



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S

# BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

E-mail: bmv\_bhiwapur@yahoo.com; bgm.college1990@gmail.com, Website: <https://www.bmb.ac.in>

Tel: 07106-232349

## ACTIVITY REPORT

<b>ACADEMIC SESSION</b>	<b>2016-2017</b>
<b>ORGANIZER</b>	<b>Bhiwapur Mahavidyalaya</b>
<b>NAME OF THE ACTIVITY WITH TITLE</b>	<b>Attendance Committee</b>
<b>DATE OF ACTIVITY</b>	<b>For the whole Academic Session</b>
<b>MODE OF ACTIVITY</b>	<b>Offline</b>
<b>ORGANIZING COMMITTEE</b>	<b>Attendance Committee</b>
<b>PROGRAMME COORDINATOR</b>	<b>Ass. Prof. Dr. Rajesh S. Bahurupi</b>
<b>COMMITTEE MEMBERS</b>	-----
<b>NUMBER OF STUDENTS/ BENEFICIARIES PARTICIPATED</b>	<b>Entire students of the College</b>



## BRIEF REPORT

The Institution has evolved an effective mechanism to monitor the attendance of students in the Classrooms. To facilitate this, Attendance Committee was formed at the Institute level during the Academic Session 2016-2017 to monitor the students' attendance in the Classrooms. To increase the percentage of students' attendance in the Classroom the Member Secretary of this Committee worked as per the instructions and assignments given by IQAC. As soon as the Academic Session commenced, all the faculties were informed to register the students' names as per the list provided by the Office of the Principal. The Member Secretary of the Attendance Committee worked very hard to increase the percentage of students attending the regular classes. He informed all the teaching faculties to take endorsement of the Principal on the Attendance Register at the end of every month.

The students who had less than 75% of attendance in the Classrooms were encouraged to attend classes regularly. Students failing to register 75% of attendance were informed and the same was conveyed through a Postcard to the Parents.

### **Mechanism of working of the Attendance Committee during the Session 2016-2017**

- ❖ Attendance Committee issued Notice on 27<sup>th</sup> July, 2016 and asked all the faculty members to procure Attendance Register, Work Book, Marker Pen and Duster from the Office.





	<ul style="list-style-type: none"> <li>❖ Attendance Committee issued Notice on 27<sup>th</sup> July, 2016 to the Security Guards to stop students from moving out of the College premises during the College hours.</li> <li>❖ The Security Guards were instructed to maintain the records of students (entry and exit) in the Register who leave the College premises before the classes are over.</li> <li>❖ Attendance Committee issued Notice on 28<sup>th</sup> July, 2016 and gave instructions to the Administrative Staff to update the information about the newly admitted students to the teachers discipline-wise and year-wise.</li> <li>❖ Attendance Register of teachers was scrutinized at the end of every month by the Member Secretary of Attendance Committee.</li> </ul>
<b>PROGRAMME OBJECTIVES</b>	<ul style="list-style-type: none"> <li>❖ To encourage the students to attend classes regularly.</li> <li>❖ To increase the percentage of students attending the periods regularly.</li> <li>❖ To reduce dropout rates of students considerably.</li> <li>❖ To increase the results of students considerably.</li> <li>❖ To ensure the holistic development of students through their active participation in the curricular, co-curricular and extra-curricular activities of the Institution.</li> <li>❖ To give wider exposure to students in demonstrating their inherent talents.</li> </ul>
<b>PROGRAMME OUTCOMES</b>	<ul style="list-style-type: none"> <li>❖ Encouraged the students to attend classes regularly.</li> <li>❖ Increased the percentage of students attending the periods regularly.</li> </ul>



- ❖ Reduced dropout rates of students considerably.
- ❖ Increased the results of students considerably.
- ❖ Ensured the holistic development of students through their active participation in the curricular, co-curricular and extra-curricular activities of the Institution.
- ❖ Students got wider exposure in demonstrating their inherent talents.

## PHOTO GALLERY WITH CAPTIONS

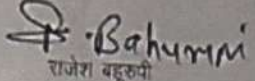
## Notices of Attendance Committee

विद्यार्थी उपस्थिती समिती  
सत्र 2016-17  
महत्वाची सुचना

विद्यार्थी उपस्थिती समितीद्वारे आपण सर्व कार्यालयीन कामकाज सांगणाऱ्या सर्व सन्माननीय कर्मचाऱ्यांना सुचित करण्यात येते की वरिष्ठ महाविद्यालयाच्या प्रवेशीत विद्यार्थ्यांच्या प्रवेशा संदर्भात कोणताही महत्त्वपूर्ण बदल ( उदा. विषय बदल, प्रवेशीत तारखेतील बदल, प्रवेश रद्द केला असल्यास ) याची संपूर्ण माहिती मा. प्राचार्यांना आणि समितीच्या सदस्य सचिवाकडे तत्काळ लिखित स्वरूपात द्यावी.

दिनांक 28/07/2016

स्थळ भिवापूर

  
 राजेश बहुरूपी  
 सदस्य सचिव  
 विद्यार्थी उपस्थिती समिती

1. श्री. सुभाष झोक (अध्यक्ष)  
 2. श्री. सुधाकर ऊईके (वरिष्ठ लिपिक)  
 3. श्री. संजय मेथ्राम (कनिष्ठ लिपिक)  
 4. श्री. अमोल भगत (कनिष्ठ लिपिक)  
 5. श्री. शंकर फंडर (प्रवेश विभाग)

- 30/7/16  
 - 30/7/16  
 - 30/7/16  
 - 30/7/16





विद्यार्थी उपस्थिती समिती  
सत्र 2016-17  
महत्वाची सूचना

महाविद्यालयातील सर्व विषयांच्या प्राध्यापकांना सूचित करण्यात येते की त्यांनी आपआपल्या विषयासाठी आवश्यक असलेल्या हजेरी पुस्तिका संजय मेश्राम यांच्या कडून प्राप्त करून त्यात विद्यार्थ्यांची नावे नोंदवून वर्गात विद्यार्थ्यांच्या दैनिक उपस्थितीची घास्पादीक नोंद घ्यावी. महिन्यातून किमान एक वेळा हजेरी पुस्तिका मा.प्राचार्या कडून पडताळणी करून घ्यावी. तसेच दिनांक 17/12/2016 पर्यंत 100 टक्के अनुपस्थीत व 75 टक्के अनुपस्थीत विद्यार्थ्यांची यादी स्वतंत्ररीत्या सदस्य सचिव, विद्यार्थी उपस्थिती समिती हयांच्याकडे सादर करावी.  
धन्यवाद !

दिनांक 28/07/2016.

स्थळ भिवापूर

आपला

राजेश बहुरूपी

*R. Bahurupi*  
सदस्य सचिव

विद्यार्थी उपस्थिती समिती

- 1) प्रा. डॉ. एस. के. शिंदे - *[Signature]*
- 2) प्रा. डॉ. मंगेश व्ही. कडू - *[Signature]*
- 3) प्रा. डॉ. एम. आर. चव्हाण - *[Signature]*
- 4) प्रा. डॉ. एम. व्ही. नंदनवार - *[Signature]*
- 5) प्रा. डॉ. कि. एस. दिघोरे - *[Signature]*
- 6) प्रा. डॉ. आर. के. कुरेशी - *[Signature]*
- 7) प्रा. डॉ. अनिता महावादीवार - *[Signature]*
- 8) प्रा. व्ही. सोमेश्वर वासेकर - *[Signature]*
- 9) S.M. Yadav - *[Signature]*



*[Signature]*

PRINCIPAL  
Bhiwapur Mahavidyalaya  
Bhiwapur, Dist. Nagpur