains the visit record of all its stakeholders by obtaining their signatures on the Register. Post Graduate students are allowed to visit the Stack Room and choose books of their choice.



Students are issued books as per the norms set by the 'Library Committee'. Once a book is issued; the student can keep it for seven days. Upon submission of the book in the Library, the student can avail the book for another term of seven days. If the student fails to submit the book in the library within the due date, the student has to remit late fee as per the rules of the Central Library.

Subscription of Journals

The Heads of various Departments, in consultation with other faculties of the respective Departments, recommend the titles of Journals for subscription in the Central Library. Upon receipt of recommendations, the Librarian procured the Proforma Invoice via email. After consultation and financial sanction from the Principal, the Proforma invoice was forwarded to the Account Section for subsequent action. Upon receipt of the Journals, its content pages were sent to the respective Faculties for information. They were encouraged to visit the Library regularly and avail the maximum benefits of the Journals subscribed. During the Academic Session 2019-2020, the 'Central Library' subscribed 13 Journals of International Repute. In addition to this, the 'Central Library' subscribed 7 News Papers, one Rozgar Samachar and one Employment News.

N-LIST MEMBERSHIP

N-list Membership facility is renewed regularly for the users in the Library by following all the procedures. Membership



details are uploaded in the N-list Website and password is given to every staff member for further use.

BOOK BANK SCHEME

The Central Library has a mechanism to issue books to students under its flagship Book Bank Scheme for one Semester or for the whole Academic Year. Accordingly, the Central Library issued books to the needy students as per its set norms. Whoever is interested to obtain books under the Book Bank Scheme, is required to remit the cost of the Book in the Central Library. Upon submission of the Book, the amount deposited thereon, is given back after deducting only 10% of the total cost of the Book. Many students availed this facility of the Central Library.

REPROGRAHY FACILITY

Reprography Facility is made available in the Central Library. The Library charges only Rs.1 per copy, which is less as compared to professional venders in the market.

UGC NET WORK RESOURCE CENTRE

Seven Internet-enabled Computers are made available for the students in the UGC Net Work Resource Centre. This facility is introduced for enhancing Computer Literacy among students.



Activities conducted through 'Library and Information Centre':-

LIBRARY ORIENTATION PROGRAMME

The 'Library and Information Centre' of Bhiwapur Mahavidyalaya, Bhiwapur, under the aegis of IQAC, organized "One Week Library Orientation Programme", from 18th August, 2019 to 24th August, 2019 in the Indoor Stadium of the College. Mr. Sunil Sadasivan, Master Trainer cum consultant IT from Nagpur, was the Chief Guest of the Programme. Associate Prof. Dr. Sunil Shinde, Head, Dept. of Economics, presided over the function. Asst. Prof. Dr. Mangesh Kadu, IQAC Coordinator, Asst. Prof. Dr. Vinita Virgandham, NAAC Coordinator, Asst. Prof. Dr. Motiraj Chavhan, Library Committee Member, and Asst. Prof. Rajasree O.P., Librarian, Library and Information Centre, were prominently present on the occasion.

ESSAY WRITING COMPETITION

Under the aegis of IQAC, Bhiwapur Mahavidyalaya, Bhiwapur, organized one 'Essay Writing Competition' on 21st September, 2019.

Following topics were selected for the Competition:

- 1) Revocation of Article 370 and development issues of Jammu and Kashmir.
- 2) Rainwater Harvesting.
- 3) Use of Tobacco Products and its Consequences.



List of students who participated in the Competition:

Name of Participants	Class	Topic of Essay
1. Saurabh.P.Pande	B. Voc.	Revocation of
2. Nayan B. Harne	BA	Article 370 and
3. Rohit S.Wagh	B.Com	Development Issues of Jammu and Kashmir
4. Suchita A. Warkhede	BA XII	Rainwater Harvesting.
5. Rahul D. Bhoyar		
6. Karan V. Hingankar	XI	Use of Tobacco
7. Abhishek V. Gawande	BA BA	products and its consequences.
8. Janvi C. Gajghate	BA	
9. Dasharat M. Cholakar	XI	
10. Sanchita W. Khobragade		

Three students, namely Mr. Saurabh Pande, Mr. Nayan Harne and Ms. Suchita Warkhede secured 'A' grade.

The Prizes of the Competition were given away on 2nd October, 2019 during the Induction Programme.

Annual Day Book Exhibition

The Library and Information Centre of Bhiwapur Mahavidyalaya, under the auspices of IQAC, organized a 'Book Exhibition' from 31st January, 2020 to 1st



February, 2020, on the occasion of 'Annual Day Function'. The Committee always encouraged the staff members of the Institution to improve the personal collection of new books and display the same during the Book Exhibition organized every year by the 'Library Committee'. The Exhibition was inaugurated at the hands of Hon. Shankarlalji Gupta, a Renowned Social Worker. The Inaugural Ceremony was graced by the Principal of the College along with all the teaching and non-teaching staff of the Institution. The event was also graced by Hon. Padmakarji Agrawal Saheb, Member of College Development Committee, along with Mr. Raju Parwe and Mr. Dilipji Gupta. Asst. Prof. Rajasree. O.P, Librarian of the College, welcomed the parents, students and staff members of the College. In all 105 books from the personal collections of the staff were displayed in the "Book Exhibition".

Granth Daan Programme

Under the auspices of Akhil Bharatiya Prachya Vidya Parishad, Kavi Kulguru Kalidas Sanskrit University, Ramtek organized a 'National Book Exhibition' at Reshim Bhag Ground in Nagpur from 10th January, 2020 to 12th January, 2020. On this occasion, 'Granth Daan Programme' (Book Donation Programme) was organized by the host University. The 'Library and Information Centre' of Bhiwapur Mahavidyalaya, Bhiwapur, under the aegis of its IQAC Chapter, marked its



participation in the Exhibition by putting its Stall. The 'Library and Information Centre' of Bhiwapur Mahavidyalaya established a separate Stall/outlet wherein 1100 books donated by 30 individuals were displayed. Kavi Kulguru Kalidas Sanskrit University, Ramtek also donated some books to Bhiwapur Mahavidyalaya for donating the same to book lovers. Every visitor in the Stall was presented with the book of his/her choice. Thus, in all 1100 books were donated among the visitors in the 'Granth Daan Programme'. More than 1100 Delegates visited our Stall during the event.

Book Exhibition during NAAC Sponsored National Seminar

On the occasion of NAAC Sponsored National Seminar at Bhiwapur Mahavidyalaya, a Book Fair was organized by the 'Library and Information Centre' under the aegis of IQAC from 14th February, 2020 to 15th February, 2020. Renowned Publisher 'Sir Sahitya Kendra, Nagpur' displayed its huge collection of books during the National Seminar in Bhiwapur Mahavidyalaya, Bhiwapur. During the Book fair books on Competitive Examinations, Economics, History, Political Science and General Knowledge were displayed. Students pursuing Competitive Examinations, Research Scholars along with the teaching and non-teaching staff of the Institution purchased books of their choice. The teaching and non-teaching staff under the guidance of the Principal of the Institution worked hard to make this event a grand



success.

**PROGRAMME
OBJECTIVES**

- To impress upon the students and faculties about various Library techniques, facilities, Resources and services available in the Central Library for its users.
- To familiarize the users with the Resources available in the Central Library and increase awareness among students and staff to use Library Resources.
- To serve the required information to the Library users within a short span of time.
- To improve the use of Information and Communication Technology (ICT) and its applications in the Library.
- To educate Library users to retrieve relevant information.
- To enable the Library users to become independent and skilled in identifying, accessing and effectively using Library Resources.
- To develop reading habits among teaching staff and students.
- To motivate the staff to review and recommend new books and Journals for the Central Library and Departmental Library to strengthen its collections.
- To provide an open platform to the faculty members and students to have knowledge about newly arrived books and Journals in their subject areas/disciplines in the Central Library.
- To encourage the faculty members to procure new books to improve their reading habits.



- To encourage the faculty members to purchase books from their own resources.
- To inculcate reading culture in the society by inviting community members to visit the Book Exhibition.
- To encourage stakeholders to select, evaluate and acquire study materials from the Central Library.
- To grow healthy readership culture among all the students and faculties.
- To disseminate updated knowledge to all the students and faculties.
- To monitor the activities of the Central Library and maintain proper upkeep of the Books and Periodicals.
- To seek suggestions for conducting various programmes under the auspices of Library and Information Centre.
- To review of Audited Reports of stock and other expenses.
- To provide easy access to students, faculty and Alumni.
- To facilitate technology up-gradation for the benefits of all its stake holders.
- To mark the presence of 'Library and Information Centre' of our Institution on the National level platform.
- To initiate activity to strengthen books collection in the Central Library as well as Departmental Library through donated books.



- To urge and encourage people to donate old books and reading materials for the underprivileged children in the society.
- To register participation in Book Donation Drives and programmes, which seek to help literacy classes, schools, low-income communities, libraries and book clubs.
- To promote good practices of our Institution among the Delegates participating in the Event.
- To enable students to have experiences of choosing books of his/her interest and purchasing them out of their own pocket money.
- To provide opportunities for Local Publishers and Publishing Houses to participate in the Book Fair.
- To promote the good practices of our Institution among the delegates participating in the Seminar.

**PROGRAMME
OUTCOMES**

- Impressed upon the students and faculties about various Library techniques, facilities, Resources and services available in the Central Library for its users.
- Familiarized the users with the Resources available in the Central Library and increased awareness among students and staff to use Library Resources.
- Succeeded to serve the required information to the Library users within a short span of time.
- Improved the use of Information and Communication Technology (ICT) and its applications in the Library.



- Educated Library users to retrieve relevant information.
- Enabled the Library users to become independent and skilled in identifying, accessing and effectively using Library Resources.
- Developed reading habits among teaching staff and students.
- Motivated the staff to review and recommend new books and Journals for the Central Library and Departmental Library to strengthen its collections.
- Provided an open platform to the faculty members and students to have knowledge about newly arrived books and Journals in their subject areas/disciplines in the Central Library.
- Encouraged the faculty members to procure new books to improve their reading habits.
- Encouraged the faculty members to purchase books from their own resources.
- Inculcated reading culture in the society by inviting community members to visit the Book Exhibition.
- Encouraged the stakeholders to select, evaluate and acquire study materials from the Central Library.
- Succeeded to grow healthy readership culture among all the students and faculties.
- Disseminated updated knowledge to all the students and faculties.
- Monitored the activities of the Central Library and maintained proper upkeep of the Books and



Periodicals.

- Sought suggestions for conducting various programmes under the auspices of Library and Information Centre.
- Reviewed of Audited Reports of stock and other expenses.
- Provided easy access to students, faculty and Alumni.
- Facilitated technology up-gradation for the benefits of all its stake holders.
- Marked the presence of 'Library and Information Centre' of our Institution on the National level platform.
- Initiated activity to strengthen books collection in the Central Library as well as Departmental Library through donated books.
- Urged and encourage people to donate old books and reading materials for the underprivileged children in the society.
- Registered participation in Book Donation Drives and programmes, which seek to help literacy classes, schools, low-income communities, libraries and book clubs.
- Promoted good practices of our Institution among the Delegates participating in the Event.
- Enabled the students to have experiences of choosing books of his/her interest and purchasing them out of their own pocket money.



- Provided opportunities for Local Publishers and Publishing Houses to participate in the Book Fair.
- Promoted the good practices of our Institution among the delegates participating in the Seminar.

**PHOTO GALLERY
WITH CAPTIONS**



Mr. Sunil Sadasivan addressing the participants during the Library Orientation Programme

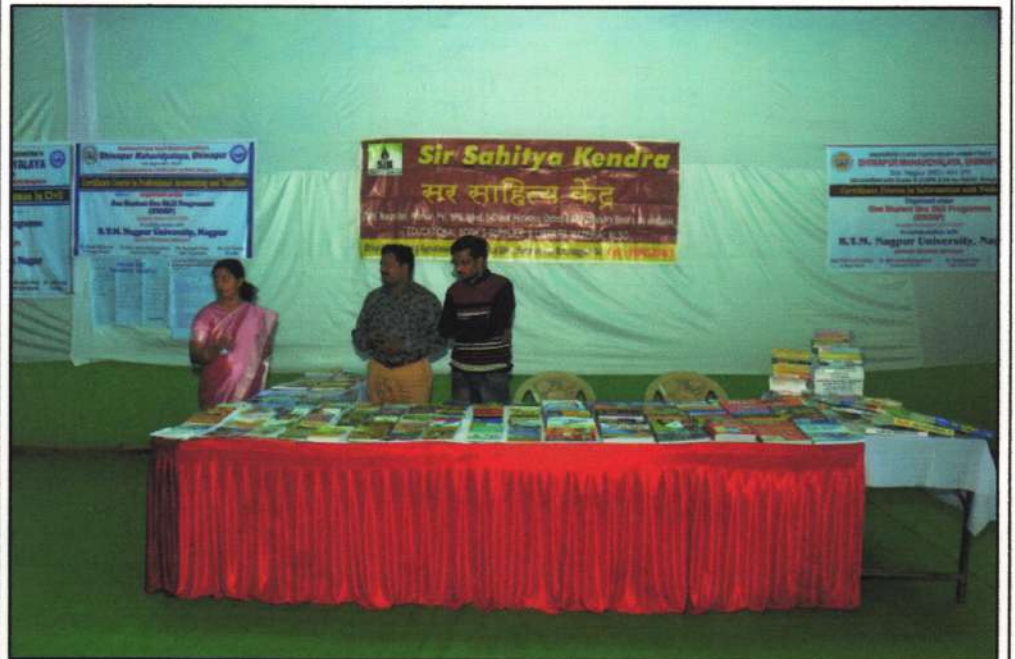


Dignitaries along with the teaching staff of the College enjoying the 'Book Exhibition'






Stall set by 'Library and Information Centre' of Bhiwarpur Mahavidyalaya in "Granth Daan Programme' organized under the auspices of Akhil Bharatiya Prachya Vidya Parishad, Kavi Kulguru Kalidas Sanskrit University, Ramtek



Display of books during the 'Book Exhibition'




 Principal
 Bhiwarpur Mahavidyalaya,
 Bhiwarpur