



Backward Class Youth relief Committee's

BHIWAPUR MAHAVIDYALAYA, BHIWAPUR

Dist. Nagpur, Maharashtra 441201

Accredited with Grade 'B' (CGPA-2.54) by NAAC, Bengaluru
ISO-9001:2015

REPORT OF INTERNAL ACADEMIC AUDIT

Academic Session 2016-2017

Introduction

The Institution works in accordance with its Vision, Mission, Core Values and Policy Documents for the holistic development of its stakeholders. To monitor the progress in the field of dissemination of quality education, it is necessary to audit the progress made by each Department to identify any kind of lacunae thereof, leading to action for further improvisations. The Institution caters to Bachelor of Arts with nine subjects, B. Com. with six subjects and B. Sc. with seven subjects.

The Academic Audit necessitates the implementation of innovative methodologies and policies, thus supporting the Institution in mapping the mission and quality policies. The consolidated Reports of various Departments give us a kaleidoscopic view of the Institution's efforts in surging ahead.

The Internal Audit Committee was constituted under the Chairmanship of the Principal and the Audit was scheduled from 4th September 2017 to 6th September, 2017 for the Academic Session 2016-2017.

The Members of the Academic Audit Committee were as follows

Dr. Jobi George	The Principal and Chairman
Asst. Prof. Dr. Vivek Diwan	Invited Peer Member from R. S. Mundle Dharampeth Arts and Commerce College, Nagpur



Members	
Asst. Prof. Dr. Mangesh V. Kadu	Coordinator of Internal Quality Assurance Cell
Asst. Prof. Dr. Anita V. Mahawadiwar	Member Secretary of Criteria-VI Governance, Leadership and Management
BRIEF REPORTS WITH FINDINGS AND RECOMMENDATIONS	
1. DEPARTMENT OF ENGLISH	
Dr. Jobi George	
Asst. Prof. Dr. R. K Quraishi	
Asst. Prof. Someshwar Wasekar	
Asst. Prof. Dr. Vinita S Virgandham	
Infrastructure facilities available in the Department.	
Computers	2
Printer	1
Internet Connections	2
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books available in the Department Library	171
Books Available in the Central Library	1644
Ph.D. Supervisors in the Department	2
Dr. Jobi George	



Asst. Prof. Dr. R. K Quraishi	
Doctoral Degrees Awarded under the Supervision of Dr. Jobi George	5
Doctoral Degrees Awarded under the guidance of Asst. Prof. Dr. R. K Quraishi:	1
Research Scholars presently doing Ph. D under Asst. Prof. Dr. R.K.Quraishi	4
Minor Research Projects (UGC) completed	2
Dr. Jobi George	1
Asst. Prof. Dr. R. K Quraishi	1
Research Journal published by the Department	1
VIBGYOR, Multidisciplinary Research Journal with ISSN No. 2277-4491.	
Editor in Chief of VIBGYOR	Dr. Jobi George
Number of Books and Chapters in Edited Volumes or Books Published and Papers Published in National or International Conference Proceedings per Teacher during the year	3
Workshop Attended	
Asst. Prof. Dr. R. K. Quraishi	1
Research Papers Published	
Asst. Prof. Dr. R. K. Quraishi	1
National Seminar organized by the	1



Department	
The Department of English organized UGC Sponsored One Day National Seminar on “English Studies in a Transnational Environment: Society, Culture and Language” on 20 th April, 2017.	
Workshop Organized	1
The Department of English also organized Two-Day Open House Workshop on Communicative English and Functional Grammar from 26 th April 2017 to 28 th April, 2017.	
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities	
<p>The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.</p> <p>It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives. The Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester–II respectively as per the Report submitted to the Office of the Principal.</p> <p>The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.</p> <p>The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.</p> <p>The result of the outgoing final year students of the Examinations conducted by the Affiliating University is 67.76%.</p>	



Recommendations

- Recommended to initiate the process of Faculty Exchange Programme.
- Recommended to enter into MoUs with other Institutions and Universities for quality sustenance.
- Recommended to encourage the students to improve their grades.
- Recommended to initiate Innovative practices for improved outcomes.
- Recommended to initiate and adhere to the processes of using ICT enabled tools for Teaching-Learning.
- Recommended to explore avenues for Inter-Departmental collaborations with Various Departments in Humanities and Social Sciences.

2. DEPARTMENT OF MARATHI

Asst. Prof. Dr. Madhukar Nandanwar	Head, Department of Marathi
Infrastructure facilities available in the Department.	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	102
Books Available in the Central Library	875



Ph.D. Supervisors in the Department	1
Asst. Prof. Dr. Madhukar Nandanwar	
Number of Books and Chapters in Edited Volumes or Books Published and Papers Published in National or International Conference Proceedings per Teacher during the year.	1
Book Published	1
'Dandar: A Folk Theatre' of Bhandara District.	
Research Papers Published in Journal	
Asst. Prof. Dr. Madhukar Nandanwar	1
Minor Research Project Completed	1
Seminar/Conference/Symposia attended	1
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> • The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like. • It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation 	



of the Institute mentioned in its Policy Document and Quality Initiatives.

- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students of the Examinations conducted by the Affiliating University is 98.46%, which is commendable.

Recommendations

- Recommended to initiate the process of Faculty Exchange Programme.
- Recommended to enter into MoUs with other Institutions and Universities for quality sustenance.
- Recommended to prepare and empower the students to appear for Civil Services Examinations.
- Recommended to give emphasis on the Placements of students.
- Recommended to initiate and adhere to the processes of using ICT enabled tools for teaching-Learning and Evaluation.
- Recommended to conduct Conferences, Workshops, Seminars and Guests Lectures.



3. DEPARTMENT OF ECONOMICS

Head of the Department	Asst. Prof. Dr. Sunil K. Shinde
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	70
Books Available in the Central Library	806
Ph.D. Supervisors in the Department	1
Asst. Prof. Dr. Sunil K. Shinde	
Doctoral Degrees Awarded under the guidance of Asst. Dr. Sunil Shinde	1
Research Scholars presently doing Ph. D.	2
Seminar/Conference/Symposia attended	3
Research Papers published	2
Minor Research Projects completed	1
Internal Mechanism to monitor the curricular, co-curricular and extra-	



curricular activities.

- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counseling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100% of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing Final Year students for the Examinations conducted by the Affiliating University is 97.50%, which is commendable.

Recommendations

- Recommended to explore field work for Students' Research Projects.
- Recommended to focus on Consultancy Services.
- Suggested to organize Guest Lectures on Budget Presentation.
- Faculty Exchange Programme with National Bodies is required.
- Innovative practices are to be mentioned in the given Proforma.
- Recommended to use ICT enabled tools for teaching-learning.



4. DEPARTMENT OF POLITICAL SCIENCE

Asst. Prof. Dr. Mangesh V. Kadu	Head
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	138
Books Available in the Central Library	883
Seminar/Conference/Workshop attended	1
National Seminar organized by the Department	1
The Department organized UGC Sponsored One Day National Seminar on "Human Rights of the Subjugated" on 20 th January, 2017.	
Minor Research Projects completed	1
Asst. Prof. Dr. Mangesh V. Kadu	
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none">The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were	



undergoing examination stress and the like.

- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100% of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing Final Year students for the Examinations conducted by the Affiliating University is 16.66 %.

Recommendations

- Recommended to use of ICT enabled tools for teaching-learning.
- Recommended to explore field work for Students' Research Projects in the field of Political Science.
- Recommended to focus on Consultancy Projects.
- Suggested to organize Guest Lectures on changing dynamics on World Politics.
- Faculty Exchange Programmes with National Bodies are required.
- Innovative practices are to be carried out.



5. DEPARTMENT OF HISTORY

Asst. Prof. Dr. Motiraj R Chavhan	Head
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	70
Books Available in the Central Library	791
Ph.D. Supervisors in the Department	1
Seminar/Conference/Workshop attended	2
Research Papers published	2
Minor Research Projects completed	1
Dr. M. R. Chavhan	
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none">• The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counseling of students who were undergoing examination stress and the like.	



- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100% of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 45.00%.

Recommendations

- Suggested to sign of MoUs with various Bodies.
- Recommended to explore the possibilities of field works for Students' Research Projects.
- Recommended to organize Workshops, Guest lectures, and Conferences.
- Recommended to initiate the use of ICT in classroom to make teaching-learning more interactive.
- Faculty Exchange Programmes with various Institutions are required.
- Innovative Practices are to be introduced.



6. DEPARTMENT OF SOCIOLOGY

Asst. Prof. Dr. Vijay S Dighore	Head of the Department
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	107
Books Available in the Central Library	764
Ph.D. Supervisors in the Department	1
Number of Books and Chapter in Edited Volumes or Books Published and Papers Published in National or International Conference Proceeding per Teacher during the year.	1
Research Papers published	1
Minor Research Projects completed	1
Asst. Prof. Dr. Vijay S Dighore	
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily 	



Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.

- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing Final Year students for the Examinations conducted by the Affiliating University is 97.77%, which is commendable.

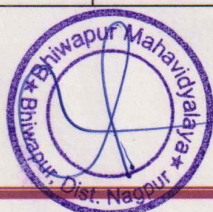
Recommendations

- Encouraged to act as a Resource Person in different National events.
- Suggested linking/signing of MoUs with Institutions of repute.
- Recommended to initiate Departmental Social Responsibilities through field works.
- Recommended to arrange Awareness Campaigns for the welfare of the society.
- Recommended to prepare a Calendar to proceed with such activities.
- Recommended to explore new areas of Research for Students' Research Projects.



7. DEPARTMENT OF COMMERCE AND MANAGEMENT

Asst. Prof. Dr. Anita V Mahawadiwar	Head of the Department
Asst. prof. Dr. Rajesh S Bahurupi	
Infrastructure facilities available in the Department	
Computer	1
Internet Connections	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	123
Books Available in the Central Library	1033
Journals	2
Ph.D. Supervisors in the Department	2
Asst. Prof. Dr. Anita V. Mahawadiwar	
Asst. Prof. Dr. Rajesh S. Bahurupi	
Doctoral Degrees Awarded under the guidance of Asst. Prof. Dr. Rajesh S. Bahurupi	1
Total number of Research Scholars presently doing Ph. D under the guidance of Asst. Prof. Dr. Rajesh S. Bahurupi	5
Total number of Research Scholars presently doing Ph. D under the guidance of Asst. Prof. Dr. Anita V.	2



Mahawadiwar	
Major Research Project (UGC) on-going	1
Research Papers published in Journals	
Asst. Prof. Dr. A. V. Mahawadiwar	3
Asst. Prof. Dr. R. S. Bahurupi	4

Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.

- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.
- The result of the outgoing final year students for the Examinations conducted by the affiliating University is 53.33%.



Recommendations

- Suggested to organize Conferences/Seminars/Workshops/Guest lectures.
- Recommended to organize Placement Drives.
- Recommended to enter into signing of MoUs with Institutions of repute for mutual Academic benefits.
- Recommended to arrange internships for students to give them Hands-on Training.
- Recommended to explore avenues for Inter-Departmental collaborations with Department of Economics.
- Recommended to arrange Interactive Sessions with well-practicing Chartered Accountants.

8. DEPARTMENT OF PHYSICS

Dr. P. M. Shamkuwar (CHB)	In-charge of the Department
M. B. Vaidya (CHB)	
S. A. Wahane (CHB)	
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	40



Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.

- Asst. Prof. Dr. P. M. Shamkuwar is heading the Department of Physics. The pass percentage of the student is 90%.
- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out



Research under various funding agencies.

- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.

9. DEPARTMENT OF CHEMISTRY

Asst. Prof. Dr. Sarang Dhote	Head
Asst. Prof. Mr. Amit Kalbande	
Asst. Prof. Mr. P.R. Balpande	
Infrastructure facilities available in the Department	
Computer	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	35
Books Available in the Central Library	199
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
• The Department of Chemistry is headed by Asst. Prof. Dr. Sarang S. Dhote	



assisted by Asst. Prof. Amit Kalbandhe. The pass percentage of the students is 12.50%.

- The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.
- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.



- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.

10. DEPARTMENT OF MATHEMATICS

Asst. Prof. S. R. Dakhole	In-charge of the Department
Asst. Prof. S.P.A Sheikh	
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	40
Books Available in the Central Library	268
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none"> • Pass percentage of the outgoing students of Department of Mathematics is 100% and is headed by Asst. Prof. Dakhole. • The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular 	



activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were undergoing examination stress and the like.

- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100 % of syllabus completion on time for Semester-I and Semester-II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.



11. DEPARTMENT OF ZOOLOGY

Asst. Prof. Dr. N.V. Patankar	Head of the Department
Asst. Prof. P. U. Sharma	
Asst. Prof. K. H. Roy	
Infrastructure facilities available in the Department	
Computer	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	36
Books Available in the Central Library	61
Workshop Attended	1
Research Papers published	1
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none">• The Department of Zoology is headed by Asst. Prof. Dr. Nitisha Patankar. One Research Paper has been published in Hislop Journal ISSN-0976-2124. The pass percentage of outgoing students is 50.00%.• The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counselling of students who were	



undergoing examination stress and the like.

- It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy Document and Quality Initiatives.
- Syllabus Compliance Committee has mentioned 100% of syllabus completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.
- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I and II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organize Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organize Training Programmes utilizing the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.



12. DEPARTMENT OF BOTONY

Asst. Prof. Mr. A. D. Shukla	Head of the Department
Asst. Prof. Sagar M. Yadav	
Asst. Prof. R. L. Wankhede	
Infrastructure facilities available in the Department	
Computers	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	33
Books Available in the Central Library	57
Internal Mechanism to monitor the curricular, co-curricular and extra-curricular activities.	
<ul style="list-style-type: none">• The Department of Botany is headed by Asst. Prof. Mr. A. D. Shukla. The pass percentage of the students is 66.67%• The Daily Workbook was up to date and has a mention of all the classes engaged. It also mentions the curricular, co-curricular and extra-curricular activities performed by teachers. The separate column in the Daily Workbook has a special mention of the Counseling of students undergoing examination stress and the like.• It is an appreciable initiative by the Department to maintain its Records in particular and in accordance with the specified Standard rules of Operation of the Institute mentioned in its Policy and Quality Initiatives.• Syllabus Compliance Committee has mentioned 100 % of syllabus	



completion on time for Semester-I and Semester -II respectively as per the Report submitted to the office of the Principal.

- The Attendance Record has been verified and the list of absentees has been forwarded to the Member Secretary of Attendance Committee for perusal and further action.
- The results of Unit Tests I & II, Surprise Tests and Model Examinations have been verified.

Recommendations

- Suggested to organise Conference/Seminars/Workshops/Guest Lectures.
- Recommended to explore new opportunities for various Faculty Exchange Programmes.
- Recommended to collaborate with agencies and Institutions to carry out Research under various funding agencies.
- Asked to prepare and submit Projects for Research.
- Advised to organise Training Programmes utilising the lab facilities.
- Asked to explore Projects for Students' Research Projects.
- Recommended to do continuous efforts to receive Projects from Government and non-Government agencies.
- Suggested to carry out Inter-Departmental and Inter-disciplinary collaborations to carry Research work.



13. LIBRARY AND INFORMATION CENTRE

Asst. Prof. O. P. Rajasree	Head, Department of Library and Information Centre
Infrastructure facilities available in the Department	
Computers	9
Internet Connections	9
Printer	1
Reprographic Facility (Xerox Machine)	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Books and Journals available in the Departmental Library	
Books	9108
Journals	07
Periodicals	07
Seminar/Conference/Workshop Attended	2
National Seminar organized by the Department	1
The Department organized UGC Sponsored One Day National Seminar on "OPEN ACCESS STATUS QUO INDIA" on 5 th January, 2017	
Recommendations	
• Suggested to organize Workshops for faculty on publication of Research	



Papers in reputed UGC Care-Listed Journals.

- Recommended to initiate Outreach Programmes through Library and Information Centre.
- MoUs should be signed with Libraries of various Universities for free remote access.
- Recommended to enhance the ratio of students and teachers visiting the library through improvisations and surge in collection of old manuscripts and current books.
- Recommended to extend services to aspirants appearing for Competitive and Civil Services Examinations.

14. DEPARTMENT OF PHYSICAL EDUCATION

Asst. Prof. Aditya K Sarwe	Head, Department of Physical Education and Sports
Infrastructure facilities available in the Department	
Computers	1
Internet Connection	1
Printer	1
Furniture	As per the requirement
Electrical Gadgets	As per the requirement
Display Board	1
Play Grounds Available	
Gymnasium	1
Kabaddi	2
Kho-Kho	1



Volley Ball	1
Basket Ball Ground	1
Swimming Pool (on-going)	1
Indoor Stadium (on-going)	1
Sports Equipment	All the requisite equipment
Books	65
Books Available in the Central Library	246
Research papers Published	1

Students participated in Inter-Collegiate Championships

The following students of the Institution participated in Inter-Collegiate Championships

- Men's Kabaddi team lost to Shri Lemdeo Patil Arts and Science College, Mandhal by 35-27 in the Second Round.
- Women's Volleyball team lost to Dharampeth Arts and Commerce College, Nagpur in Zone Semi-final match.
- Ku. Jayashree Kapse of B. A. 1st Year completed 3000 Meter Running Competition at 9th position in R. T. M. Nagpur University's Annual Athletic Meet.
- Mr. Shubham Nandardhane of B. A. 1st Year successfully completed 10,000 Meter and 5000 Meter in R. T. M. Nagpur University's Annual Athletic Meet.
- Ku. Sonali Borkar (B.Sc. I) represented R.T.M. Nagpur University's, Women's Volleyball team in All India Inter University Volleyball Championship and secured 2nd place.
- Ku. Sonali Borkar (B.Sc. II) represented R.T.M. Nagpur University's Women's Volleyball team and secured 3rd place in Krida Mahotsava 2016 organized by Vasantao Naik Marathwada Krishi Vidyapeeth Parbhani.



Extension Activities organized by the Department of Physical Education

- Annual Sports Meet
- International Yoga Day Celebrations
- Swargiya Bhausahab Mulak Vidarbha level open Men's Kabaddi Championship.
- Summer Coaching Camp
- Karate Coaching Camp
- Athletics Coaching Camp

Recommendations

- Recommended to ensure maximum utilization of the existing infrastructure for the benefit of students.
- Recommended to introduce more Sports facilities for Research and practice.
- Recommended to prepare and obtain Project Proposals and obtaining grants.
- Suggested to organize Workshops and Seminars.
- Advised to develop Consultancy Services for the Schools in the vicinity.
- Recommended to enter into MoUs with Government and Non-Government agencies for mutual Academic benefits.

Anshawadiwar

Asst. Prof. Dr. Anita V. Mahawadiwar
Member Secretary
(Criteria – VI Governance, Leadership and Management)

Mangesh V. Kadu

Asst. Prof. Dr. Mangesh V. Kadu
Coordinator
Internal Quality Assurance Cell



Tapat
Dr. Vivek Diwan
Invited Peer Colleague
R S Mundle Dharampeth Arts and Commerce College

Jobi George
Dr. Jobi George
Principal
Bhiwapur Mahavidyalaya,
Bhiwapur



Date : 11/09/2017
Venue: Bhiwapur Mahavidyalaya