



Backward Class Youth relief Committee's

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR

Dist. Nagpur, Maharashtra 441201

Accredited with Grade 'B' (CGPA-2.54) by NAAC, Bengaluru
ISO-9001:2015

REPORT OF INTERNAL ACADEMIC AUDIT

Academic Session 2018-2019

Introduction

The Institution works in accordance with its Vision, Mission, Core Values and Policy Documents for the holistic development of its stakeholders. To monitor the progress in the field of dissemination of quality education, it is necessary to audit the progress made by each Department to identify any kind of lacunae thereof, leading to action for further improvisations. The Institution caters to Bachelor of Arts with nine subjects, B. Com. with six subjects and B. Sc. with seven subjects.

The Academic Audit necessitates the implementation of innovative methodologies and policies, thus supporting the Institution in mapping the mission and quality policies. The consolidated Reports of various Departments give us a kaleidoscopic view of the Institution's efforts in surging ahead.

The Internal Audit Committee was constituted under the Chairmanship of the Principal and the Audit was scheduled from 3rd September 2019 to 5th September 2019 for the Academic Session 2018-2019.

The Members of the Academic Audit Committee were as follows

Dr. Jobi George	Principal and Chairman
Asst. Prof. Dr. Vivek Diwan	Invited Peer Member from R. S. Mundle Dharampeth Arts and Commerce College, Nagpur



Members	
Asst. Prof. Dr. Mangesh V. Kadu	Coordinator of Internal Quality Assurance Cell
Asst. Prof. Dr. Anita V. Mahawadiwar	Member Secretary of Criteria-VI Governance, Leadership and Management
BRIEF REPORTS WITH FINDINGS AND RECOMMENDATIONS	
1. DEPARTMENT OF ENGLISH	
Dr. Jobi George	
Asst. Prof. Dr. R. K Quraishi	
Asst. Prof. Someshwar Wasekar	
Asst. Prof. Dr. Vinita S Virgandham	
Infrastructure facilities available in the Department.	
Computers	2
Internet Connections	2
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	179
Books Available in the Central Library	1735
Ph.D. Supervisors in the Department	2
Dr. Jobi George	
Asst. Prof. Dr. R. K Quraishi	
Doctoral Degrees Awarded under the guidance of Dr. Jobi George	5
Doctoral Degrees Awarded under the guidance	1



of Asst. Prof. Dr. R. K Quraishi:	
Research Scholars presently doing Ph. D under Asst. Prof. Dr. R.K.Quraishi	4
Minor Research Projects completed	2
Dr. Jobi George	1
Asst. Prof. Dr. R. K Quraishi	1
Number of Books and Chapters in Edited Volumes or Books Published and Papers Published in National or International Conference Proceeding per Teacher during the year	1
Research Papers Published	
Asst. Prof. Dr. R. K. Quraishi	3
Asst. Prof. S.V. Wasekar	1
Asst. Prof. Dr. Vinita Virgandham	1

Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities

The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.

It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.

Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.

The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and



further action.

The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

The result of the outgoing final year students for the Examinations conducted by the affiliating University is 50%.

Recommendations

- Recommended to initiate the process of Faculty Exchange Programme.
- Recommended to enter into MoUs with other Institutions and Universities for quality sustenance.
- Recommended to encourage the students to improve their grades.
- Recommended to initiate Innovative practices for improved outcomes.
- Recommended to initiate and adhere to the processes of using ICT enabled tools for Teaching-Learning.
- Explore avenues for Inter-Departmental collaborations with Various Departments in Humanities and Social Sciences.

2. DEPARTMENT OF MARATHI

Asst. Prof. Dr. Madhukar Nandanwar	Head, Department of Marathi
Infrastructure facilities available in the Department.	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	



Books	107
Books Available in the Central Library	901
Ph.D. Supervisors in the Department	1
Asst. Prof. Dr. Madhukar Nandanwar	
Number of Books and Chapter in Edited Volumes or Books Published and Papers Published in National or International Conference Proceeding per Teacher during the year.	1
Book Published ('Dandar: A folk theatre' of Bhandara District).	1
Research Papers Published in Journal	
Asst. Prof. Dr. Madhukar Nandanwar	1
Minor Research Project (UGC) Completed	1
Seminar/Conference/Symposia attended	
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> • The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like. • It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives. • Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal. • The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal 	



and further action.

- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 94.00%, which is commendable.

Recommendations

- Recommended to initiate the process of Faculty Exchange Programme.
- Recommended to enter into MoUs with other Institutions and Universities for quality sustenance.
- Recommended to prepare and empower the students to appear for Civil Services Examinations.
- Recommended to give emphasis on the Placements of students.
- Recommended to initiate and adhere to the processes of using ICT enabled tools for teaching-Learning and Evaluation.
- Suggested to conduct Conferences, Workshops, Seminars and Guests Lectures.

3. DEPARTMENT OF ECONOMICS

Asst. Prof. Dr. Sunil K. Shinde	Head
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	100



Books Available in the Central Library	818
Ph.D. Supervisors in the Department	1
Asst. Prof. Dr. Sunil K. Shinde	
Doctoral Degrees Awarded under the guidance of Asst. Dr. Sunil Shinde	2
Research Scholars presently doing Ph. D.	1
Seminar/Conference/Symposia attended	5
Research Papers published	1
Number of Books and Chapter in Edited Volumes or Books Published and Papers Published in National or International Conference Proceeding per Teacher during the year	3
Minor Research Projects (UGC) completed	1
National Seminar organized by the Department	1
ICSSR Sponsored Two Day Vidarbh Arthshastra Parishad Annual 43rd Adhivention	
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> • The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counseling of students who were undergoing examination stress and the like. • It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives. 	



- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 87.10 %, which is commendable.

Recommendations

- Recommended to explore field work for Students' Research Projects.
- Recommended to focus on Consultancy Services.
- Suggested to organize Guest Lectures on Budget Presentation.
- Faculty Exchange Programme with National Bodies is required.
- Innovative practices are to be mentioned in the given Proforma.
- Recommended to use ICT based tools for teaching-learning.

4. DEPARTMENT OF POLITICAL SCIENCE

Asst. Prof. Dr. Mangesh V. Kadu	Head
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the	146



Departmental Library	
Books Available in the Central Library	910
Seminar/Conference/Workshop attended	5
Minor Research Projects (UGC) completed	1
Number of Books and Chapter in Edited Volumes or Books Published and Papers Published in National or International Conference Proceeding per Teacher during the year	1

Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.

- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 73.33 %.



Recommendations

- Recommended to use of ICT based tools for teaching-learning.
- Recommended to explore field work for Students' Research Projects in the field of Political Science.
- Recommended to focus on Consultancy Projects.
- Suggested to organize Guest Lectures on changing dynamics on World Politics.
- Faculty Exchange Programmes with National Bodies are required.
- Innovative practices are to be carried out.

5. DEPARTMENT OF HISTORY

Asst. Prof. Dr. Motiraj R Chavhan	Head of the Department
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	85
Books Available in the Central Library	896
Ph.D. Supervisors in the Department	1
Seminar/Conference/Workshop attended	0
Research Papers published	1
Minor Research Projects (UGC) completed	1
Dr. M. R. Chavhan	1



Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.

- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counseling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 100 %, which is commendable.

Recommendations

- Suggested to sign of MoUs with various Bodies.
- Recommended to explore the possibilities of field works for Students' Research Projects.
- Recommended to organize Workshops, Guest lectures, and Conferences.
- Recommended to initiate the use of ICT in classroom to make teaching-learning more interactive.



- Faculty Exchange Programmes with various Institutions are required.
- Innovative Practices are to be introduced.

6. DEPARTMENT OF SOCIOLOGY

Asst. Prof. Dr. Vijay S Dighore	Head of the Department
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	113
Books Available in the Central Library	819
Ph.D. Supervisors in the Department	1
Number of Books and Chapter in Edited Volumes or Books Published and Papers Published in National or International Conference Proceeding per Teacher during the year.	1
Research Papers published	3
Minor Research Projects (UGC) completed	1
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> • The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily 	



Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.

- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 94.59%, which is commendable.

Recommendations

- Encouraged to act as a Resource Person in different National events.
- Suggested linking/signing of MoUs with Institutions of repute.
- Recommended to initiate Departmental Social Responsibilities through field works.
- Recommended to arrange Awareness Campaigns for the welfare of the society.
- Recommended to prepare a Calendar to proceed with such activities.
- Recommended to explore new areas of Research for Students' Research Projects.



7. DEPARTMENT OF COMMERCE AND MANAGEMENT

Asst. Prof. Dr. Anita V Mahawadiwar	Head
Asst. prof. Dr. Rajesh S Bahurupi	
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	130
Books Available in the Central Library	1226
Journals	
Ph.D. Supervisors in the Department	2
Asst. Prof. Dr. Anita V. Mahawadiwar	
Asst. Prof. Dr. Rajesh S. Bahurupi	
Doctoral Degrees Awarded	
Total number of Research Scholars presently doing Ph. D in the Department	5
Asst. Prof. Dr. Anita V. Mahawadiwar	2
Asst. Prof. Dr. Rajesh S. Bahurupi	3
Major Research Project (UGC) Completed	1
Research Papers published in Journals	
Asst. Prof. Dr. A. V. Mahawadiwar	2
Asst. Prof. Dr. R. S. Bahurupi	1



Published Papers in Conference/ Seminar/ Workshop	
Asst. Prof. Dr. A. V. Mahawadiwar	1
Participation in Conference/Seminar/Workshop	
Asst. Prof. Dr. A. V. Mahawadiwar	4
Asst. Prof. Dr. R. S. Bahurupi	3
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> • The Daily Work book was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like. • It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives. • Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal. • The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action. • The results of Unit Tests I & II, Surprise Tests and Model Examinations have been verified. • Certificate Course in Financial Accounting using Tally ERP-9 was completed through the Department of Commerce under Skill Development Programme for the Academic session 2018-2019. 	



- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 76.47%, which is commendable.

Recommendations

- Suggested to organize Conferences/Seminars/Workshops/Guest lectures.
- Recommended to organize Placement Drives.
- Recommended to enter into signing of MoUs with Institutions of repute for mutual Academic benefits.
- Recommended to arrange internships for students to give them Hands-on Training.
- Recommended to explore avenues for Inter-Departmental collaborations with Department of Economics.
- Recommended to arrange Interactive Sessions with well-practicing Chartered Accountants.

8. DEPARTMENT OF PHYSICS

Ashwini Ramteke (CHB)	In-charge of the Department
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	60
Books Available in the Central Library	194
Internal Mechanism to monitor the curricular, co-curricular and extra-	



curricular activities.

- Asst. Prof. Ashwini Ramteke is heading the Department of Physics. The pass percentage of the student is 12.50 %.
- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.



- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.

9. DEPARTMENT OF CHEMISTRY

Asst. Prof. Dr. Sarang Dhote	Head
Asst. Prof. Mr. Amit Kalbande	
Asst. Prof. Mr. P.R. Balpande	
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	42
Books Available in the Central Library	255
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> • The Department of Chemistry is headed by Asst. Prof. Dr. Sarang S. Dhote assisted by Asst.Prof. Amit Kalbandhe. The pass percentage of students is 7.35%. • The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students undergoing 	



examination stress and the like.

- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.



10. DEPARTMENT OF MATHEMATICS

Asst. Prof. Moreshwar Warmbhe	In-charge of the Department
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	47
Books Available in the Central Library	281
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none">• Pass percentage of the outgoing students of Department of Mathematics is 9.37% and is headed by Asst. Prof. Moreshwar Warmbhe.• The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.• It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.• Syllabus Compliance Committee has mentioned 98 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.• The Attendance Record has been verified and the list of absentees has been	



forwarded to the Member Secretary of Attendance Committee for perusal and further action.

- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.

11. DEPARTMENT OF ZOOLOGY

Asst. Prof. Dr. N.V. Patankar	Head
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	



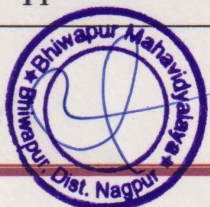
Books	45
Books Available in the Central Library	103
Workshop Attended	1
Research Papers published	1

Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.

- The Department of Zoology is headed by Asst. Prof. Dr. Nitisha Patankar. One Research Paper has been published in Hislop Journal ISSN-0976-2124.
- The pass percentage of outgoing students is 11.11%.
- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100% of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange



Programmes.

- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.

12. DEPARTMENT OF BOTONY

Asst. Prof. Sagar M. Yadav	Head of the Department
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	42
Books Available in the Central Library	75
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none">• The Department of Botany is headed by Asst. Prof. Sagar Yadav. The pass percentage of the students is 11.11%• The Daily Workbook was up to date and has a mention of all the classes	



engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students undergoing examination stress and the like.

- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.



13. LIBRARY AND INFORMATION CENTRE

Asst. Prof. O. P. Rajasree	Head
Infrastructure facilities available in the Department	
Computers	9
Internet Connections	9
Printer	1
Reprographic Facility (Xerox Machine)	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	10113
Journals	07
Periodicals	07
Seminar/ Conference/ Workshop Attended	5
Attended Workshop Jointly Organized by Knowledge Resource Centre- IICA, IMT Manesar & National Digital Library of India (NDLI), IIT Kharagpur, a Project sponsored by Ministry of Human Resource Development (MHRD), Government of India.	
Research Papers published	1
Recommendations	
<ul style="list-style-type: none">• Suggested to organize Workshops for faculty on publication of Research Papers in reputed UGC Care-Listed Journals.• Recommended to initiate Outreach Programmes through Library and Information Centre.	



- MoUs should be signed with Libraries of various Universities for free remote access.
- Recommended to enhance the ratio of students and teachers visiting the library through improvisations and surge in collection of old manuscripts and current books.
- Recommended to extend services to aspirants appearing for Competitive and Civil Services Examinations.

14. DEPARTMENT OF PHYSICAL EDUCATION

Asst. Prof. Aditya K Sarwe	Head
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Internet Connections	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Play Grounds Available	
Gymnasium	1
Kabaddi	2
Kho-Kho	1
Volley Ball	1
Basket Ball Ground	1
Swimming Pool (on-going)	1
Indoor Stadium (on-going)	1
Sports Equipment	All the requisite equipment
Books	72



Books Available in the Central Library	246
Research papers Published	2
Seminar, Conference, Workshop attended	1

Students participated in Inter-Collegiate Championships

The following students of the Institution participated in Inter-Collegiate Championships

- Men's Kabaddi Team lost to Saibaba L. P. Mahavidyalaya, Wadner in Quarter-final.
- Women's Kabaddi team lost to C. P. and Berar College, Nagpur in first round match.
- Mr. Aniket Ingole of B. Sc.- Ist Year participated in R. T. M. Nagpur University's Inter-collegiate Swimming Competition.
- Mr. Akash Masram represented Nagpur District in 66th Senior State Kabaddi Championship and won Bronze Medal.

Extension Activities organized by the Department of Physical Education

- Annual Sports Meet
- International Yoga Day Celebrations
- R. T. M. Nagpur University, Nagpur organized Inter-collegiate Badminton Competition.
- Athletics Grooming Programme.
- Swimming Coaching Camp.

Recommendations

- Recommended to ensure maximum utilization of the existing infrastructure for the benefit of students.
- Recommended to initiate strategies to invite populace to use the Olympic Size Swimming Pool, State-of-the-Art Indoor Gymnasium and Green Gymnasium.
- Recommended to introduce more Sports facilities for Research and practice.



- Recommended to prepare and obtain Project Proposals and obtaining grants.
- Suggested to organize Workshops and Seminars.
- Advised to develop Consultancy Services for the Schools in the vicinity.
- Recommended to enter into MoU's with Government and Non-Government agencies for mutual Academic benefits.

Anahawadiwar
Asst. Prof. Dr. Anita V. Mahawadiwar
Member Secretary
(Criteria – VI Governance, Leadership and Management)

Kadu
Asst. Prof. Dr. Mangesh V. Kadu
Coordinator
Internal Quality Assurance Cell

19/09/19
Dr. Vivek Diwan
Invited Peer Colleague
R S Mundle Dharampeth Arts and Commerce College

George
Dr. Jobi George
Principal
Bhiwapur Mahavidyalaya,
Bhiwapur

Date: 10/09/2019

Place: Bhiwapur

