



BACKWARD CLASS YOUTH RELIEF COMMITTEE'S

# BHIWAPUR MAHAVIDYALAYA

BHIWAPUR DIST. NAGPUR- 441201

ACCREDITED WITH GRADE 'B' (CGPA-2.54) BY NAAC, BENGALURU

ISO-9001:2015

AFFILIATED TO RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

E-mail: bmv\_bhiwapur@yahoo.com; bgm.college1990@gmail.com, Website: <https://www.bmb.ac.in>

Tel: 07106-232349

## ACTIVITY REPORT

<b>ACADEMIC SESSION</b>	<b>2016-2017</b>	
<b>ORGANIZER</b>	<b>Bhiwapur Mahavidyalaya, Bhiwapur</b>	
<b>NAME OF THE ACTIVITY WITH TITLE</b>	<b>Annual Report of the Library and Information Centre</b>	
<b>DATE OF ACTIVITY</b>	<b>The whole Academic Session</b>	
<b>MODE OF ACTIVITY</b>	<b>Offline</b>	
<b>ORGANIZING COMMITTEE</b>	<b>LIBRARY AND INFORMATION CENTRE</b>	
<b>PROGRAMME COORDINATOR</b>	<b>Asst. Prof. Dr. Rajasree O.P.</b>	
<b>COMMITTEE MEMBERS</b>	<b>Member Secretary</b>	<b>Asst. Prof. Rajasree O.P.</b>
	<b>Member</b>	<b>Asst. Prof. Dr. Motiraj Chavhan</b>
	<b>Member</b>	<b>Asst. Prof. Dr. Mangesh Kadu</b>
<b>NUMBER OF STUDENTS/ BENEFICIARIES</b>	<b>Entire staff and students of the College</b>	



## BRIEF REPORT

The Library and Information Centre is situated in the Administrative Building of the College. The Central Library is well-equipped with different types of Reference Books, Text Books, Journals, Periodicals, Magazines, E-books, Old Question Papers, Internet facility, Regional and National Newspapers, Minor Research Projects and Major Research Projects.

The College has constituted a Library Committee, which comprises of members from teaching, non-teaching staff, and students' representatives. The Committee holds its meetings as per the Academic Calendar of the Institution. Every year, the Central Library prepares its Annual Budget and gets it approved from the College Development Committee (C.D.C.). According to the Department-wise budgetary provisions, on submission of the Demand List of Books as per the University's revised syllabus from the Heads of various Departments, the Librarian places purchase order to the vender after getting approval from the Principal. Towards the end of each Semester, students are required to obtain 'No Dues Certificates' from the Library, to collect their Hall Tickets from the College for appearing in the University Examinations. For promoting reading habits of students and teachers, 'Library Orientation Programme' is organized every year. The Central Library maintains the visit record of all its stakeholders by obtaining their signatures on the Register. Post Graduate students are allowed to visit the Stack Room



and choose books of their choice.

Students are issued books as per the norms set by the 'Library Committee'. Once a book is issued; the student can keep it for seven days. Upon submission of the book in the Library, the student can avail the book for another term of seven days. If the student fails to submit the book in the library within the due date, the student has to remit late fee as per the rules of the Central Library.

### **Subscription of Journals**

The Heads of various Departments, in consultation with other faculties of the respective Departments, recommend the titles of Journals for subscription in the Central Library. Upon receipt of recommendations, the Librarian procured the Proforma Invoice via email. After consultation and financial sanction from the Principal, the Proforma invoice was forwarded to the Account Section for subsequent action. Upon receipt of the Journals, its content pages were sent to the respective Faculties for information. They were encouraged to visit the Library regularly and avail the maximum benefits of the Journals subscribed. During the Academic Session 2016-2017, the 'Central Library' subscribed 12 Journals of International Repute. In addition to this, the 'Central Library' subscribed 7 News Papers, one Rozgar Samachar and one Employment News.

### **N-LIST MEMBERSHIP**



N-list Membership facility is renewed regularly for the users in the Library by following all the procedures. Membership details are uploaded in the N-list Website and password is given to every staff member for further use.

### **BOOK BANK SCHEME**

The Central Library has a mechanism to issue books to students under its flagship Book Bank Scheme for one Semester or for the whole Academic Year. Accordingly, the Central Library issued books to the needy students as per its set norms. Whoever is interested to obtain books under the Book Bank Scheme, is required to remit the cost of the Book in the Central Library. Upon submission of the Book, the amount deposited thereon, is given back after deducting only 10% of the total cost of the Book. Many students availed this facility of the Central Library.

### **REPROGRAHY FACILITY**

Reprography Facility is made available in the Central Library. The Library charges only Rs.1 per copy, which is less as compared to professional venders in the market.

### **UGC NET WORK RESOURCE CENTRE**

Seven Internet-enabled Computers are made available for the students in the UGC Net Work Resource Centre. This facility is introduced for enhancing Computer Literacy among students.

**Activities conducted through the 'Library and**



**Information Centre':-**

**UGC Sponsored One day National Seminar**

Department of Library and Information Centre' of Bhiwapur Mahavidyalaya, under the aegis of its IQAC Chapter, organized UGC sponsored One Day National Seminar on "Open Access: Status Quo India", held on 5<sup>th</sup> January, 2017. The Inaugural Ceremony was organized in the Auditorium of the College. Dr. Siddharthavinayaka Kane, Hon. Vice Chancellor of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur was the Chief Guest of the National Seminar. Dr. (Mrs.) Shiva Kanaujia Sukula, Deputy Librarian, Central Library, Jawaharlal Nehru University, New Delhi was the Keynote Speaker. Dr. Avinash Badar, Vice Principal, K.D.K College of Engineering, Nagpur, Dr. (Mrs.) Vaishali Chouckande (Gudadhe), Prof. & Head, Department of Library Science, Sant Gadge Baba Amravati University, Amravati, Dr. Mangala A. Hirwade, Head, Department of Library and Information Science, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, Dr. Deepak G. Kapade, Librarian (Acting), Kavikulaguru Kalidas University Sanskrit University, Ramtek, Dr. (Mrs.) Veena Prakash, Information Scientist, R.T.M Nagpur University, Nagpur, Dr. (Mrs.) Manjusha Gadkari, Deputy Librarian, R.T.M Nagpur University, Nagpur, Dr. Rajendra Jane, Principal, Arts and Commerce College, Bhis, Asst. Prof. Rajasree.O.P, Librarian, Bhiwapur Mahavidyalaya were



prominently present during the inaugural function of the National Seminar.

### **ANNUAL DAY BOOK EXHIBITION**

The Library and Information Centre of Bhiwapur Mahavidyalaya, under the auspices of IQAC, organized a 'Book Exhibition' from 3<sup>rd</sup> February, 2017 to 4<sup>th</sup> February, 2017 on the auspicious occasion of the Annual Day Function. The Committee always encouraged the staff members to enhance their personal collections of new books and display the same during the Book Exhibition organized every year by the 'Library Committee'. The Exhibition was inaugurated at the hands of Dr. Avinash Badar, the Vice-Principal of K.D.K College of Engineering, Nagpur in the gracious presence of the Principal of the College along with all the teaching and non-teaching staff. The event was also graced by Hon. Padmakarji Agrawal Saheb, Member of College Development Committee, along with Mr. Raju Parwe and Mr. Dilip G. Gupta. Asst. Prof. Rajasree. O.P, Librarian of the College, welcomed the parents, students and staff members of the College. Total 105 books from the personal collections of staff were displayed in the "Book Exhibition".

### **CHALLENGING QUESTION CONTEST**

The Library and Information Centre of Bhiwapur Mahavidyalaya, under the auspices of IQAC, conducted 'Challenging Question Contest' on 2<sup>nd</sup> February, 2017.



	<p>There were 50 questions based on General Knowledge having two marks each. Ninety students of our Institution participated in the Contest.</p> <p>Mr. Tushar R. Sastrakar of B.Com. III bagged the First Prize by scoring 62 marks out of 100. Ms. Smita Mathukarrao Sathpute of B.A.III secured the Second Prize with a score of 56 Marks out of 100. The winners were distributed Certificates of Appreciation and Prizes during the "Annual Day Function" of the College.</p>
<p><b>PROGRAMME OBJECTIVES</b></p>	<ul style="list-style-type: none"> <li>• To encourage the students to participate in various College Level Competitions.</li> <li>• To ensure the active participation of 'Library and Information Centre' in the holistic development of our students.</li> <li>• To attract more number of students to pick up books of their choice from the Central Library.</li> <li>• To encourage the students to think on their own so as to become responsible citizens.</li> <li>• To help the students to become good readers for cracking Competitive Examinations.</li> <li>• To test the candidate's analytical and problem-solving abilities so as to help them to develop reasoning and logical skills.</li> <li>• To make the students aware of current affairs in the broader perspective.</li> <li>• To encourage the stakeholders to select, evaluate and acquire study materials from Library.</li> </ul>



- To inculcate reading habits among the stakeholders.
- To provide free reading facilities to all the beneficiaries.
- To grow healthy readership culture among the students and faculties.
- To disseminate updated knowledge to all the students and faculties.
- To monitor the activities of the Library and maintain proper upkeep of the Books and Periodicals.
- To seek suggestions for conducting various programmes under the Library and Information Centre.
- To review of Audited Reports of stock and other expenses.
- To provide easy access to students, faculty and Alumni.
- To facilitate technology up-gradation for the benefits of all its stake holders.
- To develop reading habits among teaching staff and students.
- To motivate the staff to review and recommend new books and Journals for the Central Library and Departmental Library to strengthen its collections.
- To provide an open platform to the faculty members and students to have knowledge about newly arrived books and Journals in their subject areas/disciplines in the Central Library.
- To encourage the faculty members to procure new books to improve their reading habits.





	<ul style="list-style-type: none"> <li>• To encourage the faculty members to purchase books from their own resources.</li> <li>• To inculcate reading culture in the society by inviting community members to visit the Book Exhibition.</li> </ul>
<p><b>PROGRAMME OUTCOMES</b></p>	<ul style="list-style-type: none"> <li>• Encouraged the students to participate in various College Level Competitions.</li> <li>• Ensured the active participation of 'Library and Information Centre' in the holistic development of students.</li> <li>• Attracted more number of students to pick up books of their choice from the Central Library.</li> <li>• Encouraged the students to think on their own and to be responsible for their actions.</li> <li>• Helped the students to become good readers for cracking Competitive Examinations.</li> <li>• Aspirants' analytical and problem-solving abilities were tested so as to help them to develop reasoning and logical skills.</li> <li>• Made the students aware of current affairs in the broader perspective.</li> <li>• Encouraged the stakeholders to select, evaluate and acquire study materials from Library.</li> <li>• Inculcated reading habits among stakeholders.</li> <li>• Provided free reading facilities to all the beneficiaries.</li> <li>• Improved healthy readership among all the students and faculties.</li> </ul>



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- Sought suggestions for conducting various programmes under the Library and Information Centre.
- Reviewed the Audited Reports of stock and other expenses.
- Provided easy access to students, faculty and Alumni.
- Facilitated technology up-gradation for the benefits of all its stake holders.
- Nurtured reading habits among teaching staff and students.
- Motivated the staff to review and recommend new books for the Central Library and Departmental Library to strengthen its collections.
- Provided an open platform to the faculty members and students to have knowledge about newly arrived books in their subject areas/disciplines in the Central Library.
- Encouraged faculty members to procure new books to improve their reading habits.
- Encouraged the faculty members to purchase new books from their own resources.
- Inculcated reading culture among people by inviting community members to visit the Book Exhibition.



**PHOTO GALLERY  
WITH CAPTIONS**



**Inauguration Ceremony of UGC sponsored one day National Seminar on "Open Access: Status Quo India"**



**Dignitaries visiting the "Book Exhibition" during the Annual Day Function of the Institution**





**Students participating in the 'Challenging Question Contest'**



**Mr. Tushar R. Sastrakar of B.Com-III receiving the First Prize during the Annual Day Programme of the College**



*Principle*  
Principal  
Bhiwapur Mahavidyalaya,  
Bhiwapur