



## NOTICE

Date: 11/07/2020

As per the Academic and Administrative Procedures adopted in the College for the process of Reaccreditation, I have been directed by the Office of the Principal to call IQAC meeting on 17/07/2020 at 1 P.M in the Vice Principal's Office at KDK's old Polytechnic College, Nandanvan, Nagpur (Extended Office of Bhiwapur Mahavidyalaya during the COVID-19 Pandemic period). The meeting will be chaired by the Principal. All the Members of IQAC are hereby requested to remain present in the Meeting.

1. To read and confirm the Minutes of the previous Meeting of IQAC dated 20/07/2019.
2. To decide on the submission of AQAR.
3. To upload teacher's profile on the Website of the College along with relevant data necessary for the submission of AQAR.
4. To discuss on the geo-tagging of photographs, photo album (Soft and Hard Copies) and stationery.
5. Review of the execution of the Perspective Plan.
6. To table the Audited Statement for the Financial Year 2019-2020.
7. To initiate the Re-accreditation process as early as the documentation of the data received.
8. To review the Institutional Social Responsibilities in times of COVID-19 Pandemic.
9. To finalize the topics for newly adopted mode for Webinars to be conducted by the Institution in times of Pandemic.
10. To discuss Online and Offline University Examination related issues.
11. To prepare and distribute Committee-wise Assignments along with its guidelines for the Academic Session 2020-2021.
12. To evaluate and make appropriate recommendations to the Principal in respect of the Progress Reports of various Institutional Committees and Seven NAAC Criteria received from the Office of the Principal upon submission of the same by the in-charge teachers concerned in the Office of the Principal for the Academic Session 2019-2020 for the preparation and submission of AQAR to NAAC for the Reaccreditation of our Institution.
13. Any other matter with the permission of the chair

  
Dr. Mangesh V. Kadu  
IQAC

  
Dr. Jobi George  
Principal

PRINCIPAL  
Bhiwapur Mahavidyalaya  
Bhiwapur Distt. Nagpur

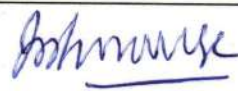
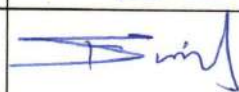

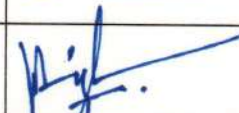
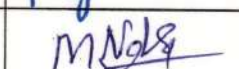

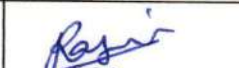
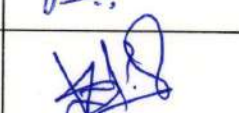
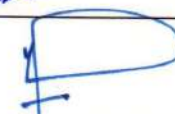
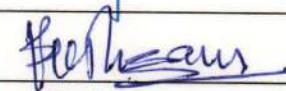
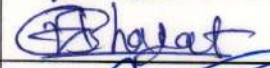




**Minutes of Internal Quality Assurance Cell  
2020-2021**

Minutes of Internal Quality Assurance Cell (IQAC) Meeting held on 17/07/2020 at 1 P.M for the Session 2020-2021

The Meeting of IQAC, Bhiwapur Mahavidyalaya, Bhiwapur was held on 17/07/2020 at 1 P.M in the Vice Principal's Office at KDK's old Polytechnic College, Nandanvan, Nagpur (Extended Office of Bhiwapur Mahavidyalaya during the COVID-19 Pandemic period).

Attendance of Members present -

Sr. No	Designation	Name	Signature/s
01	Chairperson	Dr. Jobi George	
02	Teachers Representative	Dr. S. K. Shinde	
		Dr. M. R. Chavhan	
		Dr. V. S. Dighore	
		Dr. M. V. Nandanwar	
		Dr. Mrs. A. V. Mahawadiwar	
		Mrs. O. P. Rajshree	
		Asst. Prof. S. V. Wasekar	
03	Member from the Management	Hon. Shri. Yashraj R. Mulak	
04	Senior Administrative Officer	Shri. Sanjay Meshram	
		Mr. Amol Bhagat	
05	One Nominee each from Local Society, Students and Alumni	Shri. Dilip Gupta (Representative from Local Society)	
		Mr. Nayan Bhaskar Harne (Students' Nominee)	
		Mr. S. R. Dadmal (Alumni)	



06	One Nominee each from Employers/Industrialist/Stake holders	Shri. Padmakar K. Agrawal (Stakeholder)	P.K. Agrawal
		Shri. Shankarlal Vajjnathji Gupta (Industrialist)	<del>Shankarlal</del>
		Dr. Devendra Bhongade (From Employers)	Devendra Bhongade
7	IQAC Coordinator	Dr. M.V. Kadu	M.V. Kadu
8	NAAC Coordinator	Dr. Vinita Virgandham	Vinita Virgandham

### Agenda Items of the Meeting was circulated among the Members IQAC

The Resolutions adopted in the Meeting were as follows:

**Item No. 1** To read and confirm the Minutes of the previous Meeting of IQAC dated 20/07/2019.

#### Resolution No. 1

The Minutes of the previous Meeting of IQAC held on 20/07/2019 were read by IQAC Coordinator Asst. Prof. Dr. Mangesh V. Kadu. A copy of the Minutes was circulated. Corrections, if any, were invited. No corrections were found. Resolutions were unanimously approved by all the Members of IQAC.

**Item No. 2** To decide on the submission of AQAR

#### Resolution No.2

The Chair expressed concern over the submission of AQAR for Re-accreditation process. It was proposed by the Chair that a tentative date would be decided and the Criterion Heads would ensure to comply with the required data as per IQACs obligations while filling online content with evidences. Resolution was unanimously approved by all the Members of IQAC.

**Item No.3** To upload teacher's profile on the Website of the College along with relevant data necessary for the submission of AQAR

#### Resolution No. 3

NAAC Coordinator acquainted the gathering of the Dynamic Website and the up gradation of the site as per the NAAC credentials. The Coordinator apprised the Member Secretaries of Committees, IQAC Coordinator and the Chair about updating of Teachers' Profile on the Website. A notice / Mail in this regard has been floated and the teachers are asked to submit the related document on time. The Member Secretaries, IQAC Coordinator and the Chair deliberated upon the confidentiality of the uploaded profiles. It was then taken into account and a feasible locking system was to be looked for. (Consulting the technical expert handling the Website)



**Item No. 4** To discuss on the geo-tagging of photographs, photo album (Soft and Hard Copies) and stationery.

**Resolution No. 4**

The Chair informed the concerned about the photo albums with geo-tag and soft copies required during DVV process (Data Verification and Validation). The Chair made provisions for the required photocopies and stationery material. IQAC Coordinator, NAAC Coordinator and the Member Secretaries appreciated and welcomed the move.

**Item No. 5** Review of the execution of the Perspective Plan.

**Resolution No. 5**

Though the Committees were introduced keeping in mind the Perspective Plan but the outcome isn't satisfactory said, the IQAC Coordinator with respect to compliance of Progress of various Committees. The Chair reiterated on the various aspects, analyzed and instructed the Committees to fasten their pace of work. Resolution was unanimously approved by all the Members of IQAC.

**Item No. 6** To table the Audited Statement for the Financial Year 2019-2020.

**Resolution No.6**

The Principal placed before the Members of IQAC, the Audited Statement of Income and Expenditure for the Financial Year 2019-2020. The Members of IQAC verified the Audited Statements and it was approved by all the Members of IQAC.

**Item No. 7** To initiate the Re-accreditation process as early as the documentation of the data received.

**Resolution No.7**

IQAC coordinator impressed upon the Chair about certain changes needed as per the requirement in terms of new Guidelines and the formats available. The data presently available with the concerned would be again filled into the new formats to comply with the new guidelines of AQAR Format. Resolution was unanimously approved by all the Members of IQAC.

**Item No. 8** To review the Institutional Social Responsibilities in times of COVID-19 Pandemic.

**Resolution No. 8**

All the Members of IQAC were informed that the N.S.S Unit, under the aegis of IQAC, distributed packed material (food grains and daily needs items) to the poor and migrant labourers who were badly affected by the COVID-19 Pandemic. The Chair appreciated the efforts taken by NSS in times of Pandemic. The lead taken by NSS Volunteers to prepare masks for distribution was also appreciated by all the Members of IQAC. The Chair also appreciated the Institutional Social responsibilities taken up by teachers and students of the College. Resolution regarding appreciation of the



N.S.S. Unit under the able leadership of Programme Officer Asst. Prof. Dr. M.R. Chavhan was unanimously approved by all the Members of IQAC.

**Item No. 9** To finalize the topics for newly adopted mode for Webinars to be conducted by the Institution in times of Pandemic.

**Resolution No. 9**

The Chair asked those present to chart a title for the Webinar and communicate with the experts. NAAC Coordinator was assigned the task to coordinate with the entire subject Heads to facilitate the technical aspects. Asst. Prof. Dr. Yogesh More was authorized to look into the generation of the links, brochures etc. Asst. Prof. Mr. Ashish Talekar was asked to handle the online certification part along with Asst. Prof. Dr. Yogesh More. Resolution was unanimously approved by all the Members of IQAC.

**Item No. 10** To discuss Online and Offline University Examination related issues.

**Resolution No. 10**

The Non-teaching and the Examination Committee were assigned to take care of Online and Offline University Examinations, keeping in tandem the instructions from the University from time to time. Resolution was unanimously approved by all the Members of IQAC.

**Item No.11** To constitute Institute level Committees along with its Assignments and Guidelines to be executed for the Academic Session 2020-2021.

**Resolution No.11**

The IQAC coordinator Asst. Prof. Dr. Mangesh V. Kadu spoke about the necessity of constituting various Academic and Administrative Committees for the smooth functioning of the Institution for the Academic Session 2020-2021. All the Members of IQAC discussed and decided to constitute various Committees along with its Assignments and Guidelines to be pursued under the guidance of the Principal. Some of the Members suggested some replacements in the Committees as per the expertise of the faculties.

The IQAC Coordinator informed the members that any delay in the submission of the Progress Report will directly affect the submission of AQAR to the esteemed Office of NAAC for the Reaccreditation of the College. All the members present favoured the decision and it was decided that the Progress Reports of the Committees should be presented as per the Notices issued from time to time. Resolutions were unanimously approved by all the Members of IQAC.

The IQAC, for the convenience of proper Academic and Administrative delivery, resolved to constitute different Committees along with its Assignments and Guidelines to be implemented judiciously during the Academic Session 2020-2021.

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**The Committees proposed are as follows:**

01. Committee for Infrastructure Maintenance and Supervision.



02. Committee for the preparation of Project Proposals (RUSA, UGC, ICSSR, CSR, MP and MLA Fund, Mining Dept. Social Welfare Department and State Sports Dept. District Sports Department, and HRD)
03. Affiliation Committee
04. Committee for the preparation of Academic Calendar
05. Prospectus Committee
06. Admission Committee
07. Time Table Committee
08. Committee for promoting Research, Innovations, Extension and Consultancy Services.
09. Committee for student feedback
10. Committee for establishing collaborations-a-formal agreement/Understanding between any two or more Institutions for training/student exchange/faculty exchange or Research with or without resource sharing.
11. Anti-ragging Cell/Committee for curbing the menace of ragging in higher educational Institutions/Committee for developing Mechanism to check the suicide of students.
12. Alumni Association
13. Student's Counseling Centre
14. Community oriented programmes/outreach programmes in view of NAAC Re-accreditation
15. NSS Committee
16. Seminar and Symposia Committee
17. Committee for running Guidance Centre for Competitive Examinations MPSC / UPSC
18. Hospitality Management and Committee for Public Relations- Event Management (Media)
19. Committee for the introduction of Subject Literary Associations
20. Magazine Committee
21. Teaching-Learning and Evaluation Committee (NAAC)
22. Committee for running B.Voc. Degree Programmes (Bachelor of Vocation), Community Colleges, Career Oriented Programmes, Advance Diploma Programme and One Student One Skill Programme (OSOSP) (BEST PRACTICES)
23. Students' Grievance and Redressal Cell
24. Attendance Committee
25. Parent-teacher Association
26. Board of Life Long learning and Extension under University's Dept. of Life long and Extension.
27. Syllabus Compliance Committee
28. Committee for extra-curricular activities



29. Committee for Extension Services
30. Library Committee
31. Committee for Running Students' Centre
32. Entrepreneurship Development Cell
33. Games Committee
34. Health Club and Yoga Unit
35. Campus Disciplinary and Cleanliness Committee
36. De-addiction Committee
37. Students' Guidance and Placement Cell
38. Committee for promoting innovations and Consultancy Services
39. Committee for promoting the use of technology in teaching and also for establishing complete students' Computer Literacy Programme (AUDIO VISUAL AIDS – LCD, OHP, Interactive Boards/Smart Board etc.) this Committee will work out schedule and plans for Students' Computer Literacy Programme.
40. Committee for updating College Website and LED
41. Committee for creating awareness about Global Warming, Eco-Club, Plantation, Gardening, water harvesting and also for establishing Vermicomposting production unit.
42. Research Journal Publication Committee (VIBGYOR)
43. NCC
44. Committee for promoting *Research, Innovations, Extension and Consultancy Services* (Refer Institutional Accreditation Manual – Criterion No.2 -NAAC)

Resolution was unanimously approved by all the Members of IQAC.

**Item No.12** To assess and make proper recommendations to the Principal in respect of the Progress Reports of various Institutional Committees and Seven NAAC Criteria received from the Office of the Principal upon submission of the same by the in-charge teachers concerned in the Office of the Principal for the Academic Session 2019-2020 for the preparation and submission of AQAR to NAAC for the Reaccreditation of our Institution.

As per the Standard Operating Procedure of IQAC the Progress Reports of various Institutional Committees and Seven NAAC Criteria received from the Office of the Principal upon submission of the same by the in-charge teachers concerned in the Office of the Principal for the Academic Session 2019-2020 for the preparation and submission of AQAR to NAAC for the Reaccreditation of our Institution. All the Members of IQAC discussed in detail the Progress Reports of various Institutional Assignments and Seven Criterion wise Assignments submitted by each teacher for the Academic Session 2019-2020. The Committee observed certain shortcomings in the Progress Reports submitted by some of the teachers and decided to forward the same to the Office of the Principal for further action. 7

**Member Secretary of the Following Institutional Committees**



The Members of IQAC verified the list of various Institutional Committees allotted during the Academic Session 2019-2020. The IQAC Committee also verified the Progress Reports submitted by each teacher. The following are the Committees;

**ASSOCIATE. PROF.DR.S.K.SHINDE**

- a. Admission Committee
- b. Time table Committee
- c. Committee for promoting Research, Innovations, Extension and Consultancy Services (refer Institutional Accreditation Manual)

The Members of IQAC, on close analysis, learned that Associate Prof. Dr. S.K Shinde had fulfilled all the Assignments as per the Guidelines given in the Staff Council meeting. He had furnished all the relevant information required for preparing the AQAR for the Academic Session 2019-2020. The Members of IQAC expressed satisfaction over the completion of most of the Assignments.

**ASST.PROF. DR. M.V.KADU**

**A. Feedback Committee**

B. Committee for establishing collaborations-a formal agreement/ understanding between any two or more Institutions for training/ student exchange/ faculty exchange or Research with or without resource sharing.

C. Anti-ragging Cell/ Committee for curbing the menace of ragging in Higher Educational Institutions/Committee for developing mechanism to check the suicide of students.

It has been observed by the Members of IQAC that Asst. Prof. Dr. Mangesh Kadu has completed all the Assignments allotted to him during the Staff Council Meeting. Over all, the Members of IQAC expressed satisfaction over the completion of most of the Assignments.

**ASST.PROF.DR.V.S.DIGHORE**

- a. Alumni Association
- b. Students' Counseling Centre
- c. Community oriented programmes/outreach programmes in view of NAAC Re-accreditation

The IQAC observed that the Member Secretary of the Committees assigned above completed most of the Assignments allotted to him in the in the Staff Council Meeting. These observations were made from the documentation provided by the Office of the Principal. However, the Committee observed certain shortcomings in the Progress Reports submitted by the teacher concerned and decided to forward the same to the Office of the Principal.

**ASST.PROF.M.R.CHAVHAN**





- a. N.S.S Committee
- b. Seminar and Symposia Committee
- c. Committee for running the guidance Centre for Competitive Examinations/M.P.S.C/U.P.S.C
- d. Hospitality Management and Committee for Public Relations (MEDIA)

It has been observed by the Members of IQAC that Asst. Prof. Dr. M.R.Chavhan had completed almost all the Academic Assignments allotted to him during the Staff Council meeting. It is observed that the Member Secretary of all these Committees had made outstanding contributions to the Society through the Committees under reference. The IQAC Committee expressed satisfaction over the Assignments executed by the teacher concerned.

#### **ASST.PROF.DR.NANDANWAR**

- a. Committee for the introduction of Subject Literary Associations
- b. Magazine Committee

The Members of IQAC observed that the Member Secretary of the Committees mentioned above has complied with all the tasks assigned to him during the Staff Council Meeting of the College. This has been verified from the documents provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

#### **ASST.PROF.DR.A.V.MAHAWADIWAR**

- a. Committee for running B.Voc. Degree Programmes (Bachelor of Vocation), Community Colleges and Career Oriented Programmes.
- b. Students' Grievance and Redressal Cell

Internal Quality Assurance Cell observed that the Assignments of all the Committees allotted have been carried out successfully. The IQAC expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

#### **ASSOCIATE. PROF.DR.R.BAHURUPI**

01. Attendance Committee
02. Parent-teacher association
03. Board of lifelong learning and extension under University's Department of Lifelong and Extension

The Progress Reports submitted by Asst. Prof. Rajesh Bahurupi were verified by all the Members of IQAC. On perusal it was found that the Reports were mostly in agreement with the guidelines issued by IQAC. It is to be noted that the tasks assigned to him hold a reasonable score in the NAAC Reaccreditation process. The



Committee expressed satisfaction over the completion of most of the Assignments as per the guidelines. However, the Committee suggested some improvisations in the execution of all other Assignments. Therefore, it was decided to inform Asst. Prof. Dr. Rajesh Bahurupi to expedite the execution of all the Assignments as per the guidelines.

**ASST.PROF.S.WASEKAR**

- a. **Syllabus Compliance Committee**
- b. **Committee for extra-curricular activities (Cultural Committee)**
- c. **Committee for extension services (Refer Institutional Accreditation Manual-Criterion No.2 -NAAC)**

The Members of IQAC verified all the documents submitted by Asst. Prof. Someshwar Wasekar and found that he had completed all the Assignments allotted to him during the Staff Council Meeting. The IQAC also observed that the faculty had taken up all the assignments to its destination by completing them barring a few which he couldn't do as he mentioned, he was attending his Orientation Programme. The IQAC expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

**ASST.PROF.RAJSREE O.P**

- a. **Library Committee**
- b. **Committee for running Students' Centre (Students' Consumer Society)  
(Compulsory for NAAC)**
- c. **Internal Complaint Committee (ICC)**

It has been observed by the Members of IQAC that the Member Secretary of the Committee mentioned above has complied with all the tasks assigned. This has been verified from the documentation provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

**ASST.PROF.DR.VINITA S.VIRGANDHAM**

- a. **Entrepreneur development cell**
- b. **Teaching- learning and evaluation committee**

All the Members of IQAC observed on perusal that the Member Secretary of the Committee mentioned above has complied with most of the tasks assigned. This has been verified from the documents provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

**ASST.PROF.A.K.SARWE**



**Member Secretary of the Institutional Committees formed for the Purpose of Reaccreditation of the Institution by NAAC.**

- a. Games Committee
- b. Health Club and Yoga Unit
- c. Campus disciplinary and cleanliness Committee
- d. De-addiction committee

The Members of IQAC made a thorough analysis of the Progress Reports submitted by Asst. Prof. Aditya Kishore Sarwe in respect of all the Assignments allotted to him in the Staff Council meeting of the College. The Committee, on perusal of the Progress Reports, observed that the submissions of Asst. Prof. Aditya Kishore Sarwe are mostly in conformity with the Assignments allotted to him. The Committee expressed satisfaction over the completion of most of the Assignments as per the guidelines. The Committee suggested some improvisations in the execution of all other Assignments.

**ASST.PROF. ASHSIH TALEKAR**

- a. Students' Guidance and Placement Cell
- b. Committee for promoting Innovations and Consultancy Services (Refer Institutional Accreditation Manual – Criterion No.2 -NAAC)

All the Members of IQAC observed on perusal that the Member Secretary of the Committees mentioned above has complied with most of the tasks assigned. This has been verified from the documents provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

**ASST.PROF. NAZIM SHEIKH**

- a. Committee for promoting the use of technology in teaching and also for establishing complete students' computer literacy programme (AUDIO VISUAL AIDS – LCD, OHP, INTERACTIVE BOARD/SMART BOARDS ETC.)
- b. Committee for updating the College Website and LED

All the Members of IQAC observed on perusal that Asst. Prof. Nazim Sheikh has complied with most of the tasks assigned. This has been verified from the documents provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.



## **ASST.PROF.ROSER ROBERT**

- a. **GLOBAL WARMING (ECO-CLUB), plantation, gardening, water harvesting and also for establishing wormy composting production unit**

The IQAC Members observed on perusal that Asst. Prof. Roser Robert has complied with most of the tasks assigned. This has been verified from the documents provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

## **ASST.PROF. SACHIN KUBADE**

- a. **Research Journal Publication Committee (VIBGYOR)**

The IQAC Members observed on perusal that Asst. Prof. Sachin Kubade has complied with most of the tasks assigned. This has been verified from the documents provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

## **ASST.PROF.DR.YOGESH MORE**

- a. NCC

The IQAC Members observed on perusal that Asst. Prof. Dr. Yogesh More has complied with most of the tasks assigned. This has been verified from the documents provided by the concerned to the office of the Principal. All the Members expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

## **PRINCIPAL**

- a. Committee for infrastructure maintenance and supervision  
b. Committee for the preparation of project proposals (RUSA, UGC, CSR, M.P & MLA FUND, MINING DEPARTMENT,  
c. Affiliation Committee  
d. Committee for the preparation of academic calendar  
e. Prospectus Committee

The Members of IQAC verified all the documents submitted by the Principal in relation to all the Committees and its Assignments and found that he had completed most of the Assignments allotted to him during the Staff Council Meeting as per the availability of fund. The IQAC expressed satisfaction over the completion of Assignments as per the guidelines issued in the Staff Council Meeting.

## **CRITERION NO.1**

### **CURRICULAR ASPECTS**

#### **ASST. PROF. DR. M.R.CHAVHAN**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of



submission of data. The Members of IQAC verified the documents submitted by Asst. prof. Dr. M.R.Chavhan in relation to Criterion No.1 and it is found that he had submitted all the relevant documents required for the preparation of AQAR for the Academic Session 2019-2020. The Members expressed satisfaction over the initiatives taken by Asst. Prof. Dr. M.R. Chavhan in executing the Assignments of Criterion No. 1.

## **CRITERION NO.2**

### **TEACHING, LEARNING AND EVALUATION**

#### **ASST. PROF. SOMESHWAR WASEKAR**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. Regardless of many reminders verbally, through Emails and through the office of the Principal from time to time, the data which was needed to be filled for the Annual Quality Assurance Report 2019-2020 was not received by Internal Quality Assurance Cell either in hard or soft copies by **Criterion -II Teaching, Learning and Evaluation** headed by Asst. Prof. Dr. Nitisha Pattankar.

## **CRITERION NO.3**

### **RESEARCH, INNOVATIONS & AND EXTENSION**

#### **ASSOCIATE PROF. DR. S.K SHINDE**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. On close perusal, the Members of IQAC observed that Associate Prof. Dr. S.K Shinde had furnished all the requisite information in his Reports submitted to IQAC for preparing the AQAR for the Academic Session 2019-2020. The Committee expressed satisfaction over the documents submitted by her for the preparation of AQAR for the Session 2018-2019.

## **CRITERION NO.4**

### **INFRASTRUCTURE AND LEARNING RESOURCES**

#### **ASST. PROF. RAJASREE O.P**

On close perusal, the Members of IQAC observed that Asst. Prof. Rajasree O.P had furnished all the requisite information in her Reports submitted to IQAC for preparing the AQAR for the Academic Session 2019-2020. The information

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was submitted by her in hard and soft copies. The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data.

**CRITERION NO.5**

**STUDENTS SUPPORT AND PROGRESSION**

**ASST. PROF. DR. VIJAYE DIGHORE**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. Regardless of many reminders verbally, through Emails, and through the office of the Principal from time to time, the data which was needed to be filled for the Annual Quality Assurance Report 2019-2020 was not received by Internal Quality Assurance Cell either in hard or soft copies by with reference to **Criterion-V, Students Support and Progression** headed by **Asst. Prof. Amit Kalbandhe**.

**CRITERION NO.6**

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**ASST. PROF. DR. ANITA V MAHAWADIWAR.**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. On close perusal, the Members of IQAC observed that Asst. Prof. Dr. Anita Mahawadiwar had furnished all the requisite information in her Reports submitted to IQAC for preparing the AQAR for the Academic Session 2019-2020.

**CRITERION NO.7**

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**ASST. PROF. DR. YOGESH MORE**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. On close perusal, the Members of IQAC observed that Asst. Prof. Dr. V.S. Dighore had furnished all the requisite information in his Reports submitted to IQAC for preparing the AQAR for the Academic Session 2019-2020. The Committee expressed satisfaction over the work executed.

12. Any other matter with the permission of the Chair.

Since no other subject was raised by anybody, the meeting was concluded with the formal Vote of Thanks by the IQAC Coordinator.

Dr. Mangesh V. Kadu  
IQAC

Dr. Jobi George  
Principal



was submitted by her in hard and soft copies. The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data.

**CRITERION NO.5**

**STUDENTS SUPPORT AND PROGRESSION**

**ASST. PROF. DR. VIJAYE DIGHORE**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. Regardless of many reminders verbally, through Emails, and through the office of the Principal from time to time, the data which was needed to be filled for the Annual Quality Assurance Report 2019-2020 was not received by Internal Quality Assurance Cell either in hard or soft copies by with reference to **Criterion-V, Students Support and Progression** headed by **Asst. Prof. Amit Kalbandhe**.

**CRITERION NO.6**

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**ASST. PROF. DR. ANITA V MAHAWADIWAR.**

The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. On close perusal, the Members of IQAC observed that Asst. Prof. Dr. Anita Mahawadiwar had furnished all the requisite information in her Reports submitted to IQAC for preparing the AQAR for the Academic Session 2019-2020.

**CRITERION NO.7**

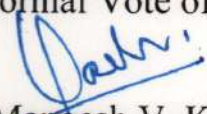
**INSTITUTIONAL VALUES AND BEST PRACTICES**

**ASST. PROF. DR. YOGESH MORE**

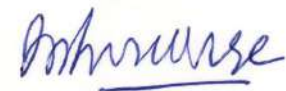
The office of the Principal in its Staff Council Meeting and General Staff Meeting had informed all the Criterion Heads and Member Secretaries to comply with procedure of submission of data. On close perusal, the Members of IQAC observed that Asst. Prof. Dr. V.S. Dighore had furnished all the requisite information in his Reports submitted to IQAC for preparing the AQAR for the Academic Session 2019-2020. The Committee expressed satisfaction over the work executed.

12. Any other matter with the permission of the Chair.

Since no other subject was raised by anybody, the meeting was concluded with the formal Vote of Thanks by the IQAC Coordinator.

  
Dr. Mangesh V. Kadu  
IQAC



  
Dr. Jobi George  
Principal  
PRINCIPAL  
Bhiwapur Mahavidyalaya  
Bhiwapur Distt. Nagpur